



**City of Lee's Summit**  
**Department: Public Works / Engineering**  
**Memorandum**

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| <b>To:</b>   | Rick Gentry, Procurement and Contract Services Manager    |
| <b>From:</b> | George Binger, Deputy Director of Public Works            |
| <b>Date:</b> | October 28, 2020  |
| <b>Re:</b>   | Allgeier, Martin and Associates, Inc. Sole Source Request |

Public Works Staff requests to continue using Allgeier, Martin and Associates, Inc. for professional engineering services in support of the East Fork of Little Blue Watershed Stormwater Improvement Project. Public Works is currently working to identify firms to perform design services in the next round of stormwater projects that are being funded through the 2017 Sales Tax. In particular, there are homes along the East Fork of Little Blue that are experiencing structural flooding. Section 7.2.d of the City's current Purchasing Policy Manual states "The Procurement and Contract Services Manager may waive the requirement of competitive bids or proposals for supplies/services when he/she has determined in writing the following conditions: a firm has significant previous or specialized knowledge on a proposed project that would result in significant monetary and/or time savings in completion of the project."

On October 20, 2016, City Staff issued a request for qualifications for Professional Engineering Services for Three Small Street Improvement Projects: NW Commerce Drive, SE 5<sup>th</sup> Terrace, and NE Gateway Drive RFQ No. 2017-305 in accordance with state statutes and local procurement policies. After review of the received submittals it was determined that Allgeier Martin was the most qualified firm to perform design services for the 5<sup>th</sup> Terrace Project. Preparation and submittal of a Letter of Map Revision (LOMR) of Tributary A2 to East Fork of Little Blue was an optional service included in their scope of services. Although the SE 5<sup>th</sup> Terrace project was cancelled due to public opposition, the City was able to move forward with the LOMR. Continuing to use Allgeier Martin would save time and money because their surveyors have already surveyed cross-sections along approximately 4500 feet of the stream, and Allgeier Martin's engineers have working hydraulic models that reflect the updated cross-sections. Changing the engineering services provider for the East Fork of Little Blue Watershed Stormwater Improvement Project would lead to inefficiencies and loss of work already completed and paid for with the SE 5<sup>th</sup> Terrace project.

Staff considers the expertise and knowledge of the project area Allgeier Martin's staff has obtained, associated preliminary design work along the East Fork of Little Blue, and efforts from the re-mapping of Tributary A2 as part of the 5<sup>th</sup> Terrace project as justification of a sole source agreement.

Public Works recommends approving a Sole Source agreement with Allgeier, Martin and Associates, Inc. based upon their unique combination of abilities and experience, and the special circumstances related to design along the East Fork of Little Blue River.