

Missouri Department of Transportation  
*Patrick K. McKenna, Director*

1.888.ASK MODOT (275.6636)

September 21, 2016

Bob Hartnett  
Deputy Director of Public Works/Administration  
220 SE Green  
Lee's Summit, MO 64063

RE: Project No. 15-109A-3  
Lee's Summit Municipal Airport  
Authorization to Award

Bob Hartnett:

We have reviewed the bid tabulations that you provided with your letter dated September 21, 2016. We agree with your recommendation to award the construction contract to the low bidder, Emery Sapp and Sons Inc. for the amount of \$8,894,933.70.

Before we can authorize you to issue the Notice to Proceed to the contractor for construction, you must provide the following documentation to us for review and approval.

- Aviation Project Supplemental Consultant Agreement for Construction Services including sponsors letter of recommendation of approval.
- Engineer's Construction Observation Program. Please submit to us at least 10 days prior to the pre-construction meeting so that we will have time to review it.
- Executed copy of the contract documents including the bid proposal, construction contract, bonds, insurance, etc.

In addition, prior to issuing the Notice to Proceed, the sponsor must hold a pre-construction meeting (please give us 10 days' notice).

We will await your submittal of the above documentation and the date of the pre-construction meeting. We are looking forward to the successful completion of this project. If you have any questions or concerns please call me at (573)-751-7478 or e-mail at [andrew.hanks@modot.mo.gov](mailto:andrew.hanks@modot.mo.gov).

Thank you,



Andrew C. Hanks, M.S., P.E.  
Aviation Programs Manager  
MoDOT –Multimodal Operations



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