

BILL NO. 17-134

AN ORDINANCE APPROVING AWARD OF RFP 2017-110 TO THE NOVAK CONSULTING GROUP, INC. FOR A HUMAN RESOURCES DEPARTMENT ASSESSMENT FOR A ONE-YEAR CONTRACT AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH NOVAK CONSULTING GROUP, INC. BY AND ON BEHALF OF THE CITY.

WHEREAS, in order to better identify and fulfill the organization's dynamic and changing needs with regard to human resources functions, the City has identified as an objective a comprehensive evaluation of processes and procedures of the Human Resources Department; and,

WHEREAS, it was determined that the best method of identifying the organization's needs with respect to human resources functions was to engage the assistance of professional firms who specialize in assessments of organizational human resource functions; and,

WHEREAS, the City advertised RFP 2017-110 to identify qualified firms that can provide an assessment of human resources functions with the key objectives of identifying organizational needs and priorities as they pertain to human resources, with an additional request for the optional provision of services related to a comprehensive update to the City's Personnel Policies; and,

WHEREAS, the RFP was advertised by the City to 122 potential firms through its e-procurement system, Public Purchase, and was additionally posted on the City's website and sent directly to seven (7) firms directly via e-mail; and,

WHEREAS, as of the close of the time for responses, a total of eight (8) proposals were received, of which six (6) were deemed responsive; and,

WHEREAS, based upon the evaluation of the responses, the project evaluation committee recommended award of RFP No. 2017-110 to the Novak Consulting Group, Inc.; and,

WHEREAS, funding for this project has been specifically outlined in the City's FY2018 Budget.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LEE'S SUMMIT, MISSOURI, as follows:

SECTION 1. That RFP No. 2017-110 for the provision of assessment services relating to the human resources functions of the organization be and hereby is awarded to The Novak Consulting Group, Inc.

SECTION 2. That Agreement No. 2017-110 by and between the City of Lee's Summit and the Novak Consulting Group, Inc. be and is hereby approved, and the City Manager is authorized to execute the same by and on behalf of the City.

SECTION 3. That this Ordinance shall be in full force and effect from and after the date of its passage and adoption, and approval by the Mayor.

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PASSED by the City Council of the City of Lee's Summit, Missouri, this ____ day of _____, 2017.

ATTEST:

Mayor *Randall L. Rhoads*

City Clerk *Denise R. Chisum*

APPROVED by the Mayor of said city this _____ day of _____, 2017

ATTEST:

Mayor *Randall L. Rhoads*

City Clerk *Denise R. Chisum*

APPROVED AS TO FORM:

Chief Counsel of Management and Operations/Deputy City Attorney
Jackie McCormick Heanue