

**City of Lee's Summit Wellness Commission Workplan - 2024 - 2026**

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Objectives	Strategies	Action Items	Primary Accountability			Time Frame	
			Chair	Commissioners	Staff		
1. Engage local health providers and stakeholders in an environmental scan of resources to understand existing data and reporting of community needs.	1. Determine local stakeholders with knowledge or resources in wellness.	Brainstorm, catalog and prioritize stakeholders (according to the eight dimensions of wellness) to invite for engagement with the commission. Examples include behavioral health, hospitals, schools, senior living/long-term care, social services, faith-based, etc.		x	x	Q2 2024	
		Schedule presentation(s) from key stakeholders for commission meetings.	x		x	Q3 2024	
		Conduct proactive outreach to stakeholders (via emails, surveys or roundtable discussions for each dimension) to understand data sets that can be shared and analyzed to understand trends.		x	x	Q4 2024	
		Use stakeholder engagement to identify areas of duplication in service delivery or data collection and analysis.		x		Q4 2024	
	2. Review and assess Lee's Summit's needs within the context of Eastern Jackson County.	Receive and distribute the Jackson County Community Health Assessment (CHA) for initial review by commissioners.			x	Q1 2024	
		Invite Jackson County Public Health (JCPH) to present CHA findings relevant to Lee's Summit, and discuss how the commission could support recommendations to impact community change.	x		x	Q2 2024	
		Review the eight priority areas and active work groups of the Jackson County Community Health Improvement Plan (CHIP) and determine if they align with Lee's Summit priorities.		x	x	Q3 2024	
		Identify opportunities to align priorities for Lee's Summit.		x		Q3 2024	
	2. Define wellness.	1. Promote public understanding of the eight dimensions of wellness (for individuals & organizations) and community wellness through belonging.	Determine city resources that are available for commission promotions (website, newsletters, social media, digital billboard, etc.)			x	Q3 2024
			Establish a definition of a healthy and well community.		x	x	Q4 2024
Develop a marketing strategy to promote awareness of the eight dimensions.				x	x	Q3 2025	
2. Catalog existing wellness resource, including identifying strengths and deficiencies.		Using information gathered from the environmental scan, promote wellness assets that are already strong; find opportunities to build on strengths.		x	x	Q1 2025	
		Evaluate Eastern Jackson County in county health rankings; monitor trends over time.		x	x	Q2 2025	
3. Define and track wellness performance metrics.		Advocate for Jackson County Public Health to align the Lee's Summit Community Report Card to the eight dimensions of wellness.		x	x	Q4 2024	

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3. Incorporate and update essential functions of the Livable Streets Advisory Board into the Wellness Commission.	1. Ensure all commissioners have a foundational knowledge of Livable Streets and the essential functions of the recently dissolved Livable Streets Advisory Board.	Conduct a staff presentation for the Commission of the existing process and commission responsibilities related to livable streets.			x	Q1 2024	
		Establish a subcommittee to assist with commission responsibilities related to the Livable Streets Policy.	x	x		Q1 2024	
	2. Establish a subcommittee to assist with Commission responsibilities related to the Livable Streets Policy and Livable Streets functions.	Establish a meeting schedule and workplan for subcommittee priorities.			subcommittee		Q2 2024
		Recommend duties and priorities for Livable Streets subcommittee to the full Commission.			subcommittee		Q3 2024
		Advocate for community wellbeing in all commission work: connectedness, livability and equity.			subcommittee		ongoing
		Seek consultation from Livable Streets experts and research best practices from peer communities.			subcommittee	x	Q1 2025
		Review the Unified Development Ordinance (UDO) related to Livable Streets to see if any changes are needed.			subcommittee	x	Q2 2025
	3. Establish long-term goals for livable streets that align with gaps identified through the needs assessment.	Complete the Livable Streets Policy update.			x	x	2026
		Promote more official bicycle lanes.			x		2026
		Make recommendations to update the Transportation Plan updated with a wellness perspective.			subcommittee	x	2026
4. Develop a central location for all Lee's Summit wellness resources.	1. Create a digital directory of existing resources (shorter-term).	Strategies to be determined. This is a longer-term objective (beyond Year 3).					
	2. Determine the need and viability of a physical resource center (one-stop-short) for wellness resources.						