

The City of Lee's Summit
Action Letter
Finance and Budget Committee

Monday, May 11, 2020

5:00 PM

Via Video Conference

Notice is hereby given that the Finance and Budget Committee for the City of Lee's Summit will meet on Monday, May 11, 2020 at 5:00 pm via video conference as provided by Section 610.015 of the Revised Statutes of the State of Missouri. Due to the ongoing COVID-19 pandemic, City Hall will be physically closed and therefore, the public is invited to attend by viewing the meeting on the City website at www.WatchLS.net, and various cable providers (Spectrum channel 2, Google TV channel 143, AT&T U-Verse channel 99 and Comcast channel 7) for those whose cable providers carry the City of Lee's Summit meetings. In the event that the meeting cannot be broadcast via www.WatchLS.net and the cable channels noted above, this agenda will be amended to include directions for the public to attend via the Zoom software platform at www.Zoom.com; such amendment will include a specific link to attend the committee meeting. Additionally, persons wishing to comment on any item of business on the agenda may do so in writing prior to 12:00 p.m. on Monday, May 11, 2020, either by e-mail to: clerk@cityofls.net, by leaving a voicemail at 816-969-1005 or by leaving written printed comments in the utility payments drop boxes located in the alley behind City Hall or inside the foyer at the north end of City Hall, both located at 220 SE Green Street, Lee's Summit, MO 64063. Written comments submitted by these methods will be presented at the meeting.

1. Call to Order

Chairman Johnson called the May 11, 2020 Finance and Budget Committee meeting to order at 5:01pm.

2. Roll Call

Present: 4 - Chairperson Bob Johnson
Vice Chair Beto Lopez
Councilmember Diane Forte
Councilmember Trish Carlyle

Absent: 1 - Alternate Rob Binney

3. Approval of Agenda

ACTION: A motion was made by Councilmember Forte, seconded by Vice Chair Lopez, to approve the agenda as published. The motion carried by the following vote:

Aye: 4 - Chairperson Johnson
Vice Chair Lopez
Councilmember Forte
Councilmember Carlyle

Absent: 1 - Alternate Binney

4. Public Comments

There were no Public Comments.

5. Business

A. [2020-3449](#) Presentation of the FY20 March General Fund Financial Dashboards

Mr. Chris Clubine, Management Analyst III, presented information on the FY March General Fund Dashboards.

This Presentation was received and filed.

B. [2020-3450](#) Presentation of the City Manager's FY21 Budget

Mr. Chris Clubine, Management Analyst III, presented the City Manager's FY21 Budget.

Council discussion included:

- Breakdown of Personnel Services Costs
- Medical Insurance Premiums
- Merit Increases Breakdown of groups and number of employees in each
- Comprehensive Plan Update
- Market Analysis and Economic Development Analysis

(Note: Mr. Clubine responded to these in an email after this meeting. Those responses are attached to these minutes.)

C. [BILL NO. 20-94](#) An Ordinance approving Amendment No. 11 to the Budget for the Fiscal Year ending June 30, 2020, as adopted by Ordinance No. 8643 and Ordinance No. 8652, by amending the authorized expenditures in the Fire Department for the City of Lee's Summit, Missouri. (F&BC 5/11/20)

ACTION: A motion was made by Vice Chair Lopez, seconded by Councilmember Forte, that this Ordinance be recommended for approval to the City Council. The motion carried by the following vote:

Aye: 4 - Chairperson Johnson
Vice Chair Lopez
Councilmember Forte
Councilmember Carlyle

Absent: 1 - Alternate Binney

D. [BILL NO. 20-95](#) An Ordinance approving a sole source agreement in the form of purchase orders between the City of Lee's Summit and United Systems & Software, Inc., for the purchase of encoder receiver transmitter units for radio read meters for an annual amount not to exceed \$344,144.00, and authorizing the City Manager to execute the same by and on behalf of the City. (F&BC 5/11/20)

ACTION: A motion was made by Councilmember Forte, seconded by Vice Chair Lopez, that this Ordinance be recommended for approval to the City Council. The motion carried by the following vote:

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Aye: 4 - Chairperson Johnson
Vice Chair Lopez
Councilmember Forte
Councilmember Carlyle

Absent: 1 - Alternate Binney

- E. [BILL NO. 20-96](#) An Ordinance Approving the Purchase of Body Cameras, In Car Audio/Video, and Interview Room Audio/Video System from WatchGuard Video, Inc. for an amount not to exceed \$729,934.68 and authorizing the City Manager to execute the same by and on behalf of the City of Lee's Summit, Missouri. (F&BC 5/11/20)

ACTION: A motion was made by Councilmember Forte, seconded by Vice Chair Lopez, that this Ordinance be recommended for approval to the City Council. The motion carried by the following vote:

Aye: 4 - Chairperson Johnson
Vice Chair Lopez
Councilmember Forte
Councilmember Carlyle

Absent: 1 - Alternate Binney

6. Roundtable

Chairman Johnson stated the next meeting for the Finance and Budget Committee will be on Monday, May 18, 2020.

Councilmember Forte asked staff to look at options and costs of the City developing their own Health Department.

7. Adjournment

Hearing no further business, Chairman Johnson adjourned the May 11, 2020 Finance and Budget Committee meeting at 6:37pm.

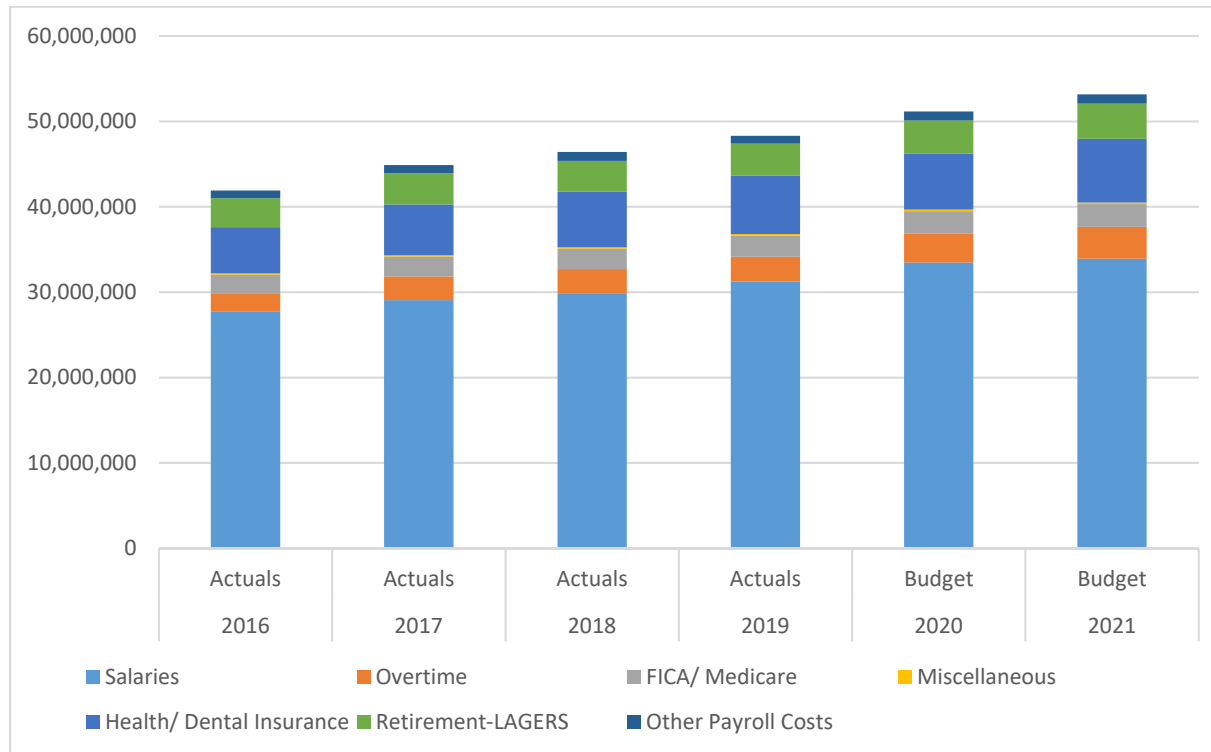
For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "lsmo.legistar.com"

Responses to questions from the Finance and Budget Committee members

1. Breakdown of Personnel Services Costs.

The following is a breakdown of Personnel Services costs by category for the General Fund:

Personnel Services	2016 Actuals	2017 Actuals	2018 Actuals	2019 Actuals	2020 Budget	2021 Budget
Salaries	27,754,919	29,060,900	29,860,580	31,236,512	33,471,779	33,917,129
Overtime	2,115,992	2,776,475	2,838,984	2,899,083	3,397,613	3,730,502
FICA/ Medicare	2,173,761	2,314,939	2,372,523	2,474,442	2,605,412	2,657,404
Miscellaneous	157,150	165,220	171,024	193,277	194,023	189,870
Health/ Dental Insurance	5,415,743	5,944,995	6,505,680	6,850,399	6,548,804	7,462,350
Retirement-LAGERS	3,378,125	3,657,826	3,624,462	3,741,215	3,899,477	4,127,331
Other Payroll Costs	908,423	967,246	1,042,545	923,246	1,034,762	1,081,357
Total	41,904,113	44,887,601	46,415,798	48,318,174	51,151,870	53,165,944



2. History of percentage increase for medical insurance premiums.

		2014	2015	2016	2017	2018	2019	2020
Total Combined Monthly	650	\$640,556	\$658,375	\$709,450	\$756,121	\$845,318	\$861,319	\$876,826
Total Combined Annual		\$7,686,675	\$7,900,498	\$8,513,403	\$9,073,452	\$10,143,811	\$10,335,828	\$10,521,913
\$ Annual Increase			\$213,823	\$612,905	\$560,049	\$1,070,359	\$192,017	\$186,085
% Annual Increase			2.8%	7.8%	6.6%	11.8%	1.9%	1.8%

3. Number of full-time employees in each of the groups for the wage increases (2% merit; FOP step increase; IAFF step increase; IAM step increase).

The following is information for the General Fund, which contains the number of full-time employees for each of the groups:

- 2% merit: 243
- FOP step increase: 129
- IAFF step increase: 133
- IAM step increase: 24

The following is information for all other funds in the City of Lee's Summit (excluding Parks and Recreation funds), which contains the number of full-time employees for each of the groups:

- 2% merit: 73
- IAM step increase: 35

4. Comprehensive Plan Update: Market Analysis and Economic Development Analysis.

The Comprehensive Plan includes a portion of Market Analysis and Economic Development Analysis. The contract amount is \$69,259 for this section. We are scheduled to have drafts of these elements available in July, with further drafts complete in the fall. The overall Comprehensive Plan is scheduled to be complete in April 2021.