

# POLL CONTRACT

Between the Jackson County Board of Election Commissioners and:

LEE'S SUMMIT CITY HALL  
CITY OF LEE'S SUMMIT  
220 SE GREEN ST  
LEE'S SUMMIT, MO 64063

**2020 Elections;** February 4, March 10, April 7, August 4, November 3 and 2021: February 2

**The rental fee is:** \$150 **per election**

**SECTION 1** - The Jackson County Board of Election Commissioners requires a clean area with adequate heat and/or cooling, electrical outlets, lighting and restroom facilities.

**SECTION 2** - The use of a poll location telephone is required under this contract.

**SECTION 3** -Must provide adequate tables and chairs, to be determined each election by notice from this office.

**SECTION 3A** - **PLEASE HAVE TABLES SET UP**

**SECTION 4** - It is necessary that someone be present on a predesignated day preceding the election so that voting equipment and supplies can be delivered and someone must be present on a predesignated day following the election so that voting equipment and supplies can be picked up unless other arrangements are noted in Section 4A.

**SECTION 4A** - \_\_\_\_\_

**SECTION 5** - Election judges must be able to gain entry to the poll at 5:00 a.m. on election day and will remain there until all closing procedures are completed after 7:00 p.m. There shall be no exceptions on Section 5.

**SECTION 6** - Other conditions may be required at times due to changes in state statutes or Election Commission rules. These changes will be noted in Section 6A.

**SECTION 6A** - \_\_\_\_\_

**SECTION 7** - The Jackson County Board of Election Commissioners agrees that it will provide no obstructions to the conduct of normal and necessary business in this poll location and will make no obstructions to any common use areas, such as lobbies, halls, stairways and parking lots, other than those restrictions which are necessary to guarantee the conduct of the election under and as provided by the statutes and the laws of the State of Missouri, and any changes in this paragraph will be noted in Section 7A.

**SECTION 7A** - \_\_\_\_\_

**SECTION 8** - The Facility (poll location) shall not schedule or conduct any Fire/ Hazard/ Disaster/ or Active Shooter drills at any time on Election Day.

**SECTION 9** - The Jackson County Board of Election Commissioners will provide liability coverage for the premises to be occupied by them for use as a poll. This coverage is limited to operations performed by, or on behalf of, the Election Board. Coverage is provided only for the facilities owned or used by the Election Board in the conduct of the election.

**As authorized agent for the above listed poll location, I hereby agree to all applicable terms above.**

\_\_\_\_\_  
**Authorized Signature - Poll Location**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Telephone**

**Acceptance by the Jackson County Board of Election Commissioners, I hereby agree to all applicable terms above.**



\_\_\_\_\_  
12/17/2019

\_\_\_\_\_  
**Authorized Signature - Jackson Co. Board of Election Commissioners**

\_\_\_\_\_  
**Date**

**This contract is to be signed and returned to the Election Commission by email or regular mail.**

**If this poll is not available for the named election(s), please notify the Election Board office as quickly as possible at (816) 325-4600.**