

**The City of Lee's Summit**  
**Action Letter**  
**Finance and Budget Committee**

Monday, October 14, 2019

5:00 PM

City Council Chambers

City Hall

220 SE Green Street

Lee's Summit, MO 64063

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1. Call to Order

Chair Johnson called the October 14, 2019 Finance and Budget Committee meeting to order at 5:04 p.m.

2. Roll Call

**Present:** 3 - Chairperson Bob Johnson  
Vice Chair Beto Lopez  
Councilmember Diane Forte

**Absent:** 2 - Councilmember Trish Carlyle  
Alternate Rob Binney

3. Approval of Agenda

**ACTION: A motion was made by Vice Chair Lopez, seconded by Councilmember Forte, to approved the agenda as published. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Johnson  
Vice Chair Lopez  
Councilmember Forte

**Absent:** 2 - Councilmember Carlyle  
Alternate Binney

4. Public Comments

There were no Public Comments.

5. Business

A. [2019-3034](#) Approval of the Action Letter from September 9, 2019.

**ACTION: A motion was made by Councilmember Forte, seconded by Vice Chair Lopez, to approve the September 9, 2019 Minutes. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Johnson  
Vice Chair Lopez  
Councilmember Forte

**Absent:** 2 - Councilmember Carlyle  
Alternate Binney

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- B. [BILL NO. 19-232](#) An Ordinance approving the execution of two grant agreements by and between the State of Missouri, Department of Transportation Traffic and Highway Safety Division and the City of Lee's Summit, Missouri for the Missouri Highway Safety Program. (F&BC 10/14/19)

**ACTION: A motion was made by Councilmember Forte, seconded by Vice Chair Lopez, that this Ordinance be recommended for approval to the City Council. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Johnson  
Vice Chair Lopez  
Councilmember Forte

**Absent:** 2 - Councilmember Carlyle  
Alternate Binney

- C. [BILL NO. 19-233](#) An Ordinance authorizing the execution of all necessary intergovernmental agreements between the City of Lee's Summit, Missouri and the Missouri Department of Social Services including its HealthNet Division to permit the City to participate in the Ground Emergency Medical Transportation Uncompensated Cost Reimbursement Program. (F&BC 10/14/19)

**ACTION: A motion was made by Vice Chair Lopez, seconded by Councilmember Forte, that this Ordinance be recommended for approval to the City Council. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Johnson  
Vice Chair Lopez  
Councilmember Forte

**Absent:** 2 - Councilmember Carlyle  
Alternate Binney

- D. [BILL NO. 19-234](#) An Ordinance approving an amendment to cooperative agreements for emergency dispatch services by and between the City of Lee's Summit, Missouri and various fire districts, for the purpose of extending said agreements for up to twelve months and authorizing the Mayor to execute the same by and on behalf of the City of Lee's Summit. (F&BC 10/14/19)

**ACTION: A motion was made by Councilmember Forte, seconded by Vice Chair Lopez, that this Ordinance be recommended for approval to the City Council. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Johnson  
Vice Chair Lopez  
Councilmember Forte

**Absent:** 2 - Councilmember Carlyle  
Alternate Binney

- E. [BILL NO. 19-235](#) An Ordinance approving a Sole Source Agreement in form of a Purchase Order between the City of Lee's Summit and 1st Due Emergency Response Solutions, LLC., for the purchase of Fire-Dex structural firefighting gear and related equipment in an amount not to exceed \$100,100.00, and authorizing the City Manager to execute the same by and on behalf of the City. (F&BC 10/14/19)

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**ACTION: A motion was made by Vice Chair Lopez, seconded by Councilmember Forte, that this Ordinance be recommended for approval to the City Council. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Johnson  
Vice Chair Lopez  
Councilmember Forte

**Absent:** 2 - Councilmember Carlyle  
Alternate Binney

- F.** [BILL NO. 19-236](#) An Ordinance approving award of RFQ No. 2019-72 to B & A, Inc., d/b/a Bibb Engineers Architects & Constructors, for on-call yearly professional engineering and architectural services for a one-year contract with two possible one-year renewal options, and authorizing the City Manager to enter into an agreement for the same. (F&BC 10/14/19)

**ACTION: A motion was made by Councilmember Forte, seconded by Vice Chair Lopez, that this Ordinance - Committee be recommended for approval to the City Council. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Johnson  
Vice Chair Lopez  
Councilmember Forte

**Absent:** 2 - Councilmember Carlyle  
Alternate Binney

- G.** [BILL NO. 19-238](#) An Ordinance approving the award of Bid No. 2019-076 for the purchase, and installation, maintenance, and repair services of heating, ventilation and air-conditioning systems for a one-year term with up to four, one-year renewals to ACS Building Services, LLC (Contract No. 2019-076-1), Todco Mechanical, LLC (Contract No. 2019-076-2), and The Waldinger Corporation (Contract No. 2019-076-3), and authorizing the City Manager to the same by and on behalf of the City of Lee's Summit, Missouri. (F&BC 10/14/19)

**ACTION: A motion was made by Vice Chair Lopez, seconded by Councilmember Forte, that this Ordinance - Committee be recommended for approval to the City Council. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Johnson  
Vice Chair Lopez  
Councilmember Forte

**Absent:** 2 - Councilmember Carlyle  
Alternate Binney

- H.** [BILL NO. 19-237](#) An Ordinance approving the award of RFP No. 2020-001 for medical services to Occupational Health Centers of Kansas, P.A. dba Concentra Medical Centers for an amount not to exceed \$150,000.00, and authorizing the City Manager to execute agreement for the same by and on behalf of the City of Lee's Summit, Missouri. (F&BC 10/14/19)

**ACTION: A motion was made by Councilmember Forte, seconded by Vice Chair Lopez, that this Ordinance - Committee be recommended for approval to the City Council. The motion carried by the following vote:**

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**Aye:** 3 - Chairperson Johnson  
Vice Chair Lopez  
Councilmember Forte

**Absent:** 2 - Councilmember Carlyle  
Alternate Binney

- I. [BILL NO. 19-239](#) An Ordinance approving the use of a Cooperative Contract between the State of Missouri and Environmental Systems Research Institute for GIS software and maintenance and authorizing the City Manager to execute the same by and on behalf of the City of Lee's Summit, Missouri. (F&BC 10/14/19)

**ACTION: A motion was made by Vice Chair Lopez, seconded by Councilmember Forte, that this Ordinance - Committee be recommended for approval to the City Council. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Johnson  
Vice Chair Lopez  
Councilmember Forte

**Absent:** 2 - Councilmember Carlyle  
Alternate Binney

- J. [BILL NO. 19-246](#) An Ordinance repealing the current City of Lee' Summit Procurement Policy, as adopted by Ordinance No. 8253, and adopting in lieu thereof a new policy entitled Procurement Policy for the City of Lee's Summit, Missouri. (F&BC 10-14-19)

**ACTION: A motion was made by Councilmember Forte, seconded by Vice Chair Lopez, that this Ordinance - Committee be recommended for approval to the City Council. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Johnson  
Vice Chair Lopez  
Councilmember Forte

**Absent:** 2 - Councilmember Carlyle  
Alternate Binney

- K. [2019-3080](#) Presentation of the FY21 Budget Calendar Overview

Committee Member Forte noted the need for all Councilmember's to read budget documents prior to budget meetings.

All Committee Members present agreed to accept the Budget Calenda as presented.

**This Presentation was approved.**

6. Roundtable

Committee Member Forte stated there would be flu shots available to Council and staff at the Safety Fair on Wednesday, October 16. She also requested a report on sales tax. Ms. Bette Wordelman, Finance Director, reported the sales tax for 4 months (July - December) ws down .6%; basically flat year over year.

7. Adjournment

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**ACTION:** A motion was made by Vice Chair Lopez, seconded by Councilmember Forte, to adjourn the October 14, 2019 Finance and Budget Committee meeting at 6:05 p.m.

**Aye:** 3 - Chairperson Johnson  
Vice Chair Lopez  
Councilmember Forte

**Absent:** 2 - Councilmember Carlyle  
Alternate Binney

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