

**The City of Lee's Summit**  
**Action Letter - Draft**  
**Community and Economic Development Committee**

Wednesday, June 10, 2020

4:00 PM

Via Video Conference

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Notice is hereby given that the Community and Economic Development Committee for the City of Lee's Summit will meet on Wednesday, June 10, 2020 at 4:00 pm via video conference as provided by Section 610.015 of the Revised Statutes of the State of Missouri. Due to the ongoing COVID-19 pandemic, City Hall will be physically closed and therefore, the public is invited to attend by viewing the meeting on the City website at [www.WatchLS.net](http://www.WatchLS.net), and various cable providers (Spectrum channel 2, Google TV channel 143, AT&T U-Verse channel 99 and Comcast channel 7) for those whose cable providers carry the City of Lee's Summit meetings. In the event that the meeting cannot be broadcast via [www.WatchLS.net](http://www.WatchLS.net) and the cable channels noted above, this agenda will be amended to include directions for the public to attend via the Zoom software platform at [www.Zoom.com](http://www.Zoom.com); such amendment will include a specific link to attend the committee meeting. Additionally, persons wishing to comment on any item of business on the agenda may do so in writing prior to 5:00 p.m. on Tuesday, June 9, 2020, either by e-mail to: [clerk@cityofls.net](mailto:clerk@cityofls.net), by leaving a voicemail at 816-969-1005 or by leaving written printed comments in the utility payments drop boxes located in the alley behind City Hall or inside the foyer at the north end of City Hall, both located at 220 SE Green Street, Lee's Summit, MO 64063. Written comments submitted by these methods will be presented at the meeting.

**1. Call to Order**

The meeting of the Community and Economic Development Committee was called to order by Chairperson Forte at 4:06 p.m.

**2. Roll Call**

**Present:** 4 - Chairperson Diane Forte  
Vice Chair Fred DeMoro  
Councilmember Beto Lopez  
Planning Commissioner Donnie Funk

**Absent:** 1 - Councilmember Craig Faith

**3. Approval of Agenda**

Chairperson Forte stated she was amending the agenda by reversing the order of Items 5B and 5C. Afterwards, a motion was made by Vice Chair DeMoro to approve the amended agenda, seconded by Mayor Pro Tem Lopez.

The motion carried by a unanimous vote.

**4. Public Comments**

There were no public comments.

## 5. Business

- A. [2020-3477](#) Approval of the May 13, 2020 Community and Economic Development Committee Action Letter.

A motion was made by Mayor Pro Tem Lopez, seconded by Vice Chair DeMoro to approve the May 13, 2020 Community and Economic Development Committee Action Letter.

**The motion carried by a unanimous vote.**

- B. [2020-3509](#) Update on the Quality Housing Program

Dan Harper, Assistant Director of Field Services, provided an update on the Quality Housing Program. A pilot program was started in January 2020 which included sending program information to developers and HOA's through various media resources. However, the program was placed on hold in March 2020 due to the COVID-19 crisis. In the meantime, staff will continue the community media outreach to increase awareness about the program.

- C. [2020-3496](#) Public Hearing: Amendment to CDBG Citizen Participation Plan

Amy Koeneman, Administration Manager, Development Services, reviewed the current CDBG citizen participation process and explained the requested amendment to the CDBG Citizen Participation Plan based on the CARES Act (due to the COVID-19 crisis) and the timeline. She explained the amendment would have no impact on the CDBG disbursements already approved.

**Mayor Pro Tem Lopez made a motion to recommend to City Council approval of the amendment to the CDBG Citizen Participation Plan, seconded by Vice Chair DeMoro.**

**The motion passed unanimously.**

## 6. Roundtable

There were no comments during roundtable.

## 7. Adjournment

Hearing no further discussion, Chairperson Forte adjourned the meeting at 4:37 PM.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "lsmo.legistar.com"