

# SOLE SOURCE PURCHASE JUSTIFICATION

**Submit this Form to the Purchasing Division for Approval Prior to Placing an Order**

Date: 05/05/2017      Department: Police      Requested By: Captain D. Frizzell #9425

Vendor Contacted & Address: Engle Motors, Inc.  
6633 E. Truman Road  
Kansas City, MO 64126  
 Phone Number: (816) 241-7554

Give a brief description of the item or service requested; why you feel it is unique and why no other source will meet the need (attach separate sheet/memo if needed):  
 See attached memorandum.

Estimated Annual Cost: \$ 97,445.76      Was the request budgeted?  Yes  No

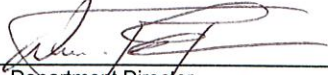

Term of this sole source is: July 2017 through December 2017  
 Sole source term is valid for one year unless a contract with multiple renewals is established based on the sole source request. Any exceptions must be approved as designated below. Will a yearly contract be established based on this sole source?  Yes  No

Other Contacts	Their Responses:
Name: _____	_____
Address: _____	_____
Phone #: _____	_____
Name: _____	_____
Address: _____	_____
Phone #: _____	_____

Was the manufacturer contacted for other distributors?  Yes  No

Please explain:  
 Engle Motors, Inc. is the manufacturer's dealer in the Kansas City, Missouri area.

I concur with the above explanations and approve this request:

      Date: 6-5-17  
 Department Director      \_\_\_\_\_  
      Date: 6/5/17  
 Purchasing Manager      \_\_\_\_\_  
 City Clerk as approved by Council      Date: \_\_\_\_\_      City Manager      Date: \_\_\_\_\_  
 \_\_\_\_\_      \_\_\_\_\_      Park Administrator      Date: \_\_\_\_\_

**APPROVALS REQUIRED:**

APPROVALS REQUIRED FOR ALL CITY DEPARTMENTS (EXCLUDING PARKS & RECREATION):	
\$ 1,000 - \$ 9,999	Department Director & Purchasing Manager Approval
\$ 10,000 - \$ 19,999	Department Director, Purchasing Manager & City Manager Approval
\$ 20,000 & Above	Department Director, Purchasing Manager, City Manager & City Council Approval
APPROVALS REQUIRED FOR PARKS & RECREATION ONLY:	
\$ 1,000 - \$ 9,999	Parks Administrator & Purchasing Manager Approval
\$ 10,000 - \$ 19,999	Purchasing Manager & Parks Administrator
\$ 20,000 & Above	Purchasing Manager, Parks Administrator & Park Board Approval