



The City of Lee's Summit
Action Letter
Finance and Budget Committee

Monday, August 1, 2016

4:00 PM

City Council Chambers

City Hall

220 SE Green Street

Lee's Summit, MO 64063

1. CALL TO ORDER

2. ROLL CALL

Present: 4 - Chairperson Carlyle Trish
Councilmember Seif Diane
Councilmember Forte Diane
Councilmember Moreno Chris

3. APPROVAL OF AGENDA

Motion was made by Councilmember Forte, second by Councilmember Seif to approve the agenda. The vote was unanimous.

4. PUBLIC COMMENTS:

None

5. BUSINESS

A. [2016-0372](#) APPROVAL OF MINUTES FROM MAY 2, 2016 FINANCE & BUDGET COMMITTEE MEETING

ACTION: A motion was made by Councilmember Forte, seconded by Councilmember Seif, that these Minutes be approved. The motion carried by a unanimous vote.

B. [2016-0444](#) Discussion of Performance and Financial Audits
(NOTE: This item was continued from August 11, 2016 per Council's request.)

Recommendation: Recommendation: The Finance and Budget Committee did not have agreement regarding whether a scope of work could be submitted to the Forensics division of the City's Financial Auditor's Rubin Brown, LLC or if a separate Request for Proposals should be sent out for all qualified firms to respond to.

Presenter: Presenter: Conrad Lamb

Committee referred this item to City Council meeting August 11th for a decision whether to use Rubin Brown or put out an RFP for auditors.

This matter was referred to the City Council - Regular Session, due back on 8/11/2016

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- C. [BILL NO.
16-167](#) AN ORDINANCE AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT BY AND BETWEEN THE CITY OF LEE'S SUMMIT AND BFRE, LLC FOR A PERIOD OF SIX YEARS WITH OPTIONS FOR TWO ADDITIONAL SIX YEAR TERMS.

Recommendation: Recommendation: Staff Recommends approval of an Ordinance Authorizing the Execution of a Lease Agreement By and Between the City of Lee's Summit and BFRE, LLC For a Period of Six Years With Options For Two Additional Six Year Terms

Presenter: John Ohrazda, Airport Manager

A motion was made by Councilmember Forte, seconded by Councilmember Seif, that this Ordinance was recommended for approval. to the City Council - Regular Session, due back on 8/11/2016 The motion carried unanimously.

- D. [BILL NO.
16-168](#) AN ORDINANCE APPROVING THE AWARD OF BID NO. 2016-124 FOR LAWSON CONSULTING SERVICES TO CIBER, INC. FOR AN AMOUNT NOT TO EXCEED \$165,577.00 AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH CIBER, INC. FOR LAWSON CONSULTING SERVICES.

Recommendation: Recommendation: STAFF RECOMMENDS APPROVAL OF AN ORDINANCE APPROVING THE AWARD OF BID NO. 2016-124 FOR LAWSON CONSULTING SERVICES TO CIBER, INC. FOR AN AMOUNT NOT TO EXCEED \$165,577.00 AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH CIBER, INC. FOR LAWSON CONSULTING SERVICES.

Presenter: Presenter: Cathy Loveland

A motion was made by Councilmember Seif, seconded by Councilmember Forte, that this Ordinance was recommended for approval to the City Council - Regular Session, due back on 8/11/2016 The motion carried unanimously.

- E. [2016-0403](#) Presentation of June General Fund Financial Dashboard

Recommendation: Recommendation: N/A

Presenter: Presenter: Jack Feldman

This was a presentation only. No action required

This matter was received and filed

- F. [BILL NO.
16-169](#) AN ORDINANCE APPROVING AMENDMENT NO.1 TO THE BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2017, AS ADOPTED BY ORDINANCE NO. 7894, BY REVISING THE AUTHORIZED ALLOCATION OF FULL TIME EQUIVALENTS FOR CERTAIN POSITIONS IN THE POLICE DEPARTMENT AND THE AUTHORIZED BUDGET EXPENDITURES OF THE CITY OF LEE'S SUMMIT, MISSOURI.

Recommendation: Recommendation: Staff Recommends Approval

Presenter: Presenter: Police Chief Travis Forbes

ACTION: A motion was made by Councilmember Seif, seconded by Councilmember Forte, that this Ordinance be approved. The motion carried by a unanimous vote.

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- G. [BILL NO. 16-170](#) AN ORDINANCE APPROVING AMENDMENT NO.2 TO THE BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2017, AS ADOPTED BY ORDINANCE NO. 7894, BY REVISING THE AUTHORIZED BUDGET EXPENDITURES OF THE CITY OF LEE'S SUMMIT, MISSOURI WITH FUNDS TO BE BUDGETED FOR AND PAYMENT TO BE ISSUED IN FY2017 FROM THE GENERAL FUND RESERVE BALANCE.

Recommendation: Recommendation: Staff Recommends Approval

Presenter: Presenter: City Manager Steve Arbo

ACTION: A motion was made by Councilmember Forte, seconded by Councilmember Seif, that this Ordinance be approved. The motion carried by a unanimous vote.

- H. [2016-0404](#) Presentation of the FY18 Budget Calendar

Recommendation: Recommendation: N/A

Presenter: Presenter: Jack Feldman

This was a presentation only. No action required.

This matter was received and filed. ACTION: A motion was made by Councilmember Forte, seconded by Councilmember Seif, that the FY18 Budget Calendar be approved. The motion carried by a unanimous vote.

- I. [2016-0048](#) Presentation of the Calendar Year 2014 and 2015 Annual Reports on the City of Lee's Summit Debt

Presenter: Conrad E Lamb

This was a presentation only. No action needed.

This matter was received and filed

6. ROUNDTABLE:

There was no roundtable discussion.

NEXT MEETING: AUGUST 29, 2016 4:00 P.M.

7. ADJOURNMENT

Meeting adjourned at 5:30 p.m.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Internet site at "www.cityofls.net".