

**The City of Lee's Summit**  
**Action Letter**  
**Finance and Budget Committee**

Monday, August 12, 2019

5:00 PM

City Council Chambers

City Hall

220 SE Green Street

Lee's Summit, MO 64063

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1. Call to Order

Chairman Johnson called the August 12, 2019 Finance and Budget Committee meeting to order at 5:07 p.m.

2. Roll Call

Councilmember Carlyle arrived at 5:38 p.m.

**Present:** 4 - Chairperson Bob Johnson  
Vice Chair Beto Lopez  
Councilmember Diane Forte  
Councilmember Trish Carlyle

3. Approval of Agenda

**ACTION: A motion was made by Councilmember Forte, seconded by Vice Chair Lopez, to approve the agenda as published. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Johnson  
Vice Chair Lopez  
Councilmember Forte

**Absent:** 1 - Councilmember Carlyle

4. Approval of Action Letter

A. [2019-2917](#) Approval of the Action Letter from July 9, 2019.

**A motion was made by Vice Chair Lopez, seconded by Councilmember Forte, to approve the July 9, 2019 Action Letter. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Johnson  
Vice Chair Lopez  
Councilmember Forte

**Absent:** 1 - Councilmember Carlyle

5. Public Comments

There were no speakers for Public Comments.

6. Business

- A. [BILL NO. 19-186](#) An Ordinance authorizing the Mayor to enter into an intergovernmental agreement with Cass County, Missouri to provide property tax billing and collection services for City of Lee's Summit residents living in the Cass County. (F&BC 8-12-19)

**A motion was made by Councilmember Forte, seconded by Vice Chair Lopez, to recommend this Ordinance for approval to the City Council. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Johnson  
Vice Chair Lopez  
Councilmember Forte

**Absent:** 1 - Councilmember Carlyle

- B. [BILL NO. 19-187](#) An Ordinance approving the Award of ITN 2019-075 for the Multi-Function Devices, Service and Solutions to Toshiba Financial Services not to exceed \$70,000.00 annually and Authorizing the City Manager to execute the same by and on behalf of the City. (F&BC 8-12-19)

**A motion was made by Vice Chair Lopez, seconded by Councilmember Forte, to recommend this Ordinance for approval to the City Council. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Johnson  
Councilmember Forte  
Vice Chair Lopez

**Absent:** 1 - Councilmember Carlyle

- C. [BILL NO. 19-188](#) An Ordinance approving the use of a Cooperative Contract between Sourcewell and John Deere Construction Sales to purchase heavy equipment and accessories and authorizing the City Manager to execute the same by and on behalf of the City. (F&BC 8-12-19)

**A motion was made by Councilmember Forte, seconded by Vice Chair Lopez, to recommend this Ordinance for approval to the City Council. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Johnson  
Vice Chair Lopez  
Councilmember Forte

**Absent:** 1 - Councilmember Carlyle

- D. [BILL NO. 19-189](#) An Ordinance approving Amendment No. 3 to the Budget for the Fiscal Year ending June 30, 2020, as adopted by Ordinance No. 8643 and Ordinance No. 8652, by Amending the Authorized Allocation of Full Time Equivalents for Certain Positions within the Development Services Department. (F&BC 8-12-19)

**A motion was made by Vice Chair Lopez, seconded by Councilmember Forte, to recommend this Ordinance for approval to the City Council. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Johnson  
Vice Chair Lopez  
Councilmember Forte

**Absent:** 1 - Councilmember Carlyle

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- E. [BILL NO. 19-184](#) An Ordinance approving the Calendar Year 2020 Employee Benefit Programs; approving agreements for services by and between the City Of Lee's Summit, Missouri and Cigna Health and Life Insurance Company, Metropolitan Life Insurance Company, and New Directions Behavioral Health, L.L.C., and authorizing the City Manager to execute agreements and other documents necessary to administer employee benefits for Calendar Year 2020 by and on behalf of the City. (F&BC 8-12-19)

**A motion was made by Councilmember Forte, seconded by Vice Chair Lopez, to recommend this Ordinance for approval to the City Council. The motion carried by the following vote:**

**Aye:** 4 - Chairperson Johnson  
Vice Chair Lopez  
Councilmember Forte  
Councilmember Carlyle

- F. [2019-2955](#) Investment Portfolio Report for the quarter ended June 30, 2019

**This Presentation was received and filed.**

- H. [2019-2963](#) Presentation of the FY19 June General Fund Financial Dashboards.

**This Presentation was received and filed.**

- G. [2019-2795](#) Funding for current and future operational needs

**This Discussion Item was received and filed.**

7. Roundtable

Councilmember Carlyle reminded everyone it is difficult for her to attend meetings at 5:00 pm.

Staff Roundtable

Ms. Bette Wordelman, Director of Finance, advised there will be a need for a Public Hearing in September to set the Tax Levy. At this time, the Jackson County Clerk anticipates honoring their traditional timeline of having file numbers the first week of September, while the Board of Equalization probably won't be finalized until November. If the county doesn't meet that timeline, there could be a need for a Special Session of City Council. The Levy will need to be certified to the State Auditors office and they will need to certify to Jackson County no later than 5:00 p.m. September 30. Turn around could be anywhere from two days to one week.

Chairman Johnson announced the next Finance and Budget Committee meeting is scheduled for September 9, 2019.

8. Adjournment

There being no further business, Chairman Johnson adjourned the August 12, 2019 Finance and Budget Committee meeting at 6:45 p.m.

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