

PROJECT:

RFP NO:

Composite Proposal Score Sheet

	30 Point Questions	20 Point Questions	10 Point Questions				FIRM	FIRM	FIRM	FIRM	FIRM
	25 - 30	17 - 20	9 - 10				Elite Tow	Independence	Jim's Tow	Rons Tow (JCT)	Santa Fe Tow
Outstanding	25 - 30	17 - 20	9 - 10	Pts	# Mmbrs	Max Pts					
Exceeds Acceptable	19 - 24	13 - 16	7 - 8								
Acceptable	13 - 18	9 - 12	5 - 6								
Marginal	0 - 12	0 - 8	0 - 4								
1. Evidence of Experience & References with Similar Projects (FORM 1, 2, 3, 5) Consider experience and references listed by the firm/provider on Form 3 of the RFP. Is the provider experienced in providing services similar to that requested in the RFP? <ul style="list-style-type: none"> <li>Familiarity and experience with similar projects</li> <li>Consider any sub-consultants to be used and their experience (if applicable)</li> <li>Standard Quality Assurance/Quality Control program or procedures the firm has in place</li> <li>Adequacy of proposed team/resources to complete project within proposed time frame</li> </ul>	30	4	120	30	4	120	71	68	95	86	84
2. Expertise of Firm/Provider Personnel (FORM 3, 4) Consider comparable experience and background of specific personnel that shall be assigned to the City's project as outlined on Form 4 of the RFP. Also consider the specific involvement of those persons in projects listed on Form 3 of the RFP. Experience on projects of similar scope and size: <ul style="list-style-type: none"> <li>Project Manager</li> <li>Project team</li> <li>Sub-consultants (if applicable)</li> </ul>	30	4	120	30	4	120	78	69	105	90	90
3. Applicable Resources Evaluate the extent of applicable resources available to the firm/provider to complete the City's project as listed. <ul style="list-style-type: none"> <li>Standard Quality Assurance/Quality Control program or procedures the firm has in place</li> <li>Adequacy of proposed team/resources to complete project within proposed time frame</li> </ul>	10	4	40	10	4	40	28	23	40	35	33
4. Project Approach (FORM 5) Evaluate the firm/provider's approach to and understanding of the Scope of Services required in the RFP as evidenced by the project approach presented in Form 5. <ul style="list-style-type: none"> <li>Project schedule and detailed approach is reasonable/responsive to City's needs</li> <li>Roles of all involved parties clearly identified</li> <li>Familiarity with project location as evidenced by proposal (if applicable)</li> <li>Identify/recognize critical or unique issues specific to the project</li> <li>Adequacy of proposed communications process</li> <li>Unique approaches that have been successful elsewhere.</li> <li>Ability to meet City's defined requirements from Appendix A</li> </ul>	20	4	80	20	4	80	57	45	75	63	56
5. Cost (FORM 6) Determination of cost and pricing data: Consider whether all elements of cost and pricing conform to the requirements of the RFP	10	4	40	10	4	40	24	32	36	40	28
	<b>100</b>		<b>400</b>			<b>400</b>	<b>258</b>	<b>237</b>	<b>351</b>	<b>314</b>	<b>291</b>