From: Stephen Arbo
To: Nick Edwards
Subject: FW: June 2 City Council Discussing Strategic Planning Session
Date: Wednesday, May 25, 2016 4:01:40 PM

Please use this email as an attachment to the packet form

Stephen Arbo | City Manager
220 SE Green Street | Lee's Summit, MO 64063
816.969.1023 |cityofLS.net | Stephen.Arbo@cityofls.net

From: Stephen Arbo
Sent: Thursday, May 12, 2016 4:26 PM
To: Randy Rhoads
Cc: 'Denise Mills'
Subject: June 2 City Council Discussing Strategic Planning Session

City Council Members,

I am looking forward to working with you as we start our journey together serving the Lee's Summit community. Our City is one of the top places to live in the Kansas City region, the State of Missouri, the Midwest, and the United States! The success of the past does not necessarily guarantee continued success in the future. We will need to work together as a team with a common vision and clear direction if we want to continue our progress.

Based upon my experience as an City Council Member for 12 years and the Mayor for the last 6 years, I have noted the difference in City Council groups who take time for strategic planning soon after new members have been elected versus those who just start dealing with the issues with no sense of priorities or vision. I think we have the opportunity to have an outstanding term together if we plan ahead.

In working with our city staff, we have set aside Thursday evening, June 2, 2016 as a time for us to prepare and plan. I have met with Denise Mills, Leader Fuel Now, who has significant experience in the Lee's Summit community as a strategic planning

facilitator. She understands the City of Lee's Summit values and has been very successful in helping Board of Directors find clarity to lead their organizations.

It is important that we have 100% participation at our June 2 session. If possible, I would like to start at 5:30 to allow ample time for our work. Please take the necessary steps to assure your participation. Our meeting goals are as follows:

A. Develop a common understanding of how we will work together as a common body serving our City.
B. Develop a set of expectations regarding how we provide support for our staff leadership's success
C. Visit the current Vision, Mission, and City Council Goals and revise
D. Agree upon "next steps" and request staff to develop "Management Action Plans" for each key goal or objective

To better prepare for our work together, Denise has asked that we take a few moments to complete the five questions that are in the following survey monkey instrument: https://www.surveymonkey.com/r/LS_City_Council . She will summarize our responses and use them to build her discussion platform. If possible, please complete the survey by no later than Friday, May 20 to give her one week to assemble our responses.

Denise Mills – Professional Bio

Denise Mills has been involved with the Lee's Summit community in many capacities in the past several years. She facilitated focus groups in the early stages of Lee's Summit's Market Center, is a long time member of the Lee's Summit Chamber, and has been the keynote speaker at many community events. She is founder of her organization, the LeaderFuel Center, and facilitates board meetings, strategic planning sessions, and conducts leadership development programs nationwide. Her clients include Toyota, DuPont International, Duvel USA, the US State Department, and the Committee of 200, to name a few.