

**The City of Lee's Summit**  
**Action Letter - Final**  
**Public Works Committee**

Monday, January 10, 2022

5:00 PM

City Council Chambers  
and Via Video Conference  
220 SE Green Street  
Lee's Summit, MO 64063

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**1. Call to Order**

The January 10, 2022, Public Works committee meeting was called to order by Chairman DeMoro, at 5:02 p.m. at City Hall, 220 SE Green Street, in the City Council Chambers. Notice had been provided by posting the meeting notice with a tentative agenda, at least 24 hours in advance of the meeting, at both entrances to City Hall and online.

**2. Roll Call**

**Present:** 4 - Chairperson Fred DeMoro  
Vice Chair Phyllis Edson  
Councilmember Bob Johnson  
Councilmember Hillary Shields

**3. Approval of Agenda**

A motion was made by Councilmember Shields, seconded by Councilmember Johnson, to approve the agenda as posted. The motion carried by a unanimous 4-0 vote.

**4. Public Comments**

None

**5. Business**

- A. [2021-4618](#) Approval of the December 13, 2021, Public Works Committee Action Letter.

A motion was made by Councilmember Shields, seconded by Vice Chair Edson, to approve the Public Works Committee Action Letter dated December 13, 2021. The motion carried by a unanimous 4-0 vote.

- B. [2021-4622](#) FY2023 Capital Improvement Plan Project Review

George Binger, Deputy Director of Public Works/City Engineer, presented the CIP Project Review in order to report back to the Committee understanding of their interests discussed at the meeting and how staff evaluates new projects that are requested. The CIP projects are programmed in the 5 year document, but planned many years in advance. Those longer-term projects and new requested projects that come up are unfunded. Staff wanted to ensure they were on the same page with the Committee concerning prioritization and evaluation to allocate finances and resources to the projects.

Concerning possible project sequencing, staff tries to stay in alignment with both the Strategic and Comprehensive Plans and use them as the guide, looking at the different elements and components to ensure projects are aligned with them. The projects are constrained to different funding sources: sales tax, bond issues, excise tax, water/sewer, airport revenue and grant funding, cost share, etc. He then gave the list of unfunded projects in order to get direction from the Committee in terms of prioritization for funding or programming consideration as staff develops the FY23 CIP.

Mr. Binger then shared a Project Prioritization Matrix spreadsheet, including the unfunded projects, to show projects that already have funding, when funding was first allocated, and the funding process. The spreadsheet demonstrates how the projects align with the Strategic and Comprehensive Plan components, which allows for dialog to discuss where the priorities are and to receive guidance.

Councilmember Johnson inquired about the status of traffic signal situations through the city. Michael Park, Director of Public Works, explained the process of the traffic assessment of intersections and those that are approaching signal warrants. He specifically mentioned Todd George and Chipman Road intersection that has met the warrant requirements, but no other new locations at this time.

Councilmember Edson and Chair DeMoro both recommended that the Olive & Orchard project be given priority to find funds for programming off the unfunded list. Councilmember DeMoro inquired as to putting ARPA money toward some of the projects. Mr. Binger discussed how ARPA funds may or may not help any of these unfunded projects, but that was a broader discussion planned with the City Council. He mentioned doing a preliminary cost estimate and have concepts of what is expected for review of potential programming of available funds of these priority unfunded projects. Councilmember Johnson was concerned that by doing the stormwater project at Olive & Orchard would be preferential to that part of the City ahead of other, already prioritized stormwater flooding mitigations that still are not done or funded. Mr. Binger commented that location has structural flooding and is the last of the list with structural flooding. All 24 stormwater flooding projects are either under design or in construction at this time and he will share the list of all stormwater flooding projects at a future date.

Chair DeMoro asked about Little Blue River project. Mr. Binger explained the study is an upfront cost share among several communities and the Corps of Engineers. The Lee's Summit portion is \$180K that is not a cash match but also in kind contributions. Those funds could come out of the stormwater CIP programming and would address flooding and water quality issues in that

watershed.

Councilmember Johnson and DeMoro reiterated that Lakewood Way north and south of Bowlin Road with the part south a higher priority, is a project to prioritize for funding, which is currently unfunded. Councilmember Shields highly recommended prioritizing the Douglas Street project south of downtown, adding sidewalk for connectivity, as projects to fund that are currently unfunded.

Mr. Binger summarized the next steps in the CIP process. The License Tax Committee met in December and recommended to increase the License Tax fees 10% on non-residential development effective July 1, of fiscal year 2023. Then staff will start the regular CIP process and as projects move forward, if there are available funds, then unfunded project priorities will be worked in or added to current projects here and there. In summary, guidance from the Committee is to look at Lakewood Way North and South (South first), Olive & Orchard, SE Douglas Street, and more sidewalks. Staff will also follow-up with a list of stormwater flooding projects to the Committee.

## 6. Roundtable

Michael Park, Director of Public Works, gave a brief summary of the most recent snow operations and commended all involved. A new automated vehicle locating system was implemented. The Operations Manager reported that communications with the new vendor were outstanding and the equipment was working well. Staff is working on implementing communication enhancements for future use such as internet updates, LS Connect for reporting issues, and a new snow hotline. The new wing plow that was budgeted will not be available until after this year's snow season due to vehicle shortages.

Councilmember Johnson asked if crews report the streets with more residential street parking that are troublesome. Mr. Park stated that crews report back about streets that plows have a difficulty getting in and out.

Councilmember Shields asked if it was the first time implementing the policy of plowing residential after 2" of snow. Mr. Park reported that crews were able to spread treatment on residential streets quicker and it was very effective.

Chairman DeMoro gave kudos to Sarah Shore for sending out the snow information email helping Councilmembers to pass that on to constituents.

## 7. Adjournment

The January 10, 2022, Public Works Committee meeting was adjourned by Chairman DeMoro at 5:50 p.m. at City Hall, 220 SE Green Street, City Council Chambers.

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