

**ADMINISTRATION FEE AGREEMENT  
BETWEEN  
THE MISSOURI DEPARTMENT OF SOCIAL SERVICES, MO HEALTHNET DIVISION  
AND**

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**Ground Emergency Medical Transportation Provider (GEMT Provider)**

This Administration Fee Agreement is entered into between the Missouri Department of Social Services, MO HealthNet Division (DSS/MHD) and the GEMT Provider. It provides for an intergovernmental transfer of funds to the DSS/MHD from the governmentally owned or operated provider, named above and hereinafter referred to as Provider, in order to reimburse the DSS/MHD for the administrative costs of the GEMT Uncompensated Cost Reimbursement Program.

**AGREEMENT**

1. Transfer of Public Funds

The above stated provider shall make Intergovernmental Transfer(s) (IGTs) to DSS/MHD pursuant to §208.1030 RSMo and §208.1032 RSMo and the Intergovernmental Transfer of Public Funds Agreement, to be used as the non-federal share of the reconciled cost reimbursement amount for the uncompensated Medicaid cost associated with GEMT services.

2. Intergovernmental Transfer of Administration Fee

The DSS/MHD shall, upon acceptance of non-federal share IGT's pursuant to Intergovernmental Transfer of Public Funds Agreement, exercise its authority under §208.1030 RSMo and §208.1032 RSMo, to assess up to a twenty percent (20%) administration fee on the entire amount of the non-federal share IGT's to reimburse DSS/MHD for the administrative costs of operating the GEMT Uncompensated Cost Reimbursement Program.

The funds subject to the administration fee shall be limited to non-federal share IGTs made by the transferring entity, pursuant to the Intergovernmental Transfer of Public Funds Agreement, and as described in paragraph 1 of this Agreement.

The administration fee will be assessed on the entire amount of the non-federal share IGT's pursuant to the Intergovernmental Transfer of Public Funds Agreement, as described in paragraph 1 of this Agreement, and will be made in addition to, and transferred separately from, the transfer of funds pursuant to the Intergovernmental Transfer of Public Funds Agreement.

The administration fee pursuant to this Agreement is non-refundable and shall be wired to DSS/MHD separately from, and simultaneous to, the non-federal share IGT's pursuant to the Intergovernmental Transfer of Public Funds Agreement.

3. Terms

This Agreement covers the period beginning July 1, 2018. This agreement may be modified at any time by the written agreement of both parties and it may be canceled by either party after giving thirty (30) days prior notice in writing to the other party.

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GEMT PROVIDER

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Signature

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Date

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Printed Name

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Title

MISSOURI DEPARTMENT OF SOCIAL SERVICES, MO HEALTHNET DIVISION

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MO HealthNet Division

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Date