

BID RECOMMENDATION SHEET

TO: Bryan Hall | Michael Boles  
DATE: 10.23.2018

Review the attached bid and return this form to the Procurement Officer by: \_\_\_\_\_

Bid Name: Unitrends  
Bid Number: 2019-031  
Procurement Officer: ddt

Procurement Officer Comments: \_\_\_\_\_

DEPARTMENT RECOMMENDATION - CHECK ONE

ACCEPTANCE OF LOW BID:

I recommend acceptance of the low bid of \$137,156.22 from Alexander Open Systems as it basically meets the specification requirements of the bid.

Comments: \_\_\_\_\_

Options to be Included or Special Instructions: Purchase of two RS-8060HDW-UNT – 8060 Physical Appliances and two RS-8060SPL-UNT60 – 5 Years Support. Include the Surecomplete and ADA-1x8FC at zero cost

ACCEPTANCE OF OTHER THAN LOW BID:

I recommend acceptance of \_\_\_\_\_ instead of the low bidder for the following reasons:

\_\_\_\_\_

Options to be Included or Special Instructions: \_\_\_\_\_

REJECTION RECOMMENDATION:

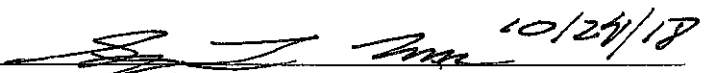
I recommend rejecting all bids for the following reasons:

\_\_\_\_\_

NOTE: I understand that this document is public information and that the reasons listed above may be disclosed to the City Council, Bidder, the Press, and/or any other interested parties.

Account Number  
620.88.743.151.7250 Activity 63362088

Budget Amount  
\$147,782.60

  
Department Director or Designate

Department Name  
ITS

Date