



LEE'S SUMMIT
MISSOURI

"Draft"

The City of Lee's Summit
Action Letter
City Council Rules Committee

Monday, May 22, 2017
5:00 PM
City Council Chambers
City Hall
220 SE Green Street
Lee's Summit, MO 64063

1. CALL TO ORDER

Chairperson Seif called the meeting to order at 5:04 p.m.

2. ROLL CALL

- Present:** 3 - Chairperson Diane Seif
Vice Chair Dave Mosby
Councilmember Rob Binney
- Absent:** 2 - Councilmember Trish Carlyle
Alternate Phyllis Edson

Guests:

- Brian Head
- Steve Arbo
- Jina Bellamy

3. APPROVAL OF AGENDA

On motion of Councilmember Binney, Seconded by Councilmember Mosby, the Agenda was approved as published.

4. APPROVAL OF ACTION LETTER

- A. 2017-1221 Approval of Action letter for the April 26, 2017 City Council Rules Committee

Councilmember Binney made a motion to approve the April 26, 2017 Action Letter. Councilmember Mosby seconded the motion. It was unanimously approved. Vote was 3-0.

5. PUBLIC COMMENTS

There were no public comments

6. ITEMS FOR DISCUSSION

- A. TMP-0522 AN ORDINANCE AMENDING CHAPTER 2. ADMINISTRATION, ARTICLE II. COUNCIL, DIVISION 3. STANDING COMMITTEES, SECTIONS 2-51 OF THE CODE OF ORDINANCES OF THE CITY OF LEE'S SUMMIT FOR THE

PURPOSE OF EXPANDING THE ROLE OF THE ALTERNATE. (Rules 5/22/17)

Councilmember Seif gave a brief overview and general discussion was held.

Councilmember Mosby moved to forward an ordinance amending Chapter 2 Administration, Article II. Council Division 3. to City Council with recommendation for approval with an effective date of July 1, 2017 for a duration of one year and a review by the Rules Committee and City Council prior to expiration of one year. Seconded by Councilmember Seif.

Councilmembers Mosby and Seif "aye", Councilmember Binney "no". Motion Passed 2-1.

B. 2017-0964

AN ORDINANCE AMENDING CHAPTER 2. ADMINISTRATION, ARTICLE II. COUNCIL, DIVISION 3. STANDING COMMITTEES, SECTIONS 2-54 OF THE CODE OF ORDINANCES OF THE CITY OF LEE'S SUMMIT FOR THE PURPOSE OF CLARIFYING THE DUTIES AND AUTHORITY OF THE CHAIR OF COMMITTEES.

General discussion was held.

Councilmember Seif moved to direct staff to draft an ordinance amending section 2-54 incorporating items 1-8 (listed below) for consideration of the Rules Committee at the next meeting. Councilmember Mosby seconded the motion.

1. Preside at all meetings unless the Vice-Chair assumes this duty due to the Chair's absence or disability
2. Set the meeting date and time and verify or confirm the Chair or Vice-Chair are available
3. Determine if a quorum will be present, alert alternate if needed for quorum (does the Committee want a minimum time before the meeting for this determination)
4. Consult with Committee members as appropriate on rescheduling meetings
5. Set the meeting agenda and work with staff to ensure information for each agenda item is available for the meeting
6. Inform the Committee of additional items to allow the members to decide if they want to make the additional item one of Committee interest
7. Refer items to Council or Mayor Pro Tem to decide if the item should be formally referred to a Committee
8. Refer items to the full Council in the event the Committee is unable to meet before Council action is needed.

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General discussion was held.

Councilmember Seif amended her original motion with an addition to include "having the Chair check with the Committee on future discussion items". Councilmember Mosby seconded the motion with the amendment.

Final Motion:

Councilmember Seif moved to direct staff to draft an ordinance amending section 2-54 incorporating items 1-8 with an amendment to add one additional item "having the Chair check with the Committee on future discussion items" and bringing it back to the next Rules Committee meeting for discussion.

Councilmember Mosby seconded the motion with the amended language.

Councilmember Mosby and Seif "aye", Councilmember Binney didn't vote. Motion passed 2-0-1.

- C. TMP-0509 AN ORDINANCE AMENDING CHAPTER 2. ADMINISTRATION, SECTION 2-60.21-RULE 2.1. ORDER OF BUSINESS, OF THE CODE OF ORDINANCES FOR THE CITY OF LEE'S SUMMIT, MISSOURI, IN COMPLIANCE WITH THE CITY CHARTER, SECOND AMENDED, APPROVED APRIL 4, 2017. (Rules 5/22/17)

City Attorney Brian Head went over the proposed changes to this item and general discussion was held.

Councilmember Binney moved to recommend to the City Council the ordinance amending Chapter 2. Administration, Section 2-60.21-Rule 2.1 Order of Business, of the Code of Ordinances for the City of Lee's Summit, Missouri, in compliance with the City Charter, second amended approved April 4, 2017. Seconded by Councilmember Self.

Councilmember Mosby, Seif and Binney "aye". Motion passed vote 3-0.

- D. 2017-1062 Action Letter Approval Process (requested by Chairperson Seif)

City Manager Steve Arbo explained that the new Granicus system recently approved by City Council would aid in getting draft Action letters available for the public sooner. The new system will be utilized starting July 1, 2017.

No motion made or vote taken.

This Discussion Item was read into the record.

- E. 2017-0864 Review City Council Agenda Format (Roundtable/Motions)

This item was not discussed, based upon direction given in Item 6C above.

- F. 2017-0867 Creating a formal ethics policy for the City Council - Cont. from 9-26-16.

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Brian Head gave a brief overview of this item. General Discussion ensued.

Councilmember Mosby made a motion to table this item until the next Committee is selected. Seconded by Councilmember Binney.

Councilmembers Mosby, Seif and Binney "aye", motion passed. Vote 3-0.

7. ROUNDTABLE

Councilmember Binney wanted to let the Committee know that he appreciates their work on the Committee.

There was some continued discussion regarding Action Letters that are posted for the public. City Manager Steve Arbo stated that the intent of the Action Letters was to provide decisions made by the Committees, motions made and votes taken, and not a word for word document. He further mentioned that individuals wanting more detail, could watch the video on the website.

8. ADJOURNMENT

Meeting was adjourned at 6:20 p.m.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Internet site at "www.cityofls.net".