

**The City of Lee's Summit**  
**Action Letter**  
**Board of Aeronautic Commissioners**

Monday, December 9, 2019

7:00 PM

Council Committee Conference Room 1-114

City Hall

220 SE Green St.

Lee's Summit, MO 64063

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A. Call to Order

Chairman Mall called the December 9, 2019, Board of Aeronautical Commissioners meeting to order at 7:00 p.m. Notice of said meeting was provided by posting the meeting notice with a tentative agenda, at least 24 hours in advance of the meeting, at both entrances to City Hall.

B. Roll Call

**Present:** 7 - Chairperson Phil Mall  
City Council Liaison Rob Binney  
Commissioner James Brady  
Commissioner Darryl Nelson  
Commissioner Joseph Towns  
Commissioner Tom Townsend  
Commissioner Kirk Fletcher

**Absent:** 2 - Vice Chair Paula Derks  
Commissioner Molly Waller

1. Approval of Agenda

A motion was made by Commissioner Nelson, seconded by Commissioner Townsend, that the agenda of December 9, 2019, be approved. The motion carried unanimously 7-0 (Vice Chair Derks and Commissioner Waller absent).

2. Approval of Action Letter

A. [2019-3182](#) Action Letter dated September 30, 2019

A motion was made by Commissioner Brady, seconded by Commissioner Fletcher, to approve the September 30, 2019, Action Letter. The motion carried unanimously 7-0. (Vice Chair Derks and Commissioner Waller absent).

3. Public Comments

None.

4. Business

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- A. [BILL NO. 20-16](#) An Ordinance authorizing the execution of a Corporate Aircraft Association preferred FBO agreement by and between the City of Lee's Summit, Missouri and the Corporate Aircraft Association to offer preferred pricing discounts on Jet-A fuel to CAA members. (BOAC 12/9/19 & F&BC 1/13/20)

**A motion was made by Commissioner Towns, seconded by Commissioner Fletcher, to recommend to City Council approval of an Ordinance authorizing the execution of a Corporate Aircraft Association preferred FBO agreement by and between the City of Lee's Summit, Missouri and the Corporate Aircraft Association to offer preferred pricing discounts on Jet-A fuel to CAA members. The motion carried unanimously 7-0. (Vice Chair Derks and Commissioner Waller absent).**

- B. [BILL NO. 20-14](#) An Ordinance authorizing the execution of a Missouri Highways and Transportation Commission Airport Aid Agreement to Airport by and between the City of Lee's Summit, Missouri, and the Missouri Highways and Transportation Commission, Granting funds for \$98,064 for the Airport Business Plan at the Lee's Summit Municipal Airport. (BOAC 12/9/19, PWC 1/06/20)

**A motion was made by Commissioner Nelson, seconded by Commissioner Brady, to recommend to City Council approval of an Ordinance authorizing the execution of a Missouri Highways and Transportation Commission Airport Aid Agreement to Airport by and between the City of Lee's Summit, Missouri, and the Missouri Highways and Transportation Commission, Granting funds for \$98,064 for the Airport Business Plan at the Lee's Summit Municipal Airport. The motion carried unanimously 7-0. (Vice Chair Derks and Commissioner Waller absent).**

- C. [2019-3185](#) Airport Financial Report Fiscal Year Ended June 30, 2019.

Darlene Pickett, Finance Controller, presented the Airport Financial Report Fiscal Year Ended June 30, 2019, with an operating loss of \$633,620. The fund has operating revenues of \$1,713,630 against expenditures of \$2,347,250. Non-operating items and transfers bring the fund to a year to date net gain of \$5,394,963. When depreciation expense of \$556,641 is excluded (added back), the net gain adjusted for depreciation is \$5,951,604.

**This Report was received and filed.**

- D. [2019-3184](#) Staff Report, Fuel Sales & Fuel History

Mr. John Ohrazda, Airport Manager, notes that there are a total of 15 turbo props based at the Airport. Back in 2017, at the ribbon cutting, there were only 2. Hangar usage is full. Discussion ensued about hangar proposals and tenants. Commissioner Townsend inquired about traffic counts. More discussion took place regarding traffic counts in the new Master Plan.

**This Presentation was received and filed.**

5. Roundtable

Councilmember Binney notes the numbers of fuel sales is great to see. Commissioner Brady thanked all who worked the tenant meeting. Bob Hartnett, Deputy Director of Public Works, noted the sad news of Mr. John Barker's recent passing. Mr. Barker was a Senior Staff Engineer with the City for 13

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years and an Airport Consultant.

Mr. Hartnett said he was traveling to the State Aviation Director's office the next day for his annual trip to discuss with MODOT the Master Plan and Business Plan for the Airport. Emphasis will be on land acquisition and easements, the deterioration of 30 year old runway 11-29, old pavement on the taxiway Alpha and Bravo, as well as a pitch for funding for an east terminal development area expansion and utilities. Chairman Mall wished everyone a safe holiday and he looks forward to the increased growth.

**6. Adjournment**

Chairman Mall adjourned the December 9, 2019, meeting of the Board of Aeronautical Commissioners at 7:40 p.m. at City Hall, 220 SE Green St., City Council Committee Room.

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