

**The City of Lee's Summit**  
**Action Letter**  
**Planning Commission**

Thursday, April 11, 2024  
5:00 PM  
City Council Chambers  
City Hall  
220 SE Green Street  
Lee's Summit, MO 64063

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Notice is hereby given that the Planning Commission for the City of Lee's Summit will meet on Thursday, March 28, 2024, at 5:00 pm in the City Council Chambers at City Hall, 220 SE Green Street, Lee's Summit, Missouri.

**Call to Order**

**Roll Call**

- Present:** 6 - Chairperson Donnie Funk  
Vice Chair Dana Arth  
Board Member Randy Benbrook  
Board Member Tanya Jana-Ford  
Board Member Mark Kitchens  
Board Member Terry Trafton
- Absent:** 3 - Board Member Jake Loveless  
Board Member Cynda Rader  
Board Member Chip Touzinsky

**Approval of Agenda**

A motion was made by Vice Chair Arth, seconded by Board Member Kitchens, that this agenda be approved. The motion carried unanimously.

**Public Comments**

A resident requested that the Planning Commission and city staff give consideration to additional pickle ball courts in the city. Board member Kitchens agreed and asked the staff if there were vacancies on the Parks Board. Board member Trafton agreed that the city needed more pickle ball courts and would like for the parks department to weigh in on this.

**Approval of Action Letter**

[2024-6223](#) Approval of the March 28th Planning Commission Action Report

A motion was made by Vice Chair Arth, seconded by Board Member Jana-Ford, that the minutes be approved. The motion carried unanimously.

**Public Hearing**

- A. [2024-6199](#) Public Hearing: Application #PL2024-008 - Preliminary Development Plan - US Bank facade update, 1599 NE Douglas Street; US Bank, applicant

A motion was made by Board Member Jana-Ford, seconded by Board Member Trafton, that this application be recommended for approval to the City Council - Regular Session. The motion

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carried unanimously.

- 1 [TMP-2978](#) An Ordinance approving a preliminary development plan for land located at 1599 NE Douglas St. for US Bank façade and parking lot update, all in accordance with the provisions of Chapter 33, the Unified Development Ordinance, of the Code of Ordinances for the City of Lee's Summit, Missouri.
  
- B. [2024-6225](#) Public Hearing: Appl. #PL2024-061 - VACATION OF RIGHT-OF-WAY - Vacation of a 20'-wide strip of right-of-way (Chapman Rd) located along the south boundary of the plat titled Homestead Ranches, generally located 1/2 mile south of SW Scherer Rd along the east side of SW Pryor Rd (abutting 2041 SW Pryor Rd); City of Lee's Summit, applicant  
  
**A motion was made by Vice Chair Arth, seconded by Board Member Trafton, that this application be recommended for approval to the City Council - Regular Session. The motion carried unanimously.**
  
- 2 [TMP-2975](#) An Ordinance vacating a 20'-wide strip of right-of-way (Chapman Rd) located along the south boundary of the plat titled Homestead Ranches, generally located 1/2 mile south of SW Scherer Rd along the east side of SW Pryor Rd (abutting 2041 SW Pryor Rd), in the city of Lee's Summit, Missouri.
  
- C. [2024-6227](#) Public Hearing: Appl. #PL2024-072 - UNIFIED DEVELOPMENT ORDINANCE (UDO) AMENDMENT - Updates for temporary signage standards to Article 9 Signs; City of Lee's Summit, applicant (continued to a date certain of May 9, 2024, to allow for proper notification)
  
- 3 [TMP-2976](#) An Ordinance amending Chapter 33 of the Lee's Summit Code of Ordinances, Article 9 Signs; City of Lee's Summit, applicant.

### Roundtable

Board Member Benbrook thanked the staff for the access cards. He also stated that he would like to volunteer to be a part of an architectural review committee. Board Member Jana-Ford asked that it be a requirement for applicants to bring in samples of their architectural products. Board Member Trafton requested a UDO update to allow the use of metal. Board Member Kitchens commented on the Civil Air Patrol banquet that was held at the airport. He asked that the Planning Commission members and the City Council members be invited to be a part of the outreach to the community. He stated that he would be willing to represent the city at events that needed representation. Board member Trafton congratulated Cynda Rader as a new member of the City Council for District 3.

### Adjournment

There being no further business, Chairperson Funk adjourned the meeting at 6:00 p.m.

For your convenience, Planning Commission agendas, as well as videos of Planning Commission meetings, may be viewed on the City's Legislative Information Center website at "lsmo.legistar.com"