

**The City of Lee's Summit**  
**Action Letter**  
**Public Works Committee**

Monday, October 9, 2023

4:30 PM

City Council Chambers  
and Via Video Conference  
220 SE Green Street  
Lee's Summit, MO 64063

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Notice is hereby given that the Public Works Committee for the City of Lee's Summit will meet in Regular Session on Monday, October 9, 2023, at 4:30 p.m. in person and via video conference as provided by Section 2-50 of the City of Lee's Summit Code of Ordinances, adopted by the City Council on June 15, 2021, Ordinance No. 9172. Persons wishing to comment on any item of business on the agenda via video conference may do so by sending a request prior to 12:00 p.m. on Monday, October 9, 2023, to the City Clerk at [clerk@cityofls.net](mailto:clerk@cityofls.net) to attend the meeting on the video conferencing platform. The City Clerk will provide instructions regarding how to attend by this method. The meeting may be viewed on the City's website at [WatchLS.net](http://WatchLS.net), and on various cable providers (Spectrum Channel 2, AT&T U-Verse Channel 99 and Comcast Channel 7).

**1. Call to Order**

The October 9, 2023, Public Works Committee meeting was called to order by Chairman DeMoro, at 4:35 p.m. at City Hall, 220 SE Green Street, in the City Council Chambers. Notice had been provided by posting the meeting notice with a tentative agenda, at least 24 hours in advance of the meeting, at both entrances to City Hall and online.

**2. Roll Call**

**Present:** 3 - Chairperson Fred DeMoro  
Vice Chair Phyllis Edson  
Councilmember Mia Prier

**Absent:** 2 - Councilmember John Lovell  
Alternate Andrew Felker

**3. Approval of Agenda**

**A motion was made by Vice Chair Edson, seconded by Councilmember Prier, to approve the agenda as posted. The motion carried by a unanimous 3-0 vote (Councilmember Lovell "Absent").**

**4. Public Comments**

There were no public comments. Mr. Park advised Councilmembers that there was a new staff member present at the meeting and he invited her to introduce herself to the Committee. Mrs. Karen Allison, Senior Staff Engineer, introduced herself and gave a brief overview of her professional background.

None.

5. Business

- A. [2023-5881](#) Approval of the September 11, 2023, Public Works Committee Action Letter
- A motion was made by Vice Chair Edson, seconded by Councilmember Prier, to approve the Public Works Committee Action Letter dated September 11, 2023. The motion carried by a unanimous 3-0 vote (Councilmember Lovell "Absent").**
- B. [BILL NO. 23-198](#) An Ordinance approving a Transportation Alternatives Program Funding Agreement between the City of Lee's Summit, Missouri, and the Missouri Highways and Transportation Commission related to the public improvement project designated as Federal Project Number TAP-3001(015), Ward Road Improvements from Blue Parkway to O'Brien Road, within the City limits of Lee's Summit, Missouri and authorizing the Mayor to execute the same. (PWC 10/9/23)
- A motion was made by Councilmember Prier, seconded by Vice Chair Edson, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 3-0 vote (Councilmember Lovell "Absent").**
- C. [BILL NO. 23-199](#) An Ordinance approving Modification No. 1 to an Agreement for Professional Engineering Services for the Ward Road Improvements (NW O'Brien Road to NW Blue Parkway) Project (RFQ No. 2022-040) with Walter P Moore and Associates, Inc., for an increase of \$106,670.00 for the amended Basic Services, with an amended not to exceed amount of \$550,985.00, and authorizing the City Manager to execute an agreement for the same. (PWC 10/9/23)
- A motion was made by Vice Chair Edson, seconded by Councilmember Prier, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 3-0 vote (Councilmember Lovell "Absent").**
- D. [BILL NO. 23-200](#) An Ordinance authorizing the execution of a Cooperative Service Agreement by and between the City of Lee's Summit, Missouri (Lee's Summit Municipal Airport), and the United States Department of Agriculture (USDA) Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS), to cooperate in a wildlife damage management project and authorizing the Mayor to execute an agreement for the same. (PWC 10/9/23)
- A motion was made by Councilmember Prier, seconded by Vice Chair Edson, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 3-0 vote (Councilmember Lovell "Absent").**
- E. [BILL NO. 23-201](#) An Ordinance approving the award of RFQ No. 2023-058 for Professional Engineering Services for the Pryor Road Phase 2 Improvements (Hook Road to M-150 Highway) Project to Affinis Corp. in the amount of \$1,100,978.95 and authorizing the City Manager to execute an agreement for the same. (PWC 10/9/23)
- A motion was made by Vice Chair Edson, seconded by Councilmember Prier, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 3-0 vote (Councilmember Lovell "Absent").**

F. [2023-5894](#) Presentation: FY24 Snow Plan

Mr. Shawn Graff, Assistant Director of Public Works Operations, presented the FY24 Snow Plan. The presentation included weather predictions with multiple data slides from the Farmers' Almanac and the National Weather Service. Mr. Graff stated that the City's goal after a snow event is to provide adequate mobility. He summarized several related components including City equipment, staffing, infrastructure, salt brine mixture, AVL breakdown, and turn-by-turn routing. Slides containing various data statistics were displayed, including a turn-by-turn AVL routing example showing one of the snow plows on its route. Councilmembers asked generalized questions about the FY24 Snow Plan, and Mr. Graff answered their questions.

G. [2023-5893](#) Presentation: Capital Improvement Plan No-Tax Increase Bond Project Priorities (Transportation Projects)

Mr. Michael Park, Director of Public Works, presented the Capital Improvement Plan (CIP) No-Tax Increase Bond (NTIB) Transportation Project Priorities. Mr. Park briefly overviewed what the CIP is, the review and approval process, and the CIP funding sources and implementation process. He reviewed the major upcoming road projects and related considerations included in Staff's DRAFT recommendation for NTIB Transportation Projects. Councilmembers provided feedback on the proposed construction of a second Downtown parking garage, indicating they may possibly want the project delayed. Other feedback was agreeable to the recommended NTIB Transportation Projects as presented. Mr. Park thanked the Councilmembers for their time and dialogue.

H. [2023-5874](#) Presentation: Water Master Plan

Mr. Jeff Thorn, Deputy Director of Water Utilities, presented the Water Master Plan. Mr. Thorn introduced Mr. Ryan Scott, a consultant with Burns and McDonnell who led the group of engineers in helping to develop the plan. Mr. Thorn provided a summary of the planning history and scope of the 2023 Water Master Plan, its existing systems, future projections and demand, and supply planning options and needs. Mr. Thorn answered general questions about potential water supply purchases from other locations.

I. [RES. NO. 23-25](#) A Resolution approving the 2023 Strategic Plan for the City of Lee's Summit Water Utilities Department. (PWC 10/9/23)

Mr. Pat Young, Professional Engineer with HDR Engineering, Inc., discussed the 2023 Strategic Plan for the City of Lee's Summit Water Utilities Department. He provided an overview of the Strategic Plan process including its sources of input

and key objectives. Councilmembers gave general commendation on the 2023 Strategic Plan.

**A motion was made by Vice Chair Edson, seconded by Councilmember Prier, that this Resolution be recommended for approval to the City Council. The motion carried by a unanimous 3-0 vote (Councilmember Lovell "Absent").**

## 6. Roundtable

Mr. Thorn provided an update on the progress of the McClendon Ditch project. He stated that crews are currently boring under US 50 Hwy and working on Murray Rd. Next, they will be moving to 3rd Street east of Murray Rd.

Mr. Park announced that this upcoming Saturday is the Sweep the Summit event which includes opportunities for Stream Team, Street Clean, and the RecycleFEST. He advised that additional information for these programs is posted on the City's website.

## 7. Adjournment

**The October 9, 2023, Public Works Committee meeting was adjourned by Chairman DeMoro at 6:45 p.m. at City Hall, 220 SE Green Street, City Council Chambers.**

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "[lsmo.legistar.com](https://lsmo.legistar.com)"