

The City of Lee's Summit
Action Letter
Board of Aeronautic Commissioners

Monday, September 30, 2019

5:30 PM

Council Committee Conference Room 1-114

City Hall

220 SE Green Street

Lee's Summit, MO 64063

A. Call to Order

Chairman Mall called the September 30, 2019, Board of Aeronautic Commissioners meeting to order at 5:36 p.m. Notice of said meeting was provided by posting the meeting notice with a tentative agenda, at least 24 hours in advance of the meeting, at both entrances to City Hall.

B. Roll Call

Guests in attendance were Andy Bodine, CMT; and John Barker, Renaissance Infrastructure and former City of Lee's Summit employee.

Present: 5 - Chairperson Phil Mall
City Council Liaison Rob Binney
Commissioner James Brady
Commissioner Darryl Nelson
Commissioner Kirk Fletcher

Absent: 4 - Vice Chair Paula Derks
Commissioner Joseph Towns
Commissioner Tom Townsend
Commissioner Molly Waller

1. Approval of Agenda

A motion was made by Commissioner Nelson, seconded by Commissioner Brady, that the agenda of September 30, 2019 be approved. The motion carried unanimously 5-0. (Vice Chair Derks, Commissioner Townsend, Commissioner Towns and Commissioner Waller absent).

2. Approval of Action Letter

A. [2019-3055](#) Action Letter dated August 12, 2019

A motion was made by Commissioner Nelson, seconded by Commissioner Fletcher, to approve the August 12, 2019 Action Letter. The motion carried unanimously 5-0. (Vice Chair Derks, Commissioner Townsend, Commissioner Towns, and Commissioner Waller absent).

3. Public Comments

4. Business

A. [BILL NO. 19-226](#) An Ordinance authorizing the execution of a Missouri Highways and Transportation Commission State Block Grant Agreement by and between the

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City of Lee's Summit, Missouri and the Missouri Highways and Transportation Commission, Granting federal funds in the amount of \$252,207 for eligible preliminary project costs towards the preparation of the Airport Master Plan Update - Phase1 for the Lee's Summit Municipal Airport. (BOAC 9/30/19) (PWC 10/07/19)

A motion was made by Commissioner Brady, seconded by Commissioner Nelson, to recommend to City Council approval of an Ordinance authorizing the execution of a Missouri Highways and Transportation Commission State Block Grant Agreement by and between the City of Lee's Summit, Missouri and the Missouri Highways and Transportation Commission, Granting federal funds in the amount of \$252,207 for eligible project costs towards the preparation of the Airport Master Plan Update - Phase 1 for the Lee's Summit Municipal Airport. (The motion carried unanimously 5-0). (Vice Chair Derks, Commissioner Townsend, Commissioner Towns, and Commissioner Waller absent).

- B. [BILL NO. 19-227](#) An Ordinance authorizing the execution of a Missouri Highways and Transportation Commission Airport Aid Agreement to Airport by and between the City of Lee's Summit, Missouri, and the Missouri Highways and Transportation Commission, Granting funds for \$98,064 for the Airport Business Plan at the Lee's Summit Municipal Airport. (BOAC 9/30/19) (PWC 10/07/19)

A motion was made by Commissioner Nelson, seconded by Commissioner Fletcher, to recommend to City Council approval of an Ordinance authorizing the execution of a Missouri Highways and Transportation Commission Airport Aid Agreement to Airport by and between the City of Lee's Summit, Missouri, and the Missouri Highways and Transportation Commission, Granting funds for \$98,064 for the Airport Business Plan at the Lee's Summit Municipal Airport. (The motion carried unanimously 5-0). (Vice Chair Derks, Commissioner Townsend, Commissioner Towns, and Commissioner Waller absent).

- C. [BILL NO. 19-228](#) An Ordinance authorizing execution of the Agreement with Crawford, Murphy and Tilly, Inc. for On-Call Engineering Services for the airport (RFQ No. 2015-300) to amend the provisions of the Base Agreement to include the Aviation Project Consultant Supplemental Agreement No. 13 Master Plan Update - Phase 1. (BOAC 9/30/19) (PWC 10/07/19)

A motion was made by Commissioner Fletcher, seconded by Commissioner Brady, to recommend to City Council approval of an Ordinance authorizing execution of the Agreement with Crawford, Murphy and Tilly, Inc. for On-Call Engineering Services for the airport (RFQ No. 2015-300) to amend the provisions of the Base Agreement to include the Aviation Project Consultant Supplemental Agreement No. 13 Master Plan Update - Phase 1. (The motion carried unanimously 5-0). (Vice Chair Derks, Commissioner Townsend, Commissioner Towns, and Commissioner Waller absent).

- D. [BILL NO. 19-229](#) An Ordinance authorizing execution of the Agreement with Crawford, Murphy and Tilly, Inc. for On-Call Engineering Services for the airport (RFQ No. 2015-300) to amend the provisions of the Base Agreement to include the Aviation Project Consultant Supplemental Agreement No. 14 Business Plan Update. (BOAC 9/30/19, PWC 10/07/19)

A motion was made by Commissioner Brady, seconded by Commissioner Nelson, to recommend to City Council approval of an Ordinance authorizing execution of the Agreement with Crawford, Murphy and Tilly, Inc. for on-call yearly professional land surveying services. A one-year contract with four possible one-year renewal options. And authorizing the City Manager to enter into an agreement for the same. (The motion carried unanimously 5-0) (Vice

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Chair Derks, Commissioner Townsend, Commissioner Towns, and Commissioner Waller absent).

E. [2019-3056](#) Staff Report, Fuel Sales & Fuel History

John Ohrazda, Airport Manager, noted the Taxiway Alpha closure will not take place until next Wednesday, October 2. There were cracks in several panels, which were replaced. He also mentioned the September 16 Open House, which was a meeting to inform surrounding property owners of the platting and re-zoning process for the Airport. The meeting went well.

Fuel sales have increased and sales of Jet-A fuel have reached new levels. Discussion ensued about taking on more traffic as well as growth inquiries.

This report was received and filed.

F. [2019-3050](#) Election of Officers

A motion was made by Chairman Darryl Nelson to nominate Phil Mall for Chairman. A motion was made by Chairman Phil Mall to nominate Paula Derks as Vice-Chair. There were no other nominations. Hearing no opposition to the nominees, the Chairman determined the nominees to be elected by acclamation. (Vice Chair Derks, Commissioner Towns, Commissioner Townsend and Commissioner Waller, absent).

5. Roundtable

Councilmember Binney noted he is excited for the future. Commissioner Brady said he is looking forward to the study. More discussion ensued about this being exciting times for the Airport.

6. Adjournment

Commissioner Mall adjourned the September 30, 2019, meeting of the Board of Aeronautic Commissioners at 6:14 p.m. at City Hall, 220 SE Green St, City Council Committee Room.

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