

Budget Calendar

October 2023

10/2/2023 Finance and Budget Committee Meeting
 4:00 p.m. Present Budget Calendar
 New Questica Training & Mid-year Expectations

November 2023

11/6/2023 Finance and Budget Committee Meeting
 4:00 p.m. 1st Qrt Dashboard
 11/20/2023 Begin work on FY24 Mid-year Projections

December 2023

12/4/2023 Finance and Budget Committee Meeting
 4:00 p.m.
 Meet with Internal Service Departments
 Communication: FY25 Schedule of Fees, FY25 Expansion Requests

January 2024

1/3/2024 Finance and Budget Committee Meeting
 4:00 p.m.
 1/17/2024 Deadline FY24 Mid-Year Projection Entry (Operating and Salary)
 1/25/2024 Internal Service Costs Due for Program Updates
 FY25 Budget Entry (Operating and Salary)

February 2024

2/5/2024 Finance and Budget Committee Meeting
 4:00 p.m. FY24 Mid-Year Projections - 2nd Qrt Dashboard - General Fund Balance Update
 2/8/2024 Deadline for FY25 Internal Service Costs
 2/20/2024 Deadline for submitting Schedule of Fees for FY25

March 2024

City Manager Meets with Departments & Reviews Expansion Requests
 3/1/2024 Deadline for submitting FY25 Expansion Requests (Personnel, ITS, Fleet, One-time)
 3/1/2024 Deadline for FY25 Budget Entry (Operating and Salary)
 3/4/2024 Finance and Budget Committee Meeting
 4:00 p.m. FY25 Schedule of Fees

April 2024

Finance and Budget Committee Meeting
 4/1/2024 City Manager Presentation of FY25 General Fund and PSST Revenue Projections, CM Performance Audit
 4:00 p.m. Recommendation
 Review FY25 Budget with Management Team
 4/15/2024 Finance and Budget Committee Meeting - Special Meeting Placeholder
 4:00 p.m.
 4/30/2024 Deadline for Capital Projects Budget Entry (Capital Project Funds)

May 2024

Finance and Budget Committee Meeting
 5/6/2024 City Manager FY25 Budget Presentation - General Fund & PSST, and Expansions
 4:00 p.m. 3rd Qrt Dashboard
 5/13/2024 Finance and Budget Committee Meeting - Special Meeting Placeholder
 4:00 p.m.
 5/25/2024 Publish FY25 Budget Public Hearing Notice in Newspaper

June 2024

6/3/2024 Finance and Budget Committee Meeting
 4:00 p.m. FY25 Budget Presentation of all Department and Fund Budgets
 City Council
 6/11/2024 PUBLIC HEARING & First Reading of FY25 Budget Ordinances
 6/19/2024 Departments Validate Pay Roll Allocations
 City Council
 6/18/2024 Second Reading and Adoption of FY25 Budget Ordinances
 6/27/2024 FY25 Budget Loaded in Lawson