

**The City of Lee's Summit**  
**Action Letter - Draft**  
**City Council Rules Committee**

Monday, October 18, 2021

12:00 PM

Via Video Conference

---

Notice is hereby given that the Rules Committee of the City of Lee's Summit will meet on Monday, October 18, 2021 at 12:00 pm via video conference as provided by Section 2-50 of the City of Lee's Summit Code of Ordinances, adopted by the City Council on June 15, 2021, Ordinance No. 9172.

Persons wishing to comment on any item of business on the agenda may do so by sending a request prior to 5:00 p.m. on Friday, October 16, 2021, to the City Clerk at [clerk@cityofls.net](mailto:clerk@cityofls.net) to attend the meeting on the video conferencing platform. The City Clerk will provide instructions regarding how to attend by this method.

The meeting may be viewed on the City website at [www.WatchLS.net](http://www.WatchLS.net), and various cable providers (Spectrum channel 2, Google TV channel 143, AT&T U-Verse channel 99 and Comcast channel 7) for those whose cable providers carry the City of Lee's Summit meetings.

**1. Call to Order**

Chairperson Felker called the October 18, 2021 City Council Rules Committee meeting to order at 12:00 p.m.

**2. Roll Call**

**Staff in Attendance:**

**Brian Head**

**Jina Bellamy**

**Present:** 4 - Chairperson Andrew Felker  
Vice Chair Fred DeMoro  
Councilmember Trish Carlyle  
Councilmember Diane Forte

**3. Approval of Agenda**

Councilmember Forte made a motion to Approve the October 18, 2021 City Council Rules Committee Agenda. Councilmember DeMoro seconded the motion. Vote 4-0. Motion passed.

**Aye:** 4 - Chairperson Felker  
Vice Chair DeMoro  
Councilmember Carlyle  
Councilmember Forte

**4. Public Comments**

There were no public comments.

**5. Items for Discussion**

**A. [2021-4352](#)** Approval of the Action Letter for the April 21, 2021 City Council Rules

City Council Rules Committee

Action Letter - Draft

October 18, 2021

---

Committee meeting.

**Councilmember Carlyle made a motion to Approve the Action Letter for the October 18, 2021 City Council Rules Committee Meeting. Councilmember DeMoro seconded the motion. Vote 4-0. Motion passed.**

**Aye:** 4 - Chairperson Felker  
Vice Chair DeMoro  
Councilmember Carlyle  
Councilmember Forte

**B. [2021-4353](#) Discuss Future Agenda Items**

The Committee discussed the following items.

1. City Manager responses to citizen/constituent concerns that have been forwarded to his office from Councilmembers. Members of the Committee would like to know who is responding to the emails and would like all the Councilmembers to be copied on the responses sent out.
2. When to copy the clerk's office on Closed Session information. Staff will draft a memo expounding on the intent of the City Manager's previous email request to be distributed to the full Council.
3. Committee Review of the June 2021 Rules Quick Reference Guide. The Chairperson asked the Committee to review the Guide for any questions, suggestions or clarifications and if they have anything they would like to discuss to refer their information to the City Attorney. If the City Attorney determines that something needs further discussion at a Rules Committee, he will let the Chairperson know to add it to the agenda for a future meeting.
4. Committee would like to see the State Statute that guides the Planning Commission Roles and Function. Staff will research and send out the Statute to the Committee.

**6. Roundtable**

The next regularly scheduled Rules Committee meeting date is Monday, November 15 at Noon via Zoom.

**7. Adjournment**

**Chairperson Felker adjourned the meeting at 12:42 p.m.**

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "lsmo.legistar.com"