

# MAY 2024

## *Park Board Meeting Packet*



*LSPR recognized the efforts and contributions of 27 volunteers and businesses at the Volunteer Gala*



*The 2nd Meet Me in the Park event had 118 participants*



*85 riders took part in the Tour de Lakes Training Ride*



*Seasonal staff training day will be held on Saturday for approximately 200 new and returning staff*



### **MISSION**

*To provide our community with outstanding recreational services, facilities, and parks.*



**PARKS AND RECREATION BOARD MEETING**  
 City of Lee's Summit, Missouri ♦ 220 SE Green Street ♦ Lee's Summit, Missouri  
**AGENDA**

<b>DATE:</b>	May 22, 2024	<b>TIME:</b>	6:00 PM	<b>PLACE:</b>	Strother Conference Room
6:00 PM Meeting Call to Order @ Strother Conference Room				President, Lawrence Bivins	
<b>SPECIAL GUESTS</b>					
<b>CITIZEN COMMENTS</b>					
<b>PRESENTATIONS</b>					
2024 Citizens Survey Results					
<b>AGENDA ITEM</b>					
<b>APPROVAL OF MINUTES:</b>					
<ul style="list-style-type: none"> <li>April 17, 2024 Budget Committee Minutes</li> <li>April 24, 2024 Park Board Minutes</li> </ul>				Tede Price	1
				Tede Price	2-3
<b>TREASURER'S REPORT:</b> read by Samantha Shepard, Treasurer (includes April 2024 Report)				Joe Snook/Devin Blazek	4-13
<b>SALES/USE TAX REPORT:</b> April 2024				Devin Blazek	14-15
<b>BOARD APPROVAL ITEMS</b>					
FY25 Budget				Devin Blazek	16-94
<b>OLD BUSINESS</b>					
Projects and Services Review				All Staff	95-102
Williams Grant Update				Steve Thomas	103-105
<b>NEW BUSINESS</b>					
FY23 Annual Report				Devin Blazek	106-108
Wadsworth Park Renovation Update				Steve Casey	109-110
Woods Playground Renovation Update				Steve Casey	111-112
Placer.AI (Participation Data)				Steve Casey	113-114
Slate of Officers				Nominating Committee	
End of Activity Reports				Various Staff	115-125
<b>PATRON COMMENT REVIEW</b>				Joe Snook	126-135
<b>MONTHLY CALENDARS</b>				For Information Only	136-138
<b>ROUNDTABLE</b>				Park Board Members and Staff	N/A
<b>OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD</b>				Joe Snook	N/A
<b>MEETING ADJOURNMENT</b>					
<b>CLOSED SESSION:</b>					
Pursuant to Section 610.021 (2) of the Revised Statutes of the State of Missouri pertaining to leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration.					
Pursuant to Section 610.021(3) of the Revised Statutes of the State of Missouri pertaining to hiring, firing, discipling or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.					
<b>BOARD COMMITTEES</b>					
<b>Budget</b> Samantha Shepard-Chair Wesley Fields Jon Ellis Kathy Campbell		<b>Personnel</b> Jim Huser-Chair Mindy Aulenbach Jon Ellis		<b>Youth Sports</b> Lawrence Bivins Samantha Shepard Kathy Campbell Casey Crawford	
<b>Foundation Board</b> Tyler Morehead Mindy Aulenbach					



**LEE'S SUMMIT PARKS AND RECREATION BOARD  
BUDGET COMMITTEE MEETING MINUTES**

STROTHER CONFERENCE ROOM

CITY OF LEE'S SUMMIT, MISSOURI

<b>DATE:</b>	April 17, 2024	<b>TIME:</b>	4:16pm	<b>PLACE:</b>	Strother Conference Room
<b>Board Members Present:</b>		<b>Board Members Absent:</b>		<b>Staff Present:</b>	
Samantha Shepard, Treasurer				Joe Snook	
Kathy Campbell				Devin Blazek	
Jon Ellis				Tede Price	

AGENDA ITEM	DISCUSSION (Findings/Conclusions)	RECOMMENDATIONS/ ACTIONS
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**REVIEW AND DISCUSSION OF FY25 BUDGET**

Devin Blazek presented the proposed FY25 budget to the Park Board Budget Committee. Mr. Blazek shared a power point presentation, which summarized key points from the FY24 projections. Highlights included, staffing difficulties resulted in decrease in program/attendance revenue; membership growth slower than expected. Expenses were missed on the same level because of staffing shortages and a minimum wage increase. In addition, there were some unexpected repairs including GCC HVAC repair, LCC track resurfacing and security for parks.

Key points for FY25 budget include a starting pay rate increase to all part time positions by \$1.50; reversal of FY24 transfer of \$2.6 million; increase in internal services for insurance (82%), VERP (110%) and ITS (40%); additional full-time staff in aquatics, parks and administration.

Mr. Blazek explained the impact of the minimum wage and the process of how Parks proposes to handle this.

Ms. Campbell suggested the larger unknown projects be noted in the budget, including the turf replacement and fieldhouse.

Mr. Ellis stated there was good growth in the property tax. He asked if the increase opened up more room for other projects.

Mr. Snook said it allows more staff to be added to the administration and park side.

Ms. Shepard said she likes the approach staff is proposing for the minimum wage approach.

Ms. Shepard made a motion to recommend approval of the FY25 Budget to the Park Board and Ms. Campbell second. The FY25 Budget will be presented to the Board at the May meeting.

Meeting adjourned at 5:59 pm

**MEETING ADJOURNMENT**



## LEE'S SUMMIT PARKS AND RECREATION BOARD MEETING MINUTES

CITY OF LEE'S SUMMIT, MISSOURI

<b>DATE:</b>	April 24, 2024	<b>TIME:</b>	6:01 PM	<b>PLACE:</b>	Strother Conference Room
<b>Board Members Present:</b>		<b>Board Members Absent:</b>		<b>Staff Present:</b>	
Lawrence Bivins, President		Samantha Shepard, Treasurer		Joe Snook	
Jim Huser, Vice President		Tyler Morehead		Brooke Chestnut	
Mindy Aulenbach				Steve Casey	
Kathy Campbell				Tede Price	
Casey Crawford				Devin Blazek	
Jon Ellis				Jodi Jordan	
Wesley Fields				David Dean	
				Steve Thomas	
				Paul Arndorfer	
				Megan Crews	
<b>SPECIAL GUESTS</b>					
1st Quarter Employee of the Quarter, 2023 Employee of the Year		Mr. Snook presented employee of the quarter to Megan Crews. And, employee of the year for 2023 was presented to Paul Arndorfer. Mr. Snook thanked both for their hard work to LSPR.			
<b>CITIZEN COMMENTS</b>					
<b>PRESENTATIONS</b>					
<b>DISCUSSION (Findings/Conclusions)</b>					
<b>RECOMMENDATIONS/ ACTIONS</b>					
<b>AGENDA ITEM</b>					
Approval of Minutes – March 27, 2024		Supporting documentation (see pages 1-2). No questions or discussion.			
Treasurer's Report – March 2024		Supporting documentation (see pages 3-12). Mr. Huser read the treasurer's report from March 2024. No questions or discussion.			
Sales and Use Tax Report – March 2024		Supporting documentation (see pages 13-14). Mr. Blazek stated both sales tax and use tax is performing well. YTD sales tax is 2% under budget. Use tax is 33% over budget.			
<b>BOARD APPROVAL ITEMS</b>					
Longview Land Purchase		<p>Supporting documentation (see pages 15-45). Mr. Snook said this has been discussed multiple times in closed session with the Board. Staff is wishing to move forward purchasing 13 acres adjacent to the Longview Community Center. If approved, it will go before the College's Board of Trustees and then City Council. Staff is hopeful to get this wrapped up prior to the end of the fiscal year. Ms. Campbell asked what the appraisal came in at. Mr. Snook said he couldn't recall the exact number but stated we are paying less than what the appraisal was.</p> <p>Mr. Crawford asked for clarification on the right of first refusal. Mr. Ison stated because the college wanted to maintain a cohesive look of the campus property. Mr. Ison said it is similar to how the community center property was purchased from the college. Mr. Ison stated it will be like any other land transaction with the city listed as the owner and the care and custody of the Parks Department.</p>			
		Mr. Ellis made a motion to approve the Longview Land purchase Ms. Campbell seconded. Motion carried unanimously.			



<b>OLD BUSINESS</b>		
Projects and Services Review –	Supporting documentation (See page 46-53) No additional comments.	No Board Action.
William Grant Update	Supporting documentation (See pages 54-56). Mr. Thomas stated all the playground equipment has been installed. Staff is currently in the process of installing the drainage system under the playground equipment.	No Board Action.
<b>NEW BUSINESS</b>		
Security Report	Supporting documentation (See pages 57-60). Ms. Chestnut said there was nothing additional to add. Mr. Snook stated the contracted security company has started park patrols in the parks through July.	No Board Action.
Fundraising Report	Supporting documentation (See pages 61-62) Mr. Dean said several new banner sponsors have been brought on.	No Board Action.
End of Project Review- Lower Banner	Supporting documentation (See pages 63-65) Mr. Thomas said this project is completely wrapped up. The project came in at \$197,700, 21% under budget.	No Board Action.
End of Activity Reports	Supporting documentation (See pages 66-82). No additional comments.	No Board Action.
<b>PATRON COMMENT REVIEW</b>		
	Supporting documentation (see pages 83-85) No additional comments.	No Board Action.
<b>MONTHLY CALENDARS</b>		
Supporting documentation (see pages 86-87) no additional comments		
<b>ROUNDTABLE</b>		
Ms. Campbell thanked Ms. Aulenbach for being a part of the nomination committee and being a part of the budget committee. Mr. Crawford said he is in every part of the YSA's and youth sports and is thankful for all that staff does handling angry parents. Mr. Ellis complemented Mr. Blazek on his budget presentation. President Bivins thanked the department for the LSPR jacket. He reminded the Board to be at the Volunteer Gala tomorrow, if possible. President Bivins also thanked Mr. Snook and staff on the presentation on the Park Impact Fee.		
<b>OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD</b>		
Mr. Snook reminded the Board of the Volunteer Gala tomorrow night. May is a busy month with Camp starting, Summit Waves and LPA opening. Camp is still looking for additional counselors. Lee's Summit Historical Society is hosting an event where Tom Lovell will be receiving an award on Thursday, May 16 and the Board is invited to attend.		
<b>MEETING ADJOURNMENT:</b>		
The meeting adjourned into closed session 6:42pm by a motion made by Ms. Aulenbach to move into closed session, Ms. Campbell seconded.		
<b>CLOSED SESSION:</b>		
Pursuant to Section 610.021(1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.		
Pursuant to Section 610.021 (2) of the Revised Statutes of the State of Missouri pertaining to leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration.		

# Financial Outlook as of April 30, 2024



Fund	Fund Balance @ 4/30/24
Gamber Community Center	\$ 467,584
Lovell Community Center	\$ 989,218
Longview Community Center	\$ (953,086)
Harris Park Community Center	\$ 438,810
Parks and Recreation	\$ 3,632,140
Summit Waves	\$ 695,487
Cemetery	\$ 1,202,759
Construction	\$ 10,080,448
Park COP	\$ 5,496,868

Fund	MTD 4/30/24	Prior YTD Actual	Current YTD Actual	Approved FY24 Budget	Percentage of FY24 Budget
<b>Gamber Community Center</b>					
Revenue	\$ 26,971	\$ 412,422	\$ 493,537	\$ 445,838	110.70%
Expenses	\$ 33,176	\$ 388,820	\$ 536,306	\$ 530,359	101.12%
Income (Loss)	\$ (6,205)	\$ 23,602	\$ (42,769)	\$ (84,521)	
<b>Lovell Community Center</b>					
Revenue	\$ 157,620	\$ 1,405,881	\$ 1,506,331	\$ 2,072,538	72.68%
Expenses	\$ 126,493	\$ 1,591,562	\$ 1,540,902	\$ 2,108,966	73.06%
Income (Loss)	\$ 31,127	\$ (185,681)	\$ (34,571)	\$ (36,428)	
<b>Longview Community Center</b>					
Revenue	\$ 114,723	\$ 906,213	\$ 1,003,963	\$ 1,373,515	73.09%
Expenses	\$ 78,255	\$ 993,536	\$ 1,012,760	\$ 1,281,496	79.03%
Income (Loss)	\$ 36,468	\$ (87,322)	\$ (8,797)	\$ 92,019	
<b>Harris Park Community Center</b>					
Revenue	\$ 70,705	\$ 1,004,219	\$ 1,142,471	\$ 1,786,770	63.94%
Expenses	\$ 78,453	\$ 1,120,627	\$ 1,246,166	\$ 1,726,842	72.16%
Income (Loss)	\$ (7,747)	\$ (116,408)	\$ (103,695)	\$ 59,928	
<b>Parks and Recreation</b>					
Revenue	\$ 13,639	\$ 4,366,473	\$ 4,564,395	\$ 4,424,226	103.17%
Expenses	\$ 339,033	\$ 3,333,558	\$ 6,091,337	\$ 7,099,882	85.79%
Income (Loss)	\$ (325,394)	\$ 1,032,915	\$ (1,526,942)	\$ (2,675,656)	
<b>Summit Waves</b>					
Revenue	\$ 67,155	\$ 655,085	\$ 620,942	\$ 1,336,959	46.44%
Expenses	\$ 44,276	\$ 692,904	\$ 614,825	\$ 1,117,884	55.00%
Income (Loss)	\$ 22,879	\$ (37,819)	\$ 6,116	\$ 219,075	
<b>Cemetery</b>					
Revenue	\$ 1,350	\$ 91,727	\$ 106,209	\$ 118,700	89.48%
Expenses	\$ 8,948	\$ 126,174	\$ 134,869	\$ 198,557	67.92%
Income (Loss)	\$ (7,598)	\$ (34,447)	\$ (28,659)	\$ (79,857)	
<b>Construction</b>					
Revenue	\$ 583,333	\$ 2,444,880	\$ 6,389,533	\$ 16,403,691	38.95%
Expenses	\$ 6,376	\$ 875,455	\$ 763,755	\$ 6,445,000	11.85%
Income (Loss)	\$ 576,957	\$ 1,569,425	\$ 5,625,778	\$ 9,958,691	
<b>Park COP Debt</b>					
Revenue	\$ 531,418	\$ 5,062,040	\$ 5,374,839	\$ 6,268,030	85.75%
Expenses	\$ 583,333	\$ 2,645,833	\$ 6,008,333	\$ 7,175,000	83.74%
Income (Loss)	\$ (51,916)	\$ 2,416,206	\$ (633,495)	\$ (906,970)	



**GAMBER COMMUNITY CENTER  
FUND 201  
Financial Report for the Month and Year Ending April 30, 2024**

	Previous Year-to-date Mar 2023	Month-to-Date Apr 2024	Year-to-Date Apr 2024	Year-to-Date Budget	Year-to-Date Variance		Approved FY24 Budget
<b>REVENUES</b>							
Activity & Membership Fees	122,876	10,284	138,234	114,984	23,250	<sup>2</sup>	137,113
User Charges	805	162	1,012	600	412		720
Rentals	105,218	16,526	128,613	107,395	21,218	<sup>3</sup>	125,605
Interest	5,744	-	20,230	4,300	15,930	<sup>4</sup>	4,300
Other Revenue	2,660	-	30,229	3,100	27,129	<sup>5</sup>	2,100
Miscellaneous	119	(1)	220	-	220		1,000
Transfers In from Park COP	175,000	-	175,000	175,000	-		175,000
<b>TOTAL REVENUES</b>	<b>412,422</b>	<b>26,971</b>	<b>493,537</b>	<b>405,379</b>	<b>88,158</b>		<b>445,838</b>
<b>EXPENDITURES</b>							
Personnel Services	215,131	18,893	223,865	221,205	2,659		265,522
Other Supplies, Services and Charges	75,664	4,668	78,213	73,406	4,808		84,383
Repairs and Maintenance	22,312	326	87,806	22,975	64,831		26,663
Utilities	40,629	2,292	35,739	44,991	(9,252)		53,787
Capital Outlay	15,467	5,501	93,624	79,875	13,749		79,875
Interdepartment Charges	19,617	1,495	17,059	17,141	(82)		20,129
<b>TOTAL EXPENDITURES</b>	<b>388,820</b>	<b>33,176</b>	<b>536,306</b>	<b>459,593</b>	<b>76,713</b>		<b>530,359</b>
<b>NET GAIN / (LOSS)</b>	<b>23,602</b>	<b>(6,205)</b>	<b>(42,769)</b>	<b>(54,214)</b>	<b>11,445</b>		<b>(84,521)</b>

**BEGINNING FUND BALANCE**

510,353 <sup>1</sup>

**ENDING FUND BALANCE**

467,584

<sup>1</sup> Beginning Fund Balance is final as the year-end audit is complete.

<sup>2</sup> Added a fifth Father Daughter Dance and an increase in Memberships.

<sup>3</sup> More Facility rentals than anticipated.

<sup>4</sup> Favorable variance in Interest on Investments (\$2,536) and Mark to Market (\$12,080).

<sup>5</sup> Donation for the pergola from the Legacy for LS Parks Foundation.



**LOVELL COMMUNITY CENTER  
FUND 202  
Financial Report for the Month and Year Ending April 30, 2024**

	Previous Year-to-date Mar 2023	Month-to-Date Apr 2024	Year-to-Date Apr 2024	Year-to-Date Budget	Year-to-Date Variance		Approved FY24 Budget
<b>REVENUES</b>							
Activity & Membership Fees	1,259,084	151,647	1,384,710	1,590,656	(205,946)	<sup>2</sup>	1,910,188
User Charges	2,842	149	1,483	2,271	(788)		2,613
Rentals	66,121	5,451	84,662	80,953	3,709		92,543
Interest	10,208	-	33,288	10,400	22,888	<sup>3</sup>	10,400
Other Revenue	4,573	320	1,752	1,996	(244)		1,996
Contributions	7,500	-	-	-	-		-
Miscellaneous	2,033	52	436	1,274	(838)		1,278
Transfers In	53,519	-	-	53,520	(53,520)		53,520
<b>TOTAL REVENUES</b>	<b>1,405,881</b>	<b>157,620</b>	<b>1,506,331</b>	<b>1,741,070</b>	<b>(234,739)</b>		<b>2,072,538</b>
<b>EXPENDITURES</b>							
Personnel Services	957,617	86,765	988,566	1,149,679	(161,113)	<sup>4</sup>	1,396,346
Other Supplies, Services and Charges	165,667	10,730	191,375	198,993	(7,618)		221,175
Repairs and Maintenance	121,402	8,072	124,242	117,402	6,840		142,258
Utilities	151,877	17,023	155,399	146,472	8,927		179,728
Capital Outlay	141,553	-	31,833	111,759	(79,926)	<sup>5</sup>	111,759
Interdepartment Charges	53,446	3,902	49,486.40	49,895	(409)		57,700
<b>TOTAL EXPENDITURES</b>	<b>1,591,562</b>	<b>126,493</b>	<b>1,540,902</b>	<b>1,774,201</b>	<b>(233,299)</b>		<b>2,108,966</b>
<b>NET GAIN / (LOSS)</b>	<b>(185,681)</b>	<b>31,127</b>	<b>(34,571)</b>	<b>(33,131)</b>	<b>(1,440)</b>		<b>(36,428)</b>

<b>BEGINNING FUND BALANCE</b>	<u>1,023,789</u> <sup>1</sup>
<b>ENDING FUND BALANCE</b>	<u>989,218</u>

<sup>1</sup> **Beginning Fund Balance** is final as the year-end audit is complete.

<sup>2</sup> An unfavorable variance in Memberships (\$152,752), Activities (\$9,816) and Gate Receipts (\$43,378).

<sup>3</sup> Favorable variance in Interest on Investments (\$1,198) and Mark to Market (\$19,951).

<sup>4</sup> Favorable variance on Part-Time (\$96,195) and Health/Dental, FICA and Medicare.

<sup>5</sup> All Capital Improvements were scheduled for July and at the time of this report the new floor machine, Nustep and weight pad reupholstery are the only items complete.





**LONGVIEW COMMUNITY CENTER  
FUND 205  
Financial Report for the Month and Year Ending April 30, 2024**

	Previous Year-to-date Mar 2023	Month-to-Date Apr 2024	Year-to-Date Apr 2024	Year-to-Date Budget	Year-to-Date Variance		Approved FY24 Budget
<b>REVENUES</b>							
Activity & Membership Fees	757,997	95,626	871,320	944,939	(73,619)	<sup>2</sup>	1,149,023
User Charges	2,328	212	2,728	2,169	559		2,699
Rentals	143,639	18,588	129,491	187,913	(58,423)	<sup>3</sup>	220,391
Miscellaneous	2,249	297	424	1,397	(973)		1,402
<b>TOTAL REVENUES</b>	<b>906,213</b>	<b>114,723</b>	<b>1,003,963</b>	<b>1,136,418</b>	<b>(132,455)</b>		<b>1,373,515</b>
<b>EXPENDITURES</b>							
Personnel Services	646,760	51,504	653,994	692,498	(38,504)	<sup>4</sup>	837,877
Other Supplies, Services and Charges	77,083	6,289	91,095	98,483	(7,388)		112,960
Repairs and Maintenance	55,812	7,068	63,386	61,777	1,609		70,236
Utilities	153,788	9,906	133,968	157,705	(23,737)	<sup>5</sup>	189,035
Capital Outlay	-	-	10,610	22,627	(12,017)	<sup>6</sup>	22,627
Interest Expense	13,548	-	18,181	-	18,181		-
Interdepartment Charges	46,545	3,487	41,525	41,787	(262)		48,761
<b>TOTAL EXPENDITURES</b>	<b>993,536</b>	<b>78,255</b>	<b>1,012,760</b>	<b>1,074,876</b>	<b>(62,117)</b>		<b>1,281,496</b>
<b>NET GAIN / (LOSS)</b>	<b>(87,322)</b>	<b>36,468</b>	<b>(8,797)</b>	<b>61,541</b>	<b>(70,339)</b>		<b>92,019</b>

<b>BEGINNING FUND BALANCE</b>	<u>(944,289)</u> <sup>1</sup>
<b>ENDING FUND BALANCE</b>	<u><u>(953,086)</u></u>

<sup>1</sup> **Beginning Fund Balance** is final as the year-end audit is complete.

<sup>2</sup> Unfavorable variance in Memberships (\$61,543), Activities (\$3,435) and Gate Receipts (\$8,641).

<sup>3</sup> The reported YTD revenue is dependent on the timing of monthly reoccurring rental payments. In addition, swim teams have reduced their rental times.

<sup>4</sup> Favorable variance in Part-Time (\$30,317), Health/ Dental Insurance, FICA and Medicare.

<sup>5</sup> Favorable Variance on Electricity (\$10,646), Gas (\$12,249) and Water/Sewer (\$841).

<sup>6</sup> All Capital Improvements were scheduled for July and at the time of this report only the Nustep has been purchased.



**HARRIS PARK COMMUNITY CENTER  
FUND 530  
Financial Report for the Month and Year Ending April 30, 2024**

	Previous Year-to-date Mar 2023	Month-to-Date Apr 2024	Year-to-Date Apr 2024	Year-to-Date Budget	Year-to-Date Variance		Approved FY24 Budget
<b>REVENUES</b>							
Activity & Membership Fees	635,997	48,662	732,082	773,216	(41,134)	<sup>2</sup>	1,190,972
User Charges	71,423	-	64,293	96,399	(32,106)	<sup>3</sup>	104,325
Rentals	140,450	4,671	141,944	229,669	(87,725)	<sup>4</sup>	253,807
Interest	2,868	-	13,748	-	13,748	<sup>5</sup>	-
Other Revenue	3,216	134	1,397	2,484	(1,087)		8,436
Contributions	140,699	17,203	177,464	137,450	40,014		211,650
Miscellaneous	9,567	36	11,544	13,216	(1,672)		17,580
<b>TOTAL REVENUES</b>	<b>1,004,219</b>	<b>70,705</b>	<b>1,142,471</b>	<b>1,252,434</b>	<b>(109,963)</b>		<b>1,786,770</b>
<b>EXPENDITURES</b>							
Personnel Services	594,215	39,357	671,764	734,877	(63,113)	<sup>6</sup>	1,008,878
Other Supplies, Services and Charges	342,957	30,372	382,585	342,434	40,151		494,672
Repairs and Maintenance	30,002	806	43,593	43,767	(174)		48,717
Utilities	91,642	6,423	86,339	66,859	19,480	<sup>7</sup>	84,882
Capital Outlay	36,222	-	35,858	43,649	(7,791)		43,649
Depreciation	14,556	-	15,266	13,944	1,322		16,733
Transfers Out	3,519	-	3,520	3,520	-		25,791
Interdepartment Charges	22,070	1,495	22,507	22,801	(294)		3,520
<b>TOTAL EXPENDITURES</b>	<b>1,120,627</b>	<b>78,453</b>	<b>1,246,166</b>	<b>1,257,907</b>	<b>(11,741)</b>		<b>1,726,842</b>
<b>NET GAIN / (LOSS)</b>	<b>(116,408)</b>	<b>(7,747)</b>	<b>(103,695)</b>	<b>(5,473)</b>	<b>(98,222)</b>		<b>59,928</b>

<b>BEGINNING FUND BALANCE</b>	<u>542,505</u> <sup>1</sup>
<b>ENDING FUND BALANCE</b>	<u>438,810</u>

<sup>1</sup> **Beginning Fund Balance** is final as the year-end audit is complete.

<sup>2</sup> An unfavorable variance in Camp Summit (\$40,807) and Legacy Park Amphitheater (\$6,820).

<sup>3</sup> Unfavorable variance in Legacy Park Amphitheater Concessions (\$4,136) and Summit Ice Pro Shop (\$27,243).

<sup>4</sup> The reported YTD revenue is dependent on the timing of monthly reoccurring rental payments. Harris Park Community Center rentals lower than anticipated.

<sup>5</sup> Favorable variance in Interest on Investments (\$3,976) and Mark to Market (\$8,037).

<sup>6</sup> Favorable variance in Camp Summit Part Time (\$29,684) and Health and Dental (\$19,360).

<sup>7</sup> Unfavorable variance in Harris Park Natural Gas (\$4,713) and Hartman Park Water (\$15,184).



**PARKS & RECREATION  
FUND 200  
Financial Report for the Month and Year Ending April 30, 2024**

	Previous Year-to-date Mar 2023	Month-to-Date Apr 2024	Year-to-Date Apr 2024	Year-to-Date Budget	Year-to-Date Variance		Approved FY24 Budget
<b>REVENUES</b>							
Taxes	4,140,744	-	4,338,941	4,199,998	138,943	2	4,199,998
Fines & Forfeitures	16,279	1,034	18,009	17,712	297		17,712
Interest	62,509	-	51,793	19,500	32,293	3	26,000
Other Revenue	8,461	955	6,714	1,940	4,774		1,940
Contributions	51,160	-	42,137	45,582	(3,445)		59,784
Miscellaneous	64,983	11,651	82,765	73,098	9,667		94,756
Transfers In	22,337	-	24,036	24,036	-		24,036
<b>TOTAL REVENUES</b>	<b>4,366,473</b>	<b>13,639</b>	<b>4,564,395</b>	<b>4,381,866</b>	<b>182,529</b>		<b>4,424,226</b>
<b>EXPENDITURES</b>							
Personnel Services	1,625,677	150,571	1,780,802	1,839,459	(58,656)	4	2,204,484
Other Supplies, Services and Charges	963,570	52,211	898,562	1,284,636	(386,074)	5	1,397,991
Repairs and Maintenance	392,148	24,204	317,823	371,871	(54,048)	6	401,261
Utilities	103,293	4,866	99,841	119,023	(19,182)	7	141,326
Fuel & Lubricants	42,823	-	32,952	32,456	496		38,948
Capital Outlay	145,752	111,382	259,316	221,648	37,668	8	221,647
Interdepartment Charges	217,061	12,560	269,660	270,250	(590)		295,369
Transfer to Park Construction Fund	-	-	2,600,000	2,600,000	-		2,600,000
Reimbursement - Interfund	(156,766)	(16,762)	(167,620)	(167,620)	-		(201,144)
<b>TOTAL EXPENDITURES</b>	<b>3,333,558</b>	<b>339,033</b>	<b>6,091,337</b>	<b>6,571,722</b>	<b>(480,385)</b>		<b>7,099,882</b>
<b>NET GAIN / (LOSS)</b>	<b>1,032,915</b>	<b>(325,394)</b>	<b>(1,526,942)</b>	<b>(2,189,856)</b>	<b>662,914</b>		<b>(2,675,656)</b>

**BEGINNING FUND BALANCE** 5,159,082<sup>1</sup>  
**ENDING FUND BALANCE** 3,632,140

<sup>1</sup> **Beginning Fund Balance** is final as the year-end audit is complete.

<sup>2</sup> Favorable variance in Jackson County Property Taxes.

<sup>3</sup> Favorable variance in Interest on Investments (\$1,420) and Mark to Market (\$20,690).

<sup>4</sup> Significant savings in Health/Dental and Part-Time Salaries.

<sup>6</sup> A favorable variance on Asphalt, Postage, Contract Serv-Concrete, Rock and Gravel, Chemical Supplies and Special Apparel. There is an unfavorable variance in Consumable Tools, Travel & Meetins and Recreational Supplies.

<sup>7</sup> Favorable variance in Water/Sewer (\$16,596) and Electricity (\$3,108).

<sup>8</sup> Everything has been completed but all the asphalt.



**SUMMIT WAVES  
FUND 203  
Financial Report for the Month and Year Ending April 30, 2024**

	Previous Year-to-date Mar 2023	Month-to-Date Apr 2024	Year-to-Date Apr 2024	Year-to-Date Budget	Year-to-Date Variance		Approved FY24 Budget
<b>REVENUES</b>							
Activity Fees	527,491	65,630	498,849	565,839	(66,990)	<sup>2</sup>	1,090,929
User Charges	100,364	-	75,441	108,603	(33,162)	<sup>3</sup>	191,936
Rentals	19,432	1,525	19,285	16,809	2,476		42,324
Interest	4,122	-	24,119	6,800	17,319	<sup>4</sup>	6,800
Contributions	-	-	140	-	140		
Miscellaneous	3,676	-	3,107	3,370	(263)		4,970
<b>TOTAL REVENUES</b>	<b>655,085</b>	<b>67,155</b>	<b>620,942</b>	<b>701,421</b>	<b>(80,479)</b>		<b>1,336,959</b>
<b>EXPENDITURES</b>							
Personnel Services	371,173	7,827	333,848	453,137	(119,289)	<sup>5</sup>	688,828
Other Supplies, Services and Charges	125,158	21,375	136,290	132,251	4,039		221,274
Repairs and Maintenance	24,829	10,438	34,176	29,987	4,188		39,958
Utilities	66,541	3,142	72,459	72,396	63		106,301
Interdepartment Charges	22,589	1,495	23,660	24,005	(344)		26,993
Capital Outlay	76,629	-	8,408	28,545	(20,137)		28,545
Transfers Out (To 200)	5,985	-	5,985	5,985	-		5,985
<b>TOTAL EXPENDITURES</b>	<b>692,904</b>	<b>44,276</b>	<b>614,825</b>	<b>746,305</b>	<b>(131,480)</b>		<b>1,117,884</b>
<b>NET GAIN / (LOSS)</b>	<b>(37,819)</b>	<b>22,879</b>	<b>6,116</b>	<b>(44,884)</b>	<b>51,001</b>		<b>219,075</b>

**BEGINNING FUND BALANCE**

689,371 <sup>1</sup>

**ENDING FUND BALANCE**

695,487

<sup>1</sup> **Beginning Fund Balance** is final as the year-end audit is complete.

<sup>2</sup> There was an unfavorable variance in Activities (\$12,152) and Gate Receipts (\$68,337). A favorable variance in Memberships (\$13,500).

<sup>3</sup> Unfavorable variance in Concession sales.

<sup>4</sup> Favorable variance in Interest on Investment (\$2,103) and Mark to Market (\$13,916).

<sup>5</sup> Favorable variance in Part-Time salaries, Health/Dental, FICA and Medicare.



**CEMETERY TRUST  
FUND 204  
Financial Report for the Month and Year Ending April 30, 2024**

	Previous Year-to-date Mar 2023	Month-to-Date Apr 2024	Year-to-Date Apr 2024	Year-to-Date Budget	Year-to-Date Variance		Approved FY24 Budget
<b>REVENUES</b>							
Services	68,050	1,350	34,712	68,650	(33,938)	<sup>2</sup>	76,550
Sale of Property	11,000	-	30,390	29,250	1,140		33,750
Interest	12,677	-	41,107	8,400	32,707	<sup>3</sup>	8,400
<b>TOTAL REVENUES</b>	<b>91,727</b>	<b>1,350</b>	<b>106,209</b>	<b>106,300</b>	<b>(91)</b>		<b>118,700</b>
<b>EXPENDITURES</b>							
Personnel Services	42,332	3,419	41,638	44,220	(2,582)		52,743
Other Supplies, Services and Charges	48,162	4,330	50,668	80,392	(29,724)	<sup>4</sup>	96,367
Repairs and Maintenance	2,671	13	7,025	11,024	(3,999)		11,224
Utilities	2,311	245	2,327	2,423	(96)		2,831
Fuel & Lubricants	595	-	710	800	(90)		960
Interdepartment Charges	13,751	940	14,451	14,501	(50)		16,382
Transfers Out (To 026)	16,352	-	18,051	18,051	-		18,050
<b>TOTAL EXPENDITURES</b>	<b>126,174</b>	<b>8,948</b>	<b>134,869</b>	<b>171,411</b>	<b>(36,542)</b>		<b>198,557</b>
<b>NET GAIN / (LOSS)</b>	<b>(34,447)</b>	<b>(7,598)</b>	<b>(28,659)</b>	<b>(65,111)</b>	<b>36,452</b>		<b>(79,857)</b>

<b>BEGINNING FUND BALANCE</b>	<u>1,231,418</u> <sup>1</sup>
<b>ENDING FUND BALANCE</b>	<u>1,202,759</u>

<sup>1</sup> Beginning Fund Balance is final as the year-end audit is complete.

<sup>2</sup> Unfavorable variance on Grave Openings and Monument Sales.

<sup>3</sup> Favorable variance in Interest on Investment (\$4,637) and Mark to Market (\$24,687).

<sup>4</sup> Favorable variance on Professional Fees and Other Construction Materials.



**CONSTRUCTION FUND  
FUND 327  
Financial Report for the Month and Year Ending April 30, 2024**

	Month-to-Date Apr 2024	Year-to-Date Apr 2024	Year-to-Date Budget	Year-to-Date Variance		Approved FY24 Budget
<b>REVENUES</b>						
Interest	-	462,605	43,691	418,914	2	43,691
Other Revenue	-	93,594	-	93,594	3	
Transfers from Fund 410	583,333	5,833,333.33	5,833,333.33	-		7,000,000
<b>TOTAL REVENUES</b>	<b>583,333</b>	<b>6,389,533</b>	<b>5,877,024</b>	<b>512,508</b>		<b>9,643,691</b>
<b>EXPENDITURES</b>						
Maintenance & Repair	-	550	-	550		-
Capital Outlay	-	97,399	-	97,399	4	-
Additions to Const in Progress	6,376	665,806	5,460,000	(4,794,194)	5	<b>6,445,000</b>
<b>TOTAL EXPENDITURES</b>	<b>6,376</b>	<b>763,755</b>	<b>5,460,000</b>	<b>(4,696,245)</b>		<b>6,445,000</b>
<b>NET GAIN / (LOSS)</b>	<b>576,957</b>	<b>5,625,778</b>	<b>417,024</b>	<b>5,208,753</b>		<b>3,198,691</b>

<b>BEGINNING FUND BALANCE</b>	<u>4,454,670</u> <sup>1</sup>
<b>ENDING FUND BALANCE</b>	<u><u>10,080,448</u></u>

<sup>1</sup> **Beginning Fund Balance** is final as the year-end audit is complete.  
<sup>2</sup> A favorable variance in Interest on Investments (\$76,703) and Mark to Market (\$281,673).  
<sup>3</sup> Final reimbursement from the grant on Pleasant Lea Park renovation.  
<sup>4</sup> Expenses were miscoded to Capital Outlay and should be in Additions to Const in Progress.



**PARKS COP DEBT  
FUND 410  
Financial Report for the Month and Year Ending April 30, 2024**

	Month-to-Date Apr 2024	Year-to-Date Apr 2024	Year-to-Date Budget	Year-to-Date Variance		Approved FY24 Budget
<b>REVENUES</b>						
Taxes	428,408	4,401,722	4,512,493	(110,771)	<sup>2</sup>	5,414,991
EATS	(13,252)	(175,790)	(136,886)	(38,904)	<sup>2</sup>	(164,263)
Use Tax	116,262	1,122,299	842,010	280,289	<sup>2</sup>	1,010,412
Interest	-	26,607	5,742	20,865	<sup>3</sup>	6,890
<b>TOTAL REVENUES</b>	<b>531,418</b>	<b>5,374,839</b>	<b>5,223,359</b>	<b>151,480</b>		<b>6,268,030</b>
<b>EXPENDITURES</b>						
Transfers Out-Gamber Center		175,000.00	175,000.00	-		175,000
Transfers Out-Construction Fund	583,333	5,833,333.33	5,833,333.33	-		7,000,000
<b>TOTAL EXPENDITURES</b>	<b>583,333</b>	<b>6,008,333</b>	<b>6,008,333</b>	<b>-</b>		<b>7,175,000</b>
<b>NET GAIN / (LOSS)</b>	<b>(51,916)</b>	<b>(633,495)</b>	<b>(784,975)</b>	<b>151,480</b>		<b>(906,970)</b>

**BEGINNING FUND BALANCE** 6,130,363 <sup>1</sup>  
**ENDING FUND BALANCE** 5,496,868

<sup>1</sup> **Beginning Fund Balance** is final as the year-end audit is complete.

<sup>2</sup> See separate Sales/Use Tax Report included in this packet.

<sup>3</sup> Unfavorable variance in Interest on Investment (\$6,353) and favorable variance on Mark to Market (\$26,069).

# MEMORANDUM



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**Date:** May 22, 2024

**To:** Joe Snook, CPRP  
Administrator of Parks and Recreation

**From:** Devin Blazek, MBA  
Management Analyst

**Re:** Sales and Use Tax Update – April FY2024

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Sales tax proceeds received in April totaled \$428,407, which is 5% below the monthly projection. Due to the unpredictable cutoff of processing remittance at the State of Missouri, the annual revenue budget has been spread evenly throughout FY2024. The year-to-date sales tax received totals \$4,401,722, which is \$66,401 over the amount received through April FY2023.

At the time of this report, there is no additional information regarding the remitters included in the amount received from the State of Missouri.

Use tax proceeds received in April totaled \$116,262, which is 33% above the monthly projection. Due to the unpredictable cutoff of processing remittance at the State of Missouri, the annual revenue budget has been spread evenly throughout FY2024. The year-to-date use tax totals \$1,122,299, which is \$329,843 over the amount received through April FY2023.

Attached is a summary of the proceeds received for the Sales Tax, Economic Activity Taxes (EATs) and Use Tax.





<b>Sales Tax and EATs</b>	<b>Budget</b>	<b>Actual</b>	<b>Amount Difference \$</b>
<b>Cumulative Balance Through FY 2023</b>	<b>84,862,653</b>	<b>89,772,256</b>	<b>4,909,603</b>
<b>FY 2024</b>			
YTD Balance Forward - Sales Tax	4,061,243	3,973,314	(87,929)
YTD Balance Forward - EATs	(123,197)	(162,537)	(39,340)
Sales Tax Receipts - April 2024	451,249	428,407	(22,842)
EATs - April 2024	(13,688)	(13,252)	436
<b>YTD Balance - Sales Tax</b>	<b>4,512,492</b>	<b>4,401,721</b>	<b>(110,771)</b>
<b>YTD Balance - EATs</b>	<b>(136,885)</b>	<b>(175,789)</b>	<b>(38,904)</b>
<b>LIFE-TO-DATE DATA BY SALES TAX</b>			
<b>Cumulative Net Proceeds-1/4 cent Sales Tax (4/1/18 through 3/31/33) **</b>	<b>25,069,079</b>	<b>26,931,345</b>	<b>1,862,266</b>
<b>Cumulative Net Proceeds-1/4 cent Sales Tax (4/1/08 through 3/31/18)</b>	<b>30,963,365</b>	<b>31,100,648</b>	<b>137,283</b>
<b>Cumulative Net Proceeds-3/8 cent Sales Tax (4/1/98 through 3/31/08)</b>	<b>32,768,255</b>	<b>32,955,600</b>	<b>187,345</b>

<b>Use Tax</b>	<b>Budget</b>	<b>Actual</b>	<b>Amount Difference \$</b>
<b>Cumulative Balance Through FY 2023</b>	<b>2,040,226</b>	<b>3,404,940</b>	<b>1,364,714</b>
<b>FY 2024</b>			
YTD Balance Forward - Use Tax	757,809	1,006,037	248,228
Use Tax - April 2024	84,201	116,262	32,061
<b>YTD Balance - Use Tax</b>	<b>842,010</b>	<b>1,122,299</b>	<b>280,289</b>
<b>LIFE-TO-DATE DATA BY USE TAX</b>			
<b>Cumulative Net Proceeds-December 2020 through Current Month</b>	<b>2,882,236</b>	<b>4,527,239</b>	<b>1,645,003</b>



May 17, 2024

## Lee's Summit Parks & Recreation Board

Lawrence Bivins  
President

James Huser  
Vice President

Samantha Shepard  
Treasurer

Casey Crawford

Jon Ellis

Wesley Fields

Tyler Morehead

Mindy Aulenbach

Kathy Campbell

Joe Snook, CPRP  
Administrator

220 SE Green Street  
Lee's Summit, MO 64063

Phone: 816.969.1500  
Fax: 816.969.1515

lspr@cityofls.net  
www.lspark.net



Member, National Recreation & Park Association

Member, Missouri Park & Recreation Association

**To:** Parks & Recreation Board

**From:** Joe Snook, CPRP  
Administrator of Parks & Recreation

**Re:** Proposed FY25 Parks & Recreation Budget

Over the past year, Lee's Summit Parks and Recreation has continued to adapt to economic conditions, resulting in rising costs of labor, goods, and services. Staff has been diligent to maximize resources and revalue operations on an ongoing basis to ensure operational efficiency.

One particular issue addressed for the FY25 Fiscal year is the rising cost of labor, due to Missouri Proposition B. Adopted in 2017, Missouri Proposition B incrementally raised the minimum wage to \$12.00 starting Jan 1, 2023. However, following that date, it also required an increase in minimum wage annually based on the increase in Consumer Price Index – Clerical Workers (CPI-W). This aspect of the legislation made it virtually impossible for LSPR to evaluate minimum wage yearly during the budget process and plan accordingly. To address this concern, staff has proposed a \$1.50 increase to the starting rates for all part time staff. Based on internal analysis, this raise is expected to absorb at least three years of minimum wage raises.

To address the increase, a variety of programs, fees adjustments, and operational strategies have been implemented to increase revenue and decrease expenses. Staff feels these changes will be adequate to ensure financial stability in the coming years.

LSPR is also in the early stages of planning for significant Capital Investment. The Board will see a projected balance of approximately \$18 Million at the end of FY25 between out Parks COP Fund and Construction Fund. This funding, along with funding which is to be received in future years, is projected to adequately fund all existing projects as outlined in the 5 year CIP plan without taking on outside financing or incurring interest on negative balances.

- The **FY25 Fund Summary Comments**, which provides a snapshot of FY24 projections along with significant changes for FY25. (pages 1-6)
- A summary **Revenue and Expense Budget Proposal** and **Fund Balance Report** that presents an overview of each fund with revenues, expenditures, and actual balances for FY23 and projected ending balances for FY24 and FY25. (page 7)
- The **FY24 Staff Priorities – Start/Stop** describes operational practices and procedures as they relate to LSPR and recommendations on their continuance. (page 8)
- The **Itemized Budget Expense Worksheets** providing details of revenue and expenditure categories for each fund, including footnotes to provide an explanation for material variances. (pages 9-26)

Other attachments include:

- Terminology/Useful Things to Know (pages 27-28)
- Fund Balance Policy Resolution (page 29)
- LSPR Organizational Chart (page 30)
- Public Works/Cemetery MOU, Fee Allocation, Budget Summary (pages 31-51)
- Full-Time and Part-Time Compensation Schedules (pages 52-54)
- Training and Licensing Plan/Training Goals and Key (pages 55-61)
- VERP Schedules (pages 62-70)
- Replacement Schedules (pages 71-76)
- Capital Project Funding Report-Current Project Work Plan (pages 77-78)

# FY 2025 Fund Summary Comments

## All Funds

- **CORE BUDGET EXPENDITURES**

- The FY25 budget reflects a 4% pay increase for FT positions and a \$1.50 increase to all base rates for PT positions.
- Health and Dental Insurance – A blended rate (average of individual to full family coverage) is used for budgeting purposes. The blended rate used for the FY25 budget is \$17,178 per full time employee; the blended rate used for the FY24 budget was \$16,740 per full time employee.
- Retirement (LAGERS) – The required funding for the FY25 budget is 12.3% of full-time salary; the required funding for the FY24 budget was 10.2% of full-time salary. The increase is due to COLS transition from a 5-year average to a 3-year average. This resulted in an estimated \$27K increase in LAGERS expenses.
- COLS has granted staff two additional holidays, Juneteenth and Veterans Day. This resulted in an estimated \$21K of additional Holiday Pay for Part-Time staff.
- Three additional FTE’s were added for FY25: Administrative Services Coordinator, Park Specialist, and Aquatic Supervisor.

- **Internal Services Charges and Professional Fees – All Funds**

- The FY25 budget reflects a 14% increase in Insurance from FY24 (\$30K).
- The FY25 budget reflects a 19% increase for Information Technology related expenses (\$58K). Increase due to additional IT staff as well as historical service call averages.
- The FY25 Budget includes a 6.5% increase in VERP (\$8.5K) and an 11% increase in Fleet Overhead (\$6K). Increase due to increased costs of materials for servicing vehicles as well as the increased cost of new vehicles.

- **Revenue – Membership, Gate Receipt, Facility Rentals**

- Due to adjust for the increase in part-time staff starting rates, several adjustments in fees (gate receipts, activity registrations, rentals) have been made to recreational funds.

## Gamber Community Center- Fund 201

### FY24 Projections

<b>Total Revenues:</b>	\$ 487,761
<b>Total Expenditures:</b>	\$ 628,723
<b>Net Income (Loss)</b>	\$ (140,962)
<b>Estimated Fund Balance</b>	\$ 369,391
<b>Minimum Fund Balance per Policy (15% of Expenditures)</b>	\$ 74,670
<b>Variance to Fund Balance Minimum</b>	\$ 294,721

**FY25 Requested Budget:**

<b>Expenditures</b>	<b>Revenues</b>	<b>Net</b>
\$ 509,437	\$ 504,985	\$ (4,452)

- **FACILITY RENTALS**
  - Increase following repurposing and fee adjustments.
- **CAPITAL OUTLAY**
  - Capital outlay includes DVR Upgrade (\$11.6K).

**Lovell Community Center – Fund 202**

**FY24 Projections**

<b>Total Revenues:</b>	\$ 1,869,618
<b>Total Expenditures:</b>	\$ 2,024,207
<b>Net Income (Loss)</b>	\$ (154,589)
<b>Estimated Fund Balance</b>	\$ 869,200
<b>Minimum Fund Balance per Policy (15% of Expenditures)</b>	\$ 317,612
<b>Variance to Fund Balance Minimum</b>	\$ 551,588

**FY25 Requested Budget:**

<b>Expenditures</b>	<b>Revenues</b>	<b>Net</b>
\$ 2,117,416	\$ 2,136,732	\$ 19,316

- **ACTIVITY FEES/GATE RECEIPT/FACILITY RENTALS**
  - Rate increases for swim lessons, gate receipts, and birthday parties. Added additional aquatic programming.
- **FULL TIME SALARIES**
  - 4% Cost of Living adjustments for all Full Time Staff, offset by reallocation of existing aquatic staff.
- **CAPITAL OUTLAY**
  - Capital outlay includes slide restoration (\$60K) and pool liner replacement (\$57K), paid for out of Fund 200.

**Longview Community Center – Fund 205**

**FY24 Projections**

<b>Total Revenues:</b>	\$ 1,280,718
<b>Total Expenditures:</b>	\$ 1,271,983

<b>Net Income (Loss)</b>	\$ 8,735
<b>Estimated Fund Balance</b>	\$ (935,554)
<b>Minimum Fund Balance per Policy (15% of Expenditures)</b>	\$ 213,019
<b>Variance to Fund Balance Minimum</b>	\$ (1,148,573)

### FY25 Requested Budget:

<b>Expenditures</b>	<b>Revenues</b>	<b>Net</b>
\$ 1,420,125	\$ 1,395,526	\$ (24,599)

- **ACTIVITY FEES/GATE RECEIPT**
  - Rate increases for swim lessons and birthday parties. Added additional aquatic programming.
- **MEMBERSHIPS**
  - Membership sales showing strong growth over the past two years.
- **FULL TIME SALARIES**
  - 4% Cost of Living adjustments for all Full Time Staff. Increase also attributed to elimination of Maintenance Manager position and full allocation of the staff FTE to Longview Community Center.
- **MAINTENANCE AND REPAIR**
  - Sand replacement for pool filter and internal component replacement scheduled for FY25.
- **CAPITAL OUTLAY**
  - Capital outlay includes deck/patio renovation (\$65K) and additional fitness equipment (\$19K), paid for by Fund 200.

### Harris Park Community Center - Fund 530

#### FY24 Projections

<b>Total Revenues:</b>	\$ 1,718,224
<b>Total Expenditures:</b>	\$ 1,693,086
<b>Net Income (Loss)</b>	\$ 25,138
<b>Estimated Fund Balance</b>	\$ 567,643
<b>Minimum Fund Balance per Policy (15% of Expenditures)</b>	\$ 260,403
<b>Variance to Fund Balance Minimum</b>	\$ 307,240

### FY25 Requested Budget:

<b>Expenditures</b>	<b>Revenues</b>	<b>Net</b>
\$ 1,749,803	\$ 1,779,934	\$ 30,131

- **CAMP SUMMIT**

- Budget includes 600 campers and 366 weekly participants. This is down from FY24 Budget of 750 campers and 440 weekly participants.
- **HARRIS PARK COMMUNITY CENTER**
  - Budget includes full sponsorship participation.
  - Capital expansion includes gym curtain replacement (\$5.2K).
- **INSTRUCTIONAL YOUTH AND ADULT PROGRAMS**
  - Budget reflects higher participation in eSports, winter tennis lessons, private tennis lessons, and PeeWee programming.
- **LEGACY PARK AMPHITHEATER**
  - Budget includes five ticketed events in FY25. FY24 Budget included only four ticketed events.
- **LEA MCKEIGHAN NORTH**
  - Budgeted increase for birthday party rentals. Skate rental increase from \$3 to \$4.
  - Capital Outlay includes addition of street curling (\$8.5K).

## Parks and Recreation – Fund 200

### FY24 Projections

<b>Total Revenues:</b>	\$ 4,413,997
<b>Total Expenditures:</b>	\$ 7,145,091
<b>Net Income (Loss)</b>	\$ (2,731,094)
<b>Estimated Fund Balance</b>	\$ 2,723,021
<b>Minimum Fund Balance per Policy (15% of Expenditures)</b>	\$ 700,251
<b>Variance to Fund Balance Minimum</b>	\$ 2,022,770

### FY25 Requested Budget:

<b>Expenditures</b>	<b>Revenues</b>	<b>Net</b>
\$ 6,819,825	\$ 7,156,597	\$ 336,772

- **REVENUES**
  - The Property Tax projection includes a levy rate of approximately \$.14 per \$100 of assessed value.
  - Transfer of \$2.6MM from Parks COP. Reversal of transfer in FY24 from Fund 200 to Parks COP
- **ADMINISTRATION**
  - Addition of Administrative Services Coordinator.
  - Capital Outlay includes provisional funding for RecTrac App. Also includes slide restoration (\$60K) and pool liner replacement (\$57K) at Lovell Community Center and deck/patio improvement (\$65K) and fitness equipment (\$19K) at Longview Community Center.
- **PARK OPERATIONS & LEGACY PARK**
  - Addition of Park Specialist
  - Professional Fees – Adjusted mowing frequency schedule for low traffic areas.
  - Asphalt – The FY25 budget includes \$314,000 for parks and trails and \$130,500 for Legacy. Cost of asphalt has steadily increased since 2020.
  - Capital Outlay – FY25 budget includes Legacy Lake Dredging (\$1.8MM), bleachers (\$14K), shade at Legacy Park Football (\$65K), and irrigation controllers (\$65K).

**Aquatics – Fund 203**

**FY24 Projections**

<b>Total Revenues:</b>	\$ 1,193,462
<b>Total Expenditures:</b>	\$ 1,020,594
<b>Net Income (Loss)</b>	\$ 172,868
<b>Estimated Fund Balance</b>	\$ 862,239
<b>Minimum Fund Balance per Policy (15% of Expenditures)</b>	\$ 167,304
<b>Variance to Fund Balance Minimum</b>	\$ 694,935

**FY25 Requested Budget:**

<b>Expenditures</b>	<b>Revenues</b>	<b>Net</b>
\$ 1,303,511	\$ 1,321,371	\$ 17,860

- **GATE RECEIPTS**
  - \$1 increase in single visit admission price, starting May 2025
- **CONCESSION SALES/SUPPLIES**
  - Significant menu changes in May 2025. Consolidated menu with some additional items.
  - Consolidated menu resulting in some savings for concession supply.
- **CAPITAL OUTLAY**
  - The FY25 Budget includes slide restoration (\$175K) and updated concession equipment (\$13K).

**Cemetery – Fund 204**

**FY24 Projections**

<b>Total Revenues:</b>	\$ 93,622
<b>Total Expenditures:</b>	\$ 183,234
<b>Net Income (Loss)</b>	\$ (89,612)
<b>Estimated Fund Balance</b>	\$ 1,021,966
<b>Minimum Fund Balance per Policy</b>	N/A

**FY25 Requested Budget:**

<b>Expenditures</b>	<b>Revenues</b>	<b>Net</b>
\$ 211,706	\$ 91,866	\$ (119,840)

- **SERVICES**
  - Monument sales and Grave Openings in FY25 reflect actual trends.
- **PROFESSIONAL FEES**

- Landscaping repairs and upgrades needed in FY25.

### **Construction Fund – Fund 327**

#### **FY24 Projections**

<b>Total Revenues:</b>	\$ 9,643,961
<b>Total Expenditures:</b>	\$ 3,196,567
<b>Net Income (Loss)</b>	\$ 6,447,394
<b>Estimated Fund Balance</b>	\$ 10,902,065

#### **FY25 Requested Budget:**

<b>Expenditures</b>	<b>Revenues</b>	<b>Net</b>
\$ 4,110,000	\$ 9,675,000	\$ 5,565,000

The Expenditures for FY25 include \$10K for Art in Parks, \$950K for Fieldhouse planning, and \$550K for Turf for Playgrounds. Expenditures also include a transfer of \$2.6MM to Fund 200, a reversal of a transfer that occurred from Fund 200 in FY24.

### **Park COP Debt – Fund 410**

#### **FY24 Projections**

<b>Total Revenues:</b>	\$ 6,268,030
<b>Total Expenditures:</b>	\$ 7,175,000
<b>Net Income (Loss)</b>	\$ (906,970)
<b>Estimated Fund Balance</b>	\$ 5,223,393

#### **FY25 Requested Budget:**

<b>Expenditures</b>	<b>Revenues</b>	<b>Net</b>
\$ 9,675,000	\$ 6,604,689	\$ (3,070,311)

- Revenues for FY25 budget have been estimated at 8% growth from FY23 Actuals.



# REVENUE AND EXPENSE BUDGET PROPOSAL

(Explanations for material variances are provided on the Itemized Budget Expense Worksheet for each fund)

	Fiscal Year 2023		Fiscal Year 2024				Fiscal Year 2025		Fiscal Year 2025	
	Actuals		Budget	Projected	Budget	Projected	Maintenance		Requested	
	Revenue	Expenditures	Revenue	Revenue	Expenditures	Expenditures	Revenue	Expenditures	Revenue	Expenditures
<b>Fund 201</b>										
Gamber Community Center	471,545	486,885	445,838	487,761	530,359	628,723	504,985	497,800	504,985	509,437
<b>Total</b>	<b>471,545</b>	<b>486,885</b>	<b>445,838</b>	<b>487,761</b>	<b>530,359</b>	<b>628,723</b>	<b>504,985</b>	<b>497,800</b>	<b>504,985</b>	<b>509,437</b>
<b>Fund 202</b>										
Lovell Community Center	1,685,159	1,895,943	2,072,538	1,869,618	2,108,966	2,024,207	2,136,732	2,117,416	2,136,732	2,117,416
<b>Total</b>	<b>1,685,159</b>	<b>1,895,943</b>	<b>2,072,538</b>	<b>1,869,618</b>	<b>2,108,966</b>	<b>2,024,207</b>	<b>2,136,732</b>	<b>2,117,416</b>	<b>2,136,732</b>	<b>2,117,416</b>
<b>Fund 205</b>										
Longview Community Center	1,124,222	1,191,751	1,373,515	1,280,718	1,281,496	1,271,983	1,395,526	1,420,125	1,395,526	1,420,125
<b>Total</b>	<b>1,124,222</b>	<b>1,191,751</b>	<b>1,373,515</b>	<b>1,280,718</b>	<b>1,281,496</b>	<b>1,271,983</b>	<b>1,395,526</b>	<b>1,420,125</b>	<b>1,395,526</b>	<b>1,420,125</b>
<b>Fund 530</b>										
Harris Park Community Center	1,471,665	1,434,398	1,786,770	1,718,224	1,726,842	1,693,086	1,779,934	1,736,022	1,779,934	1,749,803
<b>Total</b>	<b>1,471,665</b>	<b>1,434,398</b>	<b>1,786,770</b>	<b>1,718,224</b>	<b>1,726,842</b>	<b>1,693,086</b>	<b>1,779,934</b>	<b>1,736,022</b>	<b>1,779,934</b>	<b>1,749,803</b>
<b>Fund 200</b>										
Parks and Recreation	4,425,022	4,056,807	4,424,226	4,413,997	7,099,885	7,145,091	7,156,597	4,668,337	7,156,597	6,819,825
<b>Total</b>	<b>4,425,022</b>	<b>4,056,807</b>	<b>4,424,226</b>	<b>4,413,997</b>	<b>7,099,885</b>	<b>7,145,091</b>	<b>7,156,597</b>	<b>4,668,337</b>	<b>7,156,597</b>	<b>6,819,825</b>
<b>Fund 203</b>										
Aquatics Center	1,157,649	1,042,944	1,336,959	1,193,462	1,117,884	1,020,594	1,321,371	1,115,358	1,321,371	1,303,511
<b>Total</b>	<b>1,157,649</b>	<b>1,042,944</b>	<b>1,336,959</b>	<b>1,193,462</b>	<b>1,117,884</b>	<b>1,020,594</b>	<b>1,321,371</b>	<b>1,115,358</b>	<b>1,321,371</b>	<b>1,303,511</b>
<b>Fund 204</b>										
Cemetery	107,016	155,001	118,700	93,622	198,557	183,234	91,866	211,706	91,866	211,706
<b>Total</b>	<b>107,016</b>	<b>155,001</b>	<b>118,700</b>	<b>93,622</b>	<b>198,557</b>	<b>183,234</b>	<b>91,866</b>	<b>211,706</b>	<b>91,866</b>	<b>211,706</b>
<b>Funds 327</b>										
Construction Fund	3,286,596	888,424	16,143,691	9,643,961	6,445,000	3,196,567	9,675,000	4,110,000	9,675,000	4,110,000
<b>Total</b>	<b>3,286,596</b>	<b>888,424</b>	<b>16,143,691</b>	<b>9,643,961</b>	<b>6,445,000</b>	<b>3,196,567</b>	<b>9,675,000</b>	<b>4,110,000</b>	<b>9,675,000</b>	<b>4,110,000</b>
<b>Fund 410</b>										
Parks COP Debt - Sales/Use Tax	6,091,018	3,175,000	6,268,030	6,268,030	7,175,000	7,175,000	6,604,689	9,675,000	6,604,689	9,675,000
<b>Total</b>	<b>6,091,018</b>	<b>3,175,000</b>	<b>6,268,030</b>	<b>6,268,030</b>	<b>7,175,000</b>	<b>7,175,000</b>	<b>6,604,689</b>	<b>9,675,000</b>	<b>6,604,689</b>	<b>9,675,000</b>
<b>TOTAL ALL FUNDS</b>	<b>19,819,892</b>	<b>14,327,153</b>	<b>33,970,267</b>	<b>26,969,393</b>	<b>27,683,989</b>	<b>24,338,485</b>	<b>30,666,700</b>	<b>25,551,764</b>	<b>30,666,700</b>	<b>27,916,823</b>

## FUND BALANCE REPORT

Fund		Actual FY23	Budget FY24	Projected Balance FY24	Maintenance Balance FY25	Requested Balance FY25	Fund Balance Notes:
<b>Fund 201</b>	<b>Gamber Community Ctr</b>	510,353	425,832	369,391	376,576	<b>364,939</b>	Fund Balance Policy-15% of budgeted operating expenditures (\$74,670)
<b>Fund 202</b>	<b>Lovell Community Ctr</b>	1,023,789	987,361	869,200	888,516	<b>888,516</b>	Fund Balance Policy-15% of budgeted operating expenditures (\$317,612)
<b>Fund 205</b>	<b>Longview Community Ctr</b>	(944,289)	(852,270)	(935,554)	(960,153)	<b>(960,153)</b>	Fund Balance Policy-15% of budgeted operating expenditures (\$213,019)
<b>Fund 530</b>	<b>Harris Park Community Ctr</b>	542,505	602,433	567,643	611,555	<b>597,774</b>	Fund Balance Policy-15% of budgeted operating expenditures (\$260,403)
<b>Fund 200</b>	<b>Parks &amp; Recreation</b>	5,454,115	2,778,456	2,723,021	5,211,281	<b>3,059,793</b>	Fund Balance Policy-15% of budgeted operating expenditures (\$700,251)
<b>Fund 203</b>	<b>Aquatics Center</b>	689,371	908,446	862,239	1,068,252	<b>880,099</b>	Fund Balance Policy-15% of budgeted operating expenditures (\$167,304)
<b>Fund 204</b>	<b>Cemetery</b>	1,231,418	1,151,561	1,141,806	1,021,966	<b>1,021,966</b>	Cemetery is exempt from Fund Balance Policy
<b>Fund 327</b>	<b>Construction Fund</b>	4,454,671	14,153,362	10,902,065	16,467,065	<b>16,467,065</b>	This fund is used for construction project tracking.
<b>Fund 410</b>	<b>Park COP Debt Fund</b>	6,130,363	5,223,393	5,223,393	2,153,082	<b>2,153,082</b>	Fund used to record sales and use tax proceeds and transfer to other funds.

## START AND STOP DOING

### LSPR Staff

<b>START DOING:</b>	<b>TOTAL SCORE</b>	<b>RANK</b>
Maintain existing infrastructure	15	
Conservation efforts – in-person education, implement practices, unused areas in Legacy, Trail & forestry maintenance	25	4
Strengthen YSA relations	22	5
Enforce higher standard with mowing contract – subcontractor issues	13	
More frequent pool maintenance at LVCC	8	
Utilize “cloud” for Rec Trac waivers, etc. (less paper)	16	
Review facility maintenance operations to find efficiencies	13	
Evaluate onboarding process for FT employees, benefits, and discussion of benefits packages	20	7
Analysis of concession operations: all locations (menu, pricing, staffing, efficiencies)	8	
Evaluate the necessity of reporting process, is it effective and efficient	6	
Explore FT lifeguards	29	2
Revamp Celebration of the Arts	7	
More focus on employee wellness – FT	27	3
More focus on community partnerships – sponsor events or programs	10	
More retention efforts for PT/seasonal staff	15	10
More FT staff	30	1
Better/more effective Communication efforts to community center patrons	14	
<b>STOP DOING:</b>	<b>TOTAL</b>	<b>RANK</b>
Not providing enough time for dog park recovery	16	9
Eliminate green/red tags	19	8
Booking national acts	22	6
Year around schedules for child care at community centers	0	0

ITEMIZED BUDGET EXPENSE WORKSHEET  
 GAMBER COMMUNITY CENTER  
 SUMMARY OF PROGRAMS  
 FY25

	Prior Year Actual FY2022-23	Budget FY2023-24	Projected FY23-24	Maint Budget Request FY2024-25	Total Budget Request FY2024-25	Expansion
<b>REVENUES</b>						
<b>ACTIVITY FEES</b>						
4414 0 Activity Fees	\$ 59,855	\$ 53,653	\$ 51,825	\$ 59,610	\$ 59,610	\$ -
4421 0 Gate Receipts	1,136	1,056	1,057	1,250	1,250	-
4422 0 Membership Fees	92,085	82,404	95,654 <sup>1</sup>	95,815	95,815	-
<b>Total Activity Fees</b>	<b>\$ 153,076</b>	<b>\$ 137,113</b>	<b>\$ 148,536</b>	<b>\$ 156,675</b>	<b>\$ 156,675</b>	<b>\$ -</b>
<b>OTHER USER CHARGES</b>						
4505 0 Concessions	\$ 970	\$ 720	\$ 950	\$ 975	\$ 975	\$ -
<b>Total User Charges</b>	<b>\$ 970</b>	<b>\$ 720</b>	<b>\$ 950</b>	<b>\$ 975</b>	<b>\$ 975</b>	<b>\$ -</b>
<b>RENTALS</b>						
4442 0 Facility Rentals	\$ 134,260	\$ 125,605	\$ 124,074	\$ 152,685	\$ 152,685 <sup>3</sup>	\$ -
<b>Total Rentals</b>	<b>\$ 134,260</b>	<b>\$ 125,605</b>	<b>\$ 124,074</b>	<b>\$ 152,685</b>	<b>\$ 152,685</b>	<b>\$ -</b>
<b>INTEREST ON INVESTMENTS</b>						
4600 0 Interest on Investments	\$ 4,859	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -
4601 0 Mark to Market Adjustment	609	300	1,000	1,000	1,000	-
<b>Total Interest on Investments</b>	<b>\$ 5,468</b>	<b>\$ 4,300</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ -</b>
<b>MISCELLANEOUS</b>						
4305 0 Contributions-Other	\$ 1,000	\$ 1,000	\$ 1,250	\$ 8,950	\$ 8,950	\$ -
4716 0 Refunds & Reimbursements	-	-	-	-	-	-
4718 0 Cash Over/Short	111	-	-	-	-	-
4446 0 Other Revenue	1,660	2,100	32,951 <sup>2</sup>	5,700	5,700 <sup>4</sup>	-
<b>Total Miscellaneous</b>	<b>\$ 2,771</b>	<b>\$ 3,100</b>	<b>\$ 34,201</b>	<b>\$ 14,650</b>	<b>\$ 14,650</b>	<b>\$ -</b>
<b>TRANSFERS FROM OTHER FUNDS</b>						
5101 410 Transfer from Fund COP	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ -
<b>Total Transfers from Other Funds</b>	<b>\$ 175,000</b>	<b>\$ 175,000</b>	<b>\$ 175,000</b>	<b>\$ 175,000</b>	<b>\$ 175,000</b>	<b>\$ -</b>
<b>TOTAL REVENUES</b>	<b>\$ 471,545</b>	<b>\$ 445,838</b>	<b>\$ 487,761</b>	<b>\$ 504,985</b>	<b>\$ 504,985</b>	
<b>EXPENDITURES</b>						
<b>PERSONNEL SERVICES</b>						
7000 0 Salaries - Regular	\$ 94,052	\$ 95,659	\$ 93,090	\$ 96,341	96,341	\$ -
7001 0 Salaries - Part Time	105,708	112,072	110,601	127,174	127,174 <sup>7</sup>	-
7002 0 Overtime	18	-	3	-	-	-
7005 0 Holiday Worked	1,453	1,151	2,600	8,484	8,484	-
7008 0 Short Term Disability	90	86	86	83	83	-
7009 0 FICA - Employer	11,867	12,879	12,791	14,239	14,239	-
7011 0 Medicare Deduction	2,775	3,004	2,991	3,322	3,322	-
7014 0 Communication Allowance	555	582	565	561	561	-
7015 0 Health/Dental Insurance	30,323	28,458	27,101	28,344	28,344	-
7018 0 Life Insurance	142	105	102	106	106	-
7019 0 Workers Compensation	1,347	920	920	920	920	-
7020 0 Long Term Disability	212	231	224	226	226	-
7021 0 Unemployment Insurance	468	462	462	459	459	-
7023 0 LAGERS - Retirement	10,614	9,913	9,653	11,822	11,822	-
7099 0 Taxable Benefits-non cash	-	-	30	30	30	-
<b>Total Personnel Services</b>	<b>\$ 259,624</b>	<b>\$ 265,522</b>	<b>\$ 261,219</b>	<b>\$ 292,111</b>	<b>\$ 292,111</b>	<b>\$ -</b>
<b>SUPPLIES AND OTHER SERVICES</b>						
7200 0 Advertising Expense	\$ 2,239	\$ 3,410	\$ 3,099	\$ 3,480	3,480	\$ -
7201 0 Organizational Dues	45	-	-	-	-	-
7203 0 Insurance Expense	6,194	8,657	8,657	9,856	9,856	-
7205 0 Postage Expense	5	-	-	-	-	-
7206 0 Printing Expense	572	1,658	996	1,200	1,200	-
7207 0 Professional Fees	45,104	35,194	33,961	34,007	34,007	-
7212 0 Other Professional Fees	2,498	2,625	4,475	3,125	3,125	-
7213 0 Rentals & Leases	6,018	3,168	5,376	4,800	4,800	-
7214 0 Uniform Rental	149	116	105	120	120	-
7217 0 Employee Training	291	385	719	707	707	-
7221 0 Sanitation Services	1,556	1,536	1,644	1,680	1,680	-
7223 0 Furniture, Fixtures and Equip	167	300	443	400	400	-
7225 0 Miscellaneous Equipment	743	2,400	2,045	7,350	7,350	-
7249 0 Consumable Tools	347	450	388	500	500	-
7258 0 Telephone	1,484	1,548	1,542	1,680	1,680	-
7259 0 Mobile Telephone Expense	-	-	479	528	528	-
7268 0 Uniforms	412	446	465	455	455	-
7270 0 Office Supplies	554	530	575	1,000	1,000	-
7273 0 Janitorial Supplies	5,817	5,130	5,231	5,505	5,505	-
7274 0 Concession Supplies	650	1,500	1,510	1,200	1,200	-
7275 0 Meal Program Supplies	330	-	2,797	3,600	3,600	-
7276 0 Recreational Supplies	13,474	13,830	13,870	16,075	16,075	-
7288 0 P-Card Unallocated	1,460	-	276	-	-	-
7285 0 Bankcard Fees	-	-	-	-	-	-
7704 0 Miscellaneous Expense	356	1,500	1,235	1,500	1,500	-
<b>Total Supplies and Other Services</b>	<b>\$ 90,465</b>	<b>\$ 84,383</b>	<b>\$ 89,888</b>	<b>\$ 98,768</b>	<b>\$ 98,768</b>	<b>\$ -</b>
<b>MAINTENANCE &amp; REPAIRS</b>						
7300 0 M & R Buildings	\$ 38,211	\$ 17,600	\$ 87,165 <sup>5</sup>	\$ 16,100	\$ 16,100 <sup>8</sup>	\$ -
7301 0 M & R Grounds	7,066	4,735	5,126	5,750	5,750	-
7302 0 M & R Other	-	1,000	700	1,000	1,000	-
7306 0 M & R Other Equipment	935	2,800	1,362	2,800	2,800	-
7307 0 M & R Software	502	528	584	540	540	-
<b>Total Maintenance &amp; Repairs</b>	<b>\$ 46,714</b>	<b>\$ 26,663</b>	<b>\$ 94,937</b>	<b>\$ 26,190</b>	<b>\$ 26,190</b>	<b>\$ -</b>

ITEMIZED BUDGET EXPENSE WORKSHEET  
 GAMBER COMMUNITY CENTER  
 SUMMARY OF PROGRAMS  
 FY25

	Prior Year Actual FY2022-23	Budget FY2023-24	Projected FY23-24	Maint Budget Request FY2024-25	Total Budget Request FY2024-25	Expansion
<b>UTILITIES</b>						
7403 0 Electricity	\$ 43,842	\$ 43,707	\$ 43,707	\$ 44,000	\$ 44,000	\$ -
7407 0 Water/Sewer	12,882	10,080	11,749	12,000	12,000	-
<b>Total Utilities</b>	<b>\$ 56,724</b>	<b>\$ 53,787</b>	<b>\$ 55,456</b>	<b>\$ 56,000</b>	<b>\$ 56,000</b>	<b>\$ -</b>
<b>CAPITAL OUTLAY</b>						
8000 0 Capital Outlay	\$ 15,468	\$ 79,875	\$ 107,175 <sup>6</sup>	\$ -	\$ 11,637 <sup>9</sup>	\$ 11,637
<b>Total Capital Outlay</b>	<b>\$ 15,468</b>	<b>\$ 79,875</b>	<b>\$ 107,175</b>	<b>\$ -</b>	<b>\$ 11,637</b>	<b>\$ 11,637</b>
<b>INTERDEPARTMENT CHARGE</b>						
9000 0 ITS-Overhead	\$ 15,213	\$ 17,934	\$ 17,934	\$ 22,216	\$ 22,216	\$ -
9004 0 MERP Payment	2,261	1,907	1,826	2,221	2,221	-
9007 0 SLERP Payment	416	288	288	294	294	-
<b>Total Interdepartment Charge</b>	<b>\$ 17,890</b>	<b>\$ 20,129</b>	<b>\$ 20,049</b>	<b>\$ 24,731</b>	<b>\$ 24,731</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 486,885</b>	<b>\$ 530,359</b>	<b>\$ 628,723</b>	<b>\$ 497,800</b>	<b>\$ 509,437</b>	<b>\$ 11,637</b>
<b>NET</b>	<b>\$ (15,340)</b>	<b>\$ (84,521)</b>	<b>\$ (140,962)</b>	<b>\$ 7,185</b>	<b>\$ (4,452)</b>	<b>\$ (11,637)</b>
<b>Percent Recovery</b>	<b>96.85%</b>	<b>84.06%</b>	<b>77.58%</b>	<b>101.44%</b>	<b>99.13%</b>	

**Footnotes:**

- <sup>1</sup> Rates increased Jan 1, 2023. Shown higher than expected growth since then.
- <sup>2</sup> Increase due to \$27K donation from the Legacy for LS Parks Foundation.
- <sup>3</sup> Increase in rental hours due to phase 1 of repurposing completion.
- <sup>4</sup> Normalized revenue compared to other years. Not anticipating another donation.
- <sup>5</sup> Unanticipated HVAC repair (\$70K).
- <sup>6</sup> Additional improvements offset by LFP Foundation donation.
- <sup>7</sup> Increase due to \$1.50 increase to starting rate for all part-time positions.
- <sup>8</sup> Normalized expense. Prior year had an unexpected large expense.
- <sup>9</sup> Capital includes DVR upgrade (\$11.6K).

**ITEMIZED BUDGET EXPENSE WORKSHEET  
LOVELL COMMUNITY CENTER  
SUMMARY OF PROGRAMS  
FY25**

	Prior Year Actual FY2022-23	Budget FY2023-24	Projected FY23-24	Maint Budget Request FY2024-25	Total Budget Request FY2024-25	Expansion
<b>REVENUES</b>						
<b>ACTIVITY FEES</b>						
4414 0 Activity Fees	\$ 90,795	\$ 114,724	\$ 98,027 <sup>1</sup>	\$ 117,226	\$ 117,226 <sup>3</sup>	\$ -
4421 0 Gate Receipts	220,576	273,984	232,755 <sup>2</sup>	274,770	274,770 <sup>4</sup>	-
4422 0 Memberships	1,216,100	1,521,480	1,374,424	1,506,887	1,506,887 <sup>5</sup>	-
<b>Total Activity Fees</b>	<b>\$ 1,527,471</b>	<b>\$ 1,910,187</b>	<b>\$ 1,705,206</b>	<b>\$ 1,898,883</b>	<b>\$ 1,898,883</b>	<b>\$ -</b>
<b>OTHER USER CHARGES</b>						
4504 0 Pro Shop	\$ 384	\$ 493	\$ 827	\$ 1,197	\$ 1,197	\$ -
4505 0 Concessions	3,053	2,120	1,780	1,820	1,820	-
<b>Total User Charges</b>	<b>\$ 3,437</b>	<b>\$ 2,613</b>	<b>\$ 2,607</b>	<b>\$ 3,017</b>	<b>\$ 3,017</b>	<b>\$ -</b>
<b>RENTALS</b>						
4442 0 Facility Rentals	\$ 76,761	\$ 92,543	\$ 95,760	\$ 155,065	\$ 155,065 <sup>6</sup>	\$ -
<b>Total Rentals</b>	<b>\$ 76,761</b>	<b>\$ 92,543</b>	<b>\$ 95,760</b>	<b>\$ 155,065</b>	<b>\$ 155,065</b>	<b>\$ -</b>
<b>INTEREST ON INVESTMENTS</b>						
4600 0 Interest on Investments	\$ 10,681	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
4601 0 Mark to Market Adjustment	(1,014)	400	1,000	1,000	1,000	-
<b>Total Interest on Investments</b>	<b>\$ 9,667</b>	<b>\$ 10,400</b>	<b>\$ 11,000</b>	<b>\$ 11,000</b>	<b>\$ 11,000</b>	<b>\$ -</b>
<b>MISCELLANEOUS</b>						
4716 0 Refunds & Reimbursements	\$ 1,959	\$ 1,243	\$ 1,051	\$ 1,063	\$ 1,063	\$ -
4717 0 Discounts	209	-	-	-	-	-
4718 0 Cash Over/Short	3	35	34	24	24	-
4446 0 Other Revenue	4,633	1,996	440	3,380	3,380	-
<b>Total Miscellaneous</b>	<b>\$ 6,804</b>	<b>\$ 3,274</b>	<b>\$ 1,525</b>	<b>\$ 4,467</b>	<b>\$ 4,467</b>	<b>\$ -</b>
<b>CONTRIBUTIONS</b>						
4711 0 Contributions - Sponsors	\$ 7,500	\$ -	\$ -	\$ 5,780	\$ 5,780	\$ -
<b>Total Contributions</b>	<b>\$ 7,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,780</b>	<b>\$ 5,780</b>	<b>\$ -</b>
<b>TRANSFERS FROM OTHER FUNDS</b>						
5101 0 Transfer from General Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 55,000	\$ 55,000	\$ -
5101 0 Transfer from Fund 530	3,519	3,520	3,520	3,520	3,520	-
<b>Total Transfers from Other Funds</b>	<b>\$ 53,519</b>	<b>\$ 53,520</b>	<b>\$ 53,520</b>	<b>\$ 58,520</b>	<b>\$ 58,520</b>	<b>\$ -</b>
<b>TOTAL REVENUES</b>	<b>\$ 1,685,159</b>	<b>\$ 2,072,538</b>	<b>\$ 1,869,618</b>	<b>\$ 2,136,732</b>	<b>\$ 2,136,732</b>	<b>\$ -</b>
<b>EXPENDITURES</b>						
<b>PERSONNEL SERVICES</b>						
7000 0 Salaries - Regular	\$ 360,875	\$ 356,183	\$ 345,905 <sup>7</sup>	\$ 360,273	\$ 360,273 <sup>11</sup>	\$ -
7001 0 Salaries - Part Time	551,782	745,746	679,608 <sup>8</sup>	832,696	832,696 <sup>12</sup>	-
7002 0 Overtime	3,416	1,200	1,114	2,531	2,531	-
7005 0 Holiday Worked	8,968	11,190	11,113	16,675	16,675	-
7008 0 Short Term Disability	412	400	431	396	396	-
7009 0 FICA - Employer	55,667	68,320	64,340	70,788	70,788	-
7011 0 Medicare Deduction	13,019	15,978	15,047	17,316	17,316	-
7014 0 Communication Allowance	1,929	1,806	1,885	1,260	1,260	-
7015 0 Health/Dental Insurance	87,346	133,920	128,032	134,847	134,847	-
7018 0 Life Insurance	510	392	382	382	382	-
7019 0 Workers Compensation	31,380	21,445	21,445	21,450	21,450	-
7020 0 Long Term Disability	732	854	836	844	844	-
7021 0 Unemployment Insurance	1,521	2,042	2,042	1,431	1,431	-
7023 0 LAGERS - Retirement	36,773	36,870	35,825	44,107	44,107	-
7099 0 Taxable Benefits-non cash	-	-	18	24	24	-
<b>Total Personnel Services</b>	<b>\$ 1,154,330</b>	<b>\$ 1,396,346</b>	<b>\$ 1,308,022</b>	<b>\$ 1,505,020</b>	<b>\$ 1,505,020</b>	<b>\$ -</b>
<b>SUPPLIES AND OTHER SERVICES</b>						
7200 0 Advertising Exp	\$ 146	\$ 505	\$ 995	\$ 560	\$ 560	\$ -
7201 0 Organizational Dues	45	-	-	-	-	-
7202 0 Subscription to Periodicals	-	125	125	125	125	-
7203 0 Insurance Expense	20,448	26,218	26,218	29,850	29,850	-
7205 0 Postage Expense	15	120	60	85	85	-
7206 0 Printing Expense	2,772	2,948	2,966	3,008	3,008	-
7207 0 Professional Fees	69,866	90,950	84,913	87,715	87,715	-
7213 0 Rentals & Leases	4,249	2,902	2,857	3,038	3,038	-
7214 0 Uniform Rental	-	256	256	256	256	-
7217 0 Employee Training	1,479	3,439	3,323	2,970	2,970	-
7218 0 Travel & Meeting Expense	543	1,060	1,058	1,060	1,060	-
7221 0 Sanitation Services	4,251	3,724	3,693	3,818	3,818	-
7223 0 Furniture, Fixtures and Equip	2,181	9,470	9,464	4,890	4,890	-
7225 0 Miscellaneous Equipment	694	1,270	1,809	2,185	2,185	-
7249 0 Consumable Tools	383	1,450	1,439	1,425	1,425	-
7250 0 Computer Equip - Non Depr	-	-	-	-	-	-
7258 0 Telephone	4,278	4,560	3,925	6,480	6,480	-
7259 0 Mobile Telephone	1,105	696	574	540	540	-
7268 0 Uniforms	7,016	5,648	6,881	7,270	7,270	-
7270 0 Office Supplies	5,339	3,970	3,358	3,540	3,540	-
7271 0 Chemicals	17,299	13,360	12,806	14,182	14,182	-
7273 0 Janitorial Supplies	30,955	26,017	25,565	29,966	29,966	-
7274 0 Concession Supplies	1,482	4,126	2,471	2,443	2,443	-
7276 0 Recreational Supplies	18,940	14,709	14,227	15,845	15,845	-
7277 0 Pro Shop Supplies	10	274	1,511	1,278	1,278	-
7288 0 P-Card unallocated	448	-	-	-	-	-
7704 0 Miscellaneous Expense	3,930	2,135	1,915	1,810	1,810	-
7705 0 Discount Expense	103	1,243	(24)	-	-	-
<b>Total Supplies and Other Services</b>	<b>\$ 197,977</b>	<b>\$ 221,175</b>	<b>\$ 212,385</b>	<b>\$ 224,339</b>	<b>\$ 224,339</b>	<b>\$ 27</b>

**ITEMIZED BUDGET EXPENSE WORKSHEET  
LOVELL COMMUNITY CENTER  
SUMMARY OF PROGRAMS  
FY25**

			Prior Year Actual FY2022-23	Budget FY2023-24	Projected FY23-24	Maint Budget Request FY2024-25	Total Budget Request FY2024-25	Expansion
<b>MAINTENANCE &amp; REPAIRS</b>								
7300	0	M & R Buildings	\$ 120,362	\$ 111,487	\$ 112,573	\$ 112,110	\$ 112,110	\$ -
7301	0	M & R Grounds	13,216	10,825	9,683	2,308	2,308	-
7302	0	M & R Other	-	-	-	-	-	-
7306	0	M & R Other Equipment	8,490	16,250	14,407	14,500	14,500	-
7307	0	M & R Software	3,517	3,696	3,972	3,972	3,972	-
<b>Total Maintenance &amp; Repairs</b>			<b>\$ 145,585</b>	<b>\$ 142,258</b>	<b>\$ 140,635</b>	<b>\$ 132,890</b>	<b>\$ 132,890</b>	<b>\$ -</b>
<b>UTILITIES</b>								
7401	0	Natural Gas	\$ 66,190	\$ 46,893	\$ 51,247	\$ 56,595	\$ 56,595	\$ -
7403	0	Electricity	107,461	106,019	94,572 <sup>9</sup>	94,500	94,500	-
7407	0	Water/Sewer	33,913	26,816	32,819	33,600	33,600	-
<b>Total Utilities</b>			<b>\$ 207,564</b>	<b>\$ 179,728</b>	<b>\$ 178,638</b>	<b>\$ 184,695</b>	<b>\$ 184,695</b>	<b>\$ -</b>
<b>CAPITAL OUTLAY</b>								
8000	0	Capital Outlay	\$ 141,553	\$ 111,759	\$ 126,536 <sup>10</sup>	\$ -	\$ - <sup>13</sup>	\$ -
<b>Total Capital Outlay</b>			<b>\$ 141,553</b>	<b>\$ 111,759</b>	<b>\$ 126,536</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>INTERDEPARTMENT CHARGE</b>								
9000	0	ITS Overhead	\$ 39,722	\$ 46,827	\$ 47,526	\$ 58,007	\$ 58,007	\$ -
9004	0	MERP	7,854	9,542	9,133	11,110	11,110	-
9007	0	SLERP	1,362	1,331	1,331	1,355	1,355	-
<b>Total Interdepartment Charge</b>			<b>\$ 48,938</b>	<b>\$ 57,700</b>	<b>\$ 57,990</b>	<b>\$ 70,472</b>	<b>\$ 70,472</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>			<b>\$ 1,895,943</b>	<b>\$ 2,108,966</b>	<b>\$ 2,024,207</b>	<b>\$ 2,117,416</b>	<b>\$ 2,117,416</b>	<b>\$ -</b>
<b>NET</b>			<b>\$ (210,784)</b>	<b>\$ (36,428)</b>	<b>\$ (154,589)</b>	<b>\$ 19,316</b>	<b>\$ 19,316</b>	<b>\$ -</b>
<b>Percent Recovery</b>			<b>89%</b>	<b>98%</b>	<b>92%</b>	<b>101%</b>	<b>101%</b>	

**Footnotes:**

- <sup>1</sup> Swim Lessons were \$20K underbudget due to staffing shortage.
- <sup>2</sup> Staff overbudgeted gate receipts and membership outside of normal growth rates. Corrected in projections.
- <sup>3</sup> Rate increases in several activities to adjust for minimum wage increases.
- <sup>4</sup> Rate increases in gate receipts to adjust for minimum wage increases.
- <sup>5</sup> Anticipated normalized growth rate in addition to increased health insurance membership rates.
- <sup>6</sup> Addition of second birthday party rental space on weekends. Increased budgeted revenue by \$50K.
- <sup>7</sup> Decrease due to elimination of Facility Maintenance Manager position.
- <sup>8</sup> Decrease largely due to staffing shortages, particularly in aquatics.
- <sup>9</sup> Staff overbudgeted electrical use in FY24. Trending lower than budget.
- <sup>10</sup> Track resurfacing bids came in \$10K over budget following rebid.
- <sup>11</sup> 4% Cost of Living increase, offset by reallocation of aquatics staff.
- <sup>12</sup> Increase largely due to \$1.50 increase in all starting rates for Part-Time staff.
- <sup>13</sup> Capital expansion items being paid for out of Fund 200.

**ITEMIZED BUDGET EXPENSE WORKSHEET  
LONGVIEW COMMUNITY CENTER  
SUMMARY OF PROGRAMS  
FY25**

			Prior Year Actual FY2022-23	Budget FY2023-24	Projected FY23-24	Maint Budget Request FY2024-25	Total Budget Request FY2024-25	Expansion
<b>REVENUES</b>								
<b>ACTIVITY FEES</b>								
4414	0	Activity Fees	\$ 75,595	\$ 78,163	\$ 67,320 <sup>1</sup>	\$ 90,520	\$ 90,520 <sup>4</sup>	\$ -
4421	0	Gate Receipts	107,423	123,480	116,412	131,309	131,309 <sup>5</sup>	-
4422	0	Memberships	766,156	947,380	925,980 <sup>2</sup>	987,953	987,953 <sup>6</sup>	-
<b>Total Activity Fees</b>			<b>\$ 949,174</b>	<b>\$ 1,149,023</b>	<b>\$ 1,109,712</b>	<b>\$ 1,209,782</b>	<b>\$ 1,209,782</b>	<b>\$ -</b>
<b>OTHER USER CHARGES</b>								
4504	0	Pro Shop	\$ 434	\$ 694	\$ 593	\$ 617	\$ 617	\$ -
4505	0	Concessions	2,378	2,005	2,189	2,290	2,290	-
<b>Total User Charges</b>			<b>\$ 2,812</b>	<b>\$ 2,699</b>	<b>\$ 2,782</b>	<b>\$ 2,907</b>	<b>\$ 2,907</b>	<b>\$ -</b>
<b>RENTALS</b>								
4442	0	Facility Rentals	\$ 169,736	\$ 220,391	\$ 167,870 <sup>3</sup>	\$ 175,756	\$ 175,756	\$ -
<b>Total Rentals</b>			<b>\$ 169,736</b>	<b>\$ 220,391</b>	<b>\$ 167,870</b>	<b>\$ 175,756</b>	<b>\$ 175,756</b>	<b>\$ -</b>
<b>MISCELLANEOUS</b>								
4716	0	Refunds & Reimbursements	\$ 2,175	\$ 841	\$ 321	\$ 1,275	\$ 1,275	\$ -
4717	0	Discounts	-	-	-	-	-	-
4718	0	Cash Over/Short	25	35	33	27	27	-
4446	0	Other Revenue	300	526	-	5,780	5,780	-
<b>Total Miscellaneous</b>			<b>\$ 2,500</b>	<b>\$ 1,402</b>	<b>\$ 354</b>	<b>\$ 7,082</b>	<b>\$ 7,082</b>	<b>\$ -</b>
<b>TOTAL REVENUES</b>			<b>\$ 1,124,222</b>	<b>\$ 1,373,515</b>	<b>\$ 1,280,718</b>	<b>\$ 1,395,526</b>	<b>\$ 1,395,526</b>	<b>\$ -</b>
<b>EXPENDITURES</b>								
<b>PERSONNEL SERVICES</b>								
7000	0	Salaries - Regular	\$ 222,635	\$ 213,606	\$ 230,847 <sup>7</sup>	\$ 254,808	\$ 254,808 <sup>13</sup>	\$ -
7001	0	Salaries - Part Time	383,083	451,496	409,206 <sup>8</sup>	496,905	496,905 <sup>14</sup>	-
7002	0	Overtime	1,273	75	327	474	474	-
7005	0	Holiday Worked	5,497	8,483	7,871	11,054	11,054	-
7008	0	Short Term Disability	225	213	232	265	265	-
7009	0	FICA - Employer	36,636	42,136	40,191	46,643	46,643	-
7011	0	Medicare Deduction	8,568	9,854	9,400	10,908	10,908	-
7014	0	Communication Allowance	400	378	536	588	588	-
7015	0	Health/Dental Insurance	64,946	71,145	75,492	90,185	90,185 <sup>15</sup>	-
7018	0	Life Insurance	311	235	254	270	270	-
7019	0	Workers Compensation	24,396	16,672	16,672	16,672	16,672	-
7020	0	Long Term Disability	460	509	554	598	598	-
7021	0	Unemployment Insurance	1,050	1,035	1,035	1,095	1,095	-
7023	0	LAGERS - Retirement	24,902	22,040	26,086	31,158	31,158	-
7099	0	Taxable Benefits-non cash	-	-	24	24	24	-
<b>Total Personnel Services</b>			<b>\$ 774,382</b>	<b>\$ 837,877</b>	<b>\$ 818,729</b>	<b>\$ 961,646</b>	<b>\$ 961,646</b>	<b>\$ -</b>
<b>SUPPLIES AND OTHER SERVICES</b>								
7200	0	Advertising Exp	\$ 74	\$ 745	\$ 687	\$ 765	\$ 765	\$ -
7201	0	Organizational Dues	45	-	-	-	-	-
7203	0	Insurance Expense	10,761	15,040	15,597	17,123	17,123	-
7205	0	Postage Expense	8	60	10	40	40	-
7206	0	Printing Expense	1,671	1,209	1,509	1,875	1,875	-
7207	0	Professional Fees	30,273	34,419	34,486	39,688	39,688	-
7213	0	Rentals & Leases	1,608	2,310	2,208	2,454	2,454	-
7214	0	Uniform Rental	927	265	215	264	264	-
7217	0	Employee Training	900	1,785	384	1,470	1,470	-
7218	0	Travel & Meeting Expense	73	640	640	645	645	-
7221	0	Sanitation Services	918	1,104	1,196	1,268	1,268	-
7223	0	Furniture, Fixtures and Equip	271	100	1,331	1,616	1,616	-
7225	0	Miscellaneous Equipment	651	1,025	1,219	1,845	1,845	-
7249	0	Consumable Tools	44	600	412	425	425	-
7258	0	Telephone	690	756	674	672	672	-
7259	0	Mobile Telephone	454	456	926	972	972	-
7268	0	Uniforms	3,400	3,609	3,249	2,970	2,970	-
7270	0	Office Supplies	1,169	2,148	2,091	2,125	2,125	-
7271	0	Chemicals	9,344	10,237	9,483	10,606	10,606	-
7273	0	Janitorial Supplies	21,459	23,156	22,369	22,466	22,466	-

**ITEMIZED BUDGET EXPENSE WORKSHEET  
LONGVIEW COMMUNITY CENTER  
SUMMARY OF PROGRAMS  
FY25**

	Prior Year Actual FY2022-23	Budget FY2023-24	Projected FY23-24	Maint Budget Request FY2024-25	Total Budget Request FY2024-25	Expansion
7274 0 Concession Supplies	1,268	1,019	1,022	1,119	1,119	-
7276 0 Recreational Supplies	4,772	9,675	9,476	8,622	8,622	-
7277 0 Pro Shop Supplies	271	628	1,316	954	954	-
7288 0 P-Card unallocated	6	-	-	-	-	-
7704 0 Miscellaneous Expense	1,263	1,353	1,101	1,290	1,290	-
7705 0 Discount Expense	-	621	-	-	-	-
7801 0 Interest Expense	18,736	\$ -	15,000 <sup>9</sup>	\$ 14,500	14,500	-
<b>Total Supplies and Other Services</b>	<b>\$ 111,056</b>	<b>\$ 112,960</b>	<b>\$ 126,601</b>	<b>\$ 135,774</b>	<b>\$ 135,774</b>	<b>\$ -</b>
<b>MAINTENANCE &amp; REPAIRS</b>						
7300 0 M & R Buildings	\$ 52,192	\$ 59,690	\$ 81,384 <sup>10</sup>	\$ 69,925	\$ 69,925 <sup>16</sup>	\$ -
7301 0 M & R Grounds	787	2,890	1,800	1,915	1,915	-
7306 0 M & R Other Equipment	5,128	5,500	5,506	3,650	3,650	-
7307 0 Maint - Software	2,051	2,156	2,284	2,280	2,280	-
<b>Total Maintenance &amp; Repairs</b>	<b>\$ 60,158</b>	<b>\$ 70,236</b>	<b>\$ 90,974</b>	<b>\$ 77,770</b>	<b>\$ 77,770</b>	<b>\$ -</b>
<b>UTILITIES</b>						
7401 0 Natural Gas	\$ 65,963	\$ 53,870	\$ 50,997	\$ 51,000	\$ 51,000	\$ -
7403 0 Electricity	108,720	110,405	99,871 <sup>11</sup>	104,000	104,000	-
7407 0 Water/Sewer	28,956	24,760	25,701	30,165	30,165	-
<b>Total Utilities</b>	<b>\$ 203,639</b>	<b>\$ 189,035</b>	<b>\$ 176,569</b>	<b>\$ 185,165</b>	<b>\$ 185,165</b>	<b>\$ -</b>
<b>CAPITAL OUTLAY</b>						
8000 0 Capital Outlay	\$ -	\$ 22,627	\$ 10,611 <sup>12</sup>	\$ -	\$ - <sup>17</sup>	\$ -
<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ 22,627</b>	<b>\$ 10,611</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>INTERDEPARTMENT CHARGE</b>						
9000 0 ITS Overhead	\$ 35,496	\$ 41,845	\$ 41,845	\$ 51,836	\$ 51,836	\$ -
9004 0 MERP	5,984	6,106	5,844	7,109	7,109	-
9007 0 SLERP	1,036	810	810	825	825	-
<b>Total Interdepartment Charge</b>	<b>\$ 42,516</b>	<b>\$ 48,761</b>	<b>\$ 48,499</b>	<b>\$ 59,770</b>	<b>\$ 59,770</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,191,751</b>	<b>\$ 1,281,496</b>	<b>\$ 1,271,983</b>	<b>\$ 1,420,125</b>	<b>\$ 1,420,125</b>	<b>\$ -</b>
<b>NET</b>	<b>\$ (67,529)</b>	<b>\$ 92,019</b>	<b>\$ 8,735</b>	<b>\$ (24,599)</b>	<b>\$ (24,599)</b>	<b>\$ -</b>
<b>Percent Recovery</b>	<b>94%</b>	<b>107%</b>	<b>101%</b>	<b>98%</b>	<b>98%</b>	

**Footnotes:**

- <sup>1</sup> \$10K reduction in swim lesson revenue, due to staffing shortages
- <sup>2</sup> Anticipated slow growth of membership due to price increase. Current trend is showing strong growth.
- <sup>3</sup> Lane rentals down by \$30K through November. Reduced remaining year based on trend.
- <sup>4</sup> Increased pricing for many activities to adjust for increase in minimum wage.
- <sup>5</sup> Increase in gate receipt prices by \$1
- <sup>6</sup> Membership growth based on current trend. Increase in Health Insurance Membership rates.
- <sup>7</sup> Increase due to elimination of Facility Maintenance Manager and reallocation of staff member to 100% at Longview Community Center
- <sup>8</sup> Reduction due to staffing shortages, particularly in Aquatics
- <sup>9</sup> Due to staff error, interest was not budgeted in FY24
- <sup>10</sup> Unbudgeted DH Unit repair in FY24 (\$26K)
- <sup>11</sup> Over budgeted electricity for FY24. Projections based on current trends.
- <sup>12</sup> Savings in Capital Outlay due to upholstery vendor being able to locate matching product at cheaper rate.
- <sup>13</sup> Increase due to full allocation of Maintenance Supervisor as well as addition of new Aquatics Supervisor. 4% Cost of Living adjustment for all Full-Time employees.
- <sup>14</sup> Increase due to \$1.50 increase in all Part-Time salary starting rates.
- <sup>15</sup> Increase in Health Insurance related to increase in Full Time salary.
- <sup>16</sup> Repairs to sand filters and laterals in FY25
- <sup>17</sup> Deck Repairs and additional fitness equipment to be paid for by Fund 200



**ITEMIZED BUDGET EXPENSE WORKSHEET  
HARRIS PARK COMMUNITY CENTER  
SUMMARY OF ALL PROGRAMS  
FY25**

	Prior Year Actual FY2022-23	Budget FY2023-24	Projected FY23-24	Maint Budget Request FY2024-25	Total Budget Request FY2024-25	Expansion
<b>REVENUES</b>						
<b>ACTIVITY FEES</b>						
4414 0 AF - Camp Summit	\$ 563,621	\$ 720,650	\$ 657,775 <sup>1</sup>	\$ 683,000	\$ 683,000 <sup>5</sup>	\$ -
4415 0 AF - Instructional Youth	75,113	63,614	72,916	88,741	88,741 <sup>6</sup>	-
4419 0 AF - Rec Ctr	180	-	-	-	-	-
4420 0 AF - Athletics	180,511	193,816	195,921	220,562	220,562 <sup>7</sup>	-
4421 0 Gate Receipts	154,854	198,336	201,615	239,425	239,425 <sup>8</sup>	-
4422 0 Membership Fees	9,164	14,556	12,493	9,262	9,262	-
<b>Total Activity Fees</b>	<b>\$ 983,443</b>	<b>\$ 1,190,972</b>	<b>\$ 1,140,720</b>	<b>\$ 1,240,989</b>	<b>\$ 1,240,989</b>	<b>\$ -</b>
<b>OTHER USER CHARGES</b>						
4504 0 Pro Shop Sales	\$ 44,415	\$ 69,280	\$ 43,739 <sup>2</sup>	\$ 58,659	\$ 58,659 <sup>9</sup>	\$ -
4505 0 Concessions	28,970	35,045	30,732	34,210	34,210	-
<b>Total User Charges</b>	<b>\$ 73,385</b>	<b>\$ 104,325</b>	<b>\$ 74,471</b>	<b>\$ 92,869</b>	<b>\$ 92,869</b>	<b>\$ -</b>
<b>RENTALS</b>						
4442 0 Facility Rentals	\$ 178,558	\$ 253,807	\$ 239,249 <sup>3</sup>	\$ 242,805	\$ 242,805 <sup>10</sup>	\$ -
<b>Total Rentals</b>	<b>\$ 178,558</b>	<b>\$ 253,807</b>	<b>\$ 239,249</b>	<b>\$ 242,805</b>	<b>\$ 242,805</b>	<b>\$ -</b>
<b>INTEREST ON INVESTMENTS</b>						
4600 0 Interest on Investments	\$ 3,805	\$ -	\$ 3,000	\$ 3,000	\$ 3,000	\$ -
4601 0 Mark to Market Adjustment	(1,158)	-	1,000	1,000	1,000	-
<b>Total Interest on Investments</b>	<b>\$ 2,647</b>	<b>\$ -</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	<b>\$ -</b>
<b>MISCELLANEOUS</b>						
4716 0 Refunds & Reimbursements	\$ 1,930	\$ 3,436	\$ 3,300	\$ 3,300	\$ 3,300	\$ -
4717 0 Discounts	-	-	-	-	-	-
4718 0 Cash Over/Short	(23)	-	-	-	-	-
4708 0 Misc Revenue - Instructional	-	-	-	-	-	-
4446 0 Other Revenue	7,736	5,000	5,579	5,749	5,749	-
4705 0 Misc Rev - Camp	12,060	14,700	13,340	13,580	13,580	-
4707 0 Misc Rev - Rec Ctr	190	-	-	-	-	-
4703 0 Misc Rev - Athletics	1,670	2,880	2,790	3,332	3,332	-
<b>Total Miscellaneous</b>	<b>\$ 23,563</b>	<b>\$ 26,016</b>	<b>\$ 25,009</b>	<b>\$ 25,961</b>	<b>\$ 25,961</b>	<b>\$ -</b>
<b>CONTRIBUTIONS</b>						
4305 0 Contributions - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4710 0 Contributions - Programs	35,142	45,950	42,500	45,650	45,650	-
4711 0 Contributions - Sponsors/Donations	174,927	165,700	192,275 <sup>4</sup>	127,660	127,660 <sup>11</sup>	-
<b>Total Contributions</b>	<b>\$ 210,069</b>	<b>\$ 211,650</b>	<b>\$ 234,775</b>	<b>\$ 173,310</b>	<b>\$ 173,310</b>	<b>\$ -</b>
<b>TOTAL REVENUES</b>	<b>\$ 1,471,665</b>	<b>\$ 1,786,770</b>	<b>\$ 1,718,224</b>	<b>\$ 1,779,934</b>	<b>\$ 1,779,934</b>	<b>\$ -</b>
<b>EXPENDITURES</b>						
<b>PERSONNEL SERVICES</b>						
7000 0 Salaries - Regular	\$ 252,730	\$ 306,776	\$ 302,036	\$ 334,705	334,705 <sup>15</sup>	\$ -
7001 0 Salaries - Part Time	367,373	500,428	468,558 <sup>12</sup>	497,085	497,085	-
7002 0 Overtime	975	-	89	-	-	-
7005 0 Holiday Worked	2,968	2,660	1,326	6,812	6,812	-
7008 0 Short Term Disability	243	274	270	270	270	-
7009 0 FICA - Employer	37,827	50,333	47,868	51,771	51,771	-
7011 0 Medicare Deduction	8,846	11,770	11,197	12,072	12,072	-
7014 0 Communication Allowance	709	837	803	795	795	-
7015 0 Health/Dental Insurance	48,801	91,233	87,732	91,902	91,902	-
7018 0 Life Insurance	352	333	325	355	355	-
7019 0 Workers' Compensation	14,502	9,910	9,911	9,913	9,913	-
7020 0 Long Term Disability	514	723	713	679	679	-
7021 0 Unemployment Insurance	1,611	1,998	1,998	1,521	1,521	-
7023 0 LAGERS - Retirement	27,071	31,603	31,130	40,931	40,931	-
7099 0 Taxable Benefits-non cash	-	-	94	112	112	-
<b>Total Personnel Services</b>	<b>\$ 764,522</b>	<b>\$ 1,008,878</b>	<b>\$ 964,050</b>	<b>\$ 1,048,923</b>	<b>\$ 1,048,923</b>	<b>\$ -</b>

ITEMIZED BUDGET EXPENSE WORKSHEET  
HARRIS PARK COMMUNITY CENTER  
SUMMARY OF ALL PROGRAMS  
FY25

	Prior Year Actual FY2022-23	Budget FY2023-24	Projected FY23-24	Maint Budget Request FY2024-25	Total Budget Request FY2024-25	Expansion
<b>SUPPLIES AND OTHER SERVICES</b>						
7200 0 Advertising Expense	\$ 2,757	\$ 3,165	\$ 1,609	\$ 2,000	\$ 2,000	\$ -
7201 0 Organizational Dues	779	1,710	1,450	1,450	1,450	-
7202 0 Subscriptions	(5,855)	-	-	-	-	-
7203 0 Insurance Expense	16,071	22,463	22,462	25,573	25,573	-
7205 0 Postage Expense	27	-	29	-	-	-
7206 0 Printing Expense	29,537	23,613	31,472	23,956	23,956	-
7207 0 Professional Fees	223,301	168,346	194,583	184,518	184,518	<sup>16</sup>
7213 0 Rentals & Leases	22,617	17,271	17,651	18,026	18,026	-
7214 0 Uniform Rental	1,171	-	-	-	-	-
7216 0 Trips & Tours	61,443	105,425	94,093	108,992	108,992	-
7217 0 Employee Training	1,042	2,450	2,515	2,500	2,500	-
7218 0 Travel & Meeting	352	1,190	1,487	1,325	1,325	-
7221 0 Sanitation Services	2,574	4,569	2,886	3,328	3,328	-
7223 0 Furniture, Fixtures and Equip	6,958	4,750	4,750	-	-	-
7225 0 Miscellaneous Equipment	104	-	-	-	-	-
7249 0 Consumable Tools	345	520	282	200	200	-
7258 0 Telephone	1,484	544	1,385	1,509	1,509	-
7259 0 Mobile Telephone	2,445	516	1,175	1,212	1,212	-
7268 0 Uniforms	29,956	36,606	34,277	32,879	32,879	-
7270 0 Office Supplies	2,191	1,190	1,234	1,358	1,358	-
7273 0 Janitorial Supplies	5,798	9,319	6,788	7,939	7,939	-
7274 0 Concession Supplies	11,812	12,015	10,648	11,498	11,498	-
7276 0 Recreational Supplies	54,979	67,850	69,716	66,596	66,596	-
7277 0 Pro Shop Supplies	4,458	8,010	8,915	9,195	9,195	-
7288 0 P-Card unallocated	370	-	-	-	-	-
7704 0 Miscellaneous Expense	3,014	3,150	2,818	2,480	2,480	-
<b>Total Supplies and Other Services</b>	<b>\$ 479,730</b>	<b>\$ 494,672</b>	<b>\$ 512,224</b>	<b>\$ 506,533</b>	<b>\$ 506,533</b>	<b>\$ -</b>
<b>MAINTENANCE &amp; REPAIRS</b>						
7300 0 M & R Buildings	\$ 18,809	\$ 34,895	\$ 39,021	\$ 33,940	33,940	\$ -
7301 0 M & R Grounds	2,243	8,086	2,691	4,580	4,580	-
7302 0 M & R Other	7,345	1,300	863	1,363	1,363	-
7304 0 M & R Dp Equipment	-	-	-	-	-	-
7306 0 M & R Other Equipment	1,293	-	-	750	750	-
7307 0 Maintenance - Software	4,223	4,436	4,758	4,760	4,760	-
<b>Total Maintenance &amp; Repairs</b>	<b>\$ 33,913</b>	<b>\$ 48,717</b>	<b>\$ 47,333</b>	<b>\$ 45,393</b>	<b>\$ 45,393</b>	<b>\$ -</b>
<b>UTILITIES</b>						
7401 0 Natural Gas	\$ 5,631	\$ 1,539	\$ 1,796	\$ 1,876	\$ 1,876	\$ -
7403 0 Electricity	80,526	70,921	66,737	68,592	68,592	-
7407 0 Water/Sewer	27,058	12,422	19,489	13,231	13,231	-
<b>Total Utilities</b>	<b>\$ 113,215</b>	<b>\$ 84,882</b>	<b>\$ 88,022</b>	<b>\$ 83,699</b>	<b>\$ 83,699</b>	<b>\$ -</b>
<b>DEPRECIATION</b>						
7600 0 Depreciation	\$ 19,156	\$ 16,733	\$ 16,733	\$ 16,733	\$ 16,733	\$ -
<b>Total Depreciation</b>	<b>\$ 19,156</b>	<b>\$ 16,733</b>	<b>\$ 16,733</b>	<b>\$ 16,733</b>	<b>\$ 16,733</b>	<b>\$ -</b>
<b>CAPITAL OUTLAY</b>						
8000 0 Capital Outlay	\$ 36,222	\$ 43,649	\$ 35,709	\$ -	\$ 13,781	<sup>17</sup> \$ 13,781
<b>Total Capital Outlay</b>	<b>\$ 36,222</b>	<b>\$ 43,649</b>	<b>\$ 35,709</b>	<b>\$ -</b>	<b>\$ 13,781</b>	<b>\$ 13,781</b>
<b>INTERDEPARTMENT CHARGE</b>						
9000 0 ITS Overhead	\$ 15,211	\$ 17,934	\$ 17,934	\$ 22,216	\$ 22,216	\$ -
9004 0 MERP	4,383	6,873	6,578	8,002	8,002	-
9007 SLERP Payment	749	984	984	1,002	1,002	-
<b>Total Interdepartment Charge</b>	<b>\$ 20,343</b>	<b>\$ 25,791</b>	<b>\$ 25,496</b>	<b>\$ 31,220</b>	<b>\$ 31,220</b>	<b>\$ -</b>
<b>TRANSFER TO OTHER FUNDS</b>						
9101 202 Transfer to Comm Center	\$ 3,519	\$ 3,520	\$ 3,520	\$ 3,520	\$ 3,520	\$ -
<b>Total Interdepartment Charge</b>	<b>\$ 3,519</b>	<b>\$ 3,520</b>	<b>\$ 3,520</b>	<b>\$ 3,520</b>	<b>\$ 3,520</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,434,398</b>	<b>\$ 1,726,842</b>	<b>\$ 1,693,086</b>	<b>\$ 1,736,022</b>	<b>\$ 1,749,803</b>	<b>\$ 13,781</b>
<b>NET</b>	<b>\$ 37,267</b>	<b>\$ 59,928</b>	<b>\$ 25,138</b>	<b>\$ 43,912</b>	<b>\$ 30,131</b>	<b>\$ (13,781)</b>
<b>Percent Recovery</b>	<b>102.60%</b>	<b>103.47%</b>	<b>101.48%</b>	<b>102.53%</b>	<b>101.72%</b>	

**ITEMIZED BUDGET EXPENSE WORKSHEET  
HARRIS PARK COMMUNITY CENTER  
SUMMARY OF ALL PROGRAMS  
FY25**

	Prior Year Actual FY2022-23	Budget FY2023-24	Projected FY23-24	Maint Budget Request FY2024-25	Total Budget Request FY2024-25	Expansion
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**Footnotes:**

- <sup>1</sup> Camp Summit enrollment down from 750 to 600. Weekly campers down from 440 to 366.
- <sup>2</sup> Budgeted to increase skate rental prices. Decision made later to increase skate pass fees instead.
- <sup>3</sup> Budgeted for a large increase in birthday party rentals. Actual increase was substantial, but projected to be slightly less than what was originally budgeted.
- <sup>4</sup> Increase due to full sponsorship participation.
- <sup>5</sup> Budgeting for 600 campers enrolled, including 350 per week participation.
- <sup>6</sup> Increase due to eSports, winter tennis lessons, private tennis lessons, and expanded PeeWee programs.
- <sup>7</sup> Strong participation in girls basketball and youth volleyball.
- <sup>8</sup> Budgeting for five ticketed events in FY24, compared to four in FY24.
- <sup>9</sup> Skate rental increasing to \$4 per person, up from \$3. Increase to skate aid rentals.
- <sup>10</sup> Now doing field rentals for Monday through Thursday.
- <sup>11</sup> Many contracts are expiring, will need to be renewed or replaces. Some revenue being distributed to LCC, LVCC, and SW.
- <sup>12</sup> Savings largely due to Camp Summit low staffing levels.
- <sup>13</sup> Increase due to mowing costs being miscoded (\$5K), late billing for sound and lighting for a FY23 LPA event (\$4.5K). Increase in payouts for sponsorship coordinator due to full sponsorship participation (\$10K).
- <sup>14</sup> Less participation in Camp Summit resulting in less bus fees and field trip costs.
- <sup>15</sup> Increase due to staff promotion. 4% Cost of Living adjustment for all Full-Time employees.
- <sup>16</sup> Increase from FY24 Budget due to adding additional Friday entertainment at Camp. Additional LPA event contributes to higher fees from sound and lighting
- <sup>17</sup> Capital Outlay includes divider curtain at HPCC (\$5.2K) and Street Curling at LMN (\$8.5K).

**ITEMIZED BUDGET EXPENSE WORKSHEET  
PARKS & RECREATION  
SUMMARY OF ALL PROGRAMS  
FY25**

			Prior Year Actual FY2022-23	Budget FY2023-24	Projected FY23-24	Maint Budget Request FY2024-25	Total Budget Request FY2024-25	Expansion
<b>REVENUES</b>								
<b>TAXES</b>								
4000	0	Property Tax - Jackson	\$ 3,534,188	\$ 3,549,413	\$ 3,549,413	\$ 3,655,895	\$ 3,655,895	<sup>2</sup> \$ -
4001	0	Property Tax - Cass	107,312	107,279	107,279	110,497	110,497	-
4003	0	RR Tax - Jackson	70,910	70,750	70,750	72,874	72,874	-
4004	0	RR Tax - Cass	1,476	1,520	1,520	1,566	1,566	-
4005	0	Replacement Tax	440,798	454,112	454,112	467,735	467,735	-
4008	0	Intangible Tax	6,805	16,924	16,924	17,432	17,432	-
<b>Total Taxes</b>			<b>\$ 4,161,489</b>	<b>\$ 4,199,998</b>	<b>\$ 4,199,998</b>	<b>\$ 4,325,998</b>	<b>\$ 4,325,998</b>	<b>\$ -</b>
<b>FINES &amp; FORFEITURES</b>								
4104	0	Penalty Int on Taxes	\$ 19,737	\$ 17,712	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
4105	0	Penalty Int - Other	125	-	-	-	-	-
<b>Total Fines &amp; Forfeitures</b>			<b>\$ 19,862</b>	<b>\$ 17,712</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>
<b>CONTRIBUTIONS</b>								
4709	0	Contributions - Parks	\$ 68,487	\$ 59,309	\$ 59,169	\$ 64,764	\$ 64,764	\$ -
4712	0	Contributions - Advertising	-	475	275	1,800	1,800	-
<b>Total Contributions</b>			<b>\$ 68,487</b>	<b>\$ 59,784</b>	<b>\$ 59,444</b>	<b>\$ 66,564</b>	<b>\$ 66,564</b>	<b>\$ -</b>
<b>INTEREST ON INVESTMENTS</b>								
4600	0	Interest on Investments	\$ 44,202	\$ 24,000	\$ 24,000	\$ 30,000	\$ 30,000	\$ -
4601	0	Mark to Market Adjustment	15,444	2,000	3,000	6,000	6,000	-
<b>Total Interest on Investments</b>			<b>\$ 59,646</b>	<b>\$ 26,000</b>	<b>\$ 27,000</b>	<b>\$ 36,000</b>	<b>\$ 36,000</b>	<b>\$ -</b>
<b>SERVICES</b>								
4444	0	Other Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4446	0	Other Revenue	3,174	1,940	3,320	3,320	3,320	-
4447	0	Other Revenue - Taxable	5,935	-	-	-	-	-
<b>Total Services</b>			<b>\$ 9,109</b>	<b>\$ 1,940</b>	<b>\$ 3,320</b>	<b>\$ 3,320</b>	<b>\$ 3,320</b>	<b>\$ -</b>
<b>MISCELLANEOUS</b>								
4716	0	Refund & Reimbursements	\$ 15,098	\$ 12,682	\$ 15,029	\$ 12,719	\$ 12,719	\$ -
4717	0	Discounts	296	-	-	-	-	-
4718	0	Cash Over(Short)	(47)	-	-	-	-	-
4704	0	Misc Revenue-Parks	68,745	82,074	65,170	66,765	66,765	-
<b>Total Miscellaneous</b>			<b>\$ 84,092</b>	<b>\$ 94,756</b>	<b>\$ 80,199</b>	<b>\$ 79,484</b>	<b>\$ 79,484</b>	<b>\$ -</b>
<b>TRANSFERS</b>								
5101	0	Transfer from Aquatics	\$ 5,985	5,985	5,985	5,985	5,985	\$ -
5101	0	Transfer from ITS	-	-	-	-	-	-
5101	0	Transfer from Cemetery	16,352	18,051	18,051	19,246	19,246	-
5101	0	Transfer from Parks Dev	-	-	-	2,600,000	2,600,000	<sup>3</sup> -
<b>Total Transfers</b>			<b>\$ 22,337</b>	<b>\$ 24,036</b>	<b>\$ 24,036</b>	<b>\$ 2,625,231</b>	<b>\$ 2,625,231</b>	<b>\$ -</b>
<b>TOTAL REVENUES</b>			<b>\$ 4,425,022</b>	<b>\$ 4,424,226</b>	<b>\$ 4,413,997</b>	<b>\$ 7,156,597</b>	<b>\$ 7,156,597</b>	

**EXPENDITURES**

**PERSONNEL SERVICES**

7000	0	Salaries - Regular	\$ 1,304,007	\$ 1,436,688	\$ 1,445,310	\$ 1,533,296	\$ 1,533,296	<sup>8</sup> \$ -
7001	0	Salaries - Part Time	28,167	56,426	51,418	60,710	60,710	-
7002	0	Overtime	4,852	6,200	6,775	3,900	3,900	-
7005	0	Holiday Worked	509	-	141	-	-	-
7008	0	Short Term Disability	1,076	1,172	1,172	1,273	1,273	<sup>8</sup> -
7009	0	FICA - Employer	77,328	93,093	93,202	98,015	98,015	-
7011	0	Medicare Deduction	18,125	21,917	21,797	23,250	23,250	-
7013	0	Car Allowance	5,114	5,100	5,100	5,100	5,100	-
7014	0	Communication Allowance	4,607	4,557	4,890	4,317	4,317	-
7015	0	Health/Dental Insurance	314,256	389,205	380,277	433,745	433,745	-
7018	0	Life Insurance	1,832	1,545	1,590	1,579	1,579	-
7019	0	Workers Compensation	48,535	33,168	33,169	33,176	33,176	-
7020	0	Long Term Disability	2,647	3,244	3,468	3,093	3,093	-
7021	0	Unemployment Insurance	1,635	1,537	1,537	1,755	1,755	-
7022	0	Work Comp Employer Suplmt	-	-	-	-	-	-
7023	0	LAGERS - Retirement	144,832	149,084	149,922	188,211	188,211	-
7026	0	College Tuition	-	1,548	1,548	2,322	2,322	-
7099	0	Taxable Benefits-non cash	\$ -	\$ -	\$ 721	\$ 721	\$ 721	-
<b>Total Personnel Services</b>			<b>\$ 1,957,522</b>	<b>\$ 2,204,484</b>	<b>\$ 2,202,037</b>	<b>\$ 2,394,460</b>	<b>\$ 2,394,460</b>	<b>\$ -</b>

**SUPPLIES AND OTHER SERVICES**

7200	0	Advertising Exp	\$ 20	\$ 1,100	\$ 622	\$ 425	\$ 425	\$ -
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**ITEMIZED BUDGET EXPENSE WORKSHEET  
PARKS & RECREATION  
SUMMARY OF ALL PROGRAMS  
FY25**

			Prior Year Actual FY2022-23	Budget FY2023-24	Projected FY23-24	Maint Budget Request FY2024-25	Total Budget Request FY2024-25	Expansion
7201	0	Organizational Dues	8,974	8,704	10,753	11,213	11,213	-
7202	0	Subscription to Periodicals	1,404	513	630	630	630	-
7203	0	Insurance Expense	84,232	117,726	117,726	134,034	134,034	<sup>9</sup> -
7205	0	Postage Expense	30,729	35,417	23,123	<sup>4</sup> 23,123	23,123	-
7206	0	Printing Expense	28,908	32,856	28,642	29,268	29,268	-
7207	0	Professional Fees	339,657	373,742	417,364	<sup>5</sup> 380,991	380,991	<sup>10</sup> -
7212	0	Other Professional Fees	-	-	-	-	-	-
7213	0	Rentals & Leases	28,335	41,422	42,031	44,732	44,732	-
7214	0	Uniform Rental	234	376	278	240	240	-
7217	0	Employee Training Expense	710	-	721	450	450	-
7218	0	Travel & Meeting	59,741	57,132	60,713	78,030	78,030	-
7221	0	Sanitation Services	15,081	15,778	15,680	4,100	4,100	<sup>11</sup> -
7223	0	Furn. Fix & Office Equipment	-	13,055	6,800	-	-	-
7233	0	Public Relations	4,616	5,660	5,856	4,740	4,740	-
7238	0	Damages & Claims	-	-	-	-	-	-
7246	0	Late Charge & Penalty	-	-	-	-	-	-
7249	0	Consumable Tools	6,405	8,985	8,935	9,895	9,895	-
7250	0	Computer Equip - Non depr	4,037	1,850	2,511	-	-	-
7253	0	Collection Fees - Jackson County	65,388	66,150	65,536	65,517	65,517	-
7254	0	Cass Co Collection Fees	4,763	4,847	4,761	4,761	4,761	-
7258	0	Telephone	275	-	-	-	-	-
7259	0	Mobile Telephone	4,408	3,639	4,714	4,924	4,924	-
7260	0	Asphalt	455,120	487,000	487,000	544,500	544,500	<sup>12</sup> -
7262	0	Rock & Gravel	8,086	11,600	11,600	12,600	12,600	-
7264	0	Other Construction Materials	11,844	21,506	21,998	22,856	22,856	-
7269	0	Special Apparel	8,831	11,293	12,244	12,808	12,808	-
7270	0	Office Supplies	6,003	6,540	5,108	7,490	7,490	-
7271	0	Chemicals	33,380	39,400	38,862	43,905	43,905	-
7272	0	Computer Supplies	3,508	-	-	-	-	-
7273	0	Janitorial Supplies	12,880	10,500	10,476	12,350	12,350	-
7276	0	Recreational Supplies	60	-	11,740	<sup>6</sup> 4,161	4,161	-
7283	0	Contract Service-Concrete	2,195	6,200	6,200	6,200	6,200	-
7285	0	Bankcard Fees	-	-	-	-	-	-
7288	0	P-Card unallocated	6,779	-	-	-	-	-
7704	0	Miscellaneous Expense	3,419	15,000	10,000	50,000	50,000	<sup>13</sup> -
<b>Total Supplies and Other Services</b>			<b>\$ 1,240,023</b>	<b>\$ 1,397,991</b>	<b>\$ 1,432,624</b>	<b>\$ 1,513,943</b>	<b>\$ 1,513,943</b>	<b>\$ -</b>
<b>MAINTENANCE &amp; REPAIRS</b>								
7300	0	M & R Buildings	\$ 129,177	\$ 78,600	\$ 71,079	\$ 81,250	\$ 81,250	\$ -
7301	0	M & R Grounds	231,536	238,040	238,896	261,350	261,350	<sup>14</sup> -
7304	0	M & R Dp Equip	400	-	-	-	-	-
7305	0	M & R Vehicle	30,315	18,439	14,994	18,544	18,544	-
7306	0	M & R Other Equipment	12,093	22,419	22,400	23,644	23,644	-
7307	0	Maintenance Software	69,998	43,763	46,458	48,656	48,656	-
<b>Total Maintenance &amp; Repairs</b>			<b>\$ 473,519</b>	<b>\$ 401,261</b>	<b>\$ 393,827</b>	<b>\$ 433,444</b>	<b>\$ 433,444</b>	<b>\$ -</b>
<b>UTILITIES</b>								
7401	0	Natural Gas	\$ 2,898	\$ 2,370	\$ 1,409	\$ 2,900	\$ 2,900	\$ -
7403	0	Electricity	37,220	33,964	30,343	37,200	37,200	-
7407	0	Water/Sewer	115,333	104,995	106,256	108,200	108,200	-
<b>Total Utilities</b>			<b>\$ 155,451</b>	<b>\$ 141,329</b>	<b>\$ 138,008</b>	<b>\$ 148,300</b>	<b>\$ 148,300</b>	<b>\$ -</b>
<b>FUEL &amp; LUBRICANTS</b>								
7500	0	Fuel and Lubricants	\$ 48,545	\$ 38,948	\$ 43,331	\$ 45,492	\$ 45,492	\$ -
<b>Total Fuel &amp; Lubricants</b>			<b>\$ 48,545</b>	<b>\$ 38,948</b>	<b>\$ 43,331</b>	<b>\$ 45,492</b>	<b>\$ 45,492</b>	<b>\$ -</b>
<b>CAPITAL OUTLAY</b>								
8000	0	Capital Outlay	\$ 126,961	\$ 221,647	\$ 238,264	<sup>7</sup> \$ -	\$ 2,151,489	<sup>15</sup> \$ 2,151,489
<b>Total Capital Outlay</b>			<b>\$ 126,961</b>	<b>\$ 221,647</b>	<b>\$ 238,264</b>	<b>\$ -</b>	<b>\$ 2,151,489</b>	<b>\$ 2,151,489</b>
<b>CONSTRUCTION</b>								
8502	0	Reimbursement-Intrfd Serv	\$ (156,766)	\$ (201,144)	\$ (202,160)	\$ (188,002)	\$ (188,002)	\$ -
<b>Total Construction</b>			<b>\$ (156,766)</b>	<b>\$ (201,144)</b>	<b>\$ (202,160)</b>	<b>\$ (188,002)</b>	<b>\$ (188,002)</b>	<b>\$ -</b>
<b>INTERDEPARTMENT CHARGE</b>								
9000	0	ITS Overhead	\$ 42,850	\$ 50,515	\$ 50,515	\$ 62,575	\$ 62,575	<sup>16</sup> \$ -
9001	0	CVM Overhead	46,387	56,815	60,720	63,354	63,354	-
9003	0	CBS Overhead	38,421	43,392	43,392	41,458	41,458	-
9004	0	MERP Payment	9,945	13,740	13,446	15,999	15,999	-
9005	0	VERP Payment	72,254	128,997	129,176	135,370	135,370	-
9006	0	BERP Payment	-	-	-	-	-	-

**ITEMIZED BUDGET EXPENSE WORKSHEET  
PARKS & RECREATION  
SUMMARY OF ALL PROGRAMS  
FY25**

	Prior Year Actual FY2022-23	Budget FY2023-24	Projected FY23-24	Maint Budget Request FY2024-25	Total Budget Request FY2024-25	Expansion
9007 0 SLERP Payment	1,695	1,910	1,911	1,945	1,945	-
<b>Total Interdepartment Charge</b>	<b>\$ 211,552</b>	<b>\$ 295,369</b>	<b>\$ 299,160</b>	<b>\$ 320,700</b>	<b>\$ 320,700</b>	<b>\$ -</b>
<b>TRANSFER TO OTHER FUNDS</b>						
9101-327 0 Transfer to Park Development	\$ -	\$ 2,600,000	\$ 2,600,000	\$ -	\$ -	\$ -
<b>Total Transfer To Other Funds</b>	<b>\$ -</b>	<b>\$ 2,600,000</b>	<b>\$ 2,600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,056,807</b>	<b>\$ 7,099,885</b>	<b>\$ 7,145,091</b>	<b>\$ 4,668,337</b>	<b>\$ 6,819,825</b>	<b>\$ 2,151,489</b>
<b>NET</b>	<b>\$ 368,215</b>	<b>\$ (2,675,659)</b>	<b>\$ (2,731,094)</b>	<b>\$ 2,488,260</b>	<b>\$ 336,772</b>	<b>\$ (2,151,489)</b>

**Footnotes:**

- <sup>1</sup> Shelter Rentals 20% underbudget for FY24.
- <sup>2</sup> Represents 3% growth from FY24 Budget.
- <sup>3</sup> In FY24, Fund 200 transferred \$2.6MM to construction to assist with funding for a future fieldhouse. Upon reassessment of construction timeline, these funds will not be necessary and are to be transferred back to Fund 200 in FY25.
- <sup>4</sup> Activity mailers were anticipated for FY24. Marketing reassessed and determined they would not be necessary.
- <sup>5</sup> Increase largely due to addition of Metro Security for park patrols (\$35K).
- <sup>6</sup> Increase due to unbudgeted SWAG items purchased for marketing and giveaway purposes.
- <sup>7</sup> LCC Landscaping project added (\$11K). Legacy Wayfinding also completed but budgeted for in FY23 (\$11K).
- <sup>8</sup> Increase representative of the addition of a full Time administrative Services Coordinator and one additional Parks Specialist. Increase offset by retirement of a Master Parks Specialist and Senior Parks Specialist, to be replaced by entry level Parks Specialists. All Full Time employees to receive 4% Cost of Living adjustment.
- <sup>9</sup> Liability insurance rates increased 15% from FY24, 58% from FY23.
- <sup>10</sup> Adjusted mowing frequency for lower traffic areas, approx.. \$20K in savings from prior year.
- <sup>11</sup> Significant reduction in landfill fees. Only significant expense remaining is haul off for dumpsters.
- <sup>12</sup> See Asphalt Schedule (pg. 65).
- <sup>13</sup> Added \$50K allocation for Administrator designated initiatives
- <sup>14</sup> Increased budget for vandalism repairs (\$3K), drinking fountain repairs (\$3K), and cupola repairs at Legacy (\$4K)
- <sup>15</sup> Capital outlay includes Legacy Lake Dredging (\$1.8MM), bleachers (\$14K), shade at Legacy Park Football (\$65K), Irrigation controllers (\$65K), and RecTrac App (\$15K). Additional funding for projects at Lovell Community center, including slide restoration (\$60K) and pool liner replacement (\$57K), and Longview Community Center, including deck/patio improvements (\$65K) and additional fitness equipment (\$19K).
- <sup>16</sup> ITS Overhead increased 24%, largely due to staffing increases in as well as support frequency

**ITEMIZED BUDGET EXPENSE WORKSHEET  
AQUATICS CENTER  
FY25**

	Prior Year Actual FY2022-23	Budget FY2023-24	Projected FY23-24	Maint Budget Request FY2024-25	Total Budget Request FY2024- 25	Expansion
<b>REVENUES</b>						
<b>ACTIVITY FEES</b>						
4414 0 Activity Fees	\$ 41,312	\$ 54,369	\$ 46,725	\$ 55,880	\$ 55,880	\$ -
4421 0 Gate Receipts	696,837	845,845	753,249 <sup>1</sup>	830,584	830,584 <sup>4</sup>	-
4422 0 Memberships	205,342	190,715	173,440 <sup>2</sup>	184,054	184,054 <sup>5</sup>	-
<b>Total Activity Fees</b>	<b>\$ 943,491</b>	<b>\$ 1,090,929</b>	<b>\$ 973,414</b>	<b>\$ 1,070,518</b>	<b>\$ 1,070,518</b>	<b>\$ -</b>
<b>OTHER USER CHARGES</b>						
4504 0 Pro Shop	\$ 3,655	\$ 7,116	\$ 5,302	\$ 9,634	\$ 9,634	\$ -
4505 0 Concessions	166,047	184,820	150,493 <sup>3</sup>	166,124	166,124 <sup>6</sup>	-
<b>Total User Charges</b>	<b>\$ 169,702</b>	<b>\$ 191,936</b>	<b>\$ 155,795</b>	<b>\$ 175,758</b>	<b>\$ 175,758</b>	<b>\$ -</b>
<b>RENTALS</b>						
4442 0 Facility Rentals	\$ 37,008	\$ 42,324	\$ 50,013	\$ 55,675	\$ 55,675	\$ -
<b>Total Rentals</b>	<b>\$ 37,008</b>	<b>\$ 42,324</b>	<b>\$ 50,013</b>	<b>\$ 55,675</b>	<b>\$ 55,675</b>	<b>\$ -</b>
<b>INTEREST ON INVESTMENTS</b>						
4600 0 Interest on Investments	\$ 5,938	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ -
4601 0 Mark to Market Adjustment	(2,138)	800	1,200	1,200	1,200	-
<b>Total Interest on Investments</b>	<b>\$ 3,800</b>	<b>\$ 6,800</b>	<b>\$ 7,200</b>	<b>\$ 7,200</b>	<b>\$ 7,200</b>	<b>\$ -</b>
<b>MISCELLANEOUS</b>						
4716 0 Refunds & Reimbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4717 0 Discounts	-	-	-	-	-	-
4718 0 Cash Over/Short	26	-	-	-	-	-
4446 0 Other Revenue	3,622	4,970	7,040	12,220	12,220	-
<b>Total Miscellaneous</b>	<b>\$ 3,648</b>	<b>\$ 4,970</b>	<b>\$ 7,040</b>	<b>\$ 12,220</b>	<b>\$ 12,220</b>	<b>\$ -</b>
<b>TOTAL REVENUES</b>	<b>\$ 1,157,649</b>	<b>\$ 1,336,959</b>	<b>\$ 1,193,462</b>	<b>\$ 1,321,371</b>	<b>\$ 1,321,371</b>	<b>\$ -</b>

**EXPENDITURES**

**PERSONNEL SERVICES**

7000 0 Salaries - Regular	\$ 68,810	\$ 88,610	\$ 78,381 <sup>7</sup>	\$ 112,987	\$ 112,987 <sup>11</sup>	\$ -
7001 0 Salaries - Part Time	369,515	484,467	419,192 <sup>8</sup>	476,539	476,539 <sup>12</sup>	-
7002 0 Overtime	5,825	-	4,126	7,600	7,600	-
7005 0 Holiday Worked	9,402	13,858	12,119	19,729	19,729	-
7008 0 Short Term Disability	59	81	72	96	96	-
7009 0 FICA - Employer	27,981	47,424	31,857 <sup>9</sup>	29,470	29,470	-
7011 0 Medicare Deduction	6,544	11,093	7,450	8,551	8,551	-
7014 0 Communication Allowance	219	258	354	216	216	-
7015 0 Health/Dental Insurance	13,996	27,000	23,510	32,638	32,638	-
7018 0 Life Insurance	94	94	83	120	120	-
7019 0 Workers Compensation	8,713	5,954	5,954	5,956	5,956	-
7020 0 Long Term Disability	135	201	188	248	248	-
7021 0 Unemployment Insurance	630	636	636	654	654	-
7023 0 LAGERS - Retirement	7,203	9,153	8,108	13,811	13,811	-
7099 0 Taxable Benefits-non cash	-	-	12	12	12	-
<b>Total Personnel Services</b>	<b>\$ 519,126</b>	<b>\$ 688,828</b>	<b>\$ 592,041</b>	<b>\$ 708,626</b>	<b>\$ 708,626</b>	<b>\$ -</b>

**SUPPLIES AND OTHER SERVICES**

7200 0 Advertising Exp	\$ 103	\$ 2,407	\$ 2,757	\$ 2,770	\$ 2,770	\$ -
7201 0 Organizational Dues	504	474	15	514	514	-
7203 0 Insurance Expense	17,813	24,896	24,896	28,345	28,345	-
7205 0 Postage Expense	8	-	-	-	-	-
7206 0 Printing Expense	2,095	1,306	1,114	1,456	1,456	-
7207 0 Professional Fees	28,975	32,811	31,283	27,521	27,521	-
7213 0 Rentals & Leases	232	700	700	700	700	-
7217 0 Employee Training	9,779	5,030	5,197	5,420	5,420	-
7218 0 Travel & Meetings	136	1,360	510	1,360	1,360	-
7221 0 Sanitation Services	529	750	587	800	800	-
7223 0 Furniture, Fixtures and Equip	13,037	13,370	19,089	25,010	25,010	-
7225 0 Miscellaneous Equipment	5,028	4,930	3,840	3,477	3,477	-
7249 0 Consumable Tools	20	300	250	400	400	-
7259 0 Mobile Telephone	926	-	1,926	1,992	1,992	-
7268 0 Uniforms	10,955	9,337	9,337	11,241	11,241	-
7270 0 Office Supplies	331	780	1,202	976	976	-
7271 0 Chemicals	68,635	33,423	42,075	44,708	44,708	-
7273 0 Janitorial Supplies	4,638	8,012	7,352	8,111	8,111	-
7274 0 Concession Supplies	70,932	72,002	53,515 <sup>10</sup>	50,481	50,481	-

**ITEMIZED BUDGET EXPENSE WORKSHEET  
AQUATICS CENTER  
FY25**

			Prior Year Actual FY2022-23	Budget FY2023-24	Projected FY23-24	Maint Budget Request FY2024-25	Total Budget Request FY2024- 25	Expansion
7276	0	Recreational Supplies	4,995	4,903	5,296	5,185	5,185	-
7277	0	Pro Shop Supplies	3,214	4,481	3,438	3,438	3,438	-
7288	0	P-Card unallocated	-	-	-	-	-	-
7704	0	Miscellaneous Expense	1,067	2	-	-	-	-
<b>Total Supplies and Other Services</b>			<b>\$ 243,952</b>	<b>\$ 221,273</b>	<b>\$ 214,379</b>	<b>\$ 223,905</b>	<b>\$ 223,905</b>	<b>\$ -</b>
<b>MAINTENANCE &amp; REPAIRS</b>								
7300	0	M & R Buildings	\$ 42,161	\$ 34,150	\$ 40,230	\$ 29,188	\$ 29,188 <sup>13</sup>	\$ -
7301	0	M & R Grounds	4,121	1,600	1,988	1,930	1,930	-
7306	0	M & R Other Equipment	4,280	2,324	1,579	1,278	1,278	-
7307	0	Maintenance-Software	1,793	1,884	1,962	1,962	1,962	-
<b>Total Maintenance &amp; Repairs</b>			<b>\$ 52,355</b>	<b>\$ 39,958</b>	<b>\$ 45,759</b>	<b>\$ 34,358</b>	<b>\$ 34,358</b>	<b>\$ -</b>
<b>UTILITIES</b>								
7403	0	Electricity	\$ 67,237	\$ 59,361	\$ 56,051	\$ 57,666	\$ 57,666	\$ -
7407	0	Water/Sewer	56,797	46,940	51,185	52,207	52,207	-
<b>Total Utilities</b>			<b>\$ 124,034</b>	<b>\$ 106,301</b>	<b>\$ 107,236</b>	<b>\$ 109,873</b>	<b>\$ 109,873</b>	<b>\$ -</b>
<b>CAPITAL OUTLAY</b>								
8000	0	Capital Outlay	\$ 76,629	\$ 28,545	\$ 28,545	\$ -	\$ 188,153 <sup>14</sup>	\$ 188,153
<b>Total Capital Outlay</b>			<b>\$ 76,629</b>	<b>\$ 28,545</b>	<b>\$ 28,545</b>	<b>\$ -</b>	<b>\$ 188,153</b>	<b>\$ 188,153</b>
<b>INTERDEPARTMENT CHARGE</b>								
9000	0	ITS-Overhead	\$ 15,214	\$ 17,934	\$ 17,934	\$ 22,216	\$ 22,216	\$ -
9004	0	MERP Payment	4,873	8,018	7,674	9,336	9,336	-
9007	0	SLERP Payment	776	1,041	1,041	1,060	1,060	-
<b>Total Interdepartment Charge</b>			<b>\$ 20,863</b>	<b>\$ 26,993</b>	<b>\$ 26,650</b>	<b>\$ 32,612</b>	<b>\$ 32,612</b>	<b>\$ -</b>
<b>TRANSFER TO OTHER FUNDS</b>								
9101	0	Transfer to Park Fund	\$ 5,985	\$ 5,985	\$ 5,985	\$ 5,985	\$ 5,985	\$ -
<b>Total Transfers</b>			<b>\$ 5,985</b>	<b>\$ 5,985</b>	<b>\$ 5,985</b>	<b>\$ 5,985</b>	<b>\$ 5,985</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>			<b>\$ 1,042,944</b>	<b>\$ 1,117,884</b>	<b>\$ 1,020,594</b>	<b>\$ 1,115,358</b>	<b>\$ 1,303,511</b>	<b>\$ 188,153</b>
<b>NET</b>			<b>\$ 114,705</b>	<b>\$ 219,075</b>	<b>\$ 172,868</b>	<b>\$ 206,013</b>	<b>\$ 17,860</b>	<b>\$ (188,153)</b>
<b>Percent Recovery</b>			<b>111.00%</b>	<b>119.60%</b>	<b>116.94%</b>	<b>118.47%</b>	<b>101.37%</b>	

**Footnotes**

- <sup>1</sup> Decreased attendance rates in July and August due to heat wave. Budgeted for Yoga which did not occur.
- <sup>2</sup> Season passes underperformed in July/August. Total number of passes for the season exceeded budget, but most were purchased in May/June.
- <sup>3</sup> Sales decreased due to many items being out of stock and decreased attendance in July/August
- <sup>4</sup> \$1 Increase in admission price, starting in May 2025.
- <sup>5</sup> Camp Summit Passes reduced to 600. Reduced season pass growth due to Blue Springs facility opening.
- <sup>6</sup> Significant menu changes in 2025, resulting sales are estimates
- <sup>7</sup> Savings due to elimination of Facility Maintenance Manager position
- <sup>8</sup> Savings due to staffing shortages
- <sup>9</sup> Savings due to underbudget Full-Time and Part-Time salaries
- <sup>10</sup> Underbudget due to reduced sales
- <sup>11</sup> Increase due to allocation changes of existing staff as well as addition of one Full-Time Aquatics Specialist
- <sup>12</sup> Increase due to \$1.50 increase in all Part-Time staff starting salary rates.
- <sup>13</sup> FY24 had several unusual expenses that will not be needed in FY25 (turf for bridge, netting for play feature)
- <sup>14</sup> Capital Outlay includes Slide Restoration (\$175K) and updated concession equipment (\$13K)



**ITEMIZED BUDGET EXPENSE WORKSHEET  
CEMETERY  
FY25**

			Prior Year Actual FY2022-23	Budget FY2023-24	Projected FY23-24	Maint Budget Request FY2024-25	Total Budget Request FY2024-25	Expansion
<b>REVENUES</b>								
<b>SERVICES</b>								
4423	0	Grave Openings	\$ 64,850	\$ 60,550	\$ 49,550	\$ 54,500	\$ 54,500	\$ -
4424	0	Monument Footings	1,954	4,200	1,516	2,516	2,516	-
4425	0	Monument Engraving	(150)	-	-	-	-	-
4426	0	Flaggings	1,800	1,800	1,250	1,350	1,350	-
4441	0	Misc Services	-	-	-	-	-	-
4446	0	Other Revenue	13	-	-	-	-	-
<b>Total Services</b>			<b>\$ 68,467</b>	<b>\$ 66,550</b>	<b>\$ 52,316</b>	<b>\$ 58,366</b>	<b>\$ 58,366</b>	<b>\$ -</b>
<b>MATRL &amp; FUEL-Material and fuel sales</b>								
4508	0	Monument Sales	\$ 8,760	\$ 10,000	\$ 3,506	\$ 6,500	\$ 6,500	\$ -
<b>Total MATRL &amp; FUEL-Material and fuel sales</b>			<b>\$ 8,760</b>	<b>\$ 10,000</b>	<b>\$ 3,506</b>	<b>\$ 6,500</b>	<b>\$ 6,500</b>	<b>\$ -</b>
<b>INTEREST ON INVESTMENTS</b>								
4600	0	Interest on Investments	\$ 12,184	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ -
4601	0	Mark to Market Adjustment	(145)	400	1,000	1,000	1,000	-
<b>Total Interest on Investments</b>			<b>\$ 12,039</b>	<b>\$ 8,400</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ -</b>
<b>PROPERTY SALES</b>								
4801	0	Sale of Personal Property	\$ 17,750	\$ 33,750	\$ 28,800	\$ 18,000	\$ 18,000	\$ -
<b>Total Property Sales</b>			<b>\$ 17,750</b>	<b>\$ 33,750</b>	<b>\$ 28,800</b>	<b>\$ 18,000</b>	<b>\$ 18,000</b>	<b>\$ -</b>
<b>TOTAL REVENUES</b>			<b>\$ 107,016</b>	<b>\$ 118,700</b>	<b>\$ 93,622</b>	<b>\$ 91,866</b>	<b>\$ 91,866</b>	<b>\$ -</b>
<b>EXPENDITURES</b>								
<b>PERSONNEL SERVICES</b>								
7000	0	Salaries - Regular	\$ 30,346	\$ 32,028	\$ 33,245	\$ 34,575	\$ 34,575	\$ -
7002	0	Overtime	116	-	-	-	-	-
7008	0	Short Term Disability	35	38	38	38	38	-
7009	0	FICA - Employer	1,743	1,990	2,062	2,148	2,148	-
7011	0	Medicare Deduction	408	465	482	502	502	-
7014	0	Communication Allowance	63	63	64	63	63	-
7015	0	Health/Dental Insurance	10,402	12,555	12,267	12,884	12,884	-
7018	0	Life Insurance	47	34	37	37	37	-
7019	0	Worker's Compensation	3,142	2,147	2,147	2,148	2,148	-
7020	0	Long Term Disability	66	73	80	78	78	-
7021	0	Unemployment Insurance	45	45	45	45	45	-
7023	0	LAGERS - Retirement	3,443	3,305	3,757	4,226	4,226	-
7099	0	Taxable Benefits-non cash	-	-	3	3	3	-
<b>Total Personnel Services</b>			<b>\$ 49,856</b>	<b>\$ 52,743</b>	<b>\$ 54,227</b>	<b>\$ 56,746</b>	<b>\$ 56,746</b>	<b>\$ -</b>
<b>SUPPLIES AND OTHER SERVICES</b>								
7203	0	Insurance Expense	\$ 742	\$ 1,037	\$ 1,037	\$ 1,181	\$ 1,181	\$ -
7207	0	Professional Fees	59,635	81,450	70,250	84,650	84,650	-
7213	0	Rentals & Leases	270	900	750	900	900	-
7221	0	Sanitation Services	152	600	552	600	600	-
7249	0	Consumable Tools	65	250	237	250	250	-
7258	0	Telephone	-	360	-	360	360	-
7259	0	Mobile Telephone	196	630	416	630	630	-
7261	0	Concrete	462	600	400	600	600	-
7264	0	Other Construction Materials	5,303	7,050	4,854	4,950	4,950	-
7269	0	Special Apparel	575	180	215	175	175	-
7270	0	Office Supplies	19	400	200	400	400	-
7271	0	Chemical Supplies	40	2,730	2,350	2,780	2,780	-
7273	0	Janitorial Supplies	9	180	150	200	200	-
<b>Total Supplies and Other Services</b>			<b>\$ 67,468</b>	<b>\$ 96,367</b>	<b>\$ 81,411</b>	<b>\$ 97,676</b>	<b>\$ 97,676</b>	<b>\$ -</b>
<b>MAINTENANCE &amp; REPAIRS</b>								
7300	0	M & R Buildings	\$ -	\$ 750	\$ 400	\$ 750	\$ 750	\$ -
7301	0	M & R Grounds	2,301	4,760	3,584	5,675	5675	-
7305	0	M & R Vehicle	603	900	700	900	900	-
7306	0	M & R Other Equipment	18	564	565	900	900	-
7307	0	Software	2,100	4,250	4,250	4,250	4250	-
<b>Total Maintenance &amp; Repairs</b>			<b>\$ 5,022</b>	<b>\$ 11,224</b>	<b>\$ 9,499</b>	<b>\$ 12,475</b>	<b>\$ 12,475</b>	<b>\$ -</b>
<b>UTILITIES</b>								
7401	0	Natural Gas	\$ 1,175	\$ 966	\$ 969	\$ 990	\$ 990	\$ -
7403	0	Electricity	1,324	1,325	1,193	1,335	1,335	-
7407	0	Water/Sewer	522	540	482	540	540	-
<b>Total Utilities</b>			<b>\$ 3,021</b>	<b>\$ 2,831</b>	<b>\$ 2,644</b>	<b>\$ 2,865</b>	<b>\$ 2,865</b>	<b>\$ -</b>
<b>FUEL &amp; LUBRICANTS</b>								
7500	0	Fuel/Lubricants	\$ 595	\$ 960	\$ 1,071	\$ 1,200	\$ 1,200	\$ -
<b>Total Fuel &amp; Lubricants</b>			<b>\$ 595</b>	<b>\$ 960</b>	<b>\$ 1,071</b>	<b>\$ 1,200</b>	<b>\$ 1,200</b>	<b>\$ -</b>

**ITEMIZED BUDGET EXPENSE WORKSHEET  
CEMETERY  
FY25**

	Prior Year Actual FY2022-23	Budget FY2023-24	Projected FY23-24	Maint Budget Request FY2024-25	Total Budget Request FY2024-25	Expansion
<b>INTERDEPARTMENT CHARGE</b>						
9000 0 ITS Overhead	\$ 9,297	\$ 10,959	\$ 10,959	\$ 13,576	\$ 13,576	\$ -
9001 0 Fleet Overhead	947	325	325	350	350	-
9004 0 MERP	1,374	1,145	1,095	1,334	1334	-
9005 0 VERP Payment	844	3,836	3,836	6,121	6121	-
9007 0 SLERP Payment	225	116	115	118	118	-
<b>Total Interdepartment Charge</b>	<b>\$ 12,687</b>	<b>\$ 16,382</b>	<b>\$ 16,330</b>	<b>\$ 21,499</b>	<b>\$ 21,499</b>	<b>\$ -</b>
<b>TRANSFERS</b>						
9101 0 Transfer to Parks	\$ 16,352	\$ 18,051	\$ 18,051	\$ 19,246	\$ 19,246	\$ -
<b>Total Transfers</b>	<b>\$ 16,352</b>	<b>\$ 18,051</b>	<b>\$ 18,051</b>	<b>\$ 19,246</b>	<b>\$ 19,246</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 155,001</b>	<b>\$ 198,557</b>	<b>\$ 183,234</b>	<b>\$ 211,706</b>	<b>\$ 211,706</b>	<b>\$ -</b>
<b>NET</b>	<b>\$ (47,985)</b>	<b>\$ (79,857)</b>	<b>\$ (89,612)</b>	<b>\$ (119,840)</b>	<b>\$ (119,840)</b>	<b>\$ -</b>
<i>Percent Recovery</i>	<i>69.04%</i>	<i>59.78%</i>	<i>51.09%</i>	<i>43.39%</i>	<i>43.39%</i>	

**Footnotes:**

<sup>1</sup> Burials decreased by 19% from budget.

<sup>2</sup> Decreased sales of columbariums due to minimal availability.

<sup>3</sup> Reduced expense due to reduction in grave openings and burials.

<sup>4</sup> Landscaping upgrades needed in FY25

ITEMIZED BUDGET EXPENSE WORKSHEET  
CONSTRUCTION FUND  
SUMMARY OF ALL PROGRAMS  
FY25

	Prior Year Actual FY2022-23	Budget FY2023-24	Projected FY2023-24	Total Budget Request FY2024- 25
<b>REVENUES</b>				
<b>CONTRIBUTIONS</b>				
CONTRIBUTIONS - OTHER	\$ 244,751	\$ 6,500,000	\$ -	\$ 125,000
<b>Contributions Total</b>	<b>\$ 244,751</b>	<b>\$ 6,500,000</b>	<b>\$ -</b>	<b>\$ 125,000</b>
<b>INTEREST</b>				
INTEREST ON INVESTMENTS	\$ 41,845	\$ 43,691	\$ 43,691	\$ 50,000
<b>Interest Total</b>	<b>\$ 41,845</b>	<b>\$ 43,691</b>	<b>\$ 43,691</b>	<b>\$ 50,000</b>
<b>TRANSFERS</b>				
TRANSFER FROM PARK & RECREATION	\$ -	\$ 2,600,000	\$ 2,600,000	\$ -
TRANSFER FROM COP DEBT FUND	3,000,000	7,000,000	7,000,000	9,500,000
<b>Transfers to Other Funds Total</b>	<b>\$ 3,000,000</b>	<b>\$ 9,600,000</b>	<b>\$ 9,600,000</b>	<b>\$ 9,500,000</b>
<b>TOTAL REVENUES</b>	<b>\$ 3,286,596</b>	<b>\$ 16,143,691</b>	<b>\$ 9,643,691</b>	<b>\$ 9,675,000</b>
<b>EXPENDITURES</b>				
<b>INTEREST EXPENSE</b>				
INTEREST EXPENSE	\$ -	\$ -	\$ -	\$ -
<b>Interest Expense Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ADDITIONS TO CONSTRUCTION IN PROGRESS</b>				
PROJECT COSTS	\$ 888,424	\$ 6,445,000	\$ 3,196,567	\$ 1,510,000
<b>Additions to Construction in Progress</b>	<b>\$ 888,424</b>	<b>\$ 6,445,000</b>	<b>\$ 3,196,567</b>	<b>\$ 1,510,000</b>
<b>TRANSFER TO OTHER FUNDS</b>				
9101 200 TRANSFER TO PARKS & RECREATION	\$ -	\$ -	\$ -	\$ 2,600,000
<b>Transfer Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,600,000.00</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 888,424</b>	<b>\$ 6,445,000</b>	<b>\$ 3,196,567</b>	<b>\$ 4,110,000</b>
<b>NET CHANGE</b>	<b>\$ 2,398,172</b>	<b>\$ 9,698,691</b>	<b>\$ 6,447,124</b>	<b>\$ 5,565,000</b>

ITEMIZED BUDGET EXPENSE WORKSHEET  
PARKS COP DEBT FUND  
SUMMARY OF ALL PROGRAMS  
FY25

	Prior Year Actual FY2022-23	Budget FY2023-24	Projected FY2023-24	Total Budget Request FY2024-25
<b>REVENUES</b>				
<b>TAXES</b>				
SALES TAX	\$ 5,166,637	\$ 5,414,991	\$ 5,414,991	\$ 5,567,876
USE TAX	1,026,395	1,010,412	1,010,412	1,150,563
EATS	(142,296)	(164,263)	(164,263)	(153,750)
<b>Taxes Total</b>	<b>6,050,736</b>	<b>6,261,140</b>	<b>6,261,140</b>	<b>6,564,689</b>
<b>INTEREST</b>				
MARK-TO-MARKET ADJUSTMENT	\$ (32)	\$ (9,010)	\$ (9,010)	\$ 20,000
INTEREST ON INVESTMENTS	40,314	15,900	15,900	20,000
<b>Interest Total</b>	<b>40,282</b>	<b>6,890</b>	<b>6,890</b>	<b>40,000</b>
<b>TOTAL REVENUES</b>	<b>6,091,018</b>	<b>6,268,030</b>	<b>6,268,030</b>	<b>6,604,689</b>
<b>EXPENDITURES</b>				
<b>TRANSFER TO OTHER FUNDS</b>				
TRANSFER TO GAMBER COMMUNITY CENTER	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000
TRANSFER TO CONSTRUCTION FUND	3,000,000	7,000,000	7,000,000	9,500,000
<b>Transfer Total</b>	<b>\$ 3,175,000</b>	<b>\$ 7,175,000</b>	<b>\$ 7,175,000</b>	<b>\$ 9,675,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,175,000</b>	<b>\$ 7,175,000</b>	<b>\$ 7,175,000</b>	<b>\$ 9,675,000</b>
<b>NET CHANGE</b>	<b>\$ 2,916,018</b>	<b>\$ (906,970)</b>	<b>\$ (906,970)</b>	<b>\$ (3,070,311)</b>

## TERMINOLOGY / USEFUL THINGS TO KNOW

As in all fields of work, certain words are used that are not readily understood by new people. Listed below are some acronyms used in our field/agency:

⇒ AFO	▪ Aquatic Facility Operator
⇒ Agency	▪ The Department or Organization that is responsible for delivery of Park & Recreation services.
⇒ Authority	▪ See Agency.
⇒ BERP	▪ Building Equipment Replacement Plan
⇒ Blueway	▪ Waterway designed for recreational activity
⇒ Board	▪ The group of residents responsible for the operation of the Agency
⇒ CAPRA	▪ Commission for Accreditation of Park and Recreation Agencies
⇒ CBM	▪ Abbreviation used for Citizen-Board Member.
⇒ CDBG	▪ Community Development Block Grant
⇒ CBS	▪ Central Building Services
⇒ Change Authorization	▪ Interim document issued by LSPR to cover changes or other instructions pertaining to a contract.
⇒ Change Order	▪ Work added/removed from original scope of work by LSPR
⇒ CIP	▪ Capital Improvement Plan
⇒ Commission	▪ See Agency.
⇒ Commissioner	▪ Board member in certain states.
⇒ COP	▪ Certificate of Participation
⇒ CPI	▪ Consumer Price Index
⇒ CPO	▪ Certified Pool Operator
⇒ CVM	▪ Central Vehicle Maintenance
⇒ Department	▪ See Agency
⇒ EAR	▪ End of Activity Report
⇒ EATS	▪ Economic Activity Taxes
⇒ EOP	▪ End of Project Report
⇒ FF&E	▪ Furniture, Fixtures and Equipment
⇒ FTE	▪ Full Time Equivalent
⇒ GAAP	▪ Generally Accepted Accounting Principles
⇒ GASB	▪ Governmental Accounting Standards Board
⇒ GCC	▪ Gamber Community Center
⇒ GIS	▪ Geographical Information System
⇒ HPCC	▪ Harris Park Community Center
⇒ ITS	▪ Information Technology Services
⇒ LFPF	▪ Legacy for Parks Foundation
⇒ LCC	▪ J. Thomas Lovell Community Center
⇒ LVCC	▪ Longview Community Center
⇒ ICAA	▪ International Council on Active Aging
⇒ LD	▪ Liquidated Damages
⇒ LLPP	▪ Local Landmark Park Program
⇒ LMN	▪ Lea McKeighan North/Summit Ice
⇒ LPA	▪ Legacy Park Amphitheater

⇒ LSAC	▪ Lee's Summit Arts Council
⇒ LSPR	▪ Lee's Summit Parks and Recreation
⇒ LWCF	▪ Land & Water Conservation Fund
⇒ MDNR	▪ Missouri Division of Natural Resources
⇒ MERP	▪ Managed Equipment Replacement Plan
⇒ MOU	▪ Memorandum of Understanding
⇒ MPRA	▪ Missouri Park and Recreation Association
⇒ Municipality	▪ A city, town, township, village, county, or other geographical area providing services to its residents.
⇒ NCOA	▪ National Council on Aging
⇒ NOV	▪ Notice of Violation
⇒ NRPA	▪ National Recreation and Park Association
⇒ Patrons	▪ Customers
⇒ PC&OC	▪ Park Construction and Operations Center
⇒ Youth Sports Association	▪ Youth sports groups governed by the organization and working in partnership with LSPR
⇒ SLERP	▪ Software License Enterprise Replacement Program
⇒ SW	▪ Summit Waves
⇒ THCF	▪ Truman Heartland Community Foundation
⇒ TIF	▪ Tax Increment Financing
⇒ Trustee	▪ Board member in certain area.
⇒ VERP	▪ Vehicle Equipment Replacement Plan

# **FUND BALANCE** **POLICY RESOLUTION**

A RESOLUTION OF THE PARKS & RECREATION BOARD OF THE CITY OF LEE'S SUMMIT, MISSOURI, STATING THE INTENT TO MAINTAIN THE PARKS & RECREATION DEPARTMENT OPERATING FUNDS SPECIFICALLY THE PARKS & RECREATION FUND (200), GAMBER CENTER FUND (201), LEGACY PARK COMMUNITY CENTER FUND (202), AQUATIC FUND (203), LONGVIEW COMMUNITY CENTER FUND (205) AND RECREATION CENTER FUND (530) UNRESTRICTED FUND BALANCE TO THE LEVELS DESIGNATED AS AN AMOUNT NO LESS THAN 15% OF ANNUAL OPERATING EXPENDITURES.

WHEREAS, the Parks & Recreation Board established in May 2003 the policy to maintain a minimum fund balance set each year by the Parks & Recreation Board.

WHEREAS, this policy has been consistently adhered to and reaffirmed; and,

WHEREAS, the Parks & Recreation Board desires to consider the recommended practice of the Government Finance Officers Association (GFOA) to maintain a level of unreserved fund balance in the operating funds which gives appropriate consideration to the factors of 1) Predictability of revenues and volatility of expenditures; 2) Availability of resources in other funds; 3) Liquidity of funds and; 4) Designations for specified allocations; and,

WHEREAS, the Government Finance Officers Association (GFOA) recommends maintaining a unreserved fund balance of no less than 5% of expenditures in funds other than the General Fund; and

WHEREAS, the Parks & Recreation Board desires to establish a minimum fund balance for the six (6) operating funds (Parks & Recreation Fund 200, Gamber Center 201, Legacy Park Community Center 202, Aquatics 203, Longview Community Center 205 and Recreation Center 530; and,

WHEREAS, it is in the Parks & Recreation Board's best interest to anticipate and respond to the potential fluctuations and extenuating factors without affecting normal operations for its patrons.

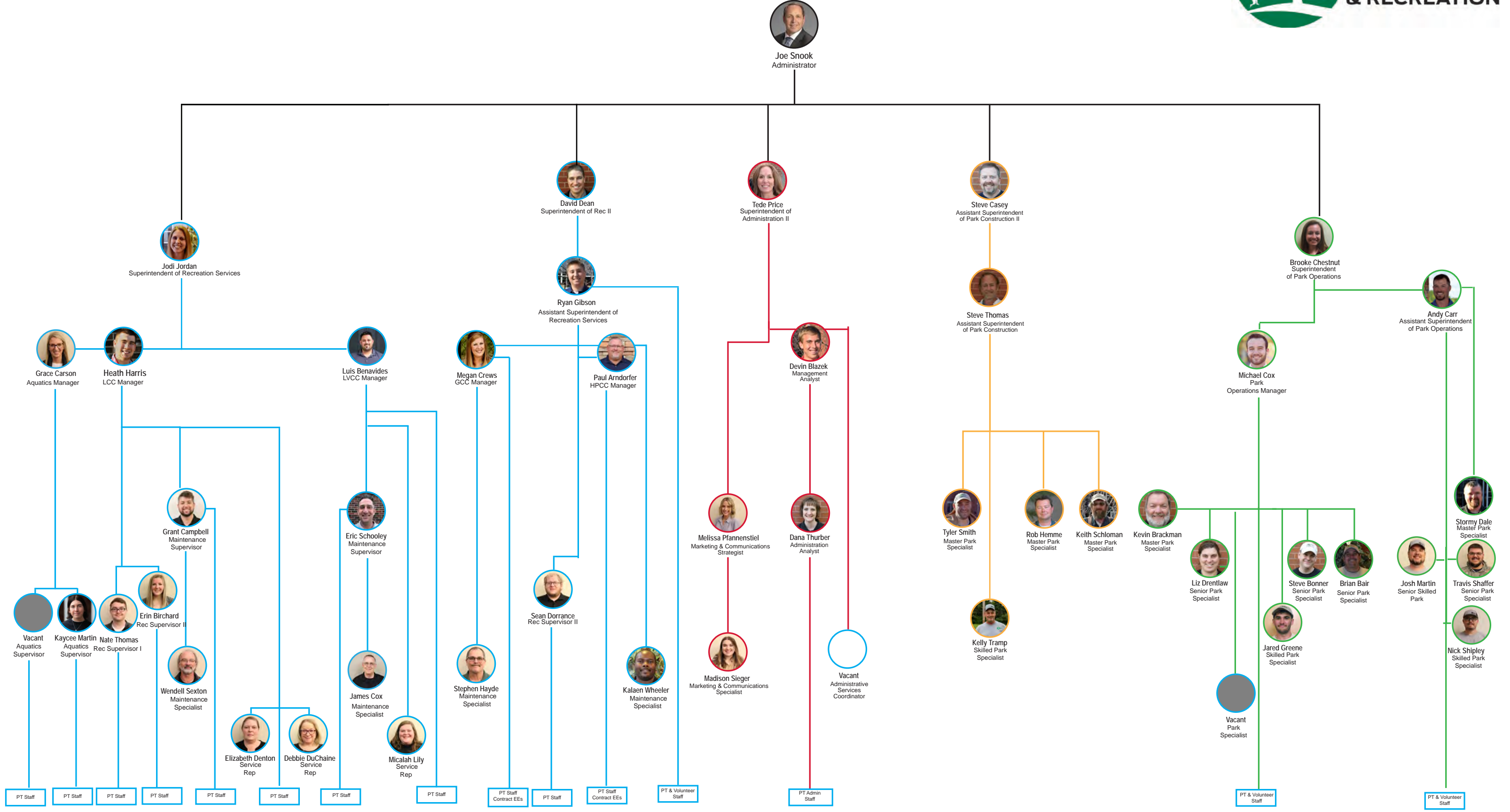
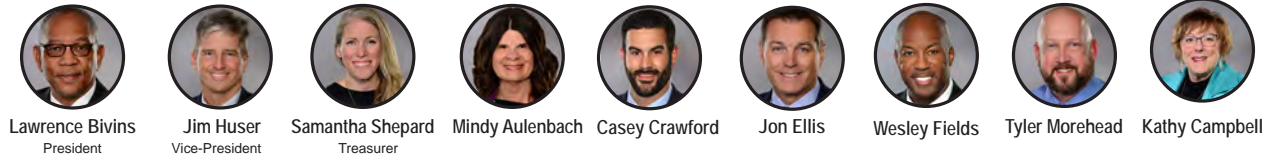
NOW, THEREFORE BE IT RESOLVED THE PARKS & RECREATION BOARD OF LEE'S SUMMIT, MISSOURI, as follows:

SECTION1. That the Parks and Recreation Board desires to maintain a minimum fund balance at the end of each fiscal year for each of the six operating funds of no less than 15% of budgeted operating expenditures. The purpose of this reserve shall be to provide for operational and construction contingency variances.

SECTION2. The Parks & Recreation Board hereby authorizes the Parks & Recreation Administrator and staff to take necessary steps to implement this fiscal policy change.

PASSED by the Parks & Recreation Board, who are duly authorized by the City of Lee's Summit, Missouri and its Charter and approved by the Board members this 19<sup>th</sup> day of September, 2018.

# Lee's Summit Parks & Recreation Board





**ITEMIZED BUDGET EXPENSE WORKSHEET  
PARK & RECREATION FUND  
GROUNDS MAINTENANCE-PUBLIC WORKS  
FY25**

Exhibit A

	<b>TOTAL GROUNDS MAINTENANCE- PUBLIC WORKS</b>
<b>PERSONNEL SERVICES</b>	
7000-0-Salaries-Regular	34,213
7008-0-Short Term Disability Pay	33
7009-0-FICA-Employer	2,131
7011-0-Medicare Deduction	498
7014-0-Communication Allowance	153
7015-0-Health/Dental Insurance	11,166
7018-0-Life Insurance	36
7019-0-Worker's Compensation	4,629
7020-0-Disability Insurance	79
7021-0-Unemployment Insurance	39
7023-0-Retirement-Lagers	4,193
7099-0-Taxable Benefits-non cash	4
	<u>57,174</u>
<b>OTHER SUPPLIES, SERVICES AND CONTRACTS</b>	
7203-0-Insurance Expense	1,650
7207-0-Professional Fees Expense	67,800
7221-0-Sanitation Services	-
7249-0-Consumable Tools	85
7269-0-Special Apparel	-
<b>Total Other Supplies, Services and Contracts</b>	<u>69,535</u>
<b>INTERDEPARTMENT CHARGE</b>	
9001-0-CVM - Overhead	11,106
9005-0-VERP Payment	24,066
<b>Total Interdepartment Charge</b>	<u>35,172</u>
<b>MAINTENANCE &amp; REPAIRS</b>	
7301-0-Maintenance-Grounds	2,550
7305-0-Maint & Repair-Vehicle	4,128
7306-0-Maint & Repair-Other Eq	-
<b>Total Maintenance &amp; Repairs</b>	<u>6,678</u>
<b>FUEL &amp; LUBRICANTS</b>	
Fuel & Lubricants	2,352
<b>Total Fuel &amp; Lubricants</b>	<u>2,352</u>
<b>ADMINISTRATIVE FEE</b>	
LSPR 10% Administration Fee	17,091
<b>Total Transfers</b>	<u>17,091</u>
	<u><b>188,002</b></u>

## Schedule of Services FY 24

### Attachment #1 - Todd George Pkwy-Phase I (Tudor Road to Colbern Road)

<b>MATERIALS</b>					<b>LABOR</b>				
	Description	Units	Cost/ Unit	Total	Description	Total Hours	#of Mowings	Cost/ Hour	Total
<u>July</u>									
1	Weekly inspection - trash				Labor	6			
2	Weed control mulch areas				Labor	4			
3	Mulch trees	Down to Earth	1.00	\$1,855.87					
				\$1,855.87					
<u>August</u>									
1	Weekly inspection - trash				Labor	6			
2	weed control mulch areas				Labor	4			
<u>September</u>									
1	Weekly inspection - trash				Labor	6			
<u>October</u>									
1	Weekly inspection - trash				Labor	6			
<u>November</u>									
1	Weekly inspection - trash				Labor	6			
<u>December</u>									
1	Weekly inspection - trash				Labor	6			
2	Prune Trees (landfill charge)	Down to Earth	1.00	\$ 753.68					
				\$753.68					
<u>January</u>									
1	Weekly inspection - trash				Labor	6			
<u>February</u>									
1	Weekly inspection - trash				Labor	6			
<u>March</u>									
1	Weekly inspection - trash				Labor	6			
<u>April</u>									
1	Weekly inspection - trash				Labor	6			
<u>May</u>									
1	Weekly inspection - trash				Labor	6			
3	Non-selective weed control				Labor	4			
4	Trash pickup				Labor	2			
<u>June</u>									
1	Weekly inspection - trash				Labor	6			
2	Insect spraying of trees	Down To Earth	1.00	\$481.21					
				\$481.21					
1	broken limbs, car wreck damage, contractor followups								
	<b>Total Materials</b>	<b>3.00</b>		<b>\$3,090.76</b>	<b>Total Labor</b>	<b>106</b>			<b>\$0.00</b>
<b>Grand Total</b>									<b>\$3,090.76</b>

## Schedule of Services FY 24

### Attachment #2 - Ward Road-M150 to Longview Road

<b>MATERIALS</b>					<b>LABOR</b>				
Description	Units	Cost/ Unit	Total		Description	Total Hours	#of Mowings	Cost/ Hour	Total
<u>July</u>									
1 Weekly inspection-trash					Labor	12			
2 Weed control landscape beds					Labor	3			
3 Weed & grass control in mulch	Down to Earth	1.00	\$68.25	\$68.25	Labor	3			
4 Mowing					Mowings		4	\$354.40	\$1,417.60
<u>August</u>									
1 Weekly inspection-trash					Labor	12			
2 Non-selective weed control in mulch	Down to Earth	1.00	\$68.25	\$68.25	Labor	6			
3 Mowing					Mowings		4	\$354.40	\$1,417.60
<u>September</u>									
1 Weekly inspection-trash					Labor	12			
2 Fall fertilizer					Labor	4			
3 Mowing					Mowings		4	\$354.40	\$1,417.60
4 Non-selective weed control in mulch					Labor	5			
<u>October</u>									
1 Weekly inspection-trash					Labor	12			
3 Mowing					Mowings		4	\$354.40	\$1,417.60
<u>November</u>									
1 Weekly inspection-trash					Labor	12			
3 Mowing					Mowings		2	\$354.40	\$708.80
<u>December</u>									
1 Weekly inspection-trash					Labor	12			
2 Prune Trees/Evergreens	Down to Earth	1.00	\$3,152.79	\$3,152.79					
3 Mulch trees and beds	Down to Earth	1.00	\$3,500.80	\$3,500.80					
<u>January</u>									
1 Weekly inspection-trash					Labor	12			
<u>February</u>									
1 Weekly inspection-trash					Labor	12			
<u>March</u>									
1 Weekly inspection-trash					Labor	12			
2 Fertilizer with pre-emergent	Down to Earth	1.00	\$1,339.00	\$1,339.00					
<u>April</u>									
1 Weekly inspection-trash					Labor	12			
3 Mowing					Mowings		4	\$354.40	\$1,417.60
<u>May</u>									
1 Weekly inspection-trash					Labor	12			
2 Broadleaf weed control	Down to Earth	1.00	\$68.25	\$68.25					
3 Non-selective weed control in mulch					Labor	16			
4 Mowing					Mowings		4	\$354.40	\$1,417.60
<u>June</u>									
1 Weekly inspection-trash					Labor	12			
2 Insect spraying of trees and evergreen	Down To Earth (included below)								
3 Non-selective weed control in mulch	Down To Earth	1.00	\$ 68.25	\$68.25					
4 Mowing					Mowings		4	\$354.40	\$1,417.60
6 broken limbs, car wreck damage, contractor followups						60			
Total Materials			7.00	\$8,265.59	Total Labor			241	\$10,632.00
								Grand Total	\$18,897.59

## Schedule of Services FY 24

### Attachment #3 - Blackwell Road-Chipman Road to Colbern Road

MATERIALS				LABOR															
Description	Units	Cost/ Unit	Total	Description	Total Hours	#of Mowings	Cost/ Hour	Total											
<u>July</u>																			
1 Weekly inspection - trash				Labor	5														
4 Mowing				Mowings		4	\$185.70	\$742.80											
<u>August</u>																			
1 Weekly inspection - trash				Labor	5														
3 Mowing				Mowings		4	\$185.70	\$742.80											
<u>September</u>																			
1 Weekly inspection - trash				Labor	5														
2 Fall fertilizer				Labor	8														
3 Mowing				Mowings		4	\$185.70	\$742.80											
<u>October</u>																			
1 Weekly inspection - trash				Labor	5														
3 Mowing				Mowings		4	\$185.70	\$742.80											
<u>November</u>																			
1 Weekly inspection - trash				Labor	5														
2 Mowing				Mowing		2	\$185.70	\$371.40											
<u>December</u>																			
1 Weekly inspection - trash				Labor	5														
<u>January</u>																			
1 Weekly inspection - trash				Labor	5														
<u>February</u>																			
1 Weekly inspection - trash				Labor	5														
<u>March</u>																			
1 Weekly inspection - trash				Labor	5														
2 fertilizer with pre-emergent				Labor	8														
<u>April</u>																			
1 Weekly inspection - trash				Labor	5														
2 Mowing				Mowings		4	\$185.70	\$742.80											
<u>May</u>																			
1 Weekly inspection - trash				Labor	5														
2 Broadleaf weed control				Labor	16														
3 Mowing				Mowings		4	\$185.70	\$742.80											
<u>June</u>																			
1 Weekly inspection - trash				Labor	5														
3 Mowing				Mowings		4	\$185.70	\$742.80											
6 broken limbs, car wreck damage, contractor followups					10														
Total Materials				0.00	\$0.00				Total Labor				102	\$5,571.00					
												Grand Total				\$5,571.00			

## Schedule of Services FY 24

### Attachment #4 - Chipman Road-US 50 to Pryor

<b>MATERIALS</b>				<b>LABOR</b>						
	Description	Units	Cost/ Unit	Total	Description	Total Hours	#of Mowings	Cost/ Hour	Total	
<u>July</u>										
1	Weekly inspection-trash				Labor	3				
<u>August</u>										
1	Weekly inspection-trash				Labor	3				
<u>September</u>										
1	Fall fertilizer	fertilizer	1.00	\$50.00	\$50.00	Labor	2			
2	Weekly inspection-trash				Labor	4				
<u>October</u>										
1	Weekly inspection-trash				Labor	3				
<u>November</u>										
1	Weekly inspection-trash				Labor	3				
<u>December</u>										
1	Weekly inspection-trash				Labor	3				
<u>January</u>										
1	Weekly inspection-trash				Labor	3				
<u>February</u>										
1	Weekly inspection-trash				Labor	3				
<u>March</u>										
1	Weekly inspection-trash				Labor	6				
2	Fertilizer with pre-emergent	fertilizer	1.00	\$50.00	\$50.00	Labor	2			
<u>April</u>										
1	Weekly inspection-trash				Labor	3				
<u>May</u>										
1	Weekly inspection-trash				Labor	3				
<u>June</u>										
1	Weekly inspection-trash				Labor	3				
1	broken limbs, car wreck damage, contractor followups					20				
				Total Materials	2.00	\$100.00	Total Labor		64	\$0.00
									Grand Total	\$100.00

## Schedule of Services FY 24

### Attachment #6 - Scruggs Road New Todd George Road Islands

<b>MATERIALS</b>					<b>LABOR</b>					
	Description	Units	Cost/ Unit	Total	Description	Total Hours	# of Mowings	Cost/ Hour	Total	
<u>July</u>										
1	Weekly inspection - trash				Labor	2				
3	Mulch trees and landscape beds	Down to Earth	1.00	\$1,068.00						
4	Non-selective spray to mulch areas	Down to Earth	1.00	\$116.16						
5	Trim median plantings				Labor	3				
<u>August</u>										
1	Weekly inspection - trash				Labor	2				
2	Non-selective spray to mulch areas	Down to Earth	1.00	\$116.16						
<u>September</u>										
1	Weekly inspection - trash				Labor	3				
2	Fall webworm spraying				Labor	3				
3	Mulch trees and landscape beds	Down to Earth	1.00	\$1,068.00						
3	Non-selective spray to mulch areas	Down to Earth	1.00	\$116.16						
<u>October</u>										
1	Weekly inspection - trash				Labor	2				
<u>November</u>										
1	Weekly inspection - trash				Labor	2				
<u>December</u>										
1	Weekly inspection - trash				Labor	2				
<u>January</u>										
1	Weekly inspection - trash				Labor	2				
<u>February</u>										
1	Weekly inspection - trash				Labor	2				
<u>March</u>										
1	Weekly inspection - trash				Labor	2				
<u>April</u>										
1	Weekly inspection - trash				Labor	2				
2	Non-selective spray to mulch areas	Down to Earth	1.00	\$116.16						
<u>May</u>										
1	Weekly inspection - trash				Labor	2				
2	Non-selective spray to mulch areas	Down to Earth	1.00	\$116.16						
<u>June</u>										
1	Weekly inspection - trash				Labor	2				
2	Non-selective spraying to mulch areas	Down to Earth	1.00	\$116.16						
3	Spraying for insect control				Labor	2				
1	broken limbs, car wreck damage, contractor followups					14				
Total Materials				8.00	Total Labor				47	\$0.00
				\$2,832.96					\$2,832.96	
									Grand Total	
									\$2,832.96	

## Schedule of Services FY24

### Attachment #5 - Pryor Rd (N. of Chipman & S. of Lowenstein) & Two Islands (on Pryor N. of Chipman)

MATERIALS				LABOR					
Description	Units	Cost/ Unit	Total	Description	Total Hours	# of Mowings	Cost/ Hour	Total	
<u>July</u>									
1 Mowing				Mowings		4	\$94.51	\$378.04	
3 Weekly Inspection - trash				Labor	2				
<u>August</u>									
1 Mowing				Mowings		4	\$94.51	\$378.04	
2 Weekly Inspection - trash				Labor	2				
<u>September</u>									
2 Weekly Inspection - trash				Labor	2				
3 Mowing				Mowings		4	\$94.51	\$378.04	
<u>October</u>									
1 Mowing				Mowings		4	\$94.51	\$378.04	
2 Weekly Inspection - trash				Labor	2				
<u>November</u>									
1 Weekly Inspection - trash				Labor	2				
2 Mowing				Mowing		2	\$94.51	\$189.02	
<u>December</u>									
1 Weekly Inspection - trash				Labor	2				
<u>January</u>									
1 Weekly Inspection - trash				Labor	2				
<u>February</u>									
1 Weekly Inspection - trash				Labor	2				
<u>March</u>									
2 Weekly Inspection - trash				Labor	2				
<u>April</u>									
1 Weekly Inspection - trash				Labor	2				
2 Mowing				Mowings		4	\$94.51	\$378.04	
<u>May</u>									
1 Mowing				Mowings		4	\$94.51	\$378.04	
3 Weekly Inspection - trash				Labor	2				
<u>June</u>									
1 Mowing				Mowings		4	\$94.51	\$378.04	
2 Weekly Inspection - trash				Labor	2				
1 broken limbs, car wreck damage, contractor followups					10				
Total Materials				0.00	\$0.00			Total Labor	34
								\$2,835.30	
								Grand Total	\$2,835.30

# Schedule of Services FY24

## Attachment #7 - Third Street and Pryor Road

<b>MATERIALS</b>					<b>LABOR</b>				
Description	Units	Cost/ Unit	Total	Description	Total Hours	# of Mowings	Cost/ Hour	Total	
<u>July</u>									
1 Weekly inspection - trash				Labor	3				
2 Mowing				Mowings		4	\$17.72	\$70.88	
<u>August</u>									
1 Weekly inspection - trash				Labor	3				
2 Mowing				Mowings		4	\$17.72	\$70.88	
3 Trash pickup				Labor	1				
<u>September</u>									
1 Weekly inspection - trash				Labor	3				
2 Mowing				Mowings		4	\$17.72	\$70.88	
3 Trash pickup				Labor	1				
4 Broadleaf control	Speed Zone (2.5gal.)	0.10	\$63.00	Labor	6			\$6.30	
6 Inspection				Labor	2				
<u>October</u>									
1 Weekly inspection - trash				Labor	3				
2 Mowing				Mowings		4	\$17.72	\$70.88	
3 Trash pickup				Labor	1				
<u>November</u>									
1 Weekly inspection - trash				Labor	3				
2 Mowing				Mowing		2	\$17.72	\$35.44	
3 Trash pickup				Labor	1				
<u>December</u>									
1 Weekly inspection - trash				Labor	3				
<u>January</u>									
1 Weekly inspection - trash				Labor	2				
<u>February</u>									
1 Weekly inspection - trash				Labor	2				
<u>March</u>									
1 Weekly inspection - trash				Labor	3				
2 Fertilizer w/pre-emergent				Labor	3				
4 Inspection				Labor	2				
<u>April</u>									
1 Weekly inspection - trash				Labor	3				
2 Mowing				Mowings		4	\$17.72	\$70.88	
<u>May</u>									
1 Weekly inspection - trash				Labor	3				
2 Mowing				Mowings		4	\$17.72	\$70.88	
4 Broadleaf Control	Speed Zone (2.5gal.)	0.10	\$63.00	Labor	3			\$6.30	
<u>June</u>									
1 Weekly inspection - trash				Labor	3				
2 Mowing				Mowings		4	\$17.72	\$70.88	
1 broken limbs, car wreck damage, contractor followups				Labor	4				
Total Materials					Total Labor				
			0.20				57	\$531.60	\$12.60
								Grand Total	\$544.20



**Schedule of Services  
FY24**

**Attachment #8 - City Owned Lots (Windemere, Howard Cemetery, 308 Winburn Trail)**

	<b>MATERIALS</b>				<b>LABOR</b>						
	Description	Units	Cost/ Unit	Total	Description	Total Hours	# of Mowings	Cost/ Hour	Total		
<u>July</u>											
1 Mow Howard Cemetery					Mowings		4	\$59.43	\$237.72		
2 Weekly inspection					Labor	4					
3 Trash pickup					Labor	2					
4 Mow Winburn					Mowings		4	\$53.75	\$215.00		
5 Mow Windemere					Mowings		4	\$53.75	\$215.00		
<u>August</u>											
1 Weekly inspection					Labor	4					
2 Mow Howard Cemetery					Mowings		4	\$59.43	\$237.72		
3 Trash pickup					Labor	2					
4 Mow Winburn					Mowings		4	\$53.75	\$215.00		
5 Mow Windemere					Mowings		4	\$53.75	\$215.00		
<u>September</u>											
1 Weekly inspection					Labor	4					
2 Mow Howard Cemetery					Mowings		4	\$59.43	\$237.72		
3 Trash pickup					Labor	2					
4 Mow Winburn					Mowings		4	\$53.75	\$215.00		
5 Mow Windemere					Mowings		4	\$53.75	\$215.00		
<u>October</u>											
1 Weekly inspection					Labor	4					
2 Apply weed control Howard Cemetery Speedzone (2.5 gal.)	0.1	\$63.00	\$6.30		Labor	2					
3 Mow Howard Cemetery					Mowings		4	\$59.43	\$237.72		
4 Trash pickup					Labor	2					
5 Mow Winburn					Mowings		4	\$53.75	\$215.00		
6 Mow Windemere					Mowings		4	\$53.75	\$215.00		
<u>November</u>											
1 Weekly inspection					Labor	4					
2 Mow Howard Cemetery					Mowings		2	\$59.43	\$118.86		
3 Trash pickup					Labor	2					
4 Mow Winburn					Mowings		2	\$53.75	\$107.50		
5 Mow Windemere					Mowings		2	\$53.75	\$107.50		
<u>December</u>											
1 Weekly inspection					Labor	4					
2 Trash pickup					Labor	2					
<u>January</u>											
1 Weekly inspection					Labor	4					
2 Trash pickup					Labor	2					
<u>February</u>											
1 Weekly inspection					Labor	4					
2 Trash pickup					Labor	2					
<u>March</u>											
1 Weekly inspection					Labor	4					
2 Apply fertilizer/pre-emergent					Labor	4					
4 Trash pickup					Labor	2					
<u>April</u>											
1 Weekly inspection					Labor	4					
2 Mow Howard Cemetery					Mowings		4	\$59.43	\$237.72		
3 Trash pickup					Labor	2					
4 Mow Winburn					Mowings		4	\$53.75	\$215.00		
5 Mow Windemere					Mowings		4	\$53.75	\$215.00		
<u>May</u>											
1 Weekly inspection					Labor	4					
2 Mow Howard Cemetery					Mowings		4	\$59.43	\$237.72		
3 Trash pickup					Labor	2					
4 Mow Winburn					Mowings		4	\$53.75	\$215.00		
5 Mow Windemere					Mowings		4	\$53.75	\$215.00		
<u>June</u>											
1 Weekly inspection					Labor	4					
2 Mow Howard Cemetery					Mowings		4	\$59.43	\$237.72		
3 Trash pickup					Labor	2					
4 Mow Winburn					Mowings		4	\$53.75	\$215.00		
5 Mow Windemere					Mowings		4	\$53.75	\$215.00		
1 broken limbs, car wreck damage, contractor followups						25					
Total Materials				0.10	\$6.30	Total Labor				103	\$5,007.90
										Grand Total	\$5,014.20

**Schedule of Services  
FY24**

**Attachment #9 - Public Parking Lots**

		MATERIALS			LABOR				
	Description	Units	Cost/ Unit	Total	Description	Total Hours	# of Mowings	Cost/ Hour	Total
<u>July</u>									
1	2nd and Douglas	Weekly inspection			Labor	1			
		Refresh mulch	1.0	\$16.00	Labor	1			
		Mowing			Mowings	4		\$29.71	\$118.84
2	Behind The Peanut	Weekly inspection			Labor	1			
		Refresh mulch	4.0	\$16.00	Labor	8			
		Weed and grass control	0.1	\$58.00	Labor	1			
		Trash pick up			Labor	1			
3	Cust. Service	Weekly inspection			Labor	1			
		Mowing			Mowings	4		\$23.63	\$94.52
<u>August</u>									
1	2nd and Douglas	Weekly inspection			Labor	1			
		Mowing			Mowings	4		\$29.71	\$118.84
2	Behind The Peanut	Weekly inspection			Labor	1			
		Trash pick up			Labor	1			
3	Cust. Service	Weekly inspection			Labor	1			
		Mowing			Mowings	4		\$23.63	\$94.52
<u>September</u>									
1	2nd and Douglas	Weekly inspection			Labor	1			
		Mowing			Mowings	4		\$29.71	\$118.84
2	Behind Peanut	Weekly inspection			Labor	1			
		Weed and grass control			Labor	1			
		Trash pick up			Labor	1			
3	Cust. Service	Weekly inspection			Labor	1			
		Mowing			Mowings	4		\$23.63	\$94.52
<u>October</u>									
1	2nd & Douglas	Mowing			Mowings	4		\$29.71	\$118.84
		Weekly inspection			Labor	1			
		Weed control			Labor	1			
2	Behind The Peanut	Weekly inspection			Labor	1			
		Trash pick up			Labor	1			
3	Cust. Service	Weekly inspection			Labor	1			
		Mowing			Mowings	4		\$23.63	\$94.52
<u>November</u>									
1	2nd and Douglas	Weekly inspection			Labor	1			
		Mowing			Mowing	2		\$29.71	\$59.42
2	Behind Peanut	Weekly inspection			Labor	1			
		Trash pick up			Labor	1			
3	Cust. Service	Weekly inspection			Labor	1			
		Mowing			Mowing	2		\$23.63	\$47.26
<u>December</u>									
1	2nd and Douglas	Weekly inspection			Labor	1			
2	Behind Peanut	Weekly inspection			Labor	1			
		Trash pick up			Labor	1			
3	Cust. Service	Weekly inspection			Labor	1			
4	Monthly inspections				Labor	1			
<u>February</u>									
1	2nd and Douglas	Weekly inspection			Labor	1			
2	Behind Peanut	Weekly inspection			Labor	1			
		Trash pick up			Labor	1			
3	Cust. Service	Weekly inspection			Labor	1			
4	Monthly inspections				Labor	1			
<u>March</u>									
1	2nd and Douglas	Weekly inspection			Labor	1			
2	Behind Peanut	Weekly inspection			Labor	1			
		Trash pick up			Labor	1			
3	Cust. Service	Weekly inspection			Labor	1			
<u>April</u>									
1	2nd and Douglas	Weekly inspection			Labor	1			
		Mowing			Mowings	4		\$29.71	\$118.84
2	Behind Peanut	Weekly inspection			Labor	1			
		Apply weed/grass control	0.1	\$58.00	Labor	1			
		Trash pick up			Labor	1			
4	Cust. Service	Weekly inspection			Labor	1			
		Mowing			Mowings	4		\$23.63	\$94.52
<u>May</u>									
1	2nd and Douglas	Weekly inspection			Labor	1			
		Mowing			Mowings	4		\$29.71	\$118.84
2	Behind Peanut	Weekly inspection			Labor	1			
		Trash pick up			Labor	1			
3	Cust. Service	Weekly inspection			Labor	1			
		Mowing			Mowings	4		\$23.63	\$94.52
<u>June</u>									
1	2nd and Douglas	Weekly inspection			Labor	1			
		Mowing			Mowings	4		\$29.71	\$118.84
2	Behind Peanut	Weekly inspection			Labor	1			
		Trash pick up			Labor	1			
3	Cust. Service	Weekly inspection			Labor	1			
		Mowing			Mowings	4		\$23.63	\$94.52
4	broken limbs, car wreck damage, contractor followups					10			
Total Materials		5.20		\$91.60	Total Labor	69			\$1,600.20
Grand Total									\$1,691.80



**Schedule of Services  
FY24**

**Attachment #11 - Downtown**

		<b>MATERIALS</b>				<b>LABOR</b>					
		Description	Units	Cost/ Unit	Total	Description	Total Hours	# of Mowings	Cost/ Hour	Total	
<u>July</u>											
1	Downtown Trees	Weekly inspection of trees				Labor	4				
		Apply insect control Bifen IT (1gal.)	2.0	\$105.00	\$210.00	Labor	16				
		Landfill charges	2.0	\$5.00	\$10.00	Labor	2				
<u>August</u>											
1	Downtown Trees	Weekly inspection of trees				Labor	4				
<u>September</u>											
1	Downtown Trees	Weekly inspection of trees				Labor	4				
		Apply insect control Bifen IT (1gal.)	0.5	\$105.00	\$52.50	Labor	16				
		Pruning of trees -Sept/Oc KC Tree Care	1.0	\$5,000.00	\$5,000.00						
<u>October</u>											
1	Downtown Trees	Weekly inspection of trees				Labor	4				
<u>November</u>											
1	Downtown Trees	Weekly inspection of trees				Labor	8				
<u>December</u>											
1	Downtown Trees	Daily inspection of trees				Labor	16				
<u>January</u>											
1	Downtown Trees	Daily inspection of trees				Labor	10				
<u>February</u>											
1	Downtown Trees	Continuation of pruning trees if needed				Labor	4				
		Weekly inspections of trees									
<u>March</u>											
1	Downtown Trees	Weekly inspection of trees				Labor	4				
<u>April</u>											
1	Downtown Trees	Weekly inspections of trees				Labor	4				
<u>May</u>											
1	Downtown Trees	Weekly inspection of trees				Labor	4				
		Apply insect control Bifen IT (1gal.)	1.0	\$105.00	\$105.00	Labor	16				
<u>June</u>											
1	Downtown Trees	Weekly inspection of trees				Labor	4				
1	broken limbs, car wreck damage, contractor followups					Labor	40				
		Total Materials	6.50		\$5,377.50	Total Labor	160			\$0.00	
										Grand Total	\$5,377.50

**Schedule of Services  
FY24**

**Attachment #12 - Cheddington and HWY 150**

	<b>MATERIALS</b>				<b>LABOR</b>				
	Description	Units	Cost/ Unit	Total	Description	Total Hours	#of Mowings	Cost/ Hour	Total
<u>July</u>									
1 Weekly inspections					Labor	3			
2 Mowing					Mowing		4	\$53.97	\$215.88
<u>August</u>									
1 Weekly inspections (1/4hr per week)					Labor	3			
2 Mowing					Mowing		4	\$53.97	\$215.88
<u>September</u>									
1 Fall Fertilizer					Labor	-			
2 Weekly inspections					Labor	3			
3 Mowing					Mowing		4	\$53.97	\$215.88
<u>October</u>									
1 Weekly inspections					Labor	3			
2 Mowing					Mowing		4	\$53.97	\$215.88
<u>November</u>									
1 Weekly inspections					Labor	3			
2 Mowing					Mowing		2	\$53.97	\$107.94
<u>December</u>									
1 Weekly inspections					Labor	2			
<u>January</u>									
1 Weekly inspections					Labor	2			
<u>February</u>									
1 Weekly inspections					Labor	2			
<u>March</u>									
1 Weekly inspections					Labor	2			
<u>April</u>									
2 Weekly inspections					Labor	3			
3 Mowing					Mowing		4	\$53.97	\$215.88
<u>May</u>									
2 Broadleaf leaf weed control	Speed Zone (2.5gal.)	1.0	\$63.00	\$63.00	Labor	6			
3 Weekly inspections					Labor	3			
4 Mowing					Mowing		4	\$53.97	\$215.88
<u>June</u>									
2 Weekly inspections					Labor	3			
3 Mowing					Mowing		4	\$53.97	\$215.88
<b>Total Materials</b>		<b>1.00</b>		<b>\$63.00</b>	<b>Total Labor</b>	<b>38</b>			<b>\$1,619.10</b>
					<b>Grand Total</b>				<b>\$1,682.10</b>

## Schedule of Services FY 24

### Attachment #13 - Tudor Road Median by LSPD

<b>MATERIALS</b>				<b>LABOR</b>					
	Description	Units	Cost/ Unit	Total	Description	Total Hours	#of Mowings	Cost/ Hour	Total
<u>July</u>									
1	Weekly inspections				Labor	5			
2	weeding	Down to Earth	1.0	\$351.68					
				\$351.68					
<u>August</u>									
1	Weekly inspections				Labor	5			
2	weeding	Down to Earth	1.0	\$351.68					
				\$351.68					
<u>September</u>									
1	Weekly inspections				Labor	5			
	pre-emergent/fert.	Down to Earth							
2	weeding	Down to Earth	1.0	\$351.68					
				\$0.00					
				\$351.68					
<u>October</u>									
1	Weekly inspections				Labor	5			
2	weeding	Down to Earth	1.0	\$351.68					
				\$351.68					
<u>November</u>									
1	Weekly inspections				Labor	5			
<u>December</u>									
1	Weekly inspections				Labor	5			
<u>January</u>									
1	Weekly inspections				Labor	5			
<u>February</u>									
1	Weekly inspections				Labor	5			
<u>March</u>									
1	Weekly inspections				Labor	5			
2	pre-emergent/fert.	Down to Earth	1.0						
				\$0.00					
3	Spring Cleanup	Down to Earth	1.0	\$351.68					
				\$351.68					
<u>April</u>									
1	Weekly inspections				Labor	5			
2	Mulching								
				\$0.00					
3	Weeding/Pre-emergent/fert.	Down to Earth	1.0	\$351.68					
				\$351.68					
<u>May</u>									
1	Broadleaf leaf weed control	Down to Earth	1.0	\$351.68					
				\$351.68					
2	Weekly inspections				Labor	5			
<u>June</u>									
1	Weekly inspections				Labor	5			
2	Weeding	Down to Earth	1.0	\$351.68					
				\$351.68					
3	broken limbs, car wreck damage, contractor followups					10			
Total Materials			9.00	\$2,813.44	Total Labor		70	\$0.00	\$2,813.44
									Grand Total

## Schedule of Services FY 24

### Amended Attachment #14 - City of Lee's Summit I-470 Monument-Lakewood

	MATERIALS				LABOR					
	Description	Units	Cost/ Unit	Total	Description	Total Hours	#of Mowings	Cost/ Hour	Total	
<u>July</u>										
1 Weeding/herbicide	Round up	1.00	\$22.50	\$22.50	Labor	6				
3 Mowing					Mowing		1	\$53.75	\$53.75	
<u>August</u>										
2 Weeding/herbicide	Round up	1.00	\$22.50	\$22.50	Labor	6				
3 Mowing					Mowing		1	\$53.75	\$53.75	
<u>September</u>										
2 Weeding/herbicide	Round up	1.00	\$22.50	\$22.50	Labor	6				
3 Mowing					Mowing		1	\$53.75	\$53.75	
<u>October</u>										
3 Mowing					Mowing		1	\$53.75	\$53.75	
<u>November</u>										
1										
<u>December</u>										
1										
<u>January</u>										
1										
<u>February</u>										
2										
<u>March</u>										
3 Spring Clean up	landfill cost	1.00	\$50.00	\$50.00	Labor	6				
4 Mowing					Mowing		1	\$53.75	\$60.00	
<u>April</u>										
3 Mowing					Mowing		1	\$53.75	\$60.00	
4 Weed control	Round up	1.00	\$22.50	\$22.50	Labor	6				
<u>May</u>										
3 weed control	Round up	1.00	\$22.50	\$22.50	Labor	6				
4 Mowing					Mowing		1	\$53.75	\$60.00	
<u>June</u>										
Plant replacement		1.00	\$300.00	\$300.00	Labor	3				
4 Weed control	Round up	1.00	\$22.50	\$22.50	Labor	6				
5 Mowing					Mowing		1	\$53.75	\$60.00	
Total Materials				8.00	Total Labor				45	\$455.00
				\$485.00					\$940.00	
								Grand Total	\$940.00	

**Schedule of Services  
FY 24**

**Attachment #15 - 50 Hwy and Blackwell Roundabouts**

	<b>MATERIALS</b>				<b>LABOR</b>					
	Description	Units	Cost/ Unit	Total	Description	Total Hours	#of Mowings	Cost/ Hour	Total	
<u>July</u>										
3 Mowing					Mowing		4.00	\$ 483.75	\$1,935.00	
<u>August</u>										
3 Mowing					Mowing		4.00	\$ 483.75	\$1,935.00	
<u>September</u>										
3 Mowing					Mowing		4.00	\$ 483.75	\$1,935.00	
<u>October</u>										
3 Mowing					Mowing		4.00	\$ 483.75	\$1,935.00	
<u>November</u>										
3 Mowing					Mowing		2.00	\$ 483.75	\$967.50	
<u>December</u>										
<u>January</u>										
<u>February</u>										
<u>March</u>										
4 Mowing					Mowing		4.00	\$ 483.75	\$1,935.00	
<u>April</u>										
3 Mowing					Mowing		4.00	\$ 483.75	\$1,935.00	
<u>May</u>										
4 Mowing					Mowing		4.00	\$ 483.75	\$1,935.00	
<u>June</u>										
5 Mowing					Mowing		4.00	\$ 483.75	\$1,935.00	
Total Materials				0.00	\$0.00	Total Labor		0.00	\$16,447.50	
									Grand Total	\$16,447.50



# Schedule of Services FY 24

## Attachment #16 - Rain Gardens

MATERIALS				LABOR													
Description	Units	Cost/ Unit	Total	Description	Total Hours	#of Mowings	Cost/ Hour	Total									
<u>July</u>					Labor	3.0											
1				Labor	2.0												
2				Labor	3.0												
4																	
<u>August</u>					Labor	3.0											
1				Labor	2.0												
2				Labor	3.0												
4																	
<u>September</u>					Labor	3.0											
1				Labor	2.0												
2				Labor	3.0												
4																	
<u>October</u>					Labor	3.0											
1				Labor	2.0												
2				Labor													
<u>November</u>					Labor	2.0											
1				Labor	2.0												
2																	
<u>December</u>					Labor	2.0											
1				Labor	2.0												
2																	
<u>January</u>					Labor	2.0											
1				Labor	2.0												
2																	
<u>February</u>					Labor	2.0											
1				Labor	2.0												
2																	
<u>March</u>					Labor	3.0											
1				Labor	2.0												
3				Labor	3.0												
2																	
5	1.0	\$50.00	\$50.00														
<u>April</u>					Labor	3.0											
1				Labor	2.0												
2				Labor	3.0												
4																	
<u>May</u>					Labor	3.0											
1				Labor	2.0												
2				Labor	3.0												
5																	
<u>June</u>					Labor	3.0											
1				Labor	2.0												
2				Labor	3.0												
4																	
Total Materials				1.00	\$50.00				Total Labor				77.00	\$0.00			
Grand Total												\$50.00					

**Schedule of Services  
FY 24**

**Attachment #17 - Monument- 470 and View High Drive**

MATERIALS				LABOR				
Descriptor	Units	Cost/ Unit	Total	Descriptio	Total Hours	#of Mowings	Cost/ Hour	Total
<u>July</u>				Labor	2.0			
2 Monthly inspection				Labor	8.0			
4 Weed Control/ Round up								
<u>August</u>				Labor	2.0			
2 Monthly inspection				Labor	8.0			
4 Weed Control/ Round up								
<u>September</u>				Labor	2.0			
2 Monthly inspection				Labor	8.0			
4 Weed control								
<u>October</u>				Labor	2.0			
2 Monthly inspection								
<u>November</u>				Labor	2.0			
2 Monthly inspection								
<u>December</u>				Labor	2.0			
2 Monthly inspection								
<u>January</u>				Labor	2.0			
2 Monthly inspection								
<u>February</u>				Labor	2.0			
2 Monthly inspection								
<u>March</u>				Labor	2.0			
3 Monthly inspection				Labor	10.0			
2 Spring Clean up								
5 Landfill Cost	1.0	\$100.00	\$100.00					
<u>April</u>				Labor	2.0			
2 Monthly inspection				Labor	8.0			
4 Weed control								
<u>May</u>				Labor	2.0			
2 Monthly inspection				Labor	8.0			
5 Weed Control								
<u>June</u>				Labor	2.0			
2 Monthly inspection				Labor	8.0			
4 Weed control								
Total Materials			1.00	Total Labo			82.00	\$0.00
			\$100.00				\$100.00	
							Grand Total	\$100.00

**Departmental Allocation Based on Man Hours (Table1)**  
Departmental allocations are derived by calculating manhours spent on each contract. These percentages are used to calculate salary and benefit costs.

**TABLE 1  
Departmental Allocation Based on Man Hours**

Grounds Maintenance	Hours	% of Hrs
Supt. of Park Operations	104	8%
Park Ops. Manager	416	31%
Park Specialist	416	31%
Senior Park Specialist	416	31%
	<u>1,352</u>	<u>100%</u>

**TABLE 2  
Overhead Allocation by Department FY25**

Department	Salaries and Benefits	Supplies and Other Services	Mowing & Tree Contracts	VERP & CVM	M&R	Utilities	Fuel	Capital Outlay	Total Grounds Maintenance FY24 Budget	Administrative Fee (10% of Budget)	Total MOU Charge
Public Works	57,174	1,735	67,800	35,172	6,678	-	2,352	-	170,911	17,091	188,002
<b>Total Grounds Maintenance</b>	<b>57,174</b>	<b>1,735</b>	<b>67,800</b>	<b>35,172</b>	<b>6,678</b>	<b>-</b>	<b>2,352</b>	<b>-</b>	<b>170,911</b>	<b>17,091</b>	<b>188,002</b>
Department	Salaries and Benefits	Supplies and Other Services	Mowing Contract	VERP/CVM/ITS/MERP/SLERP	M&R	Utilities	Fuel	Capital Outlay	Total Cemetery FY24 Budget	Administrative Fee (10% of Budget)	Total MOU Charge
Cemetery	56,746	52,876	44,800	21,499	12,475	2,865	1,200	-	192,460	19,246	211,706
<b>Total Cemetery</b>	<b>56,746</b>	<b>52,876</b>	<b>44,800</b>	<b>21,499</b>	<b>12,475</b>	<b>2,865</b>	<b>1,200</b>	<b>-</b>	<b>192,460</b>	<b>19,246</b>	<b>211,706</b>
<b>Total Grounds Maintenance and Cemetery</b>	<b>113,920</b>	<b>54,611</b>	<b>112,600</b>	<b>56,671</b>	<b>19,153</b>	<b>2,865</b>	<b>3,552</b>	<b>-</b>	<b>363,371</b>	<b>36,337</b>	<b>399,708</b>

In consideration of the use of all resources associated with these activities, total MOU Charge for FY24 (July 1, 2023-June 30, 2024) is \$399,701 for Public Works ground maintenance and the Cemetery operation. The Parties to the Memorandum of Understanding, effective July 1, 2022, ("MOU), agree to amend the MOU and Exhibit C to reflect this change in charges shown.

\_\_\_\_\_  
Mark Dunning  
City Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Joe Snook, CPRP  
Administrator, Parks and Recreation

\_\_\_\_\_  
Date

\_\_\_\_\_  
Michael Park  
Public Works Director

\_\_\_\_\_  
Date

**ITEMIZED BUDGET EXPENSE WORKSHEET  
CEMETERY  
FY25**

			Prior Year Actual FY2022-23	Budget FY2023-24	Projected FY23-24	Maint Budget Request FY2024-25	Total Budget Request FY2024-25	Expansion
<b>REVENUES</b>								
<b>SERVICES</b>								
4423	0	Grave Openings	\$ 64,850	\$ 60,550	\$ 49,550	\$ 54,500	\$ 54,500	\$ -
4424	0	Monument Footings	1,954	4,200	1,516	2,516	2,516	-
4425	0	Monument Engraving	(150)	-	-	-	-	-
4426	0	Flaggings	1,800	1,800	1,250	1,350	1,350	-
4441	0	Misc Services	-	-	-	-	-	-
4446	0	Other Revenue	13	-	-	-	-	-
<b>Total Services</b>			<b>\$ 68,467</b>	<b>\$ 66,550</b>	<b>\$ 52,316</b>	<b>\$ 58,366</b>	<b>\$ 58,366</b>	<b>\$ -</b>
<b>MATRL &amp; FUEL-Material and fuel sales</b>								
4508	0	Monument Sales	\$ 8,760	\$ 10,000	\$ 3,506	\$ 6,500	\$ 6,500	\$ -
<b>Total MATRL &amp; FUEL-Material and fuel sales</b>			<b>\$ 8,760</b>	<b>\$ 10,000</b>	<b>\$ 3,506</b>	<b>\$ 6,500</b>	<b>\$ 6,500</b>	<b>\$ -</b>
<b>INTEREST ON INVESTMENTS</b>								
4600	0	Interest on Investments	\$ 12,184	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ -
4601	0	Mark to Market Adjustment	(145)	400	1,000	1,000	1,000	-
<b>Total Interest on Investments</b>			<b>\$ 12,039</b>	<b>\$ 8,400</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ -</b>
<b>PROPERTY SALES</b>								
4801	0	Sale of Personal Property	\$ 17,750	\$ 33,750	\$ 28,800	\$ 18,000	\$ 18,000	\$ -
<b>Total Property Sales</b>			<b>\$ 17,750</b>	<b>\$ 33,750</b>	<b>\$ 28,800</b>	<b>\$ 18,000</b>	<b>\$ 18,000</b>	<b>\$ -</b>
<b>TOTAL REVENUES</b>			<b>\$ 107,016</b>	<b>\$ 118,700</b>	<b>\$ 93,622</b>	<b>\$ 91,866</b>	<b>\$ 91,866</b>	<b>\$ -</b>
<b>EXPENDITURES</b>								
<b>PERSONNEL SERVICES</b>								
7000	0	Salaries - Regular	\$ 30,346	\$ 32,028	\$ 33,245	\$ 34,575	\$ 34,575	\$ -
7002	0	Overtime	116	-	-	-	-	-
7008	0	Short Term Disability	35	38	38	38	38	-
7009	0	FICA - Employer	1,743	1,990	2,062	2,148	2,148	-
7011	0	Medicare Deduction	408	465	482	502	502	-
7014	0	Communication Allowance	63	63	64	63	63	-
7015	0	Health/Dental Insurance	10,402	12,555	12,267	12,884	12,884	-
7018	0	Life Insurance	47	34	37	37	37	-
7019	0	Worker's Compensation	3,142	2,147	2,147	2,148	2,148	-
7020	0	Long Term Disability	66	73	80	78	78	-
7021	0	Unemployment Insurance	45	45	45	45	45	-
7023	0	LAGERS - Retirement	3,443	3,305	3,757	4,226	4,226	-
7099	0	Taxable Benefits-non cash	-	-	3	3	3	-
<b>Total Personnel Services</b>			<b>\$ 49,856</b>	<b>\$ 52,743</b>	<b>\$ 54,227</b>	<b>\$ 56,746</b>	<b>\$ 56,746</b>	<b>\$ -</b>
<b>SUPPLIES AND OTHER SERVICES</b>								
7203	0	Insurance Expense	\$ 742	\$ 1,037	\$ 1,037	\$ 1,181	\$ 1,181	\$ -
7207	0	Professional Fees	59,635	81,450	70,250	84,650	84,650	-
7213	0	Rentals & Leases	270	900	750	900	900	-
7221	0	Sanitation Services	152	600	552	600	600	-
7249	0	Consumable Tools	65	250	237	250	250	-
7258	0	Telephone	-	360	-	360	360	-
7259	0	Mobile Telephone	196	630	416	630	630	-
7261	0	Concrete	462	600	400	600	600	-
7264	0	Other Construction Materials	5,303	7,050	4,854	4,950	4,950	-
7269	0	Special Apparel	575	180	215	175	175	-
7270	0	Office Supplies	19	400	200	400	400	-
7271	0	Chemical Supplies	40	2,730	2,350	2,780	2,780	-
7273	0	Janitorial Supplies	9	180	150	200	200	-
<b>Total Supplies and Other Services</b>			<b>\$ 67,468</b>	<b>\$ 96,367</b>	<b>\$ 81,411</b>	<b>\$ 97,676</b>	<b>\$ 97,676</b>	<b>\$ -</b>
<b>MAINTENANCE &amp; REPAIRS</b>								
7300	0	M & R Buildings	\$ -	\$ 750	\$ 400	\$ 750	\$ 750	\$ -
7301	0	M & R Grounds	2,301	4,760	3,584	5,675	5675	-
7305	0	M & R Vehicle	603	900	700	900	900	-
7306	0	M & R Other Equipment	18	564	565	900	900	-
7307	0	Software	2,100	4,250	4,250	4,250	4250	-
<b>Total Maintenance &amp; Repairs</b>			<b>\$ 5,022</b>	<b>\$ 11,224</b>	<b>\$ 9,499</b>	<b>\$ 12,475</b>	<b>\$ 12,475</b>	<b>\$ -</b>
<b>UTILITIES</b>								
7401	0	Natural Gas	\$ 1,175	\$ 966	\$ 969	\$ 990	\$ 990	\$ -
7403	0	Electricity	1,324	1,325	1,193	1,335	1,335	-
7407	0	Water/Sewer	522	540	482	540	540	-
<b>Total Utilities</b>			<b>\$ 3,021</b>	<b>\$ 2,831</b>	<b>\$ 2,644</b>	<b>\$ 2,865</b>	<b>\$ 2,865</b>	<b>\$ -</b>
<b>FUEL &amp; LUBRICANTS</b>								
7500	0	Fuel/Lubricants	\$ 595	\$ 960	\$ 1,071	\$ 1,200	\$ 1,200	\$ -
<b>Total Fuel &amp; Lubricants</b>			<b>\$ 595</b>	<b>\$ 960</b>	<b>\$ 1,071</b>	<b>\$ 1,200</b>	<b>\$ 1,200</b>	<b>\$ -</b>

**ITEMIZED BUDGET EXPENSE WORKSHEET  
CEMETERY  
FY25**

	Prior Year Actual FY2022-23	Budget FY2023-24	Projected FY23-24	Maint Budget Request FY2024-25	Total Budget Request FY2024-25	Expansion
<b>INTERDEPARTMENT CHARGE</b>						
9000 0 ITS Overhead	\$ 9,297	\$ 10,959	\$ 10,959	\$ 13,576	\$ 13,576	\$ -
9001 0 Fleet Overhead	947	325	325	350	350	-
9004 0 MERP	1,374	1,145	1,095	1,334	1334	-
9005 0 VERP Payment	844	3,836	3,836	6,121	6121	-
9007 0 SLERP Payment	225	116	115	118	118	-
<b>Total Interdepartment Charge</b>	<b>\$ 12,687</b>	<b>\$ 16,382</b>	<b>\$ 16,330</b>	<b>\$ 21,499</b>	<b>\$ 21,499</b>	<b>\$ -</b>
<b>TRANSFERS</b>						
9101 0 Transfer to Parks	\$ 16,352	\$ 18,051	\$ 18,051	\$ 19,246	\$ 19,246	\$ -
<b>Total Transfers</b>	<b>\$ 16,352</b>	<b>\$ 18,051</b>	<b>\$ 18,051</b>	<b>\$ 19,246</b>	<b>\$ 19,246</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 155,001</b>	<b>\$ 198,557</b>	<b>\$ 183,234</b>	<b>\$ 211,706</b>	<b>\$ 211,706</b>	<b>\$ -</b>
<b>NET</b>	<b>\$ (47,985)</b>	<b>\$ (79,857)</b>	<b>\$ (89,612)</b>	<b>\$ (119,840)</b>	<b>\$ (119,840)</b>	<b>\$ -</b>
<b>Percent Recovery</b>	<b>69.04%</b>	<b>59.78%</b>	<b>51.09%</b>	<b>43.39%</b>	<b>43.39%</b>	

**Footnotes:**

<sup>1</sup> Burials decreased by 19% from budget.

<sup>2</sup> Decreased sales of columbariums due to minimal availability.

<sup>3</sup> Reduced expense due to reduction in grave openings and burials.

<sup>4</sup> Landscaping upgrades needed in FY25



# Lee's Summit Parks and Recreation

Pay and Classification Plan - Fiscal Year 23 (July 1, 2024 to June 30, 2025)

<b>Management/Career Professionals (MCP)</b>		<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
MCP-1 *Lawson Code PM1	Administration Analyst Marketing and Communication Strategist Lovell Community Center Assistant Manager	\$ 47,046.56	\$ 58,808.20	\$ 70,569.84
MCP-2 *Lawson Code PM2	Harris Park Community Center Manager Gamber Community Center Manager Lovell Community Center Manager Longview Community Center Manager Aquatics Manager Facility Maintenance Manager Park Operations Manager Management Analyst	\$ 56,768.95	\$ 70,961.18	\$ 85,153.42
MCP-3 *Lawson Code PM3	Assistant Superintendent of Park Construction Assistant Superintendent of Park Operations Assistant Superintendent of Recreation	\$ 61,705.38	\$ 77,131.72	\$ 92,558.07
MCP-4 *Lawson Code PM4	Superintendent of Park Planning & Construction Superintendent of Park Operations Superintendent of Recreation Superintendent of Administration Superintendent of Legal Services & Human Resources	\$ 70,188.91	\$ 87,736.14	\$ 105,283.37
MCP-5 *Lawson Code PM5	Superintendent of Recreation II Superintendent of Park Planning & Construction II Superintendent of Administration II	\$ 76,939.88	\$ 96,174.84	\$ 115,409.81
<b>Recreation</b>		<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
REC-1 *Lawson Code PR1	Recreation Supervisor I Aquatics Supervisor	\$ 38,458.28	\$ 48,072.86	\$ 57,687.43
REC-2 *Lawson Code PR2	Recreation Supervisor II	\$ 43,900.00	\$ 54,875.00	\$ 65,850.00
REC-3 *Lawson Code PR3	Recreation Supervisor III	\$ 47,264.76	\$ 59,080.95	\$ 70,897.14
<b>Administrative Support</b>		<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
AS-1 *Lawson Code PA1	Service Representative	\$ 34,514.95	\$ 43,143.69	\$ 51,772.43
AS-2 *Lawson Code PA2	Service Representative II Administrative Services Coordinator Marketing and Communication Specialist	\$ 38,458.28	\$ 48,072.86	\$ 57,687.43
<b>Facilities and Operations</b>		<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
FO-1 *Lawson Code PO1	Park Specialist Facility Maintenance Specialist	\$ 34,514.95	\$ 43,143.69	\$ 51,772.43
FO-2 *Lawson Code PO2	Skilled Park Specialist	\$ 37,693.32	\$ 47,116.66	\$ 56,539.99
FO-3 *Lawson Code PO3	Senior Park Specialist	\$ 40,004.50	\$ 50,005.63	\$ 60,006.75
FO-4 *Lawson Code PO4	Master Park Specialist	\$ 42,324.85	\$ 52,906.06	\$ 63,487.27
FO-5 *Lawson Code PO5	Facility Maintenance Supervisor	\$ 46,493.55	\$ 58,116.94	\$ 69,740.32
FO-6 *Lawson Code PO6	Park Maintenance Supervisor	\$ 48,087.75	\$ 60,109.69	\$ 72,131.62

**PART TIME STAFF STARTING PAY SCHEDULE  
BY DIVISION**

DIVISION	POSITION	FY23 Request	FY24 Request	FY24 Request	FY25 Request
		(Jan. 1, 2023 to Jun. 30, 2023)	(Jul. 1, 2023 to Dec. 31, 2023)	(Jan. 1, 2024 to Jun. 30, 2024)	(Jul. 1, 2024 to Jun. 30, 2025)
		(Per Hour)	(Per Hour)	(Per Hour)	(Per Hour)
<b>ADMINISTRATION</b>					
	Administrative Services Assistant	\$12.45	\$12.45	\$12.75	\$14.25
<b>PARKS</b>					
	Park Maintenance Worker	\$12.00	\$12.00	\$12.30	\$13.80
	Lead Park Maintenance Worker	\$12.70	\$12.70	\$13.00	\$14.50
<b>GAMBER CENTER (GCC)</b>					
	Facility Supervisors	\$12.00	\$12.75	\$13.05	\$14.55
	Floor Trainer	\$12.00	\$12.00	\$12.30	\$13.80
	Custodians	\$12.00	\$12.00	\$12.30	\$13.80
	Dance Instructor	\$15.00	\$15.00	\$15.00	\$16.50
	Fitness Instructors I	\$17.00	\$17.00	\$17.00	\$18.50
	Fitness Instructors II	\$20.00	\$20.00	\$20.00	\$21.50
	Fitness Instructors III	\$23.00	\$23.00	\$23.00	\$24.50
	Personal Trainer	\$26.00	\$26.00	\$26.00	\$27.50
<b>LOVELL COMMUNITY CENTER (LCC)</b>					
	Service Representative	\$12.40	\$12.40	\$12.70	\$14.20
	Facility Supervisors	\$13.20	\$13.20	\$13.50	\$15.00
	Custodian	\$12.00	\$12.00	\$12.30	\$13.80
	Gym/Weight Room Attendant	\$12.00	\$12.00	\$12.30	\$13.80
	Floor Trainers	\$12.50	\$12.50	\$12.80	\$14.30
	Child Care Attendant	\$12.00	\$12.00	\$12.30	\$13.80
	Lifeguard	\$12.15	\$12.15	\$12.45	\$13.95
	Head Lifeguard	\$12.75	\$12.75	\$13.05	\$14.55
	Swim Instructors	\$12.15	\$12.15	\$12.45	\$13.95
	Private Swim Lesson Instructor	\$12.30	\$12.30	\$12.60	\$14.10
	Swim Lesson Coordinator	\$15.00	\$15.00	\$15.00	\$16.50
	Fitness Instructors I	\$17.00	\$17.00	\$17.00	\$18.50
	Fitness Instructors II	\$20.00	\$20.00	\$20.00	\$21.50
	Fitness Instructors III	\$23.00	\$23.00	\$23.00	\$24.50
	Personal Trainers	\$26.00	\$26.00	\$26.00	\$27.50
	Massage Therapist	\$26.00	\$26.00	\$26.00	\$27.50
	Event Staff	\$12.00	\$12.00	\$12.30	\$13.80
	RevUp Exercise Specialist	\$27.00	\$27.00	\$27.00	\$28.50
<b>LONGVIEW COMMUNITY CENTER (LVCC)</b>					
	Service Representative	\$12.40	\$12.40	\$12.70	\$14.20
	Facility Supervisors	\$13.20	\$13.20	\$13.50	\$15.00
	Facility Attendant	\$12.00	\$12.00	\$12.30	\$13.80
	Floor Trainers	\$12.50	\$12.50	\$12.80	\$14.30
	Lifeguard	\$12.15	\$12.15	\$12.45	\$13.95
	Head Lifeguard	\$12.75	\$12.75	\$13.05	\$14.55
	Swim Instructors	\$12.15	\$12.15	\$12.45	\$13.95
	Private Swim Lesson Instructor	\$12.30	\$12.30	\$12.60	\$14.10
	Swim Lesson Coordinator	\$15.00	\$15.00	\$15.00	\$16.50
	Fitness Instructors I	\$17.00	\$17.00	\$17.00	\$18.50
	Fitness Instructors II	\$20.00	\$20.00	\$20.00	\$21.50
	Fitness Instructors III	\$23.00	\$23.00	\$23.00	\$24.50
	Personal Trainers	\$26.00	\$26.00	\$26.00	\$27.50
	Massage Therapist	\$26.00	\$26.00	\$26.00	\$27.50
	RevUp Exercise Specialist	\$27.00	\$27.00	\$27.00	\$28.50

**PART TIME STAFF STARTING PAY SCHEDULE  
BY DIVISION**

DIVISION	POSITION	FY23 Request	FY24 Request	FY24 Request	FY25 Request
		(Jan. 1, 2023 to Jun. 30, 2023)	(Jul. 1, 2023 to Dec. 31, 2023)	(Jan. 1, 2024 to Jun. 30, 2024)	(Jul. 1, 2024 to Jun. 30, 2025)
		(Per Hour)	(Per Hour)	(Per Hour)	(Per Hour)
<b>SUMMIT WAVES</b>					
	Welcome Desk/Food & Beverage Manager	\$12.75	\$12.75	\$13.05	\$14.55
	Assistant Facility Manager	\$15.00	\$15.00	\$15.00	\$16.50
	Head Lifeguard	\$12.75	\$12.75	\$13.05	\$14.55
	Lifeguard	\$12.15	\$12.15	\$12.45	\$13.95
	Service Representative	\$12.40	\$12.40	\$12.70	\$14.20
	Concession Attendant	\$12.00	\$12.00	\$12.30	\$13.80
	Deck Attendant	\$12.00	\$12.00	\$12.30	\$13.80
	Swim Lesson Coordinator	\$15.00	\$15.00	\$15.00	\$16.50
	Swim Instructors	\$12.15	\$12.15	\$12.45	\$13.95
<b>CAMP SUMMIT</b>					
	Camp Manager	\$14.00	\$14.00	\$14.30	\$15.80
	Camp Nurse	\$20.00	\$20.00	\$20.00	\$21.50
	Assistant Camp Manager	\$13.00	\$13.00	\$13.30	\$14.80
	Camp Service Representative	\$12.00	\$12.00	\$12.30	\$13.80
	Counselor (camp, support & school break)	\$12.00	\$12.00	\$12.30	\$13.80
<b>HARRIS PARK COMMUNITY CENTER</b>					
	Facility Supervisor	\$12.00	\$12.75	\$13.05	\$14.55
	Custodians	\$12.00	\$12.00	\$12.30	\$13.80
<b>INSTRUCTIONAL</b>					
	Youth Sports Supervisor	\$12.00	\$12.00	\$12.30	\$13.80
	Youth Sports Instructor	\$12.00	\$12.00	\$12.30	\$13.80
<b>ATHLETICS</b>					
	Basketball Referee I	\$13.00	\$13.00	\$13.30	\$14.80
	Basketball Referee II	\$15.00	\$15.00	\$15.00	\$16.50
	Basketball Referee III	\$17.00	\$17.00	\$17.00	\$18.50
	Basketball Referee IV	\$20.00	\$20.00	\$20.00	\$21.50
	Volleyball Official/Referee I	\$15.00	\$15.00	\$15.00	\$16.50
	Volleyball Official/Referee II	\$16.00	\$16.00	\$16.00	\$17.50
	Hartman Park Site Supervisor	\$13.00	\$13.00	\$13.30	\$14.80
	Scorekeeper	\$12.00	\$12.00	\$12.30	\$13.80
<b>AMPHITHEATER</b>					
	Event Staff	\$12.00	\$12.00	\$12.30	\$13.80
<b>LEA MCKEIGHAN NORTH/SUMMIT ICE</b>					
	Facility Supervisor - Lea McKeighan North	\$12.00	\$12.75	\$13.05	\$14.55
	Service Representative - Lea McKeighan North	\$12.00	\$12.00	\$12.30	\$13.80
	Skate Monitor - Lea McKeighan North	\$12.00	\$12.00	\$12.30	\$13.80
	Assistant Manager - Lea McKeighan North	\$13.50	\$13.50	\$13.80	\$15.30
	Rink Operations	\$25.00	\$25.00	\$25.00	\$26.50





# TRAINING AND LICENSING PLAN 2023-2024 Projections and FY24 Budget

The certification and training plan is meant only as a guide and is subject to change. All training requires advance approval from the Administrator. Training is an opportunity provided by the Board to improve our skills to serve our community. Special policies pertain to employee responsibilities when accepting Board paid training and licensing.

## ADMINISTRATION

Employee	Completed Training	Current Training Needs	5 Year Goals	2023/2024
<b>Park Board</b> Board Members	NRPA, ABC, MPRA	Charter By Laws		NRPA-3 MPRA-1
<b>Joe Snook</b> Administrator of Parks & Recreation	MS, BA, LLS, ABC, MPRA, NRPA, ABC, FA, CPR, NIRSA, CPO, AFO, CD, MMS, CPRP, RS, AED Director's School Yr 1 and Yr 2 DIT	CPRE certification	Continue in current position Oversee acquisition, planning and construction of a local park system CPRE	NRPA, MPRA
<b>Tede Price</b> Superintendent of Administration	BS, RS (BI), CPR, FA, CT, MPRA, NRPA, AED, LDI LLS, SES, IAAPA DIT	NRPA, MPRA, WS	Gain knowledge to provide oversight of the services provided by the Administration Division (Human Resources, Finance, Budget, Reporting, DS yr 2 Procurement, Marketing, ITS support)	HR Workshop
<b>Devin Blazek</b> Management Analyst	BS, CPR, FA, AED, AFO Red Cross Life Guard Instructor (LGI) MPRA, EF, NPRA, RS, MBA DIT	CPR, NRPA, MPRA Continue training in current position LLS	CPRP BIA Professional Certificate	RecTrac Usergroup LLS
<b>Dana Thurber</b> Administration Analyst	CPR, FA, AED, CT LDI, MPRA Advanced Excel DIT	Advanced Word, Adobe	Identify additional ongoing analysis that could be performed to better measure the performance of the organization. Ongoing Rectrac training for more Rectrac experts in the department. RecTrac Symposium	RecTrac Usergroup
<b>Melissa Pfannenstiel</b> Marketing & Communication Statigist	MPRA, CPR, FA, AED DIT	LLS, NRPA	LLS, NRPA	MPRA - Marketing WS NRPA Marketing and Communication Certificate  AMA-PCM Marketing Management Certificate Gvt Social Media Conf (virtu
<b>Madison Sieger</b> Marketing & Communication Specialist	DIT CPRA, FA, AED			MPRA - Marketing WS NRPA Marketing and Communication Certificate



# TRAINING AND LICENSING PLAN 2023-2024 Projections and FY24 Budget

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## PARKS -- OPERATIONS, PLANNING AND CONSTRUCTION

Employee	Completed Training	Current Training Needs	5 Year Goals	2023/2024
<b>Steve Casey</b> Superintendent of Planning and Construction	BLA, RLA, ASLA, MPRA, NRPA MTS, ABC, CPR, FA ASLA Conference CPTED MMS LLS  DIT	Maintain state professional licensure through continuing education (30 hours/2 years). Attend local, state and national conference that are relevant to job and assist in meeting licensure requirements. Expand computer training and knowledge base. Use of tools to assist and improve presentation graphics, design and construction documents.  SMS, NRPA, MPRA	Be at forefront of implementing "green" and sustainable designs in P&R facility planning. Improve efficiency in design role through use of computer technology.  NRPA	Computer Training
<b>Brooke Chestnut</b> Superintendent of Park Operations	International Society of Arboriculture (ISA) certified arborist CPSI Hazard Tree Certified BS- Wildlife Conservation and Management DIT MMS, CPRP, MPRA, LDI	SMS Director's School MM Grad School NRPA Tree Conference		CPSI MPRA
<b>Steve Thomas</b> Asst Superintendent of Park Construction	BS in Business Management MMS, CPR, CPSI, LDI, LLS DIT MPRA	Computer training, NRPA, SMS	Superintendent of Park Construction CPRP	NRPA Computer Training WS CPSI
<b>Andy Carr</b> Asst Superintendent of Park Operations	BS Parks & Recreation, CDI, CPA, LDI, MMS, LLS, CDL DIT	STMA, SMS, NRPA, MPRA  SFMA	CPRP	STMA
<b>Michael Cox</b> Park Operations Manager	Bachelors Degree Parks LDI, MPRA, CPSI, DIT FA, CPR, AED	MMS 2nd year, NPRA	MMS, NRPA, CPRP, SMS LLS	MMS year 2 WS
<b>Stormy Dale</b> Master Park Specialist	CPR, FA, MPRA, MMS, CPA DIT		Maintain current position	WS STMA
<b>Rob Hemme</b> Master Park Specialist	MMS, CPR, FA, CPO, AFO, MPRA DIT	SMS	Maintain current position	WS
<b>Keith Schloman</b> Master Park Specialist	MMS, CPR, FA, MPRA DIT	WS	Maintain current position	WS
<b>Bryan Bair</b> Senior Park Specialist	CPR, AED, FA DIT MPRA	CPA, MMS  WS, NRPA	LDI, BS, SMS, MMS  Associate Degree	WS
<b>Steve Bonner</b> Senior Park Specialist	BS, CPSI DIT CPR, AED, FA	CPR, MPRA, WS		WS
<b>Tyler Smith</b> Master Park Specialist	CPR, FA, MPRA, CPA, AFO DIT	WS	MMS	WS MMS

**PARKS -- OPERATIONS, PLANNING AND CONSTRUCTION**

Employee	Completed Training	Current Training Needs	5 Year Goals	2023/2024
<b>Jared Greene</b> Skilled Park Specialist	CPR, AED, FA DIT	CPA, MMS, MPRA	AFO, CPA	WS
<b>Travis Shaffer</b> Senior Park Specialist	BS CPR, AED, FA DIT	CPA, MMS, MPRA	CPA	MMS, KAA, WS SFMA MPRA
<b>Nick Shipley</b> Skilled Park Specialist	CPR, AED, FA DIT	CPA, MMS, MPRA	AFO	
<b>Kelly Tramp</b> Skilled Park Specialist				



# TRAINING AND LICENSING PLAN 2023-2024 Projections and FY24 Budget

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## RECREATION

Employee	Completed Training	Current Training Needs	5 Year Goals	2023/2024
<b>David Dean</b> Superintendent, Recreation II GCC, HPCC, LPA, LMN/SI, HPSC	BA, CPR, FA, NRPA, AFO, MPRA, RS, LLS, AED, MMS DS, NRPA DIT	Advanced excel, SMS, NPRA Completion of CPRP Athletic Business	Continue in current position Bring all facility fund balances to \$150,000 Assist with the design and operational planning for a field house Oversee ADA compliance at all Parks & Facilities	NRPA DIT
<b>Ryan Gibson</b> Assistant Superintendent Recreation GCC, HPCC, LMN, HPSC, LPA	BS, CPR, FA, AED MPRA, NRPA, LDI, NYSCA RS, EF, LLS, CPRP, Food Handlers DIT	SMS, MMS, DS, CT SES ABC	Continue growth in the department to oversee more FT Staff, participate on park/facility planning teams, Assist operation of Field House Maintain CPRP	CPR, AED, FA MPRA MPRA WS DIT
<b>Jodi Jordan</b> Superintendent of Recreation Services Inclusion Coordinator LCC, LVCC, SW	BS, CPR, AED, FA, Risk Management, Service with Soul, Youth Super Sports Director, Teen Leadership Director, Group Work, Working with 5-9 Year Olds, 3R's of Membership, LLS, Membership by Design, Facilitation Skills, Faculty Trainer, YUSA Senior Director Certification, NRPA, Facility Design School, CS, AFO, RS CPRP, MPRA,LDI DIT	MMS, DS, SMS CPR Renewal 3/2024	Memberships up to 8000 combined LCC/LVCC Get LCC & LVCC back to 100 cost recovery Add 3rd Aquatics professional Add Assistant manager or desk supervisor at LCC SW Concessions Make over - 3 year plan Plan to keep 3 facilities New and relevant as they age Create LSPR Member Retention Plan Obtain more Grants, knowledge and opprotunities Ongoing Diversity Training for PT and FT Staff Maintain CPRP Certification	MMS- year 2 More pump room experience Chamber Health and Human Service Committee
<b>Grace Carson</b> Aquatics Manager LCC, LVCC, SW	BS, CPR, FA, AED, AFO Red Cross Life Guard Instructor (LGI) Recert Food Handlers, NPRA DIT	LGIT, WSI Instructor, WWA RS, CPRP, MPRA LLS	Create more inclusion/special needs programs Earn degree in Organizational Leadership Attend WWA	
<b>Megan Crews</b> GCC Manager	BS, MS, CPR, FA, AED, HEED LDI, CPRP, MPRA, NRPA ARCT, RS DIT  LLS	SMS, MMS, CT	CPRE, Continue to gain experience to support future growth positions with LSPR. Explore opportunities to continue teaching/presenting for Parks & Recreation, expanding on current instruction certification. Gain additional experience coaching and leading FT staff. Continue to expand GCC foot traffic, programming, membership and rentals.	RS year 2 DIT

**RECREATION**

Employee	Completed Training	Current Training Needs	5 Year Goals	2023/2024
<b>Heath Harris</b> LCC Manager	CPR, FA, AED, BS RS, MPRA, LDI AFO, LLS, ABC DIT	CPRP, CT, MMS, NRPA SMS, WS	Obtain CPRP, Lead MPRA educational session-weather systems Get LVCC to self-sustainability Grow LVCC full-time to match LCC Lead customer service/team building training for full-time LSPR staff	
<b>Luis Benavides</b> LVCC Manager				
<b>Eric Schooley</b> Maintenance Supervisor LVCC	BS, LDI, AFO CPR, FA, AED DIT	MPRA, MMS, WS, CT NRPA, CPRP, SMS	Get SW Open LCC Concrete Project LVCC NE Gym door leak	CPR, AED, FA Scissor Lift
<b>Grant Campbell</b> Maintenance Supervisor LCC	BS, CPR, AED, FA AFO, Scissor Lift DIT	MMS, LDI, CPRP MPRA, SMS, WS, CT LLS NRPA	Seek advancement or promotion with LSPR (open to area)	One man lift  CPR, AED, FA
<b>Sean Dorrance</b> Recreation Supervisor II HPCC, LPA	BS, Food Handlers CPR, AED, FA, MPRA DIT	LDI, NRPA, RS, SES, LLS CPRP	CPRP, LDI, RS, LLS, SES Attend Conference	MPRA DIT
<b>Paul Arndorfer</b> HPCC Manager  HPCC, HPSC	BA, MA, ABC CPR, AED, FA DIT, NYSCA	LDI, MPRA, NRPA RS, CT  CPRP, MMS, LLS	CPRP, Attend Conferences LDI, RS, LLS, Manage the Fieldhouse Gain a full understanding of HPCC operations as well as other community centers.	DIT
<b>James Cox</b> Facility Maintenance Specialist LVCC	CPR, FA, AED, CS DIT	CT	Remain in current position.	CPR, FA, AED Scissor Lift
<b>Stephen Hayde</b> Facility Maintenance Specialist GCC/LMN	CPR, FA, AED Scissor lift DIT	Landscape maintenance, MMS Ice rink maintenance WS, Irrigation maintenance	Remain in current position.	Scissor Lift
<b>Kalaen Wheeler</b> Facility Maintenance Specialist HPCC	AFO CPR, FA, AED DIT	MMS, MPRA	Attend classes/training for electrical repairs	Scissor Lift CPR, FA, AED DIT
<b>Debbie DuChaine</b> Service Representative LCC	CPR, FA, AED DIT	WS Training Tuesday	Service Rep II	WS, CT RecTrac User Group
<b>Nate Thomas</b> Recreation Supervisor	BS CPR, AED, FA DIT	ACSM, EPC, LDI Supervisor Training	CPRP CPSI	
<b>Erin Keeney</b> Recreation Supervisor II	MS, BS, CPR, AED, FA LDI, MPRA Food handlers, DIT, HEED	CPRP, RS, SMS Lawson, Laserfiche	Rec Super II, Assist Manager CPRP RS, NRPA	RS 1st Year
<b>Micalah Lilly</b>	CPR, FA, AED	Training Tuesday, RecTrac User Group	Camp Manager	WS, CT

**RECREATION**

<b>Employee</b>	<b>Completed Training</b>	<b>Current Training Needs</b>	<b>5 Year Goals</b>	<b>2023/2024</b>
Service Representative LVCC	BS DIT	SMS	Rec Supervisor w/ LSPR	RecTrac User Group
<b>Lizzy Denton</b> Service Representative LCC	CPR, FA, AED DIT	Training Tuesday RecTrac User Group		WS, CT RecTrac User Group
<b>Kaycee Martin</b> Aquatics Supervisor	LGI, CPR, FA, AED Food handlers, DIT	BS, AFO, WSI	MPRA, NRPA, WWS, RS	WSI MPRA



## TRAINING GOALS AND KEY

### GOALS

**Superintendents and Assistant Superintendents:** Rotation for NRPA or ABC/MPRA (2 years), SMS, RS, LLS  
**Managers:** Rotation for NRPA/ABC (3 years) and MPRA (2 years)  
**Supervisors:** Rotation for NRPA/ABC (5 years) and MPRA (3 years)  
**CPRP:** All Supervisory Staff (Superintendents and Recreation Supervisors)  
**Supervisors:** Attend professional school for their area  
**Playground Safety** every year for selected employees  
 Rotate **Parks Specialists** through special training workshops (welding, etc.) and MPRA (2 per year)  
 Rotate **Service Representatives** through computer training and customer service training  
**CPR/First Aid** every 2 years  
**AED** once per year

### KEY

<b>ABC</b>	Athletic Business Conference	<b>IFEA</b>	International Festivals & Events Association
<b>AED</b>	Automatic External Defibrillators	<b>ISA</b>	International Society of Arboriculture
<b>AFO</b>	Aquatic Facility Operator	<b>KAA</b>	Kansas Arborist Association
<b>AICP</b>	American Institute of Certified Planners	<b>LGI</b>	Life Guard Instructor
<b>APA</b>	American Planning Association	<b>LGIT</b>	Life Guard Instructor Trainer
<b>AQS</b>	Aquatic School	<b>LLS</b>	Leadership Lee's Summit
<b>ARC LI</b>	American Red Cross Lifeguard Instructor and Lifeguard	<b>MBA</b>	Masters in Business Administration
<b>ARC CPR/FA</b>	American Red Cross CPR Professional Rescuer Instructor	<b>MLS</b>	Masters of Landscape Architecture
<b>ARCT</b>	American Red Cross Trainer	<b>MMS</b>	Maintenance Management School
<b>ASLA</b>	American Society of Landscape Architects	<b>MOKAN</b>	MO KS Sports Field Manager Association
<b>BS</b>	Bachelor of Science Degree	<b>MPA</b>	Masters Public Administration
<b>CPA</b>	Certified Pesticide Applicator	<b>MPRA</b>	Missouri Parks and Recreation Association
<b>CPA(B)</b>	Certified Public Accountant (Business)	<b>MS</b>	Master of Science Degree
<b>CPRE</b>	Certified Parks and Recreation Executive	<b>MTVA</b>	Missouri Valley Turfgrass Association
<b>CPRP</b>	Certified Parks and Recreation Professional	<b>NRPA</b>	National Recreation and Park Association
<b>CPTED</b>	Crime Prevention through Environmental Design	<b>NAC</b>	NRPA's National Aquatics Conference
<b>CM</b>	Construction Management	<b>NPSI</b>	National Playground Safety Institute
<b>CPSI</b>	Certified Playground Safety Inspector through NPSI	<b>NYSCA</b>	National Youth Sports Coach Association
<b>CPO</b>	Certified Pool Operator	<b>PS</b>	Professional School or Public Speaking
<b>CPR</b>	Cardiopulmonary Resuscitation	<b>RLA</b>	Registered Landscape Architect
<b>CS</b>	Customer Service	<b>RPS</b>	Recreation Programming School
<b>CT</b>	Computer Training	<b>RS</b>	Revenue School
<b>DS</b>	Director School	<b>SES</b>	Special Events School
<b>DIT</b>	Diversity and Inclusion Training	<b>SFMA</b>	Sports Field Manager Association
<b>EF</b>	Executive Forum	<b>SMS</b>	Supervisor's Management School
<b>FA</b>	First Aid	<b>SMS</b>	Sports Management School
<b>HEED</b>	Healthy Eating Every Day	<b>STMA</b>	Sports Turf Managers Association
		<b>WS</b>	Workshop
		<b>WWA</b>	World Water Park Association

# Parks Operations 10 yr sch - VERP SCHEDULE - Fiscal 2025

## Inventory of Existing Vehicles and Equipment.

Item	Vehicle ID	Vehicle Description	Purchase Date or Starting Year	Purchase Price	Equipment Life Miles or Hours	Average Annual Miles or Hours	Calculated Life	Annual Inflation Rate	Salvage Value as a Percent of Purchase \$
1	300	08 Ford Explorer #14634	0	\$0	0	0	0	0.0%	0.0%
2	302	20 Ford Ranger ext cab XL T 4x4 #18254	2020	\$24,177	9	1	9	4.5%	35.0%
3	317	20 F-150 ext cab 4x2 # 18253	2020	\$23,248	9	1	9	4.5%	35.0%
4	305	13 Ford F350 #16831	2024	\$43,460	12	1	12	4.5%	25.0%
5	304	13 Ford F350 #16184	2024	\$46,195	12	1	12	4.5%	25.0%
6	306	20 Ford F450 plow & sander 18251	2020	\$60,851	9	1	9	5.0%	25.0%
7	308	21 Ford 4x4 dump insert plow #20391	2021	\$47,955	4	1	4	6.0%	20.0%
8	309	16 F-450 dump with plow4x4 #17798	2016	\$54,155	10	1	10	6.0%	25.0%
9	312	17 F-350 pickup truck #17848	2017	\$27,969	9	1	9	5.0%	20.0%
10	339	18 ventrac mower #18194	2018	\$27,525	10	1	10	4.0%	25.0%
11	318	18 JD Gator #18187	2018	\$8,745	8	1	8	6.0%	25.0%
12	315	21 Ford F-350 asset# 16186	2021	\$26,394	8	1	8	6.0%	25.0%
13	321	14 toro spray unit #16858	2014	\$37,539	11	1	11	3.5%	15.0%
14	313	20 F-450 4x2 service body # 18250	2020	\$50,370	9	1	9	6.0%	30.0%
15			2008						
16	316	17 F-350 4x2 with utility bed #17847	2017	\$48,611	11	1	11	6.0%	30.0%
17	873	14 S750 Bobcat #16854	2014	\$44,509	15	1	15	6.0%	30.0%
18	337	18 T595 Bobcat #18188	2018	\$47,941	14	1	14	6.0%	30.0%
19	330	08 Ford E150 Cargo Van #14674	2024	\$43,364	16	1	16	4.0%	12.0%
20	335	18 bobcat asset# 18203	2018	\$41,627	10	1	10	2.0%	35.0%
21	334	23 toro workman # 16153	2023	\$29,066	10	1	10	4.0%	10.0%
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Vehicles to be rolled over from prior previous year \$ 733,701.07  
 Vehicles Expansion vehicles from 2005-06

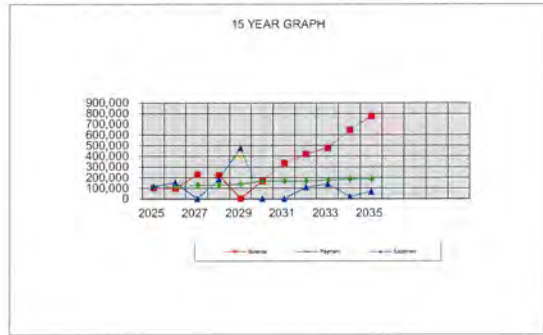
**2025** Current Fiscal Year (eg. FY 2000-2001 is "2001").  
**\$111,304** Your 2025 VERP Payment Amount.  
**\$85,101** 2024 Projected Fund Balance.  
**0.0%** Interest Rate to Apply to Year End Fund Balance.

**116.5%** VERP Payment Adjustment Factor

**0** 2026 Payment adjustment(+/-)  
**0** 2027 Payment adjustment  
**0** 2028 Payment adjustment  
**0** 2029 Payment adjustment  
**0** 2030 Payment adjustment

### 10 Year Graph Data:

Fiscal Year	Fund Balance	Payment	Expenses
2025	100,749	111,304	115,348
2026	96,760	117,313	154,311
2027	224,455	127,696	0
2028	219,712	127,696	183,765
2029	127	136,761	475,146
2030	166,843	166,716	0
2031	333,559	166,716	0
2032	418,347	166,716	108,391
2033	477,165	175,312	139,519
2034	643,526	183,419	22,215
2035	773,692	184,894	67,311



Department Director Approval \_\_\_\_\_

Date \_\_\_\_\_



Parks

Fiscal Year: 2025

DESCRIPTION	Original Cost	Norm Life	Life Remain	Salvage Value	Purchase Price	VERP Pmnt
1 300 08 Ford Explorer #14634	\$0	0	0	0	0	0
2 302 20 Ford Ranger ext cab XL T 4x4	\$24,177	9	4	0	0	3,112
3 317 20 F-150 ext cab 4x2 # 18253	\$23,248	9	4	0	0	2,992
4 305 13 Ford F350 #16831	\$43,460	12	11	0	0	5,531
5 304 13 Ford F350 #16184	\$46,195	12	11	0	0	5,879
6 306 20 Ford F450 plow & sander 182	\$60,851	9	4	0	0	9,364
7 308 21 Ford 4x4 dump insert plow #2	\$47,955	4	0	11,893	60,542	14,169
8 309 16 F-450 dump with plow 4x4 #17	\$54,155	10	1	0	0	8,775
9 312 17 F-350 pickup truck #17848	\$27,969	9	1	0	0	4,567
10 339 18 ventrac mower #18194	\$27,525	10	3	0	0	3,624
11 318 18 JD Gator #18187	\$8,745	8	1	0	0	1,559
12 315 21 Ford F-350 asset# 16186	\$26,394	8	4	0	0	4,704
13 321 14 toro spray unit #16858	\$37,539	11	0	7,799	54,806	4,978
14 313 20 F-450 4x2 service body # 182	\$50,370	9	4	0	0	8,003
15 0 0	\$0	0	0	0	0	0
16 316 17 F-350 4x2 with utility bed #17	\$48,611	11	3	0	0	7,209
17 873 14 S750 Bobcat #16854	\$44,509	15	4	0	0	6,314
18 337 18 T595 Bobcat #18188	\$47,941	14	7	0	0	6,818
19 330 08 Ford E150 Cargo Van #14674	\$43,364	16	15	0	0	5,292
20 335 18 bobcat asset# 18203	\$41,627	10	3	0	0	3,875
21 334 23 toro workman # 16153	\$29,066	10	8	0	0	4,538
22 0 0	\$0	0	0	0	0	0
23 0 0	\$0	0	0	0	0	0
24 0 0	\$0	0	0	0	0	0
25 0 0	\$0	0	0	0	0	0
26 0 0	\$0	0	0	0	0	0
27 0 0	\$0	0	0	0	0	0
28 0 0	\$0	0	0	0	0	0
29 0 0	\$0	0	0	0	0	0
30 0 0	\$0	0	0	0	0	0
31 0 0	\$0	0	0	0	0	0
32 0 0	\$0	0	0	0	0	0
33 0 0	\$0	0	0	0	0	0
34 0 0	\$0	0	0	0	0	0
35 0 0	\$0	0	0	0	0	0
36 0 0	\$0	0	0	0	0	0
37 0 0	\$0	0	0	0	0	0
38 0 0	\$0	0	0	0	0	0
39 0 0	\$0	0	0	0	0	0
40 0 0	\$0	0	0	0	0	0
41 0 0	\$0	0	0	0	0	0
42 0 0	\$0	0	0	0	0	0
43 0 0	\$0	0	0	0	0	0
44 0 0	\$0	0	0	0	0	0
45 0 0	\$0	0	0	0	0	0
46 0 0	\$0	0	0	0	0	0
47 0 0	\$0	0	0	0	0	0
48 0 0	\$0	0	0	0	0	0
49 0 0	\$0	0	0	0	0	0
50 0 0	\$0	0	0	0	0	0
51 0 0	\$0	0	0	0	0	0
52 0 0	\$0	0	0	0	0	0
53 0 0	\$0	0	0	0	0	0
54 0 0	\$0	0	0	0	0	0
55 0 0	\$0	0	0	0	0	0
56 0 0	\$0	0	0	0	0	0
57 0 0	\$0	0	0	0	0	0
58 0 0	\$0	0	0	0	0	0
59 0 0	\$0	0	0	0	0	0
60 0 0	\$0	0	0	0	0	0
<b>FUTURE PURCHASES</b>						
1	\$0	0	0	0	0	0
2	\$0	0	0	0	0	0
3	\$0	0	0	0	0	0
4	\$0	0	0	0	0	0
5	\$0	0	0	0	0	0
6	\$0	0	0	0	0	0
7	\$0	0	0	0	0	0
8	\$0	0	0	0	0	0
9	\$0	0	0	0	0	0
10	\$0	0	0	0	0	0
<b>Totals:</b>	<b>733,701</b>			<b>19,692</b>	<b>115,348</b>	<b>111,304</b>

Summary of FY 2025 Account Activity:

Previous Balance:	85,101	(Credit)
Verp Payment:	111,304	(Credit)
Salvage Deposits:	19,692	(Credit)
Current Year Expens	115,348	(Debit)
Final Fund Balance:	100,749	(Balance)
Interest Earned:	0	(Credit)
Year End Closing:	63 100,749	(Balance)

**Parks & Recreation**

Fiscal Year: **2026**

DESCRIPTION	Original Cost	Norm Life	Life Remain	Salvage Value	Purchase Price	VERP Pmnt
1: 300 08 Ford Explorer #14634	\$0	0	0	0	0	0
2: 302 20 Ford Ranger ext cab XLT 4x4 #18254	\$24,177	9	3	0	0	3,112
3: 317 20 F-150 ext cab 4x2 # 18253	\$23,248	9	3	0	0	2,992
4: 305 13 Ford F350 #16831	\$43,460	12	10	0	0	5,531
5: 304 13 Ford F350 #16184	\$46,195	12	10	0	0	5,879
6: 306 20 Ford F450 plow & sander 18251	\$60,851	9	3	0	0	9,364
7: 308 21 Ford 4x4 dump insert plow #20391	\$60,542	4	3	0	0	17,888
8: 309 16 F-450 dump with plow4x4 #17798	\$54,155	10	0	21,662	96,983	8,775
9: 312 17 F-350 pickup truck #17848	\$27,969	9	0	8,111	43,389	4,567
10: 339 18 ventrac mower #18194	\$27,525	10	2	0	0	3,624
11: 318 18 JD Gator #18187	\$8,745	8	0	3,236	13,938	1,559
12: 315 21 Ford F-350 asset# 16186	\$26,394	8	3	0	0	4,704
13: 321 14 toro spray unit #16858	\$54,806	11	10	0	0	7,268
14: 313 20 F-450 4x2 service body # 18250	\$50,370	9	3	0	0	8,003
15: 0	\$0	0	0	0	0	0
16: 316 17 F-350 4x2 with utility bed #17847	\$48,611	11	2	0	0	7,209
17: 873 14 S750 Bobcat #16854	\$44,509	15	3	0	0	6,314
18: 337 18 T595 Bobcat #18188	\$47,941	14	6	0	0	6,818
19: 330 08 Ford E150 Cargo Van #14674	\$43,364	16	14	0	0	5,292
20: 335 18 bobcat asset# 18203	\$41,627	10	2	0	0	3,875
21: 334 23 toro workman # 16153	\$29,066	10	7	0	0	4,538
22: 0	\$0	0	0	0	0	0
23: 0	\$0	0	0	0	0	0
24: 0	\$0	0	0	0	0	0
25: 0	\$0	0	0	0	0	0
26: 0	\$0	0	0	0	0	0
27: 0	\$0	0	0	0	0	0
28: 0	\$0	0	0	0	0	0
29: 0	\$0	0	0	0	0	0
30: 0	\$0	0	0	0	0	0
31: 0	\$0	0	0	0	0	0
32: 0	\$0	0	0	0	0	0
33: 0	\$0	0	0	0	0	0
34: 0	\$0	0	0	0	0	0
35: 0	\$0	0	0	0	0	0
36: 0	\$0	0	0	0	0	0
37: 0	\$0	0	0	0	0	0
38: 0	\$0	0	0	0	0	0
39: 0	\$0	0	0	0	0	0
40: 0	\$0	0	0	0	0	0
41: 0	\$0	0	0	0	0	0
42: 0	\$0	0	0	0	0	0
43: 0	\$0	0	0	0	0	0
44: 0	\$0	0	0	0	0	0
45: 0	\$0	0	0	0	0	0
46: 0	\$0	0	0	0	0	0
47: 0	\$0	0	0	0	0	0
48: 0	\$0	0	0	0	0	0
49: 0	\$0	0	0	0	0	0
50: 0	\$0	0	0	0	0	0
51: 0	\$0	0	0	0	0	0
52: 0	\$0	0	0	0	0	0
53: 0	\$0	0	0	0	0	0
54: 0	\$0	0	0	0	0	0
55: 0	\$0	0	0	0	0	0
56: 0	\$0	0	0	0	0	0
57: 0	\$0	0	0	0	0	0
58: 0	\$0	0	0	0	0	0
59: 0	\$0	0	0	0	0	0
60: 0	\$0	0	0	0	0	0
<b>FUTURE PURCHASES</b>						
1:	\$0	0	0	0	0	0
2:	\$0	0	0	0	0	0
3:	\$0	0	0	0	0	0
4:	\$0	0	0	0	0	0
5:	\$0	0	0	0	0	0
6:	\$0	0	0	0	0	0
7:	\$0	0	0	0	0	0
8:	\$0	0	0	0	0	0
9:	\$0	0	0	0	0	0
10:	\$0	0	0	0	0	0
<b>Totals:</b>	<b>763,555</b>			<b>33,009</b>	<b>154,311</b>	<b>117,313</b>

**Summary of FY 2026 Account Activity:**

Previous Balance:	100,749	(Credit)
Verp Payment:	117,313	(Credit)
Salvage Deposits:	33,009	(Credit)
Current Year Expense	154,311	(Debit)
Final Fund Balance:	96,760	(Balance)
Interest Earned:	0	(Credit)
Year End Closing:	96,760	(Balance)

# Parks & Grounds Maintenance VERP SCHEDULE - Fiscal 2025

## Inventory of Existing Vehicles and Equipment.

Item	Vehicle ID	Vehicle Description	Purchase Date or Starting Year	Purchase Price	Equipment Life Miles or Hours	Average Annual Miles or Hours	Calcu. Landed Life	Annual Inflation Rate	Salvage Value as a Percent of Purchase \$
1	307	12 F-350 PU 4x2 Asset# 16131	2023	\$43,460	12	1	12	4.0%	25.0%
2	310	19 F-550 Bucket Trk asset# 12772	2019	\$104,814	12	1	12	5.0%	28.0%
3	338	17 Ventrac mower #18173	2017	\$27,255	10	1	10	5.0%	25.0%
4	314	"13 F-350 standard cab 4x2 #16185	2024	\$43,460	11	1	11	4.0%	25.0%
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\$ 218,989.00

Vehicles to be replaced in previous fiscal year

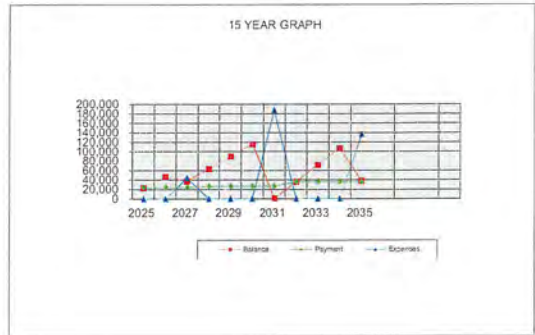
2025	Current Fiscal Year (eg. FY 2000-2001 is "2001").
\$24,066	Your 2025 VERP Payment Amount.
(\$1,406)	2024 Projected Fund Balance.
0.0%	Interest Rate to Apply to Year End Fund Balance.

99.0% VERP Payment Adjustment Factor

0	2026 Payment adjustment(+/-)
0	2027 Payment adjustment
0	2028 Payment adjustment
0	2029 Payment adjustment
0	2030 Payment adjustment

### 10 Year Graph Data:

Fiscal Year	Fund Balance	Payment	Expenses
2025	22,659	24,066	0
2026	46,725	24,066	0
2027	36,616	24,066	44,396
2028	62,809	26,193	0
2029	89,002	26,193	0
2030	115,196	26,193	0
2031	115	26,193	188,231
2032	35,584	35,469	0
2033	71,053	35,469	0
2034	106,522	35,469	0
2035	37,231	35,469	136,486



Department Director Approval \_\_\_\_\_

Date \_\_\_\_\_

**Parks & Grounds Maintenance**

Fiscal Year: **2025**

DESCRIPTION	Original Cost	Norm Life	Life Remain	Salvage Value	Purchase Price	VERP Pmnt
1 307 12 F-350 PU 4x2 Asset# 16131	\$43,460	12	10	0	0	4,414
2 310 19 F-550 Bucket Trk asset# 1277	\$104,814	12	6	0	0	11,655
3 338 17 Ventrac mower #18173	\$27,255	10	2	0	0	3,383
4 314 "13 F-350 standard cab 4x2 #161	\$43,460	11	10	0	0	4,613
5 0	\$0	0	0	0	0	0
6 0	\$0	0	0	0	0	0
7 0	\$0	0	0	0	0	0
8 0	\$0	0	0	0	0	0
9 0	\$0	0	0	0	0	0
10 0	\$0	0	0	0	0	0
11 0	\$0	0	0	0	0	0
12 0	\$0	0	0	0	0	0
13 0	\$0	0	0	0	0	0
14 0	\$0	0	0	0	0	0
15 0	\$0	0	0	0	0	0
16 0	\$0	0	0	0	0	0
17 0	\$0	0	0	0	0	0
18 0	\$0	0	0	0	0	0
19 0	\$0	0	0	0	0	0
20 0	\$0	0	0	0	0	0
21 0	\$0	0	0	0	0	0
22 0	\$0	0	0	0	0	0
23 0	\$0	0	0	0	0	0
24 0	\$0	0	0	0	0	0
25 0	\$0	0	0	0	0	0
26 0	\$0	0	0	0	0	0
27 0	\$0	0	0	0	0	0
28 0	\$0	0	0	0	0	0
29 0	\$0	0	0	0	0	0
30 0	\$0	0	0	0	0	0
31 0	\$0	0	0	0	0	0
32 0	\$0	0	0	0	0	0
33 0	\$0	0	0	0	0	0
34 0	\$0	0	0	0	0	0
35 0	\$0	0	0	0	0	0
36 0	\$0	0	0	0	0	0
37 0	\$0	0	0	0	0	0
38 0	\$0	0	0	0	0	0
39 0	\$0	0	0	0	0	0
40 0	\$0	0	0	0	0	0
41 0	\$0	0	0	0	0	0
42 0	\$0	0	0	0	0	0
43 0	\$0	0	0	0	0	0
44 0	\$0	0	0	0	0	0
45 0	\$0	0	0	0	0	0
46 0	\$0	0	0	0	0	0
47 0	\$0	0	0	0	0	0
48 0	\$0	0	0	0	0	0
49 0	\$0	0	0	0	0	0
50 0	\$0	0	0	0	0	0
51 0	\$0	0	0	0	0	0
52 0	\$0	0	0	0	0	0
53 0	\$0	0	0	0	0	0
54 0	\$0	0	0	0	0	0
55 0	\$0	0	0	0	0	0
56 0	\$0	0	0	0	0	0
57 0	\$0	0	0	0	0	0
58 0	\$0	0	0	0	0	0
59 0	\$0	0	0	0	0	0
60 0	\$0	0	0	0	0	0
<b>FUTURE PURCHASES</b>						
1	\$0	0	0	0	0	0
2	\$0	0	0	0	0	0
3	\$0	0	0	0	0	0
4	\$0	0	0	0	0	0
5	\$0	0	0	0	0	0
6	\$0	0	0	0	0	0
7	\$0	0	0	0	0	0
8	\$0	0	0	0	0	0
9	\$0	0	0	0	0	0
10	\$0	0	0	0	0	0
<b>Totals:</b>	<b>218,989</b>			<b>0</b>	<b>0</b>	<b>24,066</b>

**Summary of FY 2025 Account Activity:**

Previous Balance:	(1,406)	(Credit)
Verp Payment:	24,066	(Credit)
Salvage Deposits:	0	(Credit)
Current Year Expe	0	(Debit)
Final Fund Balance	22,659	(Balance)
Interest Earned:	66	(Credit)
Year End Closing:	22,659	(Balance)

Parks & Grounds Maintenance

Fiscal Year: 2026

DESCRIPTION	Original Cost	Norm Life	Life Remain	Salvage Value	Purchase Price	VERP Pmnt
1 307 12 F-350 PU 4x2 Asset# 16131	\$43,460	12	9	0	0	4,414
2 310 19 F-550 Bucket Trk asset# 1277	\$104,814	12	5	0	0	11,655
3 338 17 Ventrac mower #18173	\$27,255	10	1	0	0	3,383
4 314 "13 F-350 standard cab 4x2 #1618	\$43,460	11	9	0	0	4,613
5 0	\$0	0	0	0	0	0
6 0	\$0	0	0	0	0	0
7 0	\$0	0	0	0	0	0
8 0	\$0	0	0	0	0	0
9 0	\$0	0	0	0	0	0
10 0	\$0	0	0	0	0	0
11 0	\$0	0	0	0	0	0
12 0	\$0	0	0	0	0	0
13 0	\$0	0	0	0	0	0
14 0	\$0	0	0	0	0	0
15 0	\$0	0	0	0	0	0
16 0	\$0	0	0	0	0	0
17 0	\$0	0	0	0	0	0
18 0	\$0	0	0	0	0	0
19 0	\$0	0	0	0	0	0
20 0	\$0	0	0	0	0	0
21 0	\$0	0	0	0	0	0
22 0	\$0	0	0	0	0	0
23 0	\$0	0	0	0	0	0
24 0	\$0	0	0	0	0	0
25 0	\$0	0	0	0	0	0
26 0	\$0	0	0	0	0	0
27 0	\$0	0	0	0	0	0
28 0	\$0	0	0	0	0	0
29 0	\$0	0	0	0	0	0
30 0	\$0	0	0	0	0	0
31 0	\$0	0	0	0	0	0
32 0	\$0	0	0	0	0	0
33 0	\$0	0	0	0	0	0
34 0	\$0	0	0	0	0	0
35 0	\$0	0	0	0	0	0
36 0	\$0	0	0	0	0	0
37 0	\$0	0	0	0	0	0
38 0	\$0	0	0	0	0	0
39 0	\$0	0	0	0	0	0
40 0	\$0	0	0	0	0	0
41 0	\$0	0	0	0	0	0
42 0	\$0	0	0	0	0	0
43 0	\$0	0	0	0	0	0
44 0	\$0	0	0	0	0	0
45 0	\$0	0	0	0	0	0
46 0	\$0	0	0	0	0	0
47 0	\$0	0	0	0	0	0
48 0	\$0	0	0	0	0	0
49 0	\$0	0	0	0	0	0
50 0	\$0	0	0	0	0	0
51 0	\$0	0	0	0	0	0
52 0	\$0	0	0	0	0	0
53 0	\$0	0	0	0	0	0
54 0	\$0	0	0	0	0	0
55 0	\$0	0	0	0	0	0
56 0	\$0	0	0	0	0	0
57 0	\$0	0	0	0	0	0
58 0	\$0	0	0	0	0	0
59 0	\$0	0	0	0	0	0
60 0	\$0	0	0	0	0	0
<b>FUTURE PURCHASES</b>						
1	\$0	0	0	0	0	0
2	\$0	0	0	0	0	0
3	\$0	0	0	0	0	0
4	\$0	0	0	0	0	0
5	\$0	0	0	0	0	0
6	\$0	0	0	0	0	0
7	\$0	0	0	0	0	0
8	\$0	0	0	0	0	0
9	\$0	0	0	0	0	0
10	\$0	0	0	0	0	0
<b>Totals:</b>	218,989			0	0	24,066

Summary of FY 2026 Account Activity:

Previous Balance:	22,659	(Credit)
Verp Payment:	24,066	(Credit)
Salvage Deposits:	0	(Credit)
Current Year Expe	0	(Debit)
Final Fund Balance	46,725	(Balance)
Interest Earned:	670	(Credit)
Year End Closing:	46,725	(Balance)

# Cemetery - VERP SCHEDULE - Fiscal 2025

Printed: 05-Feb-24

## Inventory of Existing Vehicles and Equipment.

Item	Vehicle ID	Vehicle Description	Purchase Date or Starting Year	Purchase Price	Equipment Life (Miles or Hours)	Average Annual Mile or Hour	Calcu-Land Life	Actual In-Service Rate	Salvage Value as a Percent of Purchase \$
1	P311	21 Ford F-150 4x2 reg cab #20403	2021	\$21,693	13	1	13	4.0%	12.0%
2	P317	19 Scags Mower #18230	2019	\$8,499	8	1	8	6.0%	12.0%
3	P341	07 JD Gator # 14253	2018	\$9,243	8	1	8	5.0%	10.0%
4								0	
5								0	
6								0	
7								0	
8								0	
9								0	
10								0	
11								0	
12								0	
13								0	
14								0	
15								0	
16								0	
17								0	
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60								0	

Vehicles to be rolled from prior previous year total worth \$ 39,435.00

Vehicles to be replaced in previous fiscal year

FY 01/02 - upgrading 281/8019 from 3/4 to 1 ton

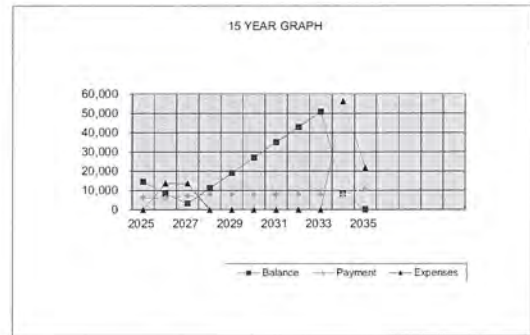
2025	Current Fiscal Year (eg. FY 2000-2001 is "2001")
\$6,121	Your 2025 VERP Payment Amount.
\$8,416	2024 Projected Fund Balance.
0.0%	Interest Rate to Apply to Year End Fund Balance.

110.8% VERP Payment Adjustment Factor

0	2026 Payment adjustment(+/-)
0	2027 Payment adjustment
0	2028 Payment adjustment
0	2029 Payment adjustment
0	2030 Payment adjustment

### 10 Year Graph Data:

Fiscal Year	Fund Balance	Payment	Expenses
2025	14,536	6,121	0
2026	8,295	6,121	13,656
2027	3,196	6,938	13,546
2028	11,124	7,928	0
2029	19,052	7,928	0
2030	26,980	7,928	0
2031	34,908	7,928	0
2032	42,836	7,928	0
2033	50,764	7,928	0
2034	8,264	7,928	56,297
2035	38	10,959	21,590



Total:

0	0	0	0	0
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Department Director Approval

Date

**Cemetery**

Fiscal Year: **2025**

DESCRIPTION	Original Cost	Norm Life	Life Remain	Salvage Value	Purchase Price	VERP Pmnt
1 P311 21 Ford F-150 4x2 reg cab #2040	\$21,693	13	9	0	0	2,741
2 P317 19 Scags Mower #18230	\$8,499	8	2	0	0	1,667
3 P341 07 JD Gator # 14253	\$9,243	8	1	0	0	1,712
4 0	\$0	0	0	0	0	0
5 0	\$0	0	0	0	0	0
6 0	\$0	0	0	0	0	0
7 0	\$0	0	0	0	0	0
8 0	\$0	0	0	0	0	0
9 0	\$0	0	0	0	0	0
10 0	\$0	0	0	0	0	0
11 0	\$0	0	0	0	0	0
12 0	\$0	0	0	0	0	0
13 0	\$0	0	0	0	0	0
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24 0	\$0	0	0	0	0	0
25 0	\$0	0	0	0	0	0
26 0	\$0	0	0	0	0	0
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31 0	\$0	0	0	0	0	0
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48 0	\$0	0	0	0	0	0
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51 0	\$0	0	0	0	0	0
52 0	\$0	0	0	0	0	0
53 0	\$0	0	0	0	0	0
54 0	\$0	0	0	0	0	0
55 0	\$0	0	0	0	0	0
56 0	\$0	0	0	0	0	0
57 0	\$0	0	0	0	0	0
58 0	\$0	0	0	0	0	0
59 0	\$0	0	0	0	0	0
60 0	\$0	0	0	0	0	0
<b>FUTURE PURCHASES</b>						
1	\$0	0	0	0	0	0
2	\$0	0	0	0	0	0
3	\$0	0	0	0	0	0
4	\$0	0	0	0	0	0
5	\$0	0	0	0	0	0
6	\$0	0	0	0	0	0
7	\$0	0	0	0	0	0
8	\$0	0	0	0	0	0
9	\$0	0	0	0	0	0
10	\$0	0	0	0	0	0
<b>Totals:</b>	<b>39,435</b>			<b>0</b>	<b>0</b>	<b>6,121</b>

**Summary of FY 2025 Account Activity:**

Previous Balance:	8,416	(Credit)
Verp Payment:	6,121	(Credit)
Salvage Deposits:	0	(Credit)
Current Year Expe	0	(Debit)
Final Fund Balance	14,536	(Balance)
Interest Earned:	0	(Credit)
Year End Closing:	69 14,536	(Balance)

**Cemetery**

Fiscal Year: **2026**

DESCRIPTION	Original Cost	Norm Life	Life Remain	Salvage Value	Purchase Price	VERP Pmnt
1 P311 21 Ford F-150 4x2 reg cab #2040	\$21,693	13	8	0	0	2,741
2 P317 19 Scags Mower #18230	\$8,499	8	1	0	0	1,667
3 P341 07 JD Gator # 14253	\$9,243	8	0	1,294	13,656	1,712
4 0	\$0	0	0	0	0	0
5 0	\$0	0	0	0	0	0
6 0	\$0	0	0	0	0	0
7 0	\$0	0	0	0	0	0
8 0	\$0	0	0	0	0	0
9 0	\$0	0	0	0	0	0
10 0	\$0	0	0	0	0	0
11 0	\$0	0	0	0	0	0
12 0	\$0	0	0	0	0	0
13 0	\$0	0	0	0	0	0
14 0	\$0	0	0	0	0	0
15 0	\$0	0	0	0	0	0
16 0	\$0	0	0	0	0	0
17 0	\$0	0	0	0	0	0
18 0	\$0	0	0	0	0	0
19 0	\$0	0	0	0	0	0
20 0	\$0	0	0	0	0	0
21 0	\$0	0	0	0	0	0
22 0	\$0	0	0	0	0	0
23 0	\$0	0	0	0	0	0
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25 0	\$0	0	0	0	0	0
26 0	\$0	0	0	0	0	0
27 0	\$0	0	0	0	0	0
28 0	\$0	0	0	0	0	0
29 0	\$0	0	0	0	0	0
30 0	\$0	0	0	0	0	0
31 0	\$0	0	0	0	0	0
32 0	\$0	0	0	0	0	0
33 0	\$0	0	0	0	0	0
34 0	\$0	0	0	0	0	0
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40 0	\$0	0	0	0	0	0
41 0	\$0	0	0	0	0	0
42 0	\$0	0	0	0	0	0
43 0	\$0	0	0	0	0	0
44 0	\$0	0	0	0	0	0
45 0	\$0	0	0	0	0	0
46 0	\$0	0	0	0	0	0
47 0	\$0	0	0	0	0	0
48 0	\$0	0	0	0	0	0
49 0	\$0	0	0	0	0	0
50 0	\$0	0	0	0	0	0
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58 0	\$0	0	0	0	0	0
59 0	\$0	0	0	0	0	0
60 0	\$0	0	0	0	0	0
<b>FUTURE PURCHASES</b>						
1	\$0	0	0	0	0	0
2	\$0	0	0	0	0	0
3	\$0	0	0	0	0	0
4	\$0	0	0	0	0	0
5	\$0	0	0	0	0	0
6	\$0	0	0	0	0	0
7	\$0	0	0	0	0	0
8	\$0	0	0	0	0	0
9	\$0	0	0	0	0	0
10	\$0	0	0	0	0	0
<b>Totals:</b>	<b>39,435</b>			<b>1,294</b>	<b>13,656</b>	<b>6,121</b>

**Summary of FY 2026 Account Activity:**

Previous Balance:	14,536	(Credit)
Verp Payment:	6,121	(Credit)
Salvage Deposits:	1,294	(Credit)
Current Year Expense:	13,656	(Debit)
Final Fund Balance:	8,295	(Balance)
Interest Earned:	70	(Credit)
Year End Closing:	8,295	(Balance)



# ASPHALT BUDGET-FY25

PARKS	Location	Condition Scale 1 (low) - 10 (high)	Priority	Recommended Maintenance	Last Maintenance	FISCAL YEAR 2024			FISCAL YEAR 2025			Status / Notes	
						Proposed Budget	Approved Budget	Actual Costs	Proposed Budget	Approved Budget	Actual Costs		
	Arborwalk		8	Resurface Trail on N. Side	2011	\$ 20,000.00	\$ 20,000.00	\$ 36,563.00	\$ 35,000.00				
	Lower Banner Trail					\$ 75,000.00	\$ 75,000.00	\$ 45,000.00				install new trail	
	Upper Banner Trail		1		2021							trail repairs completed in 2021	
	Upper Banner Parking Lot		3	Reconfigure Lot and Overlay	2015							restriped 2021	
	Upper Banner Tennis Courts		5		2014			\$ 11,209.50	\$ 28,519.50				
	Upper Banner Pickle Ball		1		2019							crack fill, tape, seal & painted 06/19	
	Canterbury Trail		7	Replace sections w/asphalt	2017	\$ 25,000.00	\$ 25,000.00	\$ 23,102.60	\$ 30,000.00				
	Deer Valley		5	Overlaid Spring 2011	2011				\$ 35,000.00				
	Dogwood Trail		1		2023							repaired East portion 4/23	
	Eagle Creek		6	asphalt replacement					\$ 60,000.00				
	Eagle Creek trail expansion											FY2025?	
	Gamber Center		2	Crack fill, Sealcoat & Restripe	2023							repairs & restriped	
	Happy Tails		1	Crackfill and sealcoat	2019							trail repairs 2018 & 2019	
	Happy Tails Pk. Lot		2	Crackfill, sealcoat, restripe	2019							restriped 2019	
	Harris Park Parking Lot		2	Crackfill, sealcoat, restripe	2015							Completed FY15	
	Harris Park Trail		2	Crack fill and Sealcoat	2019							trail repairs 2019	
	Hartman Park walk [playground]		1		2019							completed fall 2017 - concrete Trailhead walk renovations 2019	
	Hartman Park Pk. Lot		1	Crackfill, sealcoat, restripe	2019				\$ 8,000.00		\$ 2,277.00	restriped 05/19, directional arrows 7/2020	
	Hartman Park Trail		2	Overlaid 2009	2009								
	Howard Park - Trail		1	install drainage, mill, relay	2019							all new trails Fall 2019	
	Howard Pk. Lot		1	Crack fill, Sealcoat & Restripe	2019							renovated fall 2019	
	Langsford Plaza - Trail		2		2016							installed asphalt trail summer 2016	
	Longview C.C.		2		2018							mill & overlay & stripe fall 2018	
	LMS Parking lot		1		2020							restriped 7/2020	
	LMS Trail		1		2013								
	LMN Trail		1		2018							brand new 2018	
	LMN Parking		3	Reconfigure Lot and Overlay	2018				\$ 8,000.00		\$ 2,070.00	brand new 2018	
	Lowenstein Pk. Lot		1	Restripe	2021							park renovations 2021	
	Lowenstein Trail		1	Replaced w/concrete	2016			\$ 12,019.70				completed FY16, concrete	
	Lowenstein Basketball Court		1	Resurface court	2020							crack fill & resurfaced court & new goal, 8/20	
	McKee Trail		3	Crack fill and Sealcoat									
	MJF Parking lot		1	Crack fill, Sealcoat & Restripe	2016				\$ 10,000.00		\$ 1,652.00	restripe	
	MJF trail		1	replacement - sections	2023			\$ 26,493.00	\$ 35,000.00			trail repairs 2023	
	MJF field and bleacher paths		1	concrete replacement	2017							replaced w/concrete summer 2017	
	Osage Trails Pk. Lot		1	Crack fill, Sealcoat & Restripe	2016							completed FY16	
	Osage Trails Trail		3	Crack fill and Sealcoat									
	Pleasant Lea Trail		4	Crack fill and Sealcoat	2023	\$ 40,000.00	\$ 40,000.00	\$ 41,815.10				park renovations FY22	
	Pleasant Lea Tennis Cts.		7	Crack fill and Touch Up Paint/Rebuild	2022							park renovations FY21	
	Pottberg Pk. Lot		3	Crackfill, sealcoat, restripe	2016							completed FY16	
	Pottberg Trail		3	Crack fill and Sealcoat	2007								
	South Lea		2										
	Summit Park Parking Lot		1	Restripe	2019				\$ 8,000.00		\$ 1,685.00	new parking lot winter 2019	
	Summit Park Trail		1		2023			\$ 5,626.10				new 4" asphalt over 6" rock laid fall 2019	
	Summit Tennis Courts		1		2023			\$ 9,915.00				brand new courts laid fall 2019	
	Vellie Pk. Lot		3	Crack fill and Sealcoat	2009								
	Vellie Trail		6	Trail Repairs	2022				\$ 35,000.00			trail repairs	
	Wadsworth Parking		3	Restripe									
	Wadsworth Trail		2										
	Williams-Grant Pk. Lot		2	Crack fill, Sealcoat & Restripe	2009							restriped 2019	
	Williams-Grant Trail		4	Mill, patch and overlay	2023	\$ 30,000.00	\$ 30,000.00	\$ 28,256.00				repaired trail sections	
	Woods Playground												
	Miscellaneous					\$ 50,000.00	\$ 50,000.00		\$ 21,480.50			Todd George ?	
	<b>TOTAL COSTS PARKS:</b>						<b>\$ 240,000.00</b>	<b>\$ 240,000.00</b>	<b>\$ 240,000.00</b>	<b>\$ 314,000.00</b>		<b>\$ 7,684.00</b>	

**LEGACY**

				FISCAL YEAR 2024			FISCAL YEAR 2025			
Legacy Park Drive		3	Microchip and restripe		\$ 2,000.00	\$ 2,000.00	\$ 7,492.00	\$ 17,000.00		completed FY16
Legacy Park - Blue Stem Dr.		1	Microchip and restripe	2024				\$ 8,500.00		partial mill & overlay summer 2019
Legacy Park - Coneflower		5	mill, patch & overlay	2023	\$ 30,000.00	\$ 30,000.00	\$ 55,241.50			repairs
Legacy Park - Joseph Dyke Pk. Lot		3	Crack fill, Sealcoat & Restripe							completed FY16
LCC Parking		3	Repair as needed	2023	\$ 50,000.00	\$ 50,000.00	\$ 48,526.80	\$ 30,000.00		asphalt repairs - summer 2023
Legacy Football Trail		1	Crackfill and sealcoat	2011						
Legacy Football Parking		3	Crack fill, Sealcoat & Restripe FY17	2020						asphalt repairs - 2020
Legacy SB Path & Bleacher Pad		4	Crack fill and Sealcoat	2011						
Legacy SB Pk. Lot		3	asphalt replacement - west side 2017	2017 - 2018	\$ 3,000.00	\$ 3,000.00	\$ 6,350.05	\$ 35,000.00		asphalt repairs east side 2019
Legacy BB Path & Bleacher Pads		4	Crack fill and Sealcoat	2011						patched areas in big & little baseball, 2020
Legacy BB Pk. Lot		3	asphalt repair & replacement	2017 - 2020	\$ 40,000.00	\$ 40,000.00	\$ 57,720.60			asphalt repairs as needed
Legacy Dock Trail		1								
Legacy Soccer Paths		4	trial replacement - asphalt	2017						asphalt repairs 2017 & 2018
Legacy Soccer Pk. Lot		4	Crack fill, Sealcoat & Restripe	2023	\$ 50,000.00	\$ 50,000.00	\$ 45,526.90	\$ 40,000.00		East parking lot repairs - 2023
L. Handicap & Pav. Markings		3	Mill, Patch and Overlay damaged areas							
Legacy Trail Addition		4	Trail Connection BB & SF to east	2016						newly installed 2016
Legacy PCOP		6	Truck entrance repair		\$ 15,000.00	\$ 15,000.00	\$ 17,797.85			
Legacy Park Maintenance		6	Crack fill, Sealcoat & Restripe							
Misc. Trail Repairs		6	Repair as needed	2023	\$ 57,000.00	\$ 57,000.00		\$ 100,000.00		
Miscellaneous										
<b>TOTAL COSTS LEGACY:</b>					<b>\$ 247,000.00</b>	<b>\$ 247,000.00</b>	<b>\$ 238,655.70</b>	<b>\$ 230,500.00</b>	<b>\$ -</b>	<b>\$ -</b>

**PLAYGROUND INVENTORY  
FY25**

Park and Location	Year Installed	Replacement Priority	Estimated Replacement Year	Type	Condition	Turf Surface Replacement Complete	Recommendation	Est. Expense
Legacy- Soccer commons	2004	1	FY26	2-12	Good			\$ 100,000.00
Deer Valley	2004	2	Fy26	5-12	Moderate Wear		add ADA access	\$ 150,000.00
Harris-North	2004/Moved 2007	3	FY26	2-12	Moderate Wear		themed	\$ 200,000.00
Arborwalk	2006	4	FY30	2-12	Good			\$ 150,000.00
Happy Tails	2006	5	FY29	2-12	Good			\$ 150,000.00
Legacy- Coneflower	2007	6	FY27	2-5	Good		confirm replacement	\$ 100,000.00
Pottberg	2007	7	FY29	2-12	Good	x		\$ 150,000.00
Harris-South	2007	8	FY30	2-12	Good		add ADA access	\$ 200,000.00
Legacy- Dyke playground	2007	9	FY31	2-12	Good		PIP surface replacement	\$ 200,000.00
Lea McKeighan North-Skate Park	2010	10	FY28		Fair		cracking	\$ 200,000.00
South Lea	2009	11	FY29	5-12	Good			\$ 100,000.00
Osage Trails	2010	12	FY32	2-12	Good		add ADA access	\$ 150,000.00
Lea McKeighan South	2013	13	FY34	5-12	Good			\$ 476,468.00
Upper Banner	2015	14	FY32	2-12	New	x		\$ 100,000.00
Miller J. Fields	2016	15	FY33	2-12	New	x		\$ 150,000.00
Langsford Commons	2016	16	FY36	2-12	New			\$ 30,000.00
Hartman	2017	17	FY37	2-12	New	partial		\$ 180,000.00
Lea McKeighan North	2018	18	FY38	2-12	New	x		\$ 240,000.00
Summit	2019	19	FY39	2-12	New			\$ 190,000.00
Lowenstein	2020	20	FY21	2-12	New	partial		\$ 200,000.00
Howard	2019	21	FY39	2-12	New			\$ 110,000.00
Lowenstein Fitness	2020	22	FY39	Adult	New	x		\$ 50,000.00
Velie	2022	23	FY40	2-12	New	x		\$ 150,000.00
Pleasant Lea	2022	24	FY40	2-12	New	x		\$ 150,000.00
Lower Banner	2023	25	FY42	2-5	New	x		\$ 100,000.00
Williams-Grant	2024	26	FY42	2-12	New	x		\$ 150,000.00
Woods	2024	27	FY42	5-12	New	x		\$ 60,000.00
Wadsworth	2024	28	FY42	5-12	New	x		\$ 90,000.00

**Total Replacement Estimate** **\$ 3,876,468.00**

Prices could rise from potential mandate of shade requirement over playgrounds and/or ADA changes.

Estimated replacement costs based on current trends in playground pricing, similar sized replacement design and tile surfacing.

All playgrounds estimated at 20 yr. life span. Could be less due to excessive wear and vandalism.

**SHELTER INVENTORY**

**FY25**

<b>Park and Location</b>	<b>Year Installed</b>	<b>Type</b>	<b>Condition</b>	<b>Recommendation</b>	<b>Estimated Replace Cost</b>
Deer Valley	2022	Metal	New	completed in 2023	\$ 30,000.00
Velie	2022	Metal	New	completed in 2022	\$ 50,000.00
Banner-Upper	2015	Metal	Good	hexagonal gazebo	\$ 25,000.00
Harris	2013	Metal	New		\$ 30,000.00
Hartman-Trailhead Shelter	2019	Wood	New, wood shelter with kiosk	completed in 2019	\$ 25,000.00
Howard	2019	Metal	New, Gazebo	completed in 2019	\$ 25,000.00
Lea McKeighan North - Shelter	2018	Wood	new	completed in 2018	\$ 100,000.00
Lea McKeighan North - Trellis	2018	Wood	new	completed in 2018	\$ 50,000.00
Lea McKeighan South	2013	Wood	New		\$ 150,000.00
Legacy- Shelter #1	2009	Wood	Fair, splits in support posts, needs restained	maintenance for FY24	\$ 100,000.00
Legacy- Shelter #2	2009	Wood	Fair, splits in support posts, needs restained	maintenance for FY24	\$ 100,000.00
Legacy- Shelter #3	2009	Wood	Fair, splits in support posts, needs restained	completed FY16	\$ 100,000.00
Legacy- Soccer Commons	2004	Wood	Good, restained summer 2011	stained FY16	\$ 50,000.00
Lowenstein-Butterfly Garden Pergola	2006				\$ 20,000.00
Lowenstein- Shelter #1	2020	Metal	New, metal shelter with metal roofing	completed 2020	\$ 30,000.00
Lowenstein- Shelter #2	2020	Metal	New, metal shelter with metal roofing	completed 2020	\$ 30,000.00
Lowenstein- Shelter #3	2021	Metal	New, metal shelter with metal roofing	completed in 2021	\$ 25,000.00
Miller J. Fields #1	2015	Metal	New		\$ 35,000.00
Miller J Fields #2	2015	Metal	New		\$ 35,000.00
Osage Trails-Shelter	2011	Metal	Good	hexagonal gazebo	\$ 25,000.00
Pleasant Lea	2022	Wood	New	completed in 2022	\$ 50,000.00
Pottberg	2009	Metal	Good	hexagonal gazebo	\$ 30,000.00
Summit-Shelter #1	2019	Wood	New	completed in 2020	\$ 120,000.00
Summit-Shelter #2	2019	Wood	New	completed in 2020	\$ 120,000.00

**Drinking Fountain Inventory (FY23-24)**

<b>Park and Location</b>	<b>Year Installed</b>	<b>Type</b>	<b>Condition</b>	<b>Recommendation</b>	<b>Expense</b>
Arborwalk		N/A			
Banner, Lower	2024	<b>Most Dependable Fountain w/ dogbowl</b>	operational		
Banner, Upper	2012	<b>Murdock w/ dog bowl</b>	operational		
Canterbury		N/A			
Deer Valley	2017	<b>Murdock w/ dog bowl</b>	repaired 2022		
Dogwood	2018	<b>Murdock w/ dog bowl</b>	operational		
Eagle Creek		N/A			
Grant	2019	<b>Murdock w/ dog bowl</b>	operational		
Happy Tails (in dog fenced in area)	2018	<b>Murdock w/ dog bowl</b>	operational		
Happy Tails (by playground)	2019	<b>Most Dependable Fountain w/ dog bowl</b>	operational		
Harris	1965	Lion	repaired 2022	refurbish FY 25	\$3,000
Hartman (by playground)	2017	<b>Most Dependable Fountain w/ dog bowl</b>	added dogbowl 2023		
Hartman (by restroom)	2014	Wall unit w/o dog bowl ( <b>Elkay</b> )	operational		
Howard	2021	Wall unit w/ dog bowl at restroom ( <b>Haws</b> )	repaired 2022		
Langsford Plaza		N/A			
Lea McKeighan North (by Shelter)	2018	<b>Most Dependable Fountain w/ dog bowl</b>	operational		
Lea McKeighan North (by Skatepark/Volleyball)	2011	<b>Murdock w/o dog bowl</b>	operational		
Lea McKeighan South	2023	Wall unit w/o dog bowl	operational		
Legacy- Baseball Medium	2019	<b>Most Dependable Fountain w/o dog bowl</b>	operational		
Legacy- Baseball Large	2019	<b>Most Dependable Fountain w/o dog bowl</b>	operational		
Legacy- Baseball Small	2018	<b>Most Dependable Fountain w/o dog bowl</b>	operational		
Legacy- Baseball Large Concession	2017	Wall unit w/bottle filler	operational		
Legacy Baseball- Small Concession	2012	Wall unit w/bottle filler	operational		
Legacy- Disc golf/Shelter building	2003	Wall unit w/o dog bowl ( <b>Elkay</b> )	operational		
Legacy- Dyke playground building	2003	Wall unit w/o dog bowl ( <b>Elkay</b> )	operational		
Legacy- Soccer playground	2006	Wall unit w/bottle filler ( <b>Elkay</b> )	operational		
Legacy- Soccer West building	2003	Wall unit w/bottle filler ( <b>Elkay</b> )	operational		
Legacy- Soccer East Building	2003	Wall unit w/bottle filler ( <b>Elkay</b> )	operational		
Legacy- Soccer East	2018	<b>Most Dependable Fountain w/o dog bowl</b>	operational		
Legacy- Soccer West	2018	<b>Most Dependable Fountain w/o dog bowl</b>	operational		
Legacy- Softball West	2013	Wall unit w/bottle filler ( <b>Elkay</b> )	operational		
Legacy -Football	2016	Wall unit w/bottle filler ( <b>Elkay</b> )	operational		
Lowenstein (by Shelter #3)	2013	<b>Murdock w/ dog bowl</b>	repaired 2018		
Lowenstein (by restroom)	2020	<b>Most Dependable Fountain w/ dog bowl</b>	operational		
McKee		N/A			
Miller J Fields	2015	Wall unit w/o dog bowl ( <b>Elkay</b> )	operational		
Osage Trails	2010	<b>Murdock w/ dog bowl</b>	operational		
Pleasant Lea	2023	<b>Most Dependable Fountain w/ dog bowl</b>	operational		
Pottberg	2018	<b>Murdock w/ dog bowl</b>	repaired 2022		
South Lea	2018	<b>Murdock w/o dog bowl</b>	operational		
Summit	2020	Wall unit w/ dog bowl at restroom ( <b>Haws</b> )	operational		
Velie		N/A			
Wadsworth	2018	<b>Murdock w/o dog bowl</b>	repaired 2023	replace with playground FY24	

Woods	2012	<b>Murdock w/o dog bowl</b>	operational	replace with playground FY24	
Funding Needed FY24					\$3,000

**LEE'S SUMMIT PARKS AND RECREATION  
CASHFLOW - PARK COP DEBT FUND (410) AND CONSTRUCTION FUND (327)  
FISCAL YEAR 2023**

**PARK COP DEBT FUND (Fund 410)**

	FY22 Actual	FY23 Actual	FY24 Proj	FY25 Budget
<b>Beginning Fund Balance</b>	1,874,398	3,273,544	6,189,562	5,282,592
<b>Revenues (2.5% annual growth)</b>				
Sales Tax	5,037,203	5,166,637	5,414,991	5,567,876
Use Tax	939,918	1,026,395	1,010,412	1,150,563
EATS	(152,804)	(142,296)	(164,263)	(153,750)
Interest Earnings	(50,171)	40,282	6,890	40,000
<b>Total Revenues</b>	5,774,146	6,091,018	6,268,030	6,604,689
<b>Transfers</b>				
Transfer to Gamber Community Center Fund	(175,000)	(175,000)	(175,000)	(175,000)
Transfer to Construction Fund (below)	(4,200,000)	(3,000,000)	(7,000,000)	(9,500,000)
**Estimated additional amount available to Construction Fund				
<b>Total Transfer Expenditures</b>	(4,375,000)	(3,175,000)	(7,175,000)	(9,675,000)
<b>Subtotal</b>	3,273,544	6,189,562	5,282,592	2,212,281
<b>Estimated Fund Balance - Park COP Debt Fund at the End of Each Year</b>	3,273,544	6,189,562	5,282,592	2,212,281

**CONSTRUCTION FUND (Fund 327)**

	FY22 Actual	FY23 Actual	FY24 Proj	FY25 Budget
<b>Beginning Fund Balance</b>	(1,800,140)	2,056,500	4,454,672	10,901,796
<b>Revenues</b>				
Net Interest Earnings (Payment)	(33,023)	41,845	43,691	50,000
Transfer from Fund 410 (above)	4,200,000	3,000,000	7,000,000	9,500,000
Transfer from Fund 200			2,600,000	
Grant Funding		244,751		125,000
<b>Total Revenues</b>	4,166,977	3,286,596	9,643,691	9,675,000
Interest Expense	(8,111)	-		
<b>Project Expenditures</b>				
Art in Parks (estimated \$10,000 each year)	(6,000)	(7,001)	(10,000)	(10,000)
Eagle Creek/Park West Development		(19,845)	(1,030,155)	
Pickleball Complex		(78,588)	(1,021,412)	
Fund 200 Payback				(2,600,000)
Fieldhouse				(950,000)
Turf for Playgrounds			(450,000)	(550,000)
Neighborhood Park Improvements (Lower Banner, Williams Grant, Wodsworth, Woods)			(685,000)	
<b>Total Interest Expense and Project Expenditures</b>	(310,337)	(888,424)	(3,196,567)	(4,110,000)
<b>Estimated Fund Balance - Construction Fund at the End of Each Year</b>	2,056,500	4,454,672	10,901,796	16,466,796
<b>Estimated Fund Balance-Park COP Debt and Construction Funds-End of Year</b>	5,330,044	10,644,234	16,184,388	18,679,077

# Original Work Plan-Dec 2016

Proposed Improvements	Location	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	FY33
Ice Rink	Lea McKeighan Park North	x															
Splashpad	Lea McKeighan Park North	x															
Athletic Fieldhouse	To be determined				x	x	x										
Wave Pool at Summit Waves	Summit Waves-Harris Park			x													
Sylvia Bailey Park Development	Sylvia Bailey Park					x	x	x									
Nature Center at Bailey Park	Sylvia Bailey Park				x	x											
Outdoor Adventure Park	To be determined						x										
Community Center-North	To be determined							x	x								
Community Center-South, Neighborhood Park Acquisition and Development, Safety Town, Splashpad	To be determined			x	x												
Summit Park Renovation	Summit Park		x														
Pleasant Lea Park Renovation	Pleasant Lea Park			x													
Lowenstein Park Renovation	Lowenstein Park				x												
Neighborhood Park Acquisition and Development	To be determined						x			x			x			x	
Neighborhood Park Renovation	To be determined					x	x	x	x	x	x	x	x	x	x	x	x
Greenway and Trail Development	To be determined		x		x	x	x	x	x	x	x	x	x	x	x	x	x
Splashpad-North	Howard Park - FY17 - FY18	x															
Splashpad-South -See Community Center South	To be determined																
Splashpad-East	To be determined						x										
Splashpad-West	To be determined									x							
Splashpad-South	To be determined												x				
Practice Space	To be determined				x	x	x	x	x	x	x	x	x	x	x		
Blueway Development	To be determined						x					x	x	x			
Arts in Parks	To be determined		x		x		x		x		x		x		x		x



**TO:** Joe Snook, CPRP  
 Administrator of Parks and Recreation

**DATE:** May 22, 2024

**FROM:** David Dean, Superintendent of Recreation Services  
 Steve Casey, Superintendent of Park Development and Construction  
 Tede Price, Superintendent of Administration  
 Brooke Chestnut, Superintendent of Park Operations  
 Jodi Jordan, Superintendent of Recreation Services



**SUBJECT:** FY24 Capital Improvement Projects and Parks and Recreation Services Report

Project	Budget <sup>1</sup>	Exp to Date	Variance <sup>2</sup>	Completion Status	Budget Status	Estimated Completion <sup>3</sup>
<b>Gamber Community Center Fund (201)</b>						
Ballroom & Patio renovations	46,000	34,102	11,898	Completed	Under Budget	Apr-24
HVAC controls replacment	33,875	33,875	-	Completed	On Budget	Feb-24
	79,875	34,102	11,898			
<b>Lovell Community Center Fund (202)</b>						
Upholstre Replacement	14,694	15,126	(432)	Completed	Over Budget	May-24
Upper Arm Ergometer	6,995	7,226	(231)	Completed	Over Budget	Oct-23
Floor machine	14,950	14,995	(45)	Completed	Over Budget	Sep-23
Track Replacement	75,120	81,200	(6,080)	Behind Schedule	Over Budget	Jun-24
	111,759	118,546	(6,787)			
<b>Longview Community Center Fund (205)</b>						
Upholstre Replacement	15,632	3,384	12,248	Completed	Under Budget	Oct-23
Upper Arm Ergometer	6,995	7,226	(231)	Completed	Over Budget	Oct-23
	22,627	10,610	12,017			
<b>Harris Park Community Center Fund (530)</b>						
HVAC controls replacement	15,874	15,874	-	Completed	On Budget	Dec-23
Gymnasium floor repair	15,440	7,500	7,940	Completed	Under Budget	Aug-23
Exterior wood staining	12,335	12,335	-	Completed	On Budget	Aug-23
	43,649	35,709	7,940			
<b>Parks and Recreation Fund (200)</b>						
<b>Operations</b>						
Concrete Mega Mixer Bucket	7,007	7,007	-	Completed	On Budget	Aug-23
Retaining Walls for Hartman Park	28,755	28,755	-	Completed	On Budget	Sep-23
Aera-Vator	8,019	8,019	-	Completed	On Budget	Aug-23
Shade Tarps and LMN	11,600	11,600	-	Completed	On Budget	Mar-24
Hartman Park Fence Painting	33,700	33,700	-	Completed	On Budget	Oct-23
Consulting for Lake Dredging	20,000	5,922	14,078	Completed	On Budget	Jan-24
Asphalt (FY24)	240,000	98,800	141,200	On Schedule	On Budget	Jun-24
Arborwalk Bridge <sup>4</sup>	20,000	21,041	(1,041)	Completed	Over Budget	Jul-23
<b>Legacy Park</b>						
Wayfinding Signage <sup>4</sup>	100,000	33,565	66,435	Completed	Under Budget	Oct-23
Asphalt (FY24)	247,000	121,045	125,955	On Schedule	On Budget	Jun-24
	716,081	369,453	346,628			
<b>Summit Waves Fund (203)</b>						
Slide Timer	14,907	13,977	930	Completed	Under Budget	May-24
Outdoor Speaker	13,367		13,367	Completed	On Budget	May-24
	28,274	13,977	14,297			
<b>Cemetery Fund (204)</b>						
	-	-	-			
<b>Capital Projects Fund (327)</b>						
Arts in the Park	10,000		10,000	On Schedule	On Budget	Jun-24
Eagle Creek/Park West	1,050,000		1,050,000	On Schedule	On Budget	Oct-25
Pickleball Complex	1,000,000		1,000,000	On Schedule	On Budget	Jun-25
Fieldhouse	4,000,000		4,000,000	On Schedule	On Budget	Dec-25
Lower Banner Park	250,000	193,348	56,652	Completed	Under Budget	May-24
Williams Grant Park	250,000	233,837	16,163	On Schedule	On Budget	Jul-24
Neighborhood Park Improvements	185,000	145,000	40,000	On Schedule	On Budget	Jun-24
Plesant Lea Park Improvements	670,000	599,721	70,279	Completed	Under Budget	Aug-23
Turf for Playgrounds	436,000	394,651	41,349	On Schedule	On Budget	Apr-28
	7,851,000	1,566,557	6,284,443			
<b>TOTAL</b>	<b>8,853,265</b>	<b>2,111,608</b>	<b>6,670,436</b>			

<sup>1</sup> Budget amount established per Board Approval

<sup>2</sup> Variance is the difference between the budget and the year-to-date expenditures.

<sup>3</sup> Estimated completion dates will be updated as necessary to reflect our best estimate of when a project will be completed.

<sup>4</sup> Items rolled over from FY23

The Services Review is based on the current Fiscal Year (July 2023-June 2024). "Goals" are based on the number implied in the Fiscal Year Budget. Some goals are annualized (i.e., LPCC, GCC and HPCC information). Other numbers will be reported on a monthly basis (i.e., programs beginning in the current board month) as well as annualized figures being reported against budgeted numbers. Shaded areas are completed services and activities.

	Run Time	Target Goals - This Year (participants) 2023-2024	Results to Date (for programs/events starting July 2023)
<b>Fund 201 - Gamber Community Center</b>			
<b>Memberships</b>			
<b><u>Resident Total</u></b>			
Active Flex	July 23 - June 24	93	58
Annual	July 23 - June 24	39	34
<b><u>Non-Resident Total</u></b>			
Active Flex	July 23 - June 24	5	4
Annual	July 23 - June 24	3	5
<b><u>Single Visit</u></b>			
Discount	July 23 - June 24	120	71
Regular	July 23 - June 24	24	11
<b>(All Inclusive Membership - GCC)</b>			
<b><u>Resident</u></b>			
Annual	July 23 - June 24	39	80
Flex	July 23 - June 24	60	66
<b><u>Non-Resident</u></b>			
Annual	July 23 - June 24	2	4
Flex	July 23 - June 24	5	10
<b>(Insurance Based Memberships)</b>			
Silver Sneakers Total	July 23 - June 24	6,400	5,606
Renew Active	July 23 - June 24	2,000	4,735
<b>Facility Rentals</b>			
Event Packages	July 23 - June 24	5 Packages	3
Gamber Package	July 23 - June 24	18 Packages	30
Ballroom All	July 23 - June 24	205 hours	80
Ballroom A	July 23 - June 24	430 hours	234
Ballroom B	July 23 - June 24	255 hours	188
Classroom	July 23 - June 24	470 hours	300
Aerobics Room	July 23 - June 24	56 hours	0
<b>Programming</b>			
GCC Paid Group Fitness	July 23 - June 24		
Bingo	July 23 - June 24	1160	1094
Line Dance	July 23 - June 24	760	381
Art Classes	July 23 - June 24	96	80
Ballroom, Swing, Latin Dance	July 23 - June 24	71	57
Youth Tech	July 23 - June 24	41	3
	July 23 - June 24		
<b>Special Event Programming</b>			
Mistletoe Madness	July 23 - June 24	30 Booths	40
Thanksgiving Day Luncheon	July 23 - June 24	100	112
Holiday Luncheon	July 23 - June 24	100	58
Father Daughter Dance	July 23 - June 24	150/Night - 4 Nights	903

<b>Fund 202 - J. Thomas Lovell Jr. Community Center at Legacy Park</b>		As of 5/13/2024	
<b>Memberships</b>			
<b><u>Resident</u></b>			
Annual	July 23 - June 24	1,074	1,117

	Run Time	Target Goals - This Year (participants) 2023-2024	Results to Date (for programs/events starting July 2023)
Flex	July 23 - June 24	3,393	2,149
<b><u>Non-Resident</u></b>			
Annual	July 23 - June 24	153	314
Flex	July 23 - June 24	725	578
<b><u>Single Visit - Resident</u></b>	July 23 - June 24	21,003	12,979
<b><u>Single Visit -- Non-Resident</u></b>	July 23 - June 24	6,998	6,179
<b><u>Silversneakers</u></b>	July 23 - June 24	16,405	21,527
<b><u>Prime</u></b>	July 23 - June 24	139	116
<b><u>Renew Active</u></b>	July 23 - June 24	2,914	27,435
<b><u>Active and Fit</u></b>	July 23 - June 24	0	669
<b><u>Silver and Fit</u></b>	July 23 - June 24	101	342
<b><u>90 Day Memberships</u></b>			
Resident	July 23 - June 24	12	27
Nonresident	July 23 - June 24	3	16
<b>Facility Rentals</b>			
<b><u>Birthday Party Packages</u></b>			
Resident	July 23 - June 24	223	302
Non-Resident	July 23 - June 24	142	209
<b><u>Room Rentals</u></b>			
Resident	July 23 - June 24	2	2
Non-Resident	July 23 - June 24	2	0
<b><u>Court Rentals</u></b>			
Resident	July 23 - June 24	4	1
Non-Resident	July 23 - June 24	0	0
Lock-ins	July 23 - June 24	3	0
Pool	July 23 - June 24	0	1
<b><u>Paid Park Amenities</u></b>			
<b>Resident</b>			
Canoe	July 23 - June 24	406	63
Paddleboard	July 23 - June 24	406	237
Kayak	July 23 - June 24	406	95
<b>Non-Resident</b>			
Canoe	July 23 - June 24	178	68
Paddleboard	July 23 - June 24	178	170
Kayak	July 23 - June 24	178	91
<b><u>Free Park Amenities- Bikes</u></b>	July 23 - June 24	0	350
<b><u>Child Care</u></b>			
Drop In	July 23 - June 24	415	329
Pass Card - Member	July 23 - June 24	39	34
Pass Card - Non-member	July 23 - June 24	1	4
<b>Water and Land Aerobic Programming</b>	July 23 - June 24	34,000	33,885
<b>Provide Miscellaneous Fitness</b>			
Personal Training	July 23 - June 24	100	515
LCC Paid Group Fitness Classes	July 23 - June 24	150	0
LCC Paid Group Fitness Programs	July 23 - June 24	56	31
LPA Paid Group Fitness Events	July 23 - June 24	65	28
Massage Therapy	July 23 - June 24	154	171
RevUP	July 23 - June 24	54	35
RevUP Reload	July 23 - June 24	135	156
Walking Book Club	July 23 - June 24	NA	60
<b>Swim Lessons</b>			
Swim Lessons	July 23 - June 24	485	271

	Run Time	Target Goals - This Year (participants) 2023-2024	Results to Date (for programs/events starting July 2023)
Private Swim Lessons	July 23 - June 24	148	3

### Fund 530 - Harris Park Community Center

Camp Summit			
Camp Summit Enrollment	Summer 2023	750 Enrolled	601 Enrolled
Camp Summit Enrollment	Summer 2024	600 Enrolled	602 enrolled (through 4.30)
Weekly Attendance	Summer 2023	440 Avg/Week	366 Avg/Week
Weekly Attendance	Summer 2024	350/Avg/Week	

Offer School Break Camps			
School Break Camp Enrollment	Sept 1 - April 5	100	59
School Break Days	Oct 20 - April 5	Avg of 30/Day	16/Day

Recreation Center Operations			
Gym Rentals	July 23 - June 24	351	377 (Through 4.30.24)
Classroom Rentals	July 23 - June 24	115	44 (Through 4.30.24)
Entire Facility Rentals	July 23 - June 24	18	14 (Through 4.30.24)
Week Long Rentals	July 23 - June 24	2	2 (Through 3.19.24)
Open Gym	July 23 - June 24	285	408 (Through 4.30.24)

Summit Ice/Lea Mck North			
Public Skate	23-24	13500	12,877
Pond Hockey	23-24	500	641
Skate with Santa (2)	23-24	100 Participants	195 total
Skate with Sanata (2)	24-25	150 Participants	
Birthday Party Packages	23-24	\$9,250	\$15,883
Birthday Party Packages	24-25	\$11,000	
Shelter Rentals	23	100	114
Shelter Rentals	24	100	62 (through 4.30.24)

ATHLETICS			
Hartman Fields	July 23 - June 24	511	342 (Through 4.30.24)
Adult Leagues			
<i>Softball -- Coed, Men's, Women's</i>			
• Fall	Sept 23 - Oct 23	13	8 Teams
• Spring	Mar 24 - May 24	14	14 Teams
• Summer	June 24 - Aug 24	19	
<i>Basketball -- Men's</i>			
• Fall	Aug 23 - Oct 23	20	21
• Winter	Nov 23 - Feb 24	20	20
• Spring	Mar 24 - June 24	20	18
• Summer	July 23 - Aug 23	18	17
<i>Volleyball -- Coed, Women's</i>			
• Fall	Oct 23 - Dec 23	32	36
• Winter	Jan 24 - Mar 24	32	40
• Spring	April 24 - June 24	32	35
• Summer	July 23 - Sept. 23	28	36
Adult Instructional-Athletics			
<i>Golf</i>			
• Adult Beginning	July 23 - June 24 (Year-to-date count)	25	8 (through 4.11)
<i>Tennis</i>			
• Outdoor Adult Beginning	July 23 - June 24 (Year-to-date count)	12	10 (through 4.11)

### Youth Instructional-Athletics

	Run Time	Target Goals - This Year (participants) 2023-2024	Results to Date (for programs/events starting July 2023)
<b>Golf</b>			
• Youth Beginner	July 21 - June 22	25	11 (through 4.11)
<b>Tennis</b>			
• Rookies (Mighty Stars)	Year-to-date count	20	22 (through 4.11)
• Youth Beginner	Year-to-date count	55	56 (through 4.11)
• Middle/High School	Year-to-date count	45	28 (through 4.11)
Indoor Tennis Lessons	Year-to-date count		12 (through 1.16)
<b>Youth Leagues</b>			
Girl's Basketball	Nov 22 - Feb 23	415 Participants	485 Participants
Spring Youth Volleyball	March 23 - May 23	260 Participants	295 Participants
Fall Youth Volleyball	Sept 22 - Nov 22	200 Participants	250 Participants
Summer Youth Volleyball	July 22 - Aug 22	10 Teams	8 teams
Winter Youth Volleyball	Jan 23 - Feb 23	10 Teams	Not Offered

<b>Youth Camps-Athletic</b>			
Baseball Camp	July 22	15	7
Basketball Camp	July 22	15	15
Volleyball Camp	July 22	30	15
Indoor Soccer Camp	June 23	15	

<b>Tournaments</b>			
Summer Classic Tennis Tournament	June 2-3	50	71 Participants
eSports Leagues/Tournaments	Year-to-date count	60	208 (through 4.11)

<b>INSTRUCTIONAL ACTIVITIES</b>			
<b>Adult Instructional</b>			
<b>First Aid/CPR</b>			
CPR/AED	July 23 - June 24 (Year-to-date count)	0	4 (through 10.12)
CPR for Family and Friends	July 23 - June 24 (Year-to-date count)	0	2 (through 11.27)

<b>Youth Instructional</b>			
<b>Itty-Bitty Sports</b>			
• Flag Football	July 23 - June 24 (Year-to-date count)	55	66 (through 10.12)
• Basketball	July 23 - June 24 (Year-to-date count)	80	71 (through 1.16)
• Outside Soccer	July 23 - June 24 (Year-to-date count)	80	150 (through 4.11)
• T-Ball	July 23 - June 24 (Year-to-date count)	100	84 (through 4.11)
<b>Itty-Bitty Instructional Programs</b>			
• Itty Bitty PE	July 23 - June 24 (Year-to-date count)	20	23 (through 2.20)
Indoor T-Ball	July 23 - June 24 (Year-to-date count)	20	24 (through 2.20)
Instructional Basketball	July 23 - June 24 (Year-to-date count)	30	22 (through 2.20)
• Indoor Soccer	July 23 - June 24 (Year-to-date count)	30	22 (through 2.20)

<b>Pee Wee Sports</b>			
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	Run Time	Target Goals - This Year (participants) 2023-2024	Results to Date (for programs/events starting July 2023)
• Flag Football	July 23 - June 24 (Year-to-date count)	45	52 (through 10.12)
• Basketball	July 23 - June 24 (Year-to-date count)	80	59 (through 1.16)
• Soccer	July 23 - June 24 (Year-to-date count)	40	64 (through 4.11)
• T-Ball	July 23 - June 24 (Year-to-date count)	10	33 (through 4.11)
Indoor T-Ball	July 23 - June 24 (Year-to-date count)	20	26 (through 2.20)
Indoor Soccer	July 23 - June 24 (Year-to-date count)	20	26 (through 2.20)
Pee Wee PE	July 23 - June 24 (Year-to-date count)	20	
Instructional Basketball	July 23 - June 24 (Year-to-date count)	20	24 (through 2.20)
Kids Night Out	July 23 - June 24 (Year-to-date count)	30	22 (through 2.20)
Taekwondo	July 23 - June 24 (Year-to-date count)	18	3 (through 9.19)
Skateboarding 101	July 23 - June 24 (Year-to-date count)	60	8 (through 10.12)
Astrology	July 23 - June 24 (Year-to-date count)	40	
Intramural Spikeball	July 23 - June 24 (Year-to-date count)	12	
Intramural Ultimate Frisby	July 23 - June 24 (Year-to-date count)	20	
Intramural Basketball	July 23 - June 24 (Year-to-date count)	6	

#### All Ages- Instructional

Learn to Play D&D	July 23 - June 24 (Year-to-date count)	50	2 (through 10.12)
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#### Special Event Programming for Families

Night Flight	Jun-24	300	12
Tour de Lakes	Jun-24	900	
Tour de Lakes Training Ride	May-24		85

#### Festivals

Jamaican Jam	7/14	900	1,054
Queens of Country	28-Jul	870	201
Phul Collins Experience	4-Aug	225	352
Hotel California	18-Aug	1050	1,143
Journey	16-Sep	870	779
Celebration of the Arts	May	100	canceled
Blues Fest	June	500	385
RED: Taylor Swift Tribute	31-May	1050	

#### Fund 200 - Parks and Recreation

##### Administration

Provide departmental Annual Report	Sept 2020	Mar-21	Completed May 2021
Coordinate, edit and produce Lee's Summit Illustrated.	FY22		
Publish bi-annual Visionary Task Force Newsletter (Legacy for Tomorrow)	Bi-annually		

##### Park Operations

Two annual inventories performed	Bi-annually		
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	Run Time	Target Goals - This Year (participants) 2023-2024	Results to Date (for programs/events starting July 2023)
Two annual park openings performed on all parks (Spring and Fall)	Bi-annually		
<b>Legacy Park Operations</b>			
Maintain user group agreements	FY22		
<b>City Grounds Maintenance</b>			
Maintain Public Works MOU areas	FY22	Monthly	Ongoing

<b>Fund 203 - Aquatics</b>			
<b>Summit Waves</b>			
Group Swim Lessons	July 23-August 23	367	331
Group Swim Lessons	May 24- June 24	235	
Public swim - Regular	July 23-August 23	20,810	20,110
Public swim - Regular	May 24- June 24	14600	
Public swim - Discount	July 23-August 23	19,880	17,812
Public swim - Discount	May 24- June 24	14000	
Twilight - Regular	July 23-August 23	610	315
Twilight - Regular	May 24- June 24	510	
Twilight - Discount	July 23-August 23	500	336
Twilight - Discount	May 24- June 24	430	
Season Pass Sales	July 23-August 23	52	24
Season Pass Sales	May 24- June 24	2,010	730
<b>Special Events</b>			
Family Fun Nights 1	July 23-August 23	1,275	716
Family Fun Nights 2 & 3	May 24- June 24	900	
Dive in Movie 1	July 23-August 23	400	148
Dive in Movie 2	May 24- June 24	500	
Pooch	Aug-23	120	
River Walking	July 23-August 23	0	353
River Walking	May 24- June 24	0	
Tai Chi	July 23-August 23	10	11
Tai Chi	May 24- June 24	20	
Moonlight Yoga	July 23-August 23	30	14
Moonlight Yoga	May 24- June 24	8	
Glow Zumba	July 23-August 23	15	
Glow Zumba	May 24- June 24	8	
Sunset Yoga	July 23-August 23	15	12
Sunset Yoga	May 24- June 24	8	
<b>Parties and rentals</b>			
Birthday Party Packages	July 23-August 23	52	96
Birthday Party Packages	May 24- June 24	75	
Cabana Rentals	July 23-August 23	55	65
Cabana Rentals	May 24- June 24	73	
Lap Pool Rentals	July 23-August 23	25	37
Lap Pool Rentals	May 24- June 24	25	

**Fund 205 - Longview Community Center**

As of 4/16/24

<b>Memberships</b>			
<b>Resident</b>			
Annual	July 23 - June 24	1,198	1,109
Flex	July 23 - June 24	1,406	1,171
<b>Non-Resident</b>			
Annual	July 23 - June 24	200	172
Flex	July 23 - June 24	318	300
<b>90 Day Memberships</b>			
Resident	July 23 - June 24	74	8

	Run Time	Target Goals - This Year (participants) 2023-2024	Results to Date (for programs/events starting July 2023)
<b>Nonresident</b>	July 23 - June 24	15	1
<b>Single Visit - Resident</b>	July 23 - June 24	8,980	6,751
<b>Single Visit -- Non-Resident</b>	July 23 - June 24	3,555	2,909
<b>Silversneakers visits</b>	July 23 - June 24	6,820	13,039
<b>Prime visits</b>	July 23 - June 24	220	285
<b>Active and Fit visits</b>	July 23 - June 24	250	874
<b>Silver and Fit visits</b>	July 23 - June 24	250	410
<b>Renew active visits</b>	July 23 - June 24	9,451	13,905
<b>MCC Athletes Pass</b>	July 23 - June 24	NA	178
<b>MCC PE Pass</b>	July 23 - June 24	NA	378
<b>MCC Non resident memberships Pass</b>	July 23 - June 24	1000 max	791
<b>Facility Rentals</b>			
<b><u>Lap lane rentals (hours)</u></b>			
<b>Resident</b>	July 23 - June 24	6400	8,881
<b>Non-Resident</b>	July 23 - June 24	60	0.5
<b><u>Room Rentals</u></b>			
<b>Resident</b>	July 23 - June 24	106	48.6
<b>Non-Resident</b>	July 23 - June 24	461	48
<b><u>Court Rentals</u></b>			
<b>Resident</b>	July 23 - June 24	78	90
<b>Non-Resident</b>	July 23 - June 24	6	0
<b>Lock-ins</b>	July 23 - June 24	1	0
<b>Full Pool rental</b>	July 23 - June 24	1	1
<b>Water and Land Aerobic Programming</b>	July 23 - June 24	24,000	22,496
<b>Provide Miscellaneous Fitness</b>			
<b>Personal Training</b>	July 23 - June 24	100	733
<b>LVCC Paid Group Exercise Classes</b>	July 23 - June 24		0
<b>LVCC Paid Fitness Programs (6 weeks)</b>	July 23 - June 24	32	31
<b>Massage Therapy</b>	July 23 - June 24	79	50
<b>RevUP</b>	July 23 - June 24	33	3
<b>RevUP Reload</b>	July 23 - June 24	35	30
<b>Dietitian Programs</b>	July 23 - June 24	NA	50
<b>Swim Lessons</b>			
<b>Swim Lessons</b>	July 23 - June 24	453	274
<b>Private Swim Lessons</b>	July 23 - June 24	129	2



# MEMORANDUM



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**Date:** May 22, 2024  
**To:** Joe Snook  
Administrator of Parks and Recreation  
**CC:** Steve Casey, PLA, ASLA  
Superintendent of Park Planning and Construction  
**From:** Steve Thomas  
Assistant Superintendent of Park Construction  
**Re:** Williams Grant Park Renovations Project  
401 SE Howard Street

---

In October 2022, staff conducted an open house at Williams Grant park to receive input from the neighbors and community on what features and amenities they would like to have added into the park redevelopment planning.

In April 2023, Park Board approved the Master Plan for the park renovations and an \$250,000 budget in Capital Improvements for the project. the scope of the project includes playground equipment replacement, turf play surface, park shelter, and new site furnishings.

In August 2023, Park Board approved playground equipment and installation along with a shelter in the amount of \$133,382.55 from Cunningham/Gametime INC.

There has been minimal progress at Williams Grant due to inclement weather conditions and staff assisting with the opening preparations of Summit Waves.

A projected timeline of the project (Attachment 'A') and itemized cost sheet (Attachment 'B') have been attached to this memo.

We will continue to keep the Park Board advised of updates on the Williams Grant project.

(Portions not underlined denote new information since the previous Board update)



ATTACHMENT 'B'

Project Name: Williams Grant Park Improvements

14-May-24

AU:32784750444

Act.#: 94832784

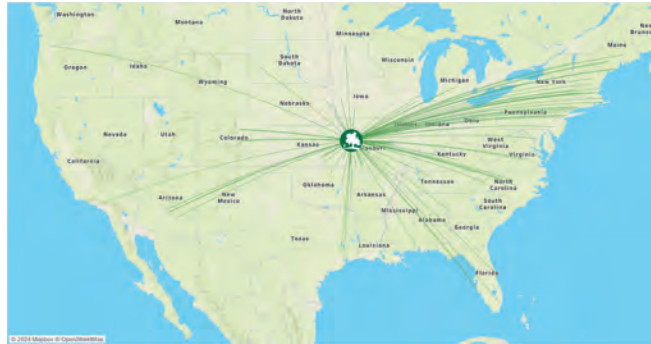
Item	Project Estimate of Cost	Commitments to date	Notes
Pre Construction/ Site Preparation			
Mobilization/Equipment Rental	\$ 1,500.00	\$ -	
Demolition/Clearing/Tree Removal	\$ 1,000.00	\$ -	
Erosion Control/Tree Protection	\$ -	\$ -	
Earthwork/Grading	\$ 1,000.00	\$ -	
	\$ -	\$ -	
Site Utilities			
Drainage	\$ 1,500.00	\$ -	
Electrical	\$ -	\$ -	
	\$ -	\$ -	
	\$ -	\$ -	
	\$ -	\$ -	
Paving			
Concrete Walks and Curbs	\$ 20,000.00	\$ -	
Asphalt-Trail Repairs	\$ -	\$ -	add \$40,000 to asphalt repair budget in FY 24
	\$ -	\$ -	
Park Features and Structures			
Park Shelter/Shade Structure	\$ 15,000.00	\$ 13,290.00	
Play equipment and installation	\$ 125,000.00	\$ 120,092.55	
Play Surface Materials and installation-Synthetic Turf	\$ 75,000.00	\$ 90,000.00	Include in playground unitary surface replacement program
Site furnishings	\$ 9,000.00	\$ 10,454.35	benches, trash receptacles, tables
Landscaping	\$ 1,000.00	\$ -	
Seeding	\$ -	\$ -	
Park Lighting	\$ -	\$ -	solar security lighting
	\$ -	\$ -	
	\$ -	\$ -	
	\$ -	\$ -	
Subtotal	\$ 250,000.00	\$ 233,836.90	
EITAS Grant for Inclusive Play	\$ 8,884.00		
<b>Total Budget</b>	<b>\$ 258,884.00</b>		

# LEE'S SUMMIT PARKS AND RECREATION FY2023 ANNUAL REPORT

JULY 1, 2022- JUNE 30, 2023



*Where were you from?*



Over 2.5 Million Visits



397 Cities



38 States



1,995 Volunteers



79,127 Volunteer Hours



\$2.1 Estimated Value of Volunteer Hours

## *Accomplishments:*



- **Pleasant Lea Park renovation completed**
- **Launched the Agents of Discovery app for use in parks**
- **21% increase in memberships to our facilities**
- **\$250k Grant Awarded to LSPR for Mouse Creek Trail Project**
- **\$169,500 in sponsorships revenue collected**
- **Grant Awarded for 3 - Wheel Accessible Bicycles**
- **Osage Trails Pickleball Courts completed**



47,870 Program Participants



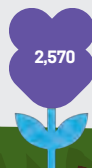
686MM Calories Burned  
196K Lbs. of Fat Burned



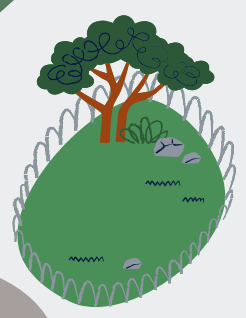
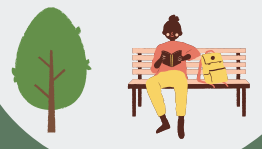
24,767 Special Event Participants



821 Unique Programs

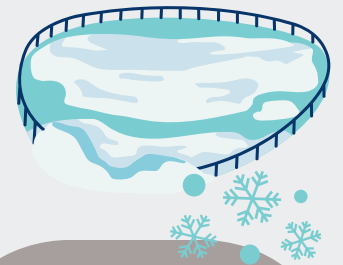


# LSPR Program Participants

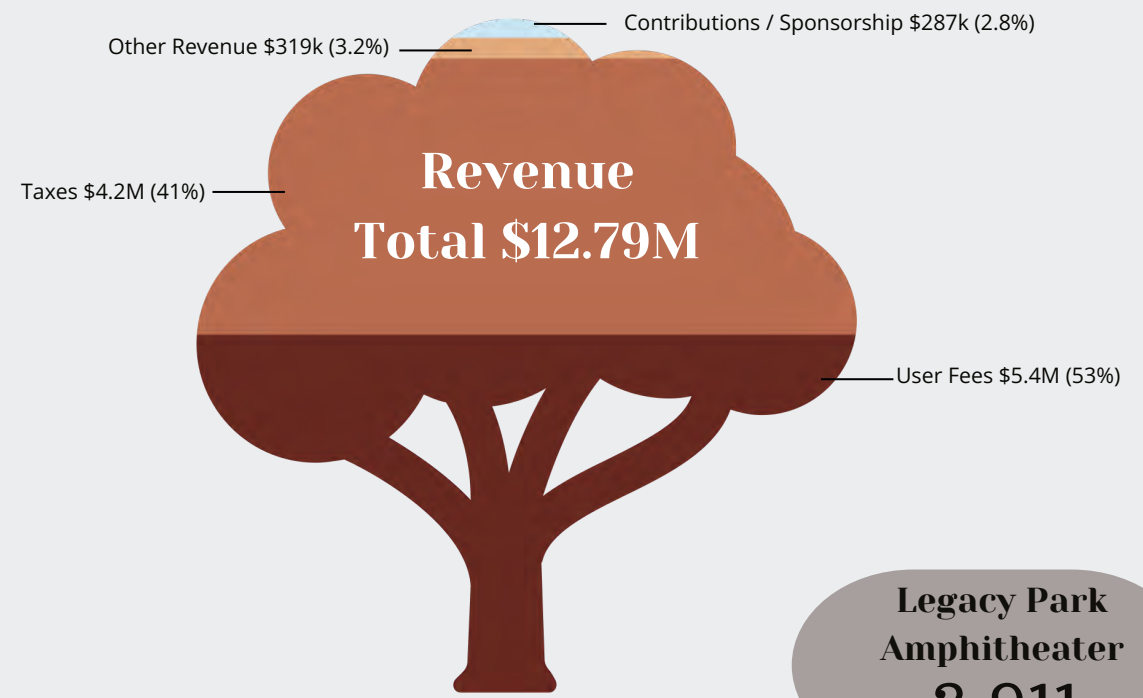


**Parks**  
2,200,000

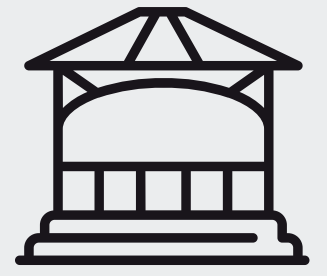
**J. Thomas Lovell Jr. Community Center**  
240,735



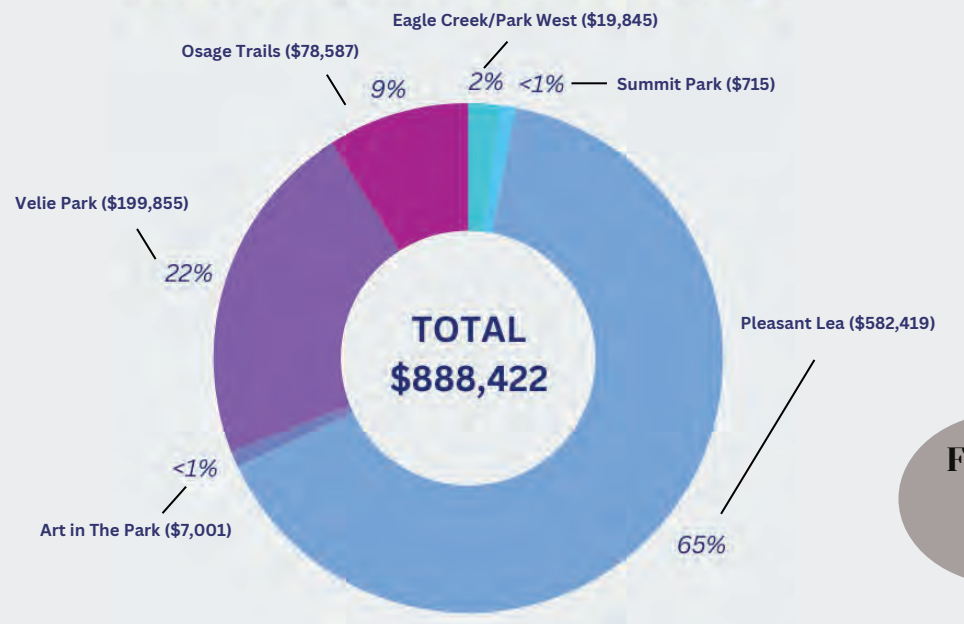
**Summit ice**  
18,167



**Legacy Park Amphitheater**  
3,911



# CAPITAL PROJECTS



**Harris Park Community Center**  
163,897



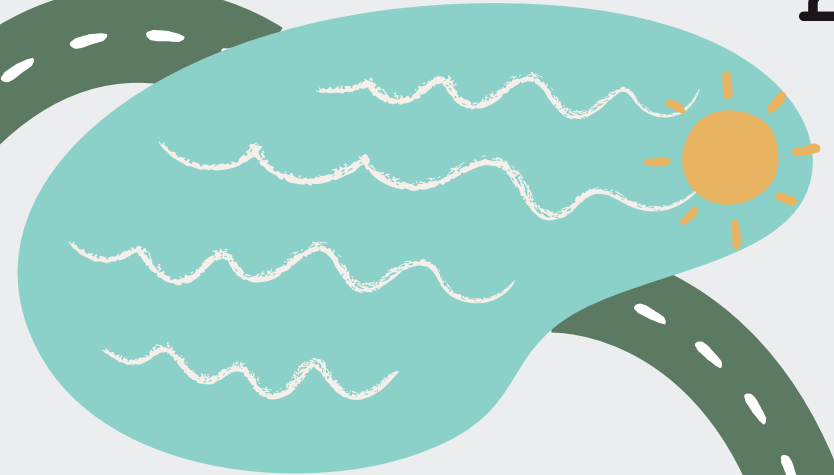
**Friends of the Parks**  
7,160



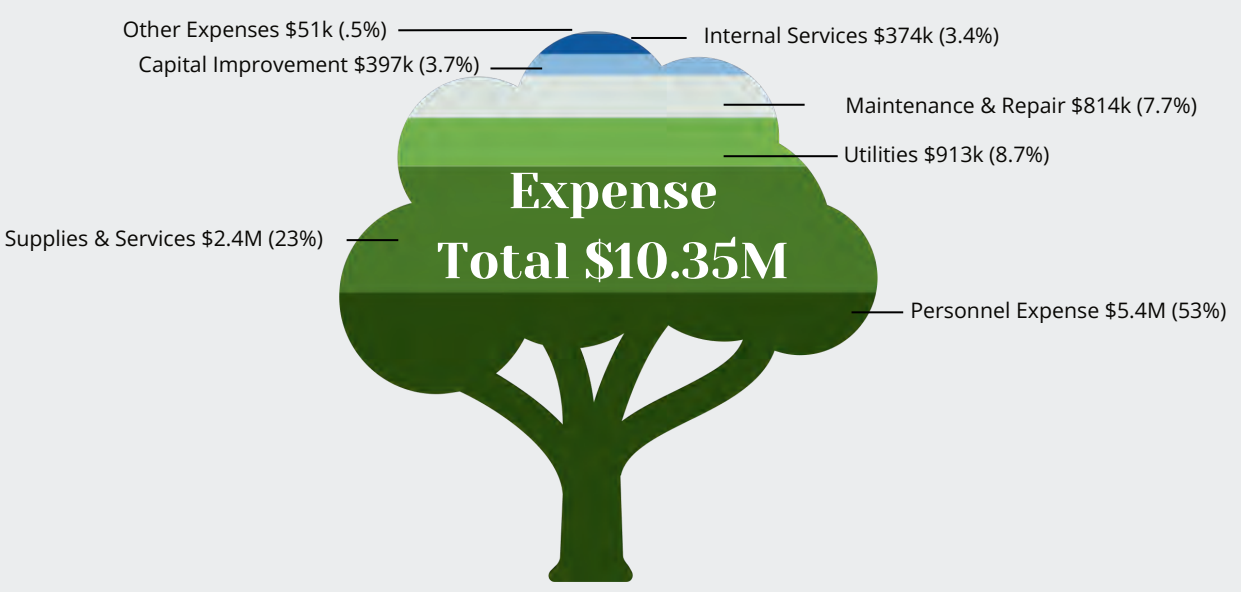
**Gamber Community Center**  
53,717



**Longview Community Center**  
182,493



**Summit Waves**  
86,153



# Sponsors:



# Park Board:



**President**  
Mindy Aulenbach



**Vice President**  
Lawrence Bivins



**Treasurer**  
Jim Huser



Bernadette Basham



Casey Crawford



Jon Ellis



Wesley Fields



Tyler Morehead



Samantha Shepard



**Liason**  
Andrew Felker - May 2022 - April 2024

# Staff:



# MEMORANDUM



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**Date:** May 22, 2024  
**To:** Joe Snook, CPRP, Parks Administrator  
**From:** Steve Casey, PLA, ASLA, Superintendent of Park Planning and Construction  
**Re:** Wadsworth Park Playground Renovation  
1010 NE Chestnut Court

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The FY 2024 Parks Capital Improvement Plan identifies approximately \$185,000 for playground renovations at both Woods Playground and Wadsworth Park. Wadsworth Park is a small two-acre neighborhood playground just east of MO-291 and Mulberry Drive. In October, 2023, Park staff solicited input from the neighborhood via QR code survey for feedback on new playground equipment with over 60 responses received.

LSPR crews began removal of the old playground equipment and surfacing in early April with playground equipment installers completing the equipment installation in late April. Playground turf surfacing crews completed the last phase of work on May 8<sup>th</sup> and the playground was reopened on May 11<sup>th</sup>. Attached is a photo of the newly completed playground (Attachment A). The total cost of the Wadsworth Playground renovation project is anticipated to be under \$90,000.

Play Equipment and Installation	\$85,886
Misc In-house Construction Expenses (gravel, seeding, matting)	<u>\$3,000</u>
Estimated Project Expenses	\$88,886

Staff will have a complete End of Project prepared for Park Board review at the June meeting.



Attachment A

Wadsworth Playground



# MEMORANDUM



---

**Date:** May 22, 2024  
**To:** Joe Snook, CPRP, Parks Administrator  
**From:** Steve Casey, PLA, ASLA, Superintendent of Park Planning and Construction  
**Re:** Woods Playground Renovation  
615 NW Little Avenue

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The FY 2024 Parks Capital Improvement Plan identifies approximately \$185,000 for playground renovations at both Woods Playground and Wadsworth Park. Woods Playground is a small 0.5 acre neighborhood playground just west of downtown Lee’s Summit. In October, 2023, Park staff solicited input from the neighborhood via QR code survey for feedback on new playground equipment with over 100 responses received.

LSPR crews began removal of the old playground equipment and surfacing in early April with playground equipment installers completing the equipment installation in early May. At the time of this report, LSPR crews are installing the shade structure and new turf playground surfacing will be installed in mid to late May. Staff anticipates having the project complete by the end of May. Attached is a photo of the playground construction progress to date (Attachment A) The total cost of the Woods Playground renovation project is anticipated to be around \$66,000.

Play Equipment and Installation plus Shade Structure	\$61,065
Misc Construction Expenses (gravel, concrete, footings)	<u>\$5,000</u>
Estimated Project Expenses	\$66,065

Staff will be submitting an End of Project report on the Woods playground renovation for the June meeting.



# MEMORANDUM



---

**Date:** May 22, 2024  
**To:** Joe Snook, CPRP, Parks Administrator  
**From:** Steve Casey, PLA, ASLA, Superintendent of Park Planning and Construction  
**Re:** Park Foot Traffic Data with Location Intelligence Software (Placer.ai)

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In January 2024, the City of Lee's Summit entered into an agreement with Placer.ai, a location analytics company that collects geolocation data from mobile devices. It can measure foot traffic at a given location and share the information with the end user. LSPR has been able to piggyback on the city's account along with other city partners including the Chamber of Commerce and Lee's Summit Downtown Mainstreet Association.

Staff has been training on the information dashboard tools and utilizing and collecting the data specific to parks, facilities, and venues. Several advantages to the location intelligence software:

- Understanding Park Usage: Analyze foot traffic patterns to see which parks are most popular, identify underutilized areas, and understand how usage varies by season or time of day.
- Optimizing Resource Allocation: Data on park usage can help allocate resources efficiently. For example, more staff or facilities could be directed to parks with higher foot traffic.
- Planning New Facilities: Identify areas with high demand for parks and recreation facilities based on foot traffic patterns and demographic data.
- Improving Park Design and Programming: See how park design elements like playgrounds or walking trails influence usage, and tailor programs based on what appeals to the local demographics.
- Measuring the Impact of Events: Track foot traffic changes around parks during events to assess their effectiveness and identify areas for improvement.
- Marketing and Promotional: Using to and from travel data from park users to focus on advertising and sponsorship programs

The intelligence software allows LSPR to make more data-driven decisions for better park management, resource allocation, and program development. Data can be collected as far back as 2016 and as updated to almost real time.

Attached is a summary of collected data by staff from the entire calendar year of 2023 on a month to month basis for all of LSPR parks, facilities, and venues.

monthly visits  
J1-D31 2023

	Major Parks						Facilities				Venues						
	LMN (incl summit ice)	LMS	lowenstein	summit	miller j f	hartman	Longview	Lovell	HPCC	Gamber	Legacy Amp	LP Softball	LP Baseball	LP Football	LP Disc Golf	LP Soccer	Summit Waves
jan	12,800	5,800	4,800	2,500	1,200	2,700	21,300	29,800	1,700	1,700	530	40	40	30	2,000	70	70
feb	10,800	9,400	7,100	4,000	1,800	3,400	19,400	25,300	1,900	1,400	470	30	60	200	2,600	260	40
mar	7,300	11,600	7,700	4,500	4,200	4,900	21,600	28,500	1,300	2,100	420	440	2,300	1,000	2,700	2,000	100
april	15,000	17,800	13,200	9,900	10,100	11,200	19,700	22,100	1,300	1,900	790	29,400	13,800	12,600	4,100	46,800	220
may	22,300	16,900	15,100	9,700	8,100	15,000	18,300	22,200	2,000	3,700	800	37,500	27,700	6,000	5,700	23,700	3,800
june	24,800	15,000	12,200	7,300	9,700	14,100	19,100	22,700	2,700	2,200	1,300	60,900	31,100	600	4,600	4,100	25,800
july	18,600	13,400	11,100	7,600	8,700	14,300	19,100	22,100	2,100	1,700	970	21,300	14,000	1,800	4,100	5,700	23,100
aug	17,400	12,300	12,200	6,900	10,100	12,500	17,100	22,000	1,500	2,100	3,300	6,500	500	6,700	4,200	15,800	10,500
sept	13,100	11,100	13,000	6,400	6,900	10,100	19,100	18,900	720	1,300	2,600	7,300	2,200	12,000	4,700	34,000	80
oct	9,400	9,600	11,600	4,900	5,100	7,600	17,600	19,800	2,100	1,500	820	30,400	1,100	11,300	2,800	25,900	50
nov	7,500	6,000	6,000	2,900	1,200	5,000	16,600	21,900	1,200	1,800	490	180	140	1,100	2,500	140	70
dec	22,400	3,700	3,800	1,500	730	2,200	19,100	22,500	1,300	1,700	300	70	120	60	1,400	110	40
	181,400	132,600	117,800	68,100	67,830	103,000	228,000	277,800	19,820	23,100	12,790	194,060	93,060	53,390	41,400	158,580	63,870

1,836,600  
2,102,300 total park visits 2023

top 3

1st	other parks annual visits 2023
2nd	happy tails 57,900
3rd	dogwood 40,100
	Harris Park 29,800
	Osage Trails 25,800
	upper banner 22,800
	deer valley 16,500
	Howard 12,100
	Pleasant Lea 11,400
	Pottberg 10,400
	Velie 10,300
	Howard Station 10,300
	Williams Grant 6,800
	arborwalk 3,000
	Lower banner 2,900
	eagle creek 2,600
	Wadsworth 2,000
	Woods 1,000

top 2

1st
2nd

top 3

1st
2nd
3rd

265,700

**End of Activity Report  
Indoor Paid Group Fitness  
March 2023 - March 2024  
Completed by: Erin Keeney**

**Executive Summary**

**Brief Description:**

Indoor paid group fitness programs include Fit Fierce Female Bootcamp, Food for Thought, Functional Fitness for Active Agers, Off Season Cycle Training, Strength for Runners, Walkers, and Hikers, and TRX Training.

Functional Fitness for Active Agers, Off Season Cycle Training, Strength for Runners, Walkers, and Hikers, and TRX Training are six-week programs. Fit Fierce Female Bootcamp is a four-week program. And Food for Thought was offered once a month for five months. All programs had a duration of an hour.

TRX Training was discontinued in April 2023 due to low participation. The first Fit Fierce Female Bootcamp session (January 2024) did not meet the minimum number of participants and will be offered again in May 2024.

Starting in October 2023, the holiday group fitness events were changed from paid fitness events to free for members.

**Participant Numbers:**

	<b>Total</b>
2024	83 <sup>1</sup>
2023	136
2022	167

**Total Revenue:**

	<b>Budget</b>	<b>Actual</b>
2024	\$7,110.00 <sup>2,3</sup>	\$3,313.00
2023	\$10,382.00	\$3,783.00
2022	\$8,648.00	\$4,256.00

**Total Expenses:**

	<b>Budget</b>	<b>Actual</b>
2024 <sup>4</sup>	\$6,620.17 <sup>5,6</sup>	\$2,436.42 <sup>7</sup>
2023	\$5,948.66	\$3,983.67
2022	\$11,330.30	\$6,362.59

**Net:**

	<b>Budget</b>	<b>Actual</b>
2024	\$489.83	\$876.58 <sup>8</sup>
2023	\$4,433.34	(\$200.67)
2022	(\$2,682.30)	(\$2,106.59)

**Cost Break Down:**

Per participant: \$2,436.42 divided by 83 participants = \$29.35

2024	\$29.35
2023	\$29.29
2022	\$38.09

<sup>1</sup>Please see the first comment/recommendation on page 2.

<sup>2</sup>The budget revenue included all paid fitness programs at LCC & LVCC rather than expenses by indoor/outdoor paid programs.

<sup>3</sup>Indoor paid fitness events were budgeted to make \$1890.00 in revenue. The decision to make the holiday fitness events free was made after the budget was approved. \$0 was made from indoor fitness events this year.

<sup>4</sup>Expenses include instructors' salaries, recreation supplies, and advertising expenses.

<sup>5</sup>The budget expenses included all paid fitness programs at LCC & LVCC rather than expenses by indoor/outdoor paid programs.

<sup>6</sup>Budget direct expenses totaled to \$4,369.00. Budget indirect expenses totaled to \$2,251.17. Indirect expenses included both LVCC and LCC.

<sup>7</sup>Actual direct expenses totaled to \$1,653.35. Actual indirect expenses totaled to \$783.07. Indirect expenses included both LVCC and LCC.

<sup>8</sup>Without the indirect expense, the actual net would be \$1,659.65.

**Comment:** The total number of participants decreased in 2024.

**Recommendation:** Starting in October of 2023, the holiday fitness events (Halloween Zumba, Turkey Burn, Happy Holiday Zumba, and New Year's Turn & Burn) were approved to be free for members to promote memberships and to encourage members to invite their friends to become members. In the 2023 End of Activity Report, 52 out of the 136 participants took part in the holiday fitness events. With this change, staff have implemented multiple new paid fitness programs- Fit Fierce Female Bootcamp, Functional Fitness for Active Agers, and Strength for Runners, Walkers, and Hikers. Staff plan to continue adding more new indoor paid fitness programs like Empower Your Wellness. Staff recommends also implementing paid fitness events throughout the year to make up for the cost of the now free holiday fitness events.

**Comment:** TRX Training was discontinued in April 2023.

**Recommendation:** TRX Training was offered three times in 2023. The first two sessions had five participants each and the third session was canceled due to not meeting the minimum number of participants. Staff does not recommend offering future TRX Training sessions unless the program is revamped.

**Comment:** Fit Fierce Female Bootcamp was canceled in January 2024.

**Recommendation:** Staff offered the new program called Fit Fierce Female Bootcamp in January 2024 and did not meet the minimum number of participants. The program is being offered again in May 2024. If the May session does not make, staff recommend revamping the program or discontinuing it.

**Comment:** Functional Fitness for Active Agers and Strength for Runners, Walkers, and Hikers are popular new programs.

**Recommendation:** Both programs are brand new small group training programs. Both of the programs have had great participation (29 out of 31 participation spots taken) so far. Staff recommends continuing these programs throughout the year and potentially offering more sessions within these programs.

**Comment:** Why was Food for Thought only offered for five months?

**Recommendation:** In July 2023, LSPR was contacted by a former employee who was pursuing her Dietetics degree. Her school required a certain number of community hours to complete her degree. LSPR agreed to help by creating two LSPR nutrition programs- Food for Thought and Walk & Talk with a Dietitian (outdoor). Once the individual met her community hours goal, both programs were concluded. Staff is creating a new program that will follow the same format as Food for Thought called Empower Your Wellness.

**Comment:** There were six positive comments regarding the programs and instructors.

**Recommendation:** Staff appreciates the positive comments and has shared the comments with the instructors.

## **Extensive Staff Report**

### **Purpose of Report**

End-of-activity reports are used to evaluate each recreational activity at its conclusion. Four areas are reviewed: program content and execution, participation satisfaction, participation numbers, and financial performance. These areas are compared to the planned budget and previous seasons. Recommendations for improvements are developed from this review.

### **Program Description:**

Indoor Paid Group Fitness covers a multitude of classes including Fit Fierce Female Bootcamp, Food for Thought, Functional Fitness for Active Agers, Off Season Cycle Training, and Strength for Runners, Walkers, and Hikers. The participants gain valuable skills from an expert trainer or instructor. The programs are offered at multiple locations to introduce participants to new LSPR locations.

### **Benefits of Programs**

- Personal Advancement
- Social Interaction
- Physical Conditioning
- Knowledge of popular fitness modalities
- Sense of community
- Fun

**Service Hours:**

Number of participants = 83

The approximate number of service hours provided by these activities was 323 hours.

These hours were accumulated by the following contact hours formula:

- Food for Thought: 39 Participants x 1 HR x 1 class = 39 hours
- Functional Fitness for Active Agers: 19 Participants x 1 HR x 6 classes = 114 hours
- Off-Season Cycle Training: 10 Participants x 1.25 HR x 6 classes = 75 hours
- Strength for Runners, Walkers, and Hikers: 10 Participants x 1 HR x 6 classes = 60 hours
- TRX Training: 5 Participants x 1 HR x 6 classes = 30 hours

**Volunteer Hours:**

- Food for Thought<sup>1</sup>: 1 Instructor x 1 HR x 5 classes = 5 hours

**Total Service Hours: 323**

**Refunds:**

Total Refunds: \$536.00<sup>2</sup>

Satisfaction guaranteed: \$0.00

**Fees Charged:**

FY24<sup>3</sup>

- \$5 Registration for Food for Thought
- \$50 Registration/ \$55 Late Registration for Fit Fierce Female Bootcamp
- \$70 Registration/ \$77 Late Registration for Functional Fitness for Active Agers, Off Season Cycle Training, and Strength for Runners, Walkers, and Hikers

FY23

- \$9 Advance Registration for Halloween Zumba, Holiday Zumba, Turkey Burn, and Yin Yoga
- \$12 At-The-Door Registration for Halloween Zumba, Holiday Zumba, Turkey Burn, and Yin Yoga
- \$40 Registration for Intro to Mindfulness
- \$60 Registration for Off-Season Cycle Training, Triathlon Training, and TRX

FY22

- \$8 Advance Registration for Halloween Zumba, Holiday Zumba, Turkey Burn, and Yin Yoga
- \$11 At-The-Door Registration for Halloween Zumba, Holiday Zumba, Turkey Burn, and Yin Yoga
- \$40 Registration for Intro to Mindfulness
- \$60 Registration for Off-Season Cycle Training, Triathlon Training, and TRX

**Marketing:**

Informational postcards and posters were created and put on display at J. Thomas Lovell Jr. Community Center, Longview Community Center, Harris Park Community Center, Gamber Community Center, Summit Waves, and the Parks and Recreation office located inside City Hall. Throughout the season, staff sent out informational emails (Eblasts & 5-things), promoted on Facebook and Instagram pages, incorporated information in LSPR Illustrated, published events on community calendars, and had advertisements running at 5 facilities on Did You Know TVs.

**Evaluation/assessment:**

Functional Fitness for Active Agers, Off Season Cycle Training, and TRX Training programs were evaluated at the end of each session by LSPR participant surveys. The Food for Thought sessions were evaluated at the end of each session by the instructor. Since this program was designed for the individuals school requirements, staff did not utilize LSPR participant surveys for this program.

The evaluation is used to provide LSPR with information on how classes can be improved and any issues that need to be addressed. Surveys were distributed to 44 unique households; 17 surveys were returned for a 38.6% return rate. Please see page 5 for the survey results.

<sup>1</sup>The Food for Thought instructor volunteered to receive community hours.

<sup>2</sup>Two programs (TRX Training and Fit Fierce Female Bootcamp) were canceled due to not meeting the minimum number of participants.

<sup>3</sup>TRX Training is not listed in FY24 Fees Charged due to being canceled in FY23 (April 2023).

**Program Timeline:**

- March: TRX Training sessions begin. Promoting the next TRX Training.
- April: Send surveys to TRX Training participants. Cancel the April TRX Training session due to not meeting the minimum number of participants.
- July: Establish Food for Thought session dates and times, enter sessions into Rectrac, and create a marketing plan.
- August: Promoting Food for Thought.
- September: Food for Thought session takes place. Promoting next month's Food for Thought session.
- October: Food for Thought session takes place. Promoting next month's Food for Thought session.
- November: Food for Thought session takes place. Establish Functional Fitness for Active Agers and Off Season Cycle Training sessions dates and times, enter programs into Rectrac, and create a marketing plan.
- December: Promoting Food for Thought, Functional Fitness for Active Agers, and Off Season Cycle Training.
- January: Food for Thought session takes place. Functional Fitness for Active Agers and Off Season Cycle Training sessions begin. Establish Strength for Runners, Walkers, and Hikers session dates and times, enter the program into Rectrac, and create a marketing plan. Promoting next month's Food for Thought session. Cancel the January Fit Fierce Female Bootcamp session due to not meeting the minimum number of participants.
- February: Food for Thought session takes place. The next Functional Fitness for Active Agers begins. Send surveys to Functional Fitness for Active Agers and Off Season Cycle Training participants.
- March: Send surveys to Functional Fitness for Active Agers participants.



## Indoor Paid Group Fitness Survey Results

# Of Surveys Distributed: Email: 44 Mail: 0 Phone: 0

# Of Surveys Returned: 17

- Participant: 17 Parent/Guardian: 0

Are you an LSPR “Friend of the Parks” FOP? Yes: 4 No: 10 I don’t know what that is: 2

### How did you hear about the program?

LS Illustrated:6 Social Media:2 Newsletter:0 Postcard:0 Banner/Sign:2 Email:3 Website:3 Flyer/Poster:3  
Acquaintance:7 Previous Participant:2 Other:0

### Regarding the registration process...

	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
If you registered by phone or in person, how helpful was the person who assisted you?	5	0	0	0	4	8	4.67
Please rate the amount of time taken to register.	1	0	0	2	5	9	4.44
Please rate the overall registration procedure.	1	0	0	3	5	8	4.31

#### Comments:

- Registered on the website. A little cumbersome but not too bad.
- Always a lot of steps involved.

### Regarding the value...

	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Was the length of the activity appropriate for the fee?	1	0	0	0	8	8	4.50
Was the content of the activity appropriate for the fee?	1	0	0	0	4	11	4.73

#### Comments:

- The trainer was great to work with!
- Yes, lots of good info on cycling was shared. Really appreciate it!

### Regarding the program sessions...

	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Please rate the competence of activity staff.	0	0	0	0	3	14	4.82
Please rate the friendliness of activity staff.	0	0	0	0	2	15	4.88
Please rate the ability to recognize activity staff.	0	0	0	0	4	12	4.75
Please rate the amount of staff available during the activity.	0	0	0	0	5	12	4.71
Please rate the condition and suitability of the facility used.	0	0	0	1	4	12	4.65
Please rate the perceived safety of program.	0	0	0	0	3	14	4.82

#### Comments:

- The instructor, Rob, did an excellent job with the cycling class!
- The instructor was excellent! Provided great instruction and met individual needs with great modifications. Plus, Laura was super sweet and kind while providing a very professional class. I am new to the “gym life” and she made me feel very much at ease. I learned a lot from her!

### Overall Summary...

	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Were the participant’s overall needs met?	0	0	0	0	7	10	4.77
What is the likelihood of your recommendation of this activity to others?	0	0	0	1	5	11	4.85
Please rate the participant’s overall enjoyment level.	0	0	0	1	6	10	4.71
What is your overall rating of the activity?	0	0	0	1	3	13	4.72
What is your overall rating of Lee’s Summit Parks & Recreation?	0	0	0	0	8	9	4.57

#### Comments:

- I often feel crowded in some of the spaces. I would like a 6:00am session and move the bikes for spin classes back to the second floor.
- I still think your website to register could/should be easier to navigate.
- Rob did an awesome job teaching the cycling class! I really appreciate him!! The staff at Lovell is always great!
- I enjoyed the class so much that I have enrolled in the second class! This “old gal” found out that I enjoy being active!

# LS Parks & Recreation "Father Daughter Dance 2024" Survey

# of Surveys Distributed: Email: 282

# of Surveys Returned: 65

% of Returns 23%

## How did you hear about the Father Daughter Dance?

Email Blast – 7

Social Media – 19

Acquaintance – 13

Illustrated – 4

Previous Participant - 27

Other – 4 – Postcard, Attended Before, from Wife, KCOAA email.

Regarding the registration process...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
If you registered by phone or in person, how helpful was the person who assisted you?	48	0	0	2	4	11	4.53
If you registered on-line, please rate the ease of registration	4	1	3	8	19	30	4.21
Please rate the amount of time taken to register	1	1	3	8	25	27	4.16
Please rate the overall registration procedure	1	2	2	9	22	29	4.16

### Comments:

- One name per address causes frustration, same for sports.
- Mobile purchasing is terrible.
- The purchase experience was not friendly. I could not specify the day we went.
- Did not actually receive any ticket to my email. Thankfully the lady at the door had my name on a list!
- The explanation of how many tickets are needed per person was too small
- Not knowing I had to register my house first was inconvenient. The mobile version felt almost impossible.

Regarding the value...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Was the length of the activity appropriate for the fee?	0	0	0	10	25	30	4.31
Was the content of the activity appropriate for the fee?	0	1	2	10	24	28	4.17
Were the party favors appropriate for the fee?	0	0	5	12	25	23	4.02
Was the "couples' photo" appropriate for the fee?	0	1	1	5	12	46	4.55

### Comments:

- Find a different word than 'couple' it's weird
- Daughter had a blast, but she was sad she didn't get a cookie. I felt for the price of this event she should have been able to have 3 cookies if she wanted. The cookies went very fast.
- The ground beef from HyVee looked questionable.
- Loved the event.
- Loved this dance!! Great memories for me and my daughter!
- Love the photographer who captures not only the portraits but also the candid on the dance floor.
- Play less hip hop. Hard for dads to dance with their daughters with that genre. Play more slow ballads.
- Photos online were cute but my husband didn't see where they were doing couple photos. He thinks there should have been more signs or someone mentioning the photos at check in.
- Great photographer.

Regarding the program sessions...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Please rate the competence of activity staff	2	0	0	3	22	38	4.56
Please rate the friendliness of activity staff	2	0	0	1	19	43	4.67
Please rate the ability to recognize activity staff	2	0	2	8	21	32	4.32
Please rate the amount of staff available during the activity	1	0	0	7	24	33	4.41
Please rate the condition and suitability of the facility.	1	1	0	1	20	42	4.59
Please rate the perceived safety of program.	1	0	1	0	21	42	4.63

Comments:

- Dance floor was a little small.
- My daughter thought the music was too loud, but she is only 3. I thought it was appropriate but I have attended many a party in my life.
- Solid

Overall Summary...	N/A	Very Poor	Poor	Fair	Good	Very Good	Average
Were the participant's overall needs met?	0	0	0	8	21	36	4.43
What is the likelihood of your recommendation of this activity to others?	1	1	1	8	14	40	4.42
Please rate the participant's overall enjoyment level	0	0	1	5	20	39	4.49
What is your overall rating of the activity?	0	0	1	4	25	35	4.45
What is your overall rating of Lee's Summit Parks & Recreation?	1	0	0	3	23	38	4.55

Comments:

- One of the biggest downfalls was that there wasn't dessert available later in the evening after the girls started dancing. Cookies were gone very fast with the dinner meal.
- DJ could've had better (more age-appropriate) playlist and filter requests better
- My husband and daughter (8) said the DJ did amazing and loved the bubbles!
- Food this year was not our favorite out of the past few years, but it was not terrible.
- Play less rap music so I can dance with my daughter please.
- Improve your technology capabilities across your membership and event registration processes.
- It was nice but I have been to better father daughter dances. The food was horrible!
- They ran out of food quickly.
- Attended last year's glow dance and loved the idea of the craft/game room. This year's craft/game room seemed lacking in comparison to last years. Also, food option and quantity seemed lesser than previous.
- Already planning to come back next year and have told other friends to join too!
- The DJ played all party songs, last year they threw in some slow songs for dads to dance more with kids
- I do have feedback around the themed food this year. We've come to the event for about 10 years now and the year-over-year meal staying consistent is one of the reasons. This year didn't meet the standards we'd hoped to see. One of my girls is a picky eater but the rolls, chicken tenders and dessert always meet the need. Also, I look forward to something a bit more than what we might have on a Tuesday night. My recommendation: Go back to the standard meal, even if it results in cost for the event going up.

Theme Suggestions:

- Something that brings in kid friendly food.
- Masquerade
- Masquerade
- Princess theme
- Safari
- Red carpet Hollywood premiere
- Swiftie (Taylor Swift)
- Taylor Swift?
- Country music
- Paris
- 80's theme
- any, for sure we will go
- Masquerade
- Taylor swift
- Chiefs or Super Bowl
- French/Paris theme
- Go all the way into a Taylor Swift event for the girls Ha! Other than that, just keep rolling.
- 50th Anniversary of "Wheel of Fortune"
- Blast from the past
- Less rap and hip hop
- Glow in the Dark

**Additional Programming Request:**

- Mother/son event
- Mother son dance/event, maybe a tea party like event for mothers and daughters
- All events
- Mother / Son dance!
- Even more father-daughter events and classes.
- Mother + Son events
- More daddy + daughter events
- Picnics, movies on the lawn, carnival etc
- mom and son
- A mother/son dance would be great.
- Color run, glo event, parent and child coding event, building events for kids
- More father-daughter events. Picnics, one-day skilled trade trainings, certifications, etc.
- Entire family events. Outdoor movie night....
- Mother-son Dance
- Maybe put the dinner options on the tickets when selling.

**Are you an LSPR “Friend of the Parks” FOP?**

5 I don't know what that is 15 Yes 39 No

**End of Activity Report  
Father Daughter Dance  
2024  
Megan Crews**

**Executive Summary**

**Program Description:**

The Father Daughter Dance was a three-hour event held at the Gamber Community Center on Friday, January 26<sup>th</sup>, Saturday, January 27<sup>th</sup>, Friday, February 2<sup>nd</sup>, Saturday, February 3<sup>rd</sup>, Friday, February 23<sup>rd</sup> and Saturday, February 24<sup>th</sup>, 2024 from 6:00pm-9:00pm.

This year's dance theme was "Father Daughter Fiesta". The dance was open to participants ages 3-12 and their fathers, stepfathers and grandfathers. A buffet dinner was served; dancing, flowers, favors and a photo were included.

**Participant Numbers:**

2024: 897

2023: 727

2022: 694

<b><u>Total Revenue</u></b>	<b><u>Budget</u></b>	<b><u>Actual</u></b>
2024	\$20,125.00	\$30,225.00 <sup>1</sup>
2023	\$15,000.00	\$26,280.00
2022	\$15,000.00	\$16,080.00

<b><u>Total Expenses</u></b>	<b><u>Budget</u></b>	<b><u>Actual</u></b>
2024	\$17,522.94	\$23,254.88 <sup>2</sup>
2023	\$12,893.20	\$23,108.25
2022	\$10,946.49	\$13,589.98

<b><u>Net</u></b>	<b><u>Budget</u></b>	<b><u>Actual</u></b>
2024	\$2,602.06	\$6,970.12
2023	\$2,106.80	\$3,171.75
2022	\$4,053.51	\$2,490.02

**Recommendations:**

**Comment:** Should LSPR continue to offer this program?

**Recommendation:** Staff recommends continuing to offer this program. It is a great opportunity for additional bonding between daughters, fathers and grandfathers.

**Comment:** During the event staff received a multitude of positive comments regarding the theme, food and additional items open for this year's event.

**Recommendation:** Staff shared their appreciation of the feedback and made notes of items to continue for future events. For example, one change this year was the event layout and food placement which allowed for better traffic flow and table spacing. Staff will keep this layout for future events.

**Comment:** The survey provided feedback regarding the quality and quantity of the food options available.

**Recommendation:** This year's meal was based on the event theme, Fiesta. Hard and soft tacos and/or nachos were provided with chicken and beef and all the traditional taco toppings. During the event staff received multiple positive comments regarding the change in the meal option and variety.

This year's event was catered by Hy-Vee West for the first time. Staff and Hy-Vee worked closely each night to ensure there was a proper amount of food based on registrations and trends from previous events. Staff was appreciative of the effort put forth by Hy-Vee staff to adjust in the moment, evaluate adjustments needed and their open reception to suggestions.

Staff will consider both in person and survey feedback during the planning phase for the 2025 Father Daughter Events.

<sup>1</sup> A fifth event was added due to an increased number of waitlist enrollments resulting in an increase amount of revenue collected.

<sup>2</sup> The projected indirect expense for the Father Daughter Dance totaled \$11,614.72.

**Comment:** The 2024 Father Daughter Dance experienced a significant increase in ticket purchases and waitlist enrollments.

**Recommendation:** At the conclusion of the first event weekend 100 individuals remained on the waitlist. Staff reviewed options and an additional event was added on Friday, February 24<sup>th</sup>. One hundred and twenty tickets were purchased for the additional event, allowing those on the waitlist the opportunity to participate.

**Extensive Staff Report:**

**Purpose of Report:**

End of Activity reports are used to evaluate each recreational activity at its conclusion. Four areas are reviewed: program content and execution, participant satisfaction, participation numbers and financial performance. These areas are compared to the planned budget and previous sessions. Recommendations for improvements are developed from this review.

**Program Description:**

The Father Daughter Dance was a three-hour event held at the Gamber Community Center. A buffet dinner was served from 6:15pm-7:15pm and dancing was from 7:00pm-9:00pm. Participants dressed in their evening best and danced the night away.

**Benefits of Program:**

The Father Daughter Dance has many benefits including a socialization opportunity for both father/stepfather/grandfather and daughter, opportunity for quality time between them to build their emotional bond, chance for both parties to dress up and step out of their comfort zone, promotes physical activity through dancing and activities and promotes the arts through music.

**Service hours:** [ (#of participants) x 3 hours]

2024: 2,691 hours

2023: 2,181 hours

2022: 2,082 hours

Average amount of service hours over past 3 years: 1,666 hours

**Volunteer Hours:**

Total number of volunteers: 6

Event Prep – 4

Based on national volunteer wage of \$31.80 x 2 hours x 4 individuals = \$254.40

During Event – 2

Based on national volunteer wage of \$31.80 x 3 hours x 2 individuals = \$190.80

**Refunds:**

Total Refunds: 0

**Fees Charged:**

<b><u>Fiscal Year</u></b>	<b><u>Amount</u></b>
2024	\$30.00/participant (LSPR RES) \$35.00/participant Open Enrollment
2023	\$30.00/participant (LSPR RES) \$33.00/participant Open Enrollment
2022	\$30.00/participant (LSPR RES) \$33.00/participant Open Enrollment

**Program Timeline:**

- May: Create event theme
- June: Complete event information within RecTrac
- October: Contract with vendors for event services
- November: Work with Marketing Coordinator for event posters, postcards, and event tickets. Research event supplies and purchase, submit volunteer needs to Volunteer Coordinator
- December: Confirm with contracted vendors, create goodie bags, schedule volunteers, create event timeline, submit check request for vendors, and order linens
- January-March: Event executed, send out surveys to participants for completion, budget for next fiscal year event, send out thank you letters to volunteers. Compile survey information for End of Activity Report, reserve facilities for next fiscal year event
- April: End of Activity Report completed and submitted for Park Board review.

**Marketing:**

The Father Daughter Dance was primarily marketed to previous participants through email blast. The event was also marketed through the LS Illustrated, posters at facilities, DYKTV and Facebook posts.

**Evaluation/assessment:**

Out of 282 (unique emails) surveys distributed to the fathers/stepfathers/grandfathers for the Father Daughter Dance, 65 surveys were completed and returned. This is a 23% return rate for the surveys. Please see attached Survey Summary for results.

## **MAY 2024 COMMENT REPORT**

**Attached are 20 patron comments with staff responses that were either submitted verbally, in writing or via email. Of these comments, 10 were making requests, 5 complaints and 5 compliments.**



#	Location	Type	Date	To	From	Patron Name	Patron Comment	Staff Response
1	LCC	Complaint	4/27/24	Jodi Jordan	Heath Harris	Kona Waller	Received multiple complaints from patrons regarding the music from the group exercise class in the gym on Saturday mornings was too loud. Patrons stated the decibel readers on their watches were reading over 100.	Staff has resumed decibel reader checks during classes that take place in the gym. A decibel reader test is performed twice during each class to ensure the music from class is staying below the 90 decibel policy in place. Staff tested the music the day staff was made aware of the issue. The decibel reading was at an 82. Staff still had the volume turned down to meet the patrons request. Staff spoke to these patrons the following Saturday morning and they were very thankful the music level was lower and made their visit more enjoyable. HH
2	LCC	Complaint	4/25/24	Heath Harris	Nate Thomas	Bell Clark	Water aerobics has the pool at 8:55am. They start getting in at 8:40am and coming into our lanes. Some wear lotion or perfume so thick you can smell them and taste it in the water.	Thank you for your comment. All group exercises have permission to set up 10 minutes before class starts, giving water aerobics the pool at 8:50am. Staff will remind lifeguards to help enforce this timeline. Patrons are encouraged to shower before entering the pool but staff cannot enforce this. NT
3	LCC	Compliment	4/18/24	Jodi Jordan	Heath Harris	Jackie Lenz	Many thanks to the staff and management for maintaining an environment that always clean and ready for everyone who uses this facility.	Staff is very appreciative of the compliment and will share with all of our staff at our next staff meeting. HH
4	LCC	Compliment	4/30/24	Heath Harris	Nate Thomas	Karen Moore	Gloria's Silver Sneakers Yoga is too fast. Today, Gloria was gone and Elizabeth did a much better job doing yoga at the pace it should be. It was more relaxing.	Thank you for your comment. Staff will suggest Gloria slow her Yoga down, and will recognize Elisabeth at the next staff meeting. NT
5	LCC	Compliment	5/4/24	Heath Harris	Nate Thomas	Kathy Schadle	Best way to start your day is by joining Saturday 8:00am cycling. Great workout shared with a great coach and other cyclists.	Thank you for your compliment. Staff appreciate you recognizing their efforts, and we will be sure that Anna is recognized at our next staff meeting. NT
6	LCC	Compliment	4/24/24	Jodi Jordan	Heath Harris	Jenn Buck	Positive and grateful feedback for Seth. He always makes my day. Smiles, helps, and is truly great customer service person. Thank you!	Staff is very appreciative of the compliment. Seth has been a part-time service representative at Lovell Community Center since fall of 2023. Staff will share this comment with Seth and he will be recognized at the next staff meeting. HH
7	LCC	Request	4/25/24	Heath Harris	Nate Thomas	Carol O'Larte	Would you please consider moving Jamie's Silver Sneakers Boom Muscle on Mondays at 11am to the gym? There are so many people, it's hard to move.	Thank you for your suggestion. Staff will look into the possibility of moving the class to the gym in the future. Staff notes that the maximum capacity of the aerobic studios helps limit the amount of equipment the facility provides for group exercise. NT
8	LCC	Request	4/29/24	Heath Harris	Nate Thomas	Peter Worth	As a senior citizen member of the LS community, I would very much like to have LSPR investigate putting together a beginner's course for Tai Chi. It is my understanding that Tai Chi is an excellent way to improve balance and reduce stress. In fact, my doctor recommended it to me to help improve my balance. I would be happy to discuss this request. I can be reached by e-mail or text. Thank you for your consideration. Regards, Pete Worth	Good Afternoon Pete, I received your online comment about Tai Chi courses. LSPR offers two Tai Chi classes a week at Gamber Community Center called SilverSneakers EnerChi . The classes are on Mondays at 11:30am and Fridays at 10am. Let me know if you have any questions or would like to further discuss Tai Chi courses through LSPR Patron Response: Thank you for getting back to me!
9	LCC	Request	4/12/24	Jodi Jordan	Heath Harris	Carol Borchardt	I think Legacy needs at least 2 more NuStep machines. You only have 2 now and in the afternoons there are more seniors who want to use the NuSteps. Thank you!	Thank you for submitting your comment card requesting more NuSteps at Lovell Community Center. At this time, staff does not have plans to purchase additional NuSteps in the upcoming budget. However, staff will continue to monitor equipment usage and will keep your request on file for when it comes time to review equipment replacement or additions. If you have any additional questions or comments please feel free to reach out to me at hharris@cityofls.net or call my office at 816-969-1555.
10	LCC	Request	5/7/24	Heath Harris	Nate Thomas	Sandi Covington	Thank you for the Tuesday aquatics class. Please put a mat or something in the equipment room, the floor is very slippery when wet in there.	Thank you for your suggestion. Staff appreciates your gratitude and will look into non-slip solutions for the aquatics closet. NT
11	LCC	Request	4/16/24	Heath Harris	Nate Thomas	Barb Donnell	Just a suggestion – When adding new classes to the schedule it would be helpful if you indicated that new classes are available, like a yellow star next to new classes.	Thank you for your suggestion. Staff will look into implementing an indication of new classes on our monthly group exercise schedules. NT
12	LVCC	Compliment	5/10/24	Jodi Jordan	Luis Benavides	Ruben Vidal	"Ophelia- Maravillosa atencion y fue es muy Buena ayuda." Translation: Ophelia- Wonderful attention and it was very good help.	Thank you for your kind words. We strive to give all of our customers the best experience possible by offering this type of exceptional patron service. Ophelia will be recognized at the next staff meeting.
13	LVCC	Request	5/10/24	Jodi Jordan	Luis Benavides	John Galloway	If you would like to please contact. Can we expand the kettlebell weight set to 60lbs? We currently only max to 30lbs. Thank you.	Thank you for reaching out regarding this matter. LVCC will discuss this comment and research budgetary needs for the equipment.
14								
15								
16								
17								

**From: Cynthia Butler, CMP**  
**Date:** Thu, Apr 18, 2024 at 12:17 PM  
**Subject:** Closed Bathrooms at Legacy Park

Hello,

Thank you for taking this seriously. Seems like a simple fix but I'm sure there are things that will complicate a simple fix.

Yesterday we went to Legacy Park to watch our great nephew practice little league baseball. The bathrooms in two locations (the only ones we noticed) were closed. We had to take him home before practice was over, so he could go to the bathroom.

When I asked why they were closed, none of the parents knew.

I know there are bigger issues in this day and age but this is one that needs a little daylight. I hope you will be that light.

Thanks and best regards,  
Cynthia Butler

**From:** Brooke Chestnut  
**Sent:** Thursday, April 18, 2024 1:51 PM  
**To:** Joe Snook  
**Subject:** RE: Closed Bathrooms at Legacy Park

Joe,

Prior to speaking with Ms. Butler, I confirmed with Baseball that not opening restrooms during practices is their policy. It is also the policy of the other YSA's to not open bathroom during practices and I do not recall having had this complaint before.

I spoke with Cynthia Butler in regards to the restrooms being closed at the Legacy Park Baseball Venue last night. I explained that it is LSBA'S policy to not open the restrooms during practices, as the practice will not exceed 1 hour. She stated that she understood but thought special consideration should be made for 6 year olds. I shared with her that LSBA is a separate operating entity and shared the association's contact information with her so that she can discuss their policy with them. Please let me know if you need any further information.

Thank you,

**Brooke Chestnut, CPSI, MW5124 AU** | Superintendent of Park Operations

**Sent:** Saturday, May 4, 2024 9:28 AM  
**To:** LSPRregister  
**Subject:** Contact Parks online form from CityofLS.net

The Contact Parks online form from the cityofls.net website was submitted.

Name: Steve Abernathey

Message: I would like to understand why the high school baseball tournament was called off for the weekend? It seems anytime it rains this complex calls off but playing all over the metro. I noticed soccer is playing. Very disappointed in this complex the past few years as a tax payer it is run down.

**From:** Brooke Chestnut  
**Sent:** Monday, May 6, 2024 9:22 AM  
**Subject:** LSR7 JV Tournament

Good Morning,

I received your inquiry as to the high school baseball tournament being cancelled this weekend at Legacy Park. The tournament was being held by the Lee's Summit School District and were renting field usage at Legacy Park. The decision to cancel the tournament was made by the School District's athletic department and was not cancelled by Lee's Summit Parks and Recreation. Due to the immense amount of rain, it was determined that the fields were not playable. Continuation of the soccer games was made by the Lee's Summit Soccer Association and was determined based on the playability of the soccer fields. I understand your frustration and will be passing along your concerns to the Lee's Summit R 7 athletic department. You can also contact them directly at : 816-986-1037 . Should you have any further questions or concerns, please feel free to contact me directly.

Sincerely,

**Brooke Chestnut, CPSI, MW5124 AU** | Superintendent of Park Operations

**Sent:** Wednesday, May 1, 2024 11:30 AM  
**To:** LSPRregister  
**Subject:** Contact Parks online form from CityofLS.net

The Contact Parks online form from the cityofls.net website was submitted.

Name: james bradley

Message: I was curious if you guys took Fit On Health (formally known as Peer Fit)? I work for Johnson County Kansas and basically, it's a benefit that will pay a gym membership fee for you. I know there are a few gyms in LS that do accept it, such as Genesis Health Club but I was hoping to get a membership to the rec-center.

<https://app.fitonapp.com/in-person>

Thank you,  
James B.

**From:** Jodi Jordan  
**Sent:** Wednesday, May 1, 2024 2:34 PM  
**Subject:** RE: Contact Parks online form from CityofLS.net

James- Thank you for contacting LSPR regarding Fit on Health. This is not a membership option for our community centers. Staff have reviewed Fit on Health (previously Peerfit) and do not recommend entering into an agreement with this company due to the discounted membership reimbursement process, and lack of participation in the community. If you have additional questions you may reach out to me directly.  
Thank you

**Jodi Jordan, CPRP | Superintendent of Recreation Services**

On Fri, Apr 12, 2024, 9:38 AM Steve Casey

Mr. Lyman:

My name is Steve Casey, I am the Superintendent of Park Planning and Construction for Lee's Summit Parks and Recreation. I was given your contact information from Development Services and understand you had questions regarding efforts to expand pickleball in Lee's Summit. I am happy to give you an update.

Our current inventory of outdoor courts includes the following:

Banner Park	4 courts
Lea McKeighan Park	4 courts
Pleasant Lea Park	1 court
Osage Trails Park	2 courts

We also have options for indoor play at all of our community centers; Lovell Comm. Center, Longview Comm Center, and Harris Park Comm Center.

As for additional courts, we have funding set and are in the final stages of determining a site location for a pickleball complex in Lee's Summit. The next stage will be to bring in a design consultant and prepare a scope and layout for the complex. As part of that process, we will engage our pickleball advocacy group (both recreational and competitive players) to provide input. I am happy to add you to our advocates and keep you updated on any meetings, survey, etc that we may conduct.

Thank you for your interest.

Regards,

**Steve Casey, PLA, ASLA** | Superintendent of Park Planning and Construction II

**From:** Dean Lyman

**Sent:** Sunday, April 28, 2024 11:52 AM

**To:** Steve Casey

**Subject:** Re: Pickleball inquiry

Steve - just checking on this as I haven't heard any further activity on the pickleball advisory committee yet. I wanted to make sure I hadn't missed any communication.

Thanks,  
Dean

On Mon, Apr 29, 2024, 7:20 AM Steve Casey wrote:

Dean:

Thanks for the follow up. We are working towards securing the land for the court complex site and getting a design team on board for the project. From there we will determine how our player group can get involved. Many of the decisions regarding the details of the project will be budget driven.

Thanks again. Let me know if I can answer any further questions.

**Steve Casey, PLA, ASLA** | Superintendent of Park Planning and Construction II

**From:** Dean Lyman

**Sent:** Tuesday, April 30, 2024 7:16 AM

**To:** Steve Casey

**Subject:** Re: Pickleball inquiry

Perfect, Steve. I appreciate the information. Is the budget for the pickleball center already set? Is it for this year or is it next year's budget? I'd like to petition whichever body is responsible for setting that budget to insure there is sufficient funds for a great facility.

If you are looking at land, I also have a contact at Property Reserve that I could speak with that may be open to negotiation if the usage was for the parks. Perhaps we could even entice them with a PIF credit?

Again, I appreciate your open communication. I work most days in the downtown area so I'm also happy to meet at your convenience in person in your office down at City Hall if that facilitates our discussion.

Thank you,

Dean

**From:** Steve Casey

**Sent:** Friday, May 3, 2024 8:26 AM

**To:** Dean Lyman

**Subject:** RE: Pickleball inquiry

Dean:

Our budget for the pickleball complex has been established in our FY24 Parks Capital Improvement Plan and we will be working over the next several months to develop a master plan for the site with intentions to proceed immediately after with design and construction of the court complex. We will be working very soon on how we intend to engage our advocacy group and I will keep you in the loop.

Thanks again for your interest

**Steve Casey, PLA, ASLA** | Superintendent of Park Planning and Construction II

**Sent:** Sunday, April 28, 2024 1:04 PM  
**To:** LSPRregister  
**Subject:** Contact Parks online form from CityofLS.net

The Contact Parks online form from the cityofls.net website was submitted.

Message: I was wondering if there has been any consideration putting infrared saunas in any of the facilities? Research has proven many health benefits with these type of saunas, even a 65% decrease in dementia with frequent and regular use. Saunas are in many high end health and fitness centers and I believe it would be a valuable addition for Lee's Summit recreation centers.

**From:** Jodi Jordan  
**Sent:** Wednesday, May 1, 2024 2:27 PM  
**Subject:** RE: Contact Parks online form from CityofLS.net

Kristen,

Thank you for contacting us. This is the first request LSPR has received for an Infrared Sauna. Additional research would need to be completed to look at the differences between the Infrared Saunas and Wet/Dry Saunas. Originally, the decision to put a wet or dry sauna into the facility was evaluated thoroughly at the time of design. Lee's Summit Parks and Recreation (LSPR) decided against this for multiple reasons. Although a sauna does provide health benefits there are also many risks associated with the use of saunas.

- Fungal infections can be easily spread in a saunas warm, moist environment
- Additional supervision by the lifeguards is needed to ensure patrons are not staying in the sauna too long and overheating
- Saunas are expensive, can be difficult to maintain and require detailed cleaning which also adds to increased staff and supply costs.
- Many users tamper with the controls and misuse the sauna causing malfunctions
- Vandalism is very common in public saunas as well as inappropriate use
- If a sauna was placed in the supply closet, those items would have to be stored on the pool deck and would limit the space available to our patrons.

Staff will continue to monitor the requests for Infrared Saunas but at this time LSPR does not feel adding a sauna is in the best interest of our facility.  
Thank you.

**Jodi Jordan, CPRP | Superintendent of Recreation Services**

**Sent:** Sunday, May 5, 2024 2:15 PM  
**To:** LSPRregister  
**Subject:** Contact Parks online form from CityofLS.net

The Contact Parks online form from the cityofls.net website was submitted.

Name: David Borgman

Message: To the Soccer coordinator?

I would like to let you know how unbelievably disappointed that I (and everyone I have spoken with about this issue) am in your handling of this season's spring soccer tournament. Especially regarding the scoring of the boys middle school (SKC bracket) standings. Two of the teams were awarded 6 points for not being able to play on Thursday. Those teams then were awarded First a Second place because of their 3 free goals. At the very least, those teams should have been required to play a make up game to more fairly determine the tournament standings.

I understand that this is recreational soccer; however, we (the entire league) were robbed of any opportunity for a fair tournament with your handling of the tournament schedule as well as the disregard for the unplayable fields and playing as scheduled. This tournament should have absolutely been moved to the alternate weekend.

You should be embarrassed by the way that your staff handled this weekend.

**From:** Brooke Chestnut  
**Sent:** Monday, May 6, 2024 9:12 AM  
**Subject:** Legacy Soccer Tournament

Good Morning,

Thank you for contacting the Lee's Summit Parks and Recreation Department in regards to the soccer tournament this past weekend. Soccer tournaments and league play are overseen by the Lee's Summit Soccer Association, which is a separate operating entity. They are responsible for overseeing the league play and determining if the fields are deemed playable. I will discuss your concerns with their President and appreciate you sharing your concerns. You can contact the association directly at

: [admin@sportingls.org](mailto:admin@sportingls.org)

Please also reach out to me directly should you have any further questions.

Sincerely

**Brooke Chestnut, CPSI, MW5124 AU** | Superintendent of Park Operations



**Sent:** Tuesday, April 30, 2024 8:52 AM  
**To:** LSPRregister  
**Subject:** WebTrac Comments

This WebTrac customer has sent a message for your consideration:  
Name: Dana Crawford

Comments: How is it decided what park and ball fields are allocated for the YMCA Challenger program? I'm very curious as to why a program that is designed for people with special needs and mobility issues is put on a field that requires participants to walk down a flight of stairs to get to the field. It seems to me that there would be a better location for this program to be placed.

**From:** Jodi Jordan  
**Sent:** Friday, May 3, 2024 11:35 AM  
**Subject:** RE: WebTrac Comments

Dana- Thank you for your comments regarding the YMCA Challenger Program locations. I have spoken with Paul Arndorfer, who oversees Hartman Park and Raegan Schurr, with YMCA Challenger Program, to discuss the needs and challenges of the current program space. Our goal in trying to place the YMCA Challenger program was to provide a facility with restrooms and parking that was available on Mondays for all 3 seasons. I understand that although Hartman is accessible by definition it is not an ideal location for this program. I will revisit any available park locations that fit the YMCA Challenger Criteria with my leadership team on Monday.

Thank you for contacting us. If there are any changes Raegan Schurr will communicate those with you.

**Jodi Jordan, CPRP | Superintendent of Recreation Services**

# 2024 MAY

## Lee's Summit Parks and Recreation Board Monthly Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	01	02	03	04
05	06	07 City Council Meeting - 6:00pm	08	09	10	11
12	13	14 City Council Meeting - 6:00pm	15	16	17	18 Fishing Derby - Legacy Lake 10:30am
19	20	21 City Council Meeting - 6:00pm	22 Park Board Meeting - Strother Conference Room - 6:00pm	23	24	25 Summit Waves Opens
26	27	28 Camp Summit Opens	29	30	31 LPA-Red: A Taylor Swift tribute	01
02	03	04	05	06	07	08

# 2024 JUNE

## Lee's Summit Parks and Recreation Board Monthly Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	01 Night Flight - Legacy Park Amphitheater 9pm
02	03	04 City Council Meeting - 6:00pm	05	06	07	08
09	10 Family Fun Night - Summit Waves 8:30pm	11 City Council Meeting - 6:00pm	12	13	14	15 Members Only: 80s Tribute - Legacy Park Amphitheater 7pm
16	17	18 City Council Meeting - 6:00pm	19	20	21	22 Tour de Lakes - Longview Community Center 7am
23	24 Dive In Movie - Summit Waves 8:30pm	25	26 Park Board Meeting - Strother Conference Room - 6:00pm	27	28 Julian Vaughn - Legacy Park Amphitheater - 7pm	29
30	01	02	03	04	05	06

# 2024 JULY

## Lee's Summit Parks and Recreation Board Monthly Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	01	02	03 Legacy Blast - Legacy Park 6pm	04	05	06
07 Sunrise Yoga - Legacy Park Amphitheater - 6am	08 Family Fun Night - Summit Waves 8:30pm	09 City Council Meeting - 6:00pm	10	11	12	13 Aqua Glow Zumba - Summit Waves 9pm
14	15	16 City Council Meeting - 6:00pm	17	18	19 Jamaican Jams - Legacy Park Amphitheater - 7pm	20
21	22 Dive In Movie - Summit Waves 8:30pm	23 City Council Meeting - 6:00pm	24 Park Board Meeting - Strother Conference Room - 6:00pm	25	26	27
28	29	30	31	01	02	03
04	05	06	07	08	09	10

LEE'S SUMMIT JOURNAL 2024 promises a 'truly genre-bending' concert season at LS Legacy Park Amphitheater

BY JANICE PHELAN SPECIAL TO THE JOURNAL MAY 08, 2024



The Legacy Park Amphitheater concert season will kick off at 7 p.m. May 31 with RED — A Taylor Swift Tribute fronted by Lauren Corzine. A Texas-born recording artist, Corzine has performed in front of thousands of live music fans since launching her career in 2014.

If live music under the stars next to a picturesque lake is for you, look no further than Lee's Summit's Legacy Park Amphitheater summer concerts, offered May 31 through Sept. 14. This year's season includes two free concerts as well as five ticketed performances.

"We have a ton of variety this season," said Melissa Pfannenstiel, Parks and Recreation marketing and communications strategist. "This year's lineup is truly genre-bending with everything from chart-topping pop to coastal vibes, reggae, blues, jazz, classic rock and '80s hits."

Offered by Lee's Summit Parks and Recreation, the concert series will kick off at 7 p.m. May 31 with RED — A Taylor Swift Tribute, fronted by Lauren Corzine. A Texas-born recording artist, Corzine has performed in front of thousands of live music fans since launching her career in 2014.

"This is the first Taylor Swift tribute performance at Legacy Park Amphitheater," Pfannenstiel said, "and we could not be more excited. We welcome attendees to dress in (clothes from) their favorite Taylor era. Lauren welcomes the crowd to sing along, and we have a stage-front area designated for dancing. We may just have a surprise or two in store."

Additional ticketed events include:

- **Members Only**, a 1980s tribute act, scheduled for 6 p.m. June 15. The high-energy rock show features a light show and highlights performers such as Journey, Michael Jackson, Def Leppard, Foreigner, Bon Jovi and Guns N' Roses.
- Jazz artist Julian Vaughn, a Kansas City native, performing at 7 p.m. June 28. Vaughn has four Billboard #1 hits and has toured across the nation. He has also been featured at numerous large jazz festivals. This concert is supported by the Missouri Arts Council.
- **Bluffett: A Tribute to Jimmy Buffett** will begin at 6 p.m. Sept. 7. Featuring the Son of A Sailor Band, Bluffett performs hits from the legendary Jimmy Buffett and the Coral Reefer Band. The show also includes beach-type props and costuming.
- **N-Halen: A Tribute to Van Halen** concludes the concert season with a 6 p.m. performance Sept. 14. The show spans the beginning of the David Lee Roth era to the Red Rocker — Sammy Hagar. Kansas City reggae favorite Jah Lion and Deepa Reality will perform at the Jamaican Jam at 7 p.m. July 19.



Two free concerts will be offered with the return of both the Jamaican Jam and Blues Fest. Kansas City reggae favorite Jah Lion and Deepa Reality will perform at the Jamaican Jam at 7 p.m. July 19. The Blues Fest is scheduled for 7 p.m. Aug. 16. The concert features Nick Schnebelen, a headliner for tours in both the United States and Europe, as well as Kansas City musician Jason Vivone.

All Legacy Amphitheater concerts include food and beverage vendors.

“While the full vendor list is still being finalized, we can confirm that there will be a fantastic variety of options to choose from,” Pfannenstiel said. “This includes crowd favorites from last year and some

exciting new vendors.” In addition, the Amphitheater’s own concessions area will be open, offering classic concert snacks and drinks.

All seating at the outdoor venue is general admission, and attendees are encouraged to bring blankets and lawn chairs. Admission costs vary among the five ticketed concerts and range from \$15 to \$25. Ticket prices increase by \$5 on the day of the show. The Legacy Amphitheater, which has space for 2,500 outdoor concert fans, is located at 897 N.E. Bluestem Drive in Legacy Park.

This is the eighth year for the Legacy Park Amphitheater concert series. For more information or to purchase tickets, go [here](#).

Read more at:

<https://www.kansascity.com/news/local/community/ljournal/article288131915.html#storylink=cpy>