



POLLING PLACE CONTRACT 2024

December 06, 2023

TRISHA FOWLER ARCURI
CITY OF LEE'S SUMMIT
220 SE GREEN ST
LEES SUMMIT, MO 64063

Polling Place:

Longview Community Center
3801 SW Longview Rd
Lee's Summit, MO 64081

CITY OF LEE'S SUMMIT hereby agrees to provide said premises to Jackson County, MO for election purposes, for the following election(s):

2024 Independence Primary Bond Election, 2/6/2024
2024 Primary Election, 8/6/2024
2025 Bond Election, 2/4/2025

2024 General Municipal Election, 4/2/2024
2024 General Election, 11/5/2024

SECTION 1 -The Jackson County Board of Election Commissioners requires a clean area with adequate heat and/or cooling, electrical outlets, lighting and restroom facilities unless other arrangements are noted in Section 1A.

SECTION 1A - _____

SECTION 2 -The use of a poll location telephone is required under this contract unless other arrangements are noted in Section 2A.

SECTION 2A - _____

SECTION 3 - Must provide adequate tables and chairs, to be determined each election by notice from this office.

SECTION 3A - PLEASE HAVE TABLES AND CHAIRS SET UP

SECTION 4 - It is necessary that someone be present on a predesignated day preceding the election so that voting equipment and supplies can be delivered and someone must be present on a predesignated day following the election so that voting equipment and supplies can be picked up unless other arrangements are noted in Section 4A.

SECTION 4A - _____

SECTION 5 - Election judges must be able to gain entry to the poll at 5:00 a.m. on election day and will remain there until all closing procedures are completed after 7:00 p.m. There shall be no exceptions on Section 5.

SECTION 6 - Other conditions may be required at times due to changes in state statutes or Election Commission rules. These changes will be noted in Section 6A.

SECTION 6A - _____

SECTION 7 -The Jackson County Board of Election Commissioners agrees that it will provide no obstructions to the conduct of normal and necessary business in this poll location and will make no obstructions to any common use areas, such as lobbies, halls, stairways and parking lots, other than those restrictions which are necessary to guarantee the conduct of the election under and as provided by the statutes and the laws of the State of Missouri, and any changes in this paragraph will be noted in Section 7A.

SECTION 7A - _____

SECTION 8 -The Jackson County Board of Election Commissioners will provide liability coverage for the premises to be occupied by them for use as a poll. This coverage is limited to operations performed by, or on behalf of, the Election Board. Coverage is provided only for the facilities owned or used by the Election Board in the conduct of the election.

Fee Payable to Facility: \$150.00

**RETURN ONE COMPLETED COPY OF THIS CONTRACT
Building must be open at 5:00 AM on election day.**

PLEASE VERIFY and complete any information not provided below:

On-site Contact Person HEATH HARRIS, MANAGER

General Election Voting Room(s) Gymnasium

Is Phone Available to Poll Workers? Yes

Phone Number: (816)255-6574

Phone Location: JCEB cell phone

In the event that the building is not open at 5:00am on election day, election judge may call:

(list any available contacts who have keys)

In case of a facility issue on election day, contact:

Secure equipment storage location:

GYMNASIUM

Instructions for Delivery Personnel:

Doors to use: MAIN DOOR TO GYM.

Delivery Comments: ASK HEATH HARRIS WHERE TO PUT EQUIPMENT. 2 VOTE HERE SIGNS. IF CAN'T GET IN, CALL JODI JORDAN 816-536-0166

Signed:



Representing Longview Community Center

Print Name: Joseph D. Suroak

Date: 1-2-24

Signed:



Jackson County Election Board Poll Coordinator

Print Name: Lori Smith

Date: 12 / 6 / 2023

Longview Community Center Information Sheet

Last Used: 2/6/2024

Building: Longview Community Center
3801 SW Longview Rd
Lee's Summit, MO 64081

Phone 1: (816)969-1525

Phone 2:

Cell:

Contact: HEATH HARRIS, MANAGER

Email: hharris@cityofls.net

Address: 3801 SW LONGVIEW RD
LEES SUMMIT, MO 64081

Poll Worker Key? **Delivery Key?**

On-site Phone? (816)255-6574

Location: JCEB cell phone

Contact for Keys:

Elect. Day Contact:

Voting Locations: Gymnasium

Storage Location: GYMNASIUM

Other Polling Place Contacts:

<u>Contact Type</u>	<u>Contact</u>	<u>Address</u>	<u>Phone / Email</u>
Call List	JODI JORDAN		(816)969-1525 (alt) (816)536-0166 (c)
Emergency Contact	JODI JORDAN	3801 SW LONGVIEW RD LEE'S SUMMIT, MO 64081	(816)969-1526 (alt) (816)536-0166 (c) jjordan@cityofls.net
Letter Recipient	HEATH HARRIS	LONGVIEW COMMUNITY CENTER 3801 SW LONGVIEW RD LEE'S SUMMIT, MO 64081	(816)969-1525 (w) hharris@cityofls.net
Letter Recipient	TRISHA FOWLER ARCURI	CITY OF LEE'S SUMMIT 220 SE GREEN ST LEE'S SUMMIT, MO 64063	trisha.fowlerarcuri@cityofls.net

Notes for Judges: Special Key/Entry: SECURITY WILL OPEN AT 4:30AM
Facility Notes: GYM. KITCHEN FACILITIES AVAILABLE FOR POLL WORKERS.

Receiving Staff: **Phone:**

Delivery Instructions: Doors to use: MAIN DOOR TO GYM.
Delivery Comments: ASK HEATH HARRIS WHERE TO PUT EQUIPMENT. 2 VOTE HERE SIGNS. IF CAN'T GET IN, CALL JODI JORDAN 816-536-0166

Traffic Management:

Voter Parking: Driving Directions: FROM 470 EAST & VIEW HIGH RD, GO SOUTH ON VIEW HIGH RD; TURN RIGHT/WEST ONTO LONGVIEW RD; COMMUNITY CENTER ON LEFT. ENTER THROUGH MAIN SOUTHEAST DOOR.

ADA Entrance / Notes: Handicap Parking? Yes
Doorways 32"? Yes
Thresholds 1/2"? Yes
Door Knobs? Automatic
No Obstacles? Yes
Restrooms Handicap Accessible? Yes
Good Lighting? Yes

Other Notes: Reminder Call? Yes
Cell Phone Reception? Yes
Outlets, East Wall: 3, West Wall: 2, South Wall: 3, 3 Prong? Yes