

Jackson County Board of Election Commissioners

www.jcebmo.org
215 N. Liberty St.
Independence, MO 64050



POLLING PLACE CONTRACT 2021

February 12, 2021

TRISHA FOWLER ARCURI
HARRIS PARK COMMUNITY CENTER
220 SE Green St
LEE'S SUMMIT, MO 64083

Polling Place:
Harris Park Community Center
110 SW BLUE PKWY
LEE'S SUMMIT, MO 64063

HARRIS PARK COMMUNITY CENTER hereby agrees to provide said premises to Jackson County, MO for election purposes, for the following election(s):

- April Election, 4/6/2021
August Election, 8/3/2021
November Election, 11/2/2021

SECTION 1 -The Jackson County Board of Election Commissioners requires a clean area with adequate heat and/or cooling, electrical outlets, lighting and restroom facilities unless other arrangements are noted in Section 1A.

SECTION 1A -

SECTION 2 -The use of a poll location telephone is required under this contract unless other arrangements are noted in Section 2A.

SECTION 2A -

SECTION 3 - Must provide adequate tables and chairs, to be determined each election by notice from this office.

SECTION 3A - PLEASE HAVE TABLES SET UP

SECTION 4 - It is necessary that someone be present on a predesignated day preceding the election so that voting equipment and supplies can be delivered and someone must be present on a predesignated day following the election so that voting equipment and supplies can be picked up unless other arrangements are noted in Section 4A.

SECTION 4A -

SECTION 5 - Election judges must be able to gain entry to the poll at 5:00 a.m. on election day and will remain there until all closing procedures are completed after 7:00 p.m. There shall be no exceptions on Section 5.

SECTION 6 - Other conditions may be required at times due to changes in state statutes or Election Commission rules. These changes will be noted in Section 6A.

SECTION 6A -

SECTION 7 -The Jackson County Board of Election Commissioners agrees that it will provide no obstructions to the conduct of normal and necessary business in this poll location and will make no obstructions to any common use areas, such as lobbies, halls, stairways and parking lots, other than those restrictions which are necessary to guarantee the conduct of the election under and as provided by the statutes and the laws of the State of Missouri, and any changes in this paragraph will be noted in Section 7A.

SECTION 7A -

SECTION 8 -The Jackson County Board of Election Commissioners will provide liability coverage for the premises to be occupied by them for use as a poll. This coverage is limited to operations performed by, or on behalf of, the Election Board. Coverage is provided only for the facilities owned or used by the Election Board in the conduct of the election.

**RETURN ONE COMPLETED COPY OF THIS CONTRACT**  
**Building must be open at 5:00 AM on election day.**

PLEASE VERIFY and complete any information not provided below:

On-site Contact Person

RYAN GIBSON

In the event that the building is not open at 5:00am on election day, election judge may call:

(list any available contacts who have keys)

In case of a facility issue on election day, contact:

Secure Equipment Storage Location

**CLASSROOM A & B**

Instructions for Delivery Personnel:

**POLL IN CLASSROOM A & B. CAN USE WALKWAY ON WEST SIDE. NEED TO CHECK IN WITH RYAN GIBSON, MANAGER. CELL PHONE 816-898-0521.**

Signed:

Representing Harris Park Community Center

Print Name:

Date:

Signed:



Poll Coordinator

Print Name: **Lori Smith**

Date: **2 / 12 / 2021**

# Harris Park Community Center Information Sheet

Last Used:

**Building:** Harris Park Community Center  
110 SW BLUE PKWY  
LEE'S SUMMIT, MO 64063

**Phone 1:** (816)969-1556

**Phone 2:**

**Cell:** (816)898-0521

**Email:** rgibson@cityofls.net

**Contact:** RYAN GIBSON

**Address:** 110 SW BLUE PKWY  
LEE'S SUMMIT, MO 64063

**Judge Key?**

**Delivery Key?**

**Onsite Phone?**

**Contact for Keys:**

**Elect. Day Contact:**

**Voting Locations:**

**Storage Location:** CLASSROOM A & B

## Other Polling Place Contacts:

<u>Contact Type</u>	<u>Contact</u>	<u>Address</u>	<u>Phone / Email</u>
Call List	RYAN GIBSON		(816)969-1556 (w) (816)898-0521 (c)
Emergency Contact	JARED BENSON		(816)969-1542 (w) (816)317-4202 (c) jbenson@cityofls.net
Emergency Contact	RYAN GIBSON		(816)969-1556 (w) (816)898-0521 (c)
Letter Recipient	RYAN GIBSON	110 SW BLUE PKWY LEE'S SUMMIT, MO 64063	(816)969-1556 (w) (816)898-0521 (c) rgibson@cityofls.net
Letter Recipient	TRISHA FOWLER ARCURI	220 SE GREEN ST LEE'S SUMMIT, MO 64063	(816)969-1007 (c) trisha.fowlerarcuri@cityofls.net

**Notes for Judges:** POLL IN CLASSROOMS A & B. POLL AREA 67' X 27'. KITCHEN FACILITIES AVAILABLE IN POLL FOR WORKERS. RESTROOMS IN TENNIS COURT AREA NEXT TO POLL AREA. THIS POLL CAN'T BE USED IN AUG ELECTIONS AS THEY HAVE KIDS' CAMPS USING ALL AREAS. RYAN GIBSON WILL HAVE SOMEONE UNLOCK BUILDING BY 4:55AM ON ELECTION DAY.

**Receiving Staff:**

**Phone:**

**Delivery Instructions:** POLL IN CLASSROOM A & B. CAN USE WALKWAY ON WEST SIDE. NEED TO CHECK IN WITH RYAN GIBSON, MANAGER. CELL PHONE 816-898-0521.

**Traffic Management:**

**Voter Parking:** FROM BLUE PKWY & 291 HWY, GO WEST ON BLUE PKWY. AT TRAFFIC CIRCLE TURN ONTO JEFFERSON ST. ENTER NORTH PARKING LOT FROM JEFFERSON ST. ENTER WEST DOOR NEAR PLAYGROUND TO POLL.

**ADA Entrance / Notes:** HANDICAP PARKING AT "SUMMIT WAVES" POLL AREA.

**Other Notes:**

February 12, 2021

TRISHA FOWLER ARCURI  
HARRIS PARK COMMUNITY CENTER  
220 SE Green St  
LEE'S SUMMIT, MO 64083

Dear TRISHA FOWLER ARCURI,

Jackson County, MO is requesting use of space in your building, Harris Park Community Center, as a voter polling place for the 2021 elections. Details are provided in the enclosed agreement form. Elections will be held as follows:

The April Election will be held on Tuesday, April 6.

The August Election will be held on Tuesday, August 3.

The November Election will be held on Tuesday, November 2.

Please review and complete the attached Polling Place Agreement within 14 days.

A reminder letter will be sent approximately 10 days prior to each election.

Thank you for making your facility available as a polling place for the residents of your community. Feel free to call or contact us with any questions.

Sincerely,

A handwritten signature in black ink that reads "Lori L. Smith". The signature is written in a cursive, flowing style.

Lori Smith  
Poll Coordinator