

BID RECOMMENDATION SHEET

TO: Bryan Hall  
Michael Boles  
DATE: June 21, 2017

Review the attached bid and return this form to the Procurement Officer by: asan

Bid Name: Fiber Install and Repair  
Bid Number: 2017-120  
Procurement Officer: ddt

Procurement Officer Comments: \_\_\_\_\_

DEPARTMENT RECOMMENDATION - CHECK ONE

ACCEPTANCE OF LOW BID:  
  
 I recommend acceptance of the low bid of Martin Underground Construction as it basically meets the specification requirements of the bid.  
Comments: \_\_\_\_\_  
Options to be Included or Special Instructions: \_\_\_\_\_

ACCEPTANCE OF OTHER THAN LOW BID:  
  
 I recommend acceptance of Lan-Tel Communications Services Inc. in addition to the low bidder for the following reasons:  
Lan-Tel was very close to the lowest bid for all items. In some cases depending on the mix of overhead fiber versus underground Lan-Tel may come in lower cost than Martin. In other cases depending on the mix of work Martin would come in as the lowest cost. IT would like to have a dual award so we can utilize both Martin and Lan-Tel on different fiber projects.  
Options to be Included or Special Instructions: \_\_\_\_\_

REJECTION RECOMMENDATION:  
  
 I recommend rejecting all bids for the following reasons:  
\_\_\_\_\_  
\_\_\_\_\_

NOTE: I understand that this document is public information and that the reasons listed above may be disclosed to the City Council, Bidder, the Press, and/or any other interested parties.

Account Number

Department Director or Designate

Budget Amount

Department Name

Date