

Chris Clubine

From: Stephen Arbo
Sent: Friday, October 30, 2020 2:37 PM
To: Matt Baird; James McKenna; Rick McDowell (rmcdowell@leessummit.org); Donnie Rodgers; Tim Denker
Cc: Mark Dunning; Christal Weber; Chris Clubine; Bette Wordelman
Subject: Business and Industry Fund: November 9 Finance & Budget Committee
Attachments: Presentation on the Business & Industry Fund.pptx

Resent due to date error in Subject Line...

There has not been a request for the PSA organizations to be present at the Budget and Finance Committee meeting on November 9. However, it is a public meeting and you are always welcome to attend. The purpose of this email is to give you the same financial information that will be provided to the Finance and Budget Committee.

Public Service Agreement Representatives;

Please see the attached presentation containing information about the Business & Industry Fund's current financial status. The presentation contains an updated revenue forecast for the Hotel/ Motel Tax, as well as information about limited available funds for expenditures in the second half of the current fiscal year (January 1, 2021 – June 30, 2021). City staff will be providing this presentation to the Finance and Budget Committee at their next scheduled meeting on Monday, November 9, 2020 at 2:00 pm. We were requested to provide an update to this regarding the financial status of this fund by the Committee Chair, Councilmember Johnson.

As you know, the City Council approved funding the Public Service Agreements for the first six months of this fiscal year (July 1, 2020 to December 31, 2020) based upon the forecast we would be drawing down the reserve balance of the Business and Industry Fund. Based upon our current financial snap shot of this fund, it is not advisable to continue funding the Public Service Agreements beyond this date. The staff will present information indicating a remaining fund balance of \$192,000 based upon on June 30, 2021, if no additional funds are assigned to the Public Service Agreement agencies after December 31, 2020. For discussion purposes, we will use our current "Reserve Balance Policy" to estimate the remaining amount \$86,000 that could be available for future use in this fiscal year.

If you have questions about this presentation and our financial forecast, please contact me directly and I will make myself available. If you care to share any of your operational plans with me in light of this information, please let me know.

Thank you.

Yours Truly,

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