

CITY OF LEE'S SUMMIT  
PURCHASING DIVISION  
STANDARDIZED EVALUATION FORM  
**Proposal Ranking Score Sheet**  
Composite

Project : 2016-070  
RFP No: On Call Architecture Services

	30 Point	20 Point	10 Point	Points per Criterion	# of Comm Mmbrs	Max Pts	FIRM	FIRM	FIRM	FIRM	FIRM	FIRM	FIRM
	Questions	Questions	Questions				Thompkins Associates	The Clark Enerson Partners	Draw Architecture + Urban Design	Crowley, Wade, Milstead, Inc.	HTK Architects	bcDESIGNGROU P	SFS Architecture, Inc.
Outstanding	25 - 30	17 - 20	9 - 10										
Exceeds Acceptable	19 - 24	13 - 16	7 - 8										
Acceptable	13 - 18	9 - 12	5 - 6										
Marginal	0 - 12	0 - 8	0 - 4										
<b>1. Evidence of Experience, Reliability and References: (FORM 3):</b>													
Consider experience and references listed by the firm/provider on Form 3 of the RFP. Is the provider experienced in providing services similar to that requested in the RFP? Consider any sub-consultants to be used and their experience (if applicable).				30	4	120	86	85	84	85	90	71	99
<b>2. Expertise of Firm Personnel: (FORM 4):</b>													
Consider comparable experience and background of specific personnel that shall be assigned to the City's project as outlined on Form 4 of the RFP. Also consider the specific involvement of those persons in projects listed on Form 3 of the RFP. Experience on projects of similar scope and size: Project Manager, Project team, sub-consultants (if applicable)				30	4	120	75	93	86	84	88	79	94
<b>3. Applicable Resources: (FORM 1, 2, AND 5): / Schedule</b>													
Evaluate the extent of applicable resources available to the firm / provider to complete the City's project as listed on Forms 1, 2, and 5 of the RFP. Standard Quality Assurance/Quality Control program or procedures the firm has in place. Adequacy of proposed team/resources to complete project within proposed time frame.				10	4	80	52	59	57	54	58	45	62
<b>4. Project Approach: (FORM 5):</b>													
Evaluate the firm/ provider's approach to and understanding of the Scope of Services required in the RFP as evidenced by the project approach out. Project schedule and detailed approach is reasonable/responsive to City's needs. Roles of all involved parties clearly identified. Familiarity with project location as evidenced by proposal (if applicable). Identify/recognize critical or unique issues specific to the project. Adequacy of proposed communications process. Unique approaches that have been successful elsewhere.				30	4	80	59	56	61	58	58	43	61
						400	272	293	288	281	294	238	316