



**The City of Lee's Summit**  
**Action Letter**  
**Finance and Budget Committee**

**Monday, May 2, 2016**  
**4:00 PM**  
**City Council Chambers**  
**City Hall**  
**220 SE Green Street**  
**Lee's Summit, MO 64063**

---

CALL TO ORDER

ROLL CALL

**Present:** 4 - Chairperson Diane Forte  
Vice Chair Dave Mosby  
Councilmember Diane Seif  
Councilmember Trish Carlyle

APPROVAL OF MAY 2, 2016 AGENDA

APPROVAL OF ACTION LETTER

[2016-0129](#) APPROVAL OF ACTION LETTER FROM APRIL 25, 2016 FINANCE &  
BUDGET MEETING

**A motion was made by Councilmember Seif, seconded by Councilmember Carlyle, that this Minutes was approved. The motion carried by the following vote:**

**Aye:** 4 - Chairperson Forte  
Vice Chair Mosby  
Councilmember Seif  
Councilmember Carlyle

PUBLIC COMMENTS:

BUSINESS

[RES. NO.](#)  
[16-11](#) A RESOLUTION APPROVING THE SUMMIT FAIR COMMUNITY  
IMPROVEMENT DISTRICT BUDGET FOR FISCAL YEAR ENDING JUNE 30,  
2017

**Recommendation:** Staff recommends approval of a resolution approving the Summit Fair Community Improvement District's Fiscal Year 2017 budget.

**Presenter:** Conrad Lamb

**A motion was made by Councilmember Carlyle, seconded by Councilmember Seif, that this Resolution was recommended for approval. to the City Council Regular Session, due back on 5/12/2016 The motion carried by the following vote:**

Finance and Budget Committee

Action Letter

May 2, 2016

---

**Aye:** 4 - Chairperson Forte  
Vice Chair Mosby  
Councilmember Seif  
Councilmember Carlyle

[BILL NO.](#)  
[16-104](#)

AN ORDINANCE APPROVING A FIXED BASE OPERATOR AGREEMENT WITH MJ AVIATION INNOVATIONS, LLC FOR THE LEASE OF "HANGAR P" AT THE LEE'S SUMMIT MUNICIPAL AIRPORT FOR THE PURPOSE OF PERFORMING SERVICES AS A FIXED BASE OPERATOR (FBO) AND AUTHORIZING THE CITY MANAGER TO ENTER INTO THE SAME WITH MJ AVIATION INNOVATIONS, LLC FOR A PERIOD OF ONE YEAR.

**Recommendation:** Recommendation:  
STAFF RECOMMENDS APPROVAL OF AN ORDINANCE APPROVING A FIXED BASE OPERATOR AGREEMENT WITH MJ AVIATION INNOVATIONS, LLC FOR THE LEASE OF "HANGAR P" AT THE LEE'S SUMMIT MUNICIPAL AIRPORT FOR THE PURPOSE OF PERFORMING SERVICES AS A FIXED BASE OPERATOR (FBO) AND AUTHORIZING THE CITY MANAGER TO ENTER INTO THE SAME WITH MJ AVIATION INNOVATIONS, LLC FOR A PERIOD OF ONE YEAR.

**Presenter:** Presenter: John Ohrazda, Airport Manager

**A motion was made by Chairperson Forte, seconded by Councilmember Seif, that this Ordinance was recommended for approval. to the City Council Regular Session, due back on 5/12/2016 The motion carried by the following vote:**

**Aye:** 4 - Chairperson Forte  
Vice Chair Mosby  
Councilmember Seif  
Councilmember Carlyle

[BILL NO.](#)  
[16-102](#)

AN ORDINANCE REQUESTING THE AWARD OF BID NO. 2016-107 FOR A ONE YEAR CONTRACT WITH FOUR (4) POSSIBLE ONE-YEAR CONTRACT RENEWALS TO BLACK DAWN BASED ON UNIT PRICES AND TRADE OFFERS IN THE ATTACHED BID TABULATION AND COST ANALYSIS AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE SAME BY AND ON BEHALF OF THE CITY OF LEES SUMMIT MISSOURI.

**Recommendation:** Recommendation: STAFF RECOMMENDS APPROVAL OF AN ORDINANCE REQUESTING THE AWARD OF BID NO. 2016-107 FOR A ONE YEAR CONTRACT WITH FOUR (4) POSSIBLE ONE-YEAR CONTRACT RENEWALS TO BLACK DAWN BASED ON UNIT PRICES AND TRADE OFFERS IN THE ATTACHED BID TABULATION AND COST ANALYSIS AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE SAME BY AND ON BEHALF OF THE CITY OF LEES SUMMIT MISSOURI.

**Presenter:** Presenter: Major Curt Mansell

**A motion was made by Chairperson Forte, seconded by Councilmember Carlyle, that this Ordinance was recommended for approval. to the City Council Regular Session, due back on 5/5/2016 The motion carried by the following vote:**

**Aye:** 4 - Chairperson Forte  
Vice Chair Mosby  
Councilmember Seif  
Councilmember Carlyle

Finance and Budget Committee

Action Letter

May 2, 2016

---

[BILL NO.](#)  
[16-105](#)

AN ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LEE'S SUMMIT, MISSOURI AND THE OFFICE OF STATE COURTS ADMINISTRATOR FOR THE ESTABLISHMENT OF A WIDE AREA NETWORK (WAN) DATA CONNECTION TO INCREASE EFFICIENCY OF THE CASE MANAGEMENT SOFTWARE.

**Recommendation:** Recommendation: Staff recommends approval of an Ordinance approving and authorizing the execution of a memorandum of understanding between the City of Lee's Summit, Missouri and the Office of State Courts Administrator for the establishment of a Wide Area Network (WAN) data connection to increase efficiency of the case management software.

**Presenter:** Presenter: Kelly S. Elliott

**This item was presented by Jackie Heanue instead of Kelly Elliott.**

**ACTION: A motion was made by Councilmember Carlyle, seconded by Councilmember Seif, that this Ordinance was recommended for approval. to the City Council Regular Session, due back on 5/12/2016 The motion carried by the following vote:**

**Aye:** 4 - Chairperson Forte  
Vice Chair Mosby  
Councilmember Seif  
Councilmember Carlyle

[2016-0140](#)

Continued Review of City Manager's proposed FY17 budget

**Recommendation:** Recommendation: Staff recommends approval to draft an ordinance adopting the proposed fiscal year 2016-2017 annual budget.

**Presenter:** Presenter: Stephen Arbo

**A motion was made by Councilmember Carlyle, seconded by Councilmember Seif, that this Presentation was recommended for approval. to the City Council Regular Session, due back on 5/19/2016 The motion carried by the following vote:**

**Aye:** 4 - Chairperson Forte  
Vice Chair Mosby  
Councilmember Seif  
Councilmember Carlyle

ROUNDTABLE:  
ADJOURNMENT

**Meeting adjourned at 5:00 p.m.**

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Internet site at "www.cityofls.net".