

NOTICE OF PUBLIC HEARING

The City Council will hold a public hearing at 6:00 pm, Tuesday, June 22, 2021 at City Hall, located at 220 SE Green Street, at which time citizens may be heard on the proposed 2021-2022 budget for the City of Lee's Summit, Missouri. Any person wishing to speak at a public hearing on this agenda may do so by attending in person at City Hall during the public hearing or by contacting the City Clerk prior to 5:00 p.m. on June 21, 2021 by e-mail at clerk@cityofls.net to provide written testimony or to request instructions regarding how to provide their live testimony via videoconference during the public hearing.

The budget document, a complete financial plan for the ensuing budget year, has been prepared in accordance with Revised Statutes of Missouri Section 67.010 and accordingly includes:

1. Budget message describing the important features of the budget and major changes from the preceding year.
2. Estimated revenues to be received from all sources for the budget year with comparative statement of actual or estimated revenues for the two years next preceding, itemized by year, fund, and source.
3. Proposed expenditures for each fund, department and program together with a comparative statement of actual or estimated expenditures for the two years next preceding, itemized by year, fund, activity, and object.
4. The amount required for the payment of interest, amortization, and redemption of charges on the debt of the political subdivision.
5. A general budget summary.

	PROPOSED EXPENDITURES		
FUND	2019-2020	2020-2021	2021-2022
GENERAL FUND	\$ 78,750,168	\$ 75,898,833	\$ 80,298,295
SPECIAL REVENUE FUNDS	\$ 18,653,341	\$ 17,022,977	\$ 11,081,048
CAPITAL PROJECT FUNDS	\$ 50,190,012	\$ 62,381,818	\$ 58,779,200
DEBT SERVICE FUNDS	\$ 12,800,275	\$ 13,924,098	\$ 15,732,148
ENTERPRISE FUNDS	\$ 58,651,798	\$ 52,164,532	\$ 54,840,820
INTERNAL SERVICE FUNDS	\$ 17,814,809	\$ 12,979,070	\$ 15,827,101
TOTAL PROPOSED EXPENDITURES	\$ 236,860,403	\$ 234,371,328	\$ 236,558,612

A more detailed copy of the proposed budget document for inspection and review is available at:
<https://cityofls.net/finance-budget-taxes/city-budget>

Stephen Arbo
CITY MANAGER

Bette Wordelman
FINANCE DIRECTOR

June 4, 2021

Mayor and City Council,

The Fiscal Year 2020-2021 (FY21) was an unprecedented and challenging year. Though the City of Lee's Summit's financial condition did not take as hard of a hit from the pandemic as originally forecast, we continue to face the challenge of providing outstanding services while balancing operating costs with revenue sources. The Fiscal Year 2021-2022 (FY22) budget was prepared in a thoughtful manner with caution in light of continued uncertainty of what the "new normal" will be for all us...if there is such a thing. Top of mind throughout this budget preparation process has been the City's Core Values.



Service Excellence: We are committed to quality in all we do. The proposed budget recommends expansion positions and equipment to ensure that our citizens continue to receive the services that they have come to expect.

Integrity: We are transparent, ethical and accountable in our actions. The budget review, approval, and monitoring process is designed to be transparent and ensure that our actions are ethical and accountable.

Stewardship: We are innovative and use our resources wisely. Although the proposed budget recommends spending a small amount of General Fund reserves for one time costs, it is important to point out that where possible staff have identified and cut expenses from the budget in order to fund needed additions that support strategic service delivery.

1. Budget Request

In the FY22 Budget, staff works to allocate resources to best support the delivery of municipal services. The City has approximately 70 different funds, each categorized by purpose. We are proposing a total budget expenditure of \$236,558,612. This includes all proposed funding for daily operations, capital improvements, debt service, internal services, and enterprise operations.

	Total Proposed Budget		
	FY20 Budget	FY21 Budget	FY22 Proposed
General Fund	\$78,514,897	\$75,898,833	\$80,298,295
Special Revenue Funds	\$18,653,341	\$17,022,977	\$11,081,048
Capital Project Funds	\$50,190,012	\$62,381,818	\$58,779,200
Debt Service Funds	\$12,800,275	\$13,924,098	\$15,732,148
Enterprise Funds	\$58,651,798	\$52,164,532	\$54,840,820
Internal Service Funds	\$17,814,809	\$12,979,070	\$15,827,101
Total Proposed Expenditures	\$236,625,132	\$234,371,328	\$236,558,612

General Fund: This fund includes budgets for nine departments that provide the mission critical services to our residents such as police and fire protection, street maintenance, planning, codes, municipal court, and general administration of the City.

Special Revenue Funds: These funds include parks, grants, tax increment financing (TIF), and transportation development district (TDD) funds. These funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative actions.

Debt Service Funds: The City utilizes two funds to record the receipt and disbursement of monies used to repay principal and interest charges on city-issued debt. The General Obligation Debt Service Fund and Park COP Debt Service Fund are used to account for the annual retirement of bonds issued since 2003.

Enterprise Funds: The City’s enterprise funds hold the budgets for departments that operate in business-type activities. These funds primarily rely on revenues generated from sales of materials or services. The enterprise funds include budgets for Water Utilities, Solid Waste, Harris Park Community Center, and Airport activities.

Internal Service Funds: The City uses internal service funds, or Proprietary Funds, to account for its fleet of vehicles and equipment, information technology systems, central building services, and trust funds. The internal service departments allocate costs for the reimbursement of services to other departments.

2. General Fund Overview

The General Fund includes budgets for nine departments that provide essential services to our residents such as police and fire protection, street maintenance, planning, codes, municipal court, and general administration of the City. In FY22, General Fund revenues are estimated to total \$79,829,875 and the expenditures are estimated to total \$80,298,295. One-time costs of \$512,046 will be funded from the General Fund Reserve Balance.

Revenues	2022 Forecast
Property Taxes	24,691,579
Sales Tax	18,406,383
Use Tax	1,560,398
Franchise Tax	11,910,181
Motor Vehicle Taxes	3,598,415
Other Taxes	314,209
Fines and Forfeitures	1,189,141
Licenses and Permits	3,715,760
Intergovernmental	1,431,202
Charges for Services	9,092,539
Materials and Fuel Sales	3,500
Investment Earnings	150,000
Other	2,826,318
Sale of Property	0
Transfers In	940,250
<i>Use of General Fund Reserves for One Time Costs</i>	<i>512,046</i>
Total	80,341,921

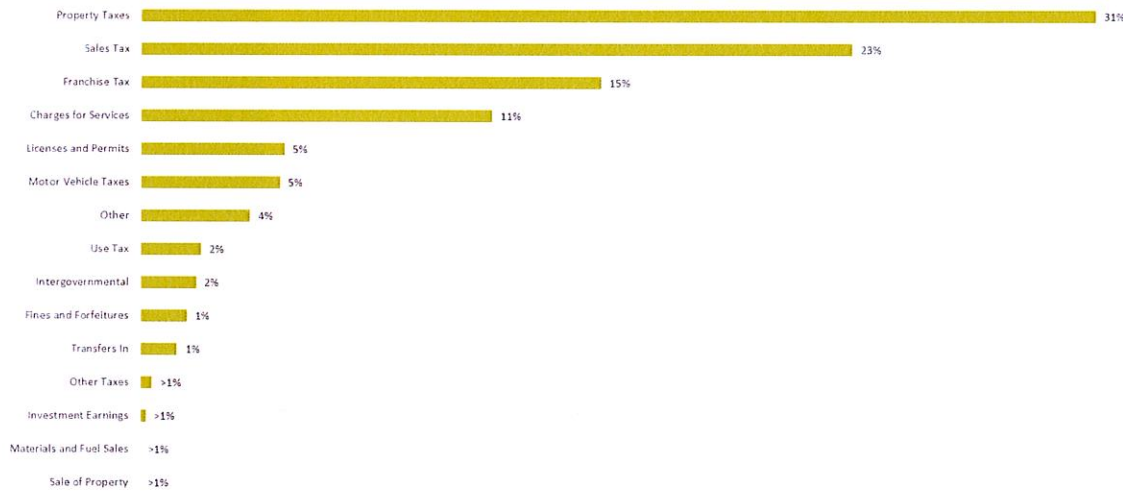
Expenditures	2022 Budget
Personal Services	55,285,727
Supplies for Resale	290,500
Other Supplies, Services, and Charges	6,961,308
Repairs and Maintenance	2,020,597
Utilities	1,834,260
Fuel and Lubricants	463,658
Miscellaneous	401,400
Construction/Capital Assets	0
Interdepartment Charges	7,338,366
Transfers Out	802,480
Receivables Adjustments	4,900,000
Total	80,298,295

Note: This budget does not include the anticipated revenue nor related expenses of the American Rescue Plan Act (ARPA). The City will thoroughly and strategically review the federal guidance once completed and plan for the best use of the funds for our community. This process will occur after the adoption of this base FY22 budget.

GENERAL FUND REVENUES

In FY22, the forecasted revenues for the General Fund are estimated to total \$80,298,295, which is an increase of \$4.1M from the FY21 projections. This increase is attributable to growth, economic recovery, use tax actuals for forecasting, and the debt levy reallocation approved by voters in April 2021.

FY22 General Fund Revenues Overview



Property Tax: Property tax estimates are based on the City’s assessed value in Jackson and Cass Counties, as well as anticipated new development and property. Property tax is the largest revenue source for the City’s General Fund, accounting for approximately 31 percent of all General Fund revenues. As a category, property tax revenues are forecasted at approximately \$24.7 million, which is an estimated increase of \$2.8 million (or 12.8 percent) over the FY21 revenue projections.

Sales Tax: Sales tax is the second largest revenue source for the City’s General Fund, accounting for approximately 23 percent of revenues. General Fund sales tax revenue is a net figure of the gross one percent sales tax receipts less sales tax redirection from Economic Activity Taxes (EATs) generated within Tax Increment Financing (TIF) districts in Lee’s Summit. Sales tax is forecasted to total approximately \$18.4 million.

Franchise Taxes: Franchise taxes are a gross receipts tax on utility providers who attain access to the City’s right-of-ways to deliver private services. There are four types of franchise taxes: Natural Gas, Telephone, Electric, and Cable TV.

A significant trend from previous fiscal years that continues to cause concern is the long-term deterioration of franchise taxes, which are the third largest revenue source for the City. In FY11, revenue from franchise taxes totaled \$16.3 million and accounted for approximately 28 percent of all General Fund revenues. By comparison, for the FY22 budget, it is forecasted that revenue from franchise taxes will total \$11.9 million and account for approximately 15 percent of all General Fund revenues.

The major cause of the deterioration of franchise taxes can be attributed to the decline in telephone franchise tax revenue. From FY11 to present, telephone franchise tax revenue has decreased by a total of \$4.29 million (or 77.5 percent). The decline has occurred as people are increasingly eliminating landlines in favor of cell phones.

Natural Gas and Electric franchise tax revenues were forecasted using a blended, 3-year average to account for variations in seasonal weather. Telephone franchise tax is forecast to continue the 3-year average 15% decrease. Cable is forecast to be relatively flat over FY21.

Licenses and Permits: This revenue category accounts for approximately 5 percent of General Fund revenues. The revenue category consists of approximately 20 different revenues, with a majority of the total revenues dealing with development related licenses and permits.

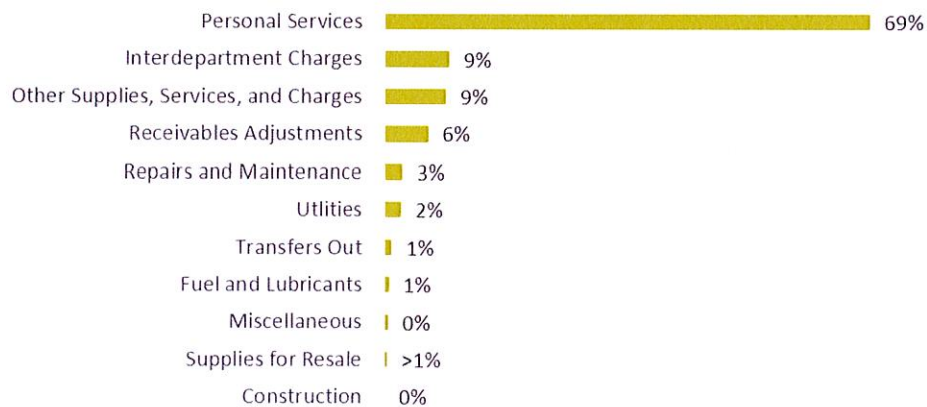
Motor Vehicle Taxes: This revenue category accounts for approximately 5 percent of General Fund revenues and consists of three different revenues: Motor Vehicle-Fuel tax, Motor Vehicle-Sales tax, and Motor Vehicle-License/Transfer fee. Motor Vehicle Fuel tax was forecast using a 2-year average to account to reflect a gradual recovery in fuel sales as the pandemic restrictions ease. Motor Vehicle Sales tax and License Fee categories were based on the 3-year average to adjust for the increased sales during FY21 that may have been aided by pandemic related purchase incentives and federal economic stimulus programs.

Use Tax: This tax approved by the citizens applies to goods purchased from certain online and out-of-state sellers for delivery and use in Lee's Summit. Since the City only began collecting the revenue in December 2020, the \$1.5 million FY22 revenue forecast is very conservative based on year-to-date collections in FY21.

GENERAL FUND EXPENDITURES

The challenge during each budget planning process is to maximize the finite resources provided by taxpayers and residents of the community in the most efficient manner possible. From an expenditure viewpoint, the focus was to ensure that our citizens continue to receive the level of services that they have come to expect. In FY22, the forecasted expenses for the General Fund are estimated to total \$80,298,295.

FY22 Expenditures



Personal Services: As a service organization, our largest expense (69 percent of all General Fund expenses) is for those who provide our municipal services such as accountants, police officers, fire fighters, and other dedicated professionals. Personal services includes the costs associated with employees' compensation and benefits.

For FY22, personal services expenses will total approximately \$55.3 million, which is an increase of approximately \$2.4 million over the FY21 budget. This increase is related to 4 factors: (1) wage adjustments, (2) higher insurance costs, (3) increases in employer contribution rates for LAGERS (Local Government Employees Retirement System), and (4) the addition of critical staff to the Police, Fire, Public Works, and Information Technology Departments.

Wage adjustments. A continued priority is to provide for appropriate, competitive compensation for the City’s workforce in order to continue to attract and retain talent. This includes funding the commitments made by the City to the labor union represented employees, which provide for a mandatory wage increase according to an established schedule. Also, to ensure that there is pay equity for other positions in the City, the budget also includes a 3 percent merit increase for those employees that are not represented by a labor union.

Insurance Adjustments/Increases. The City offers medical, dental, and vision insurance to benefits-eligible employees. Within the medical plan there are three different types of insurance (CIGNA HDHP, CIGNA PPO-\$500 Deductible, and CIGNA PPO-\$0 Deductible) and three different tiers of insurance (individual, individual plus one, and family). The employer contribution is different depending on the tier of plan. As a result, the City uses a “blended rate” to budget insurance expenses. Part of the FY22 budget process included adjusting the blended insurance rate that is applied to benefit eligible employees in the budget.

The City also anticipates that on January 1, 2022, the medical insurance premiums will increase approximately 8 percent and dental premiums around 3 percent. The employer contribution increases are reflected in the budget and is a factor in why the personal services have increased. In addition, because there is a cost share between the City and workforce with insurance benefits, the employee portion will also increase. It is important to mention that the increase to employees for insurance benefits was one of the key reasons why City leadership felt it was important to include funding for the wage adjustments mentioned above.

LAGERS rate increases. The City provides retirement benefits to eligible employees through the Local Government Employees Retirement System (LAGERS). The retirement benefit is 100 percent funded by the City. Depending on the position and type of work performed by the employees, there are three different types of LAGERS plans: (1) General, (2) Police, and (3) Fire. The rate for each plan is increasing in FY22

LAGERS Type	FY21 Budget	FY22 Budget	% Change Increase
General	10.60%	11.60%	1.00%
Police	13.80%	14.80%	1.00%
Fire	12.30%	13.30%	1.00%

Staffing Changes. This budget includes new, needed positions in the Fire, Police, Public Works, and IT Departments. It also includes reclassifications (an existing position that is changing to a different position) in Fire, Police, and Finance Departments.

Workforce, or employee counts, is defined as a ratio of full-time equivalents (FTE) where one full-time employee is estimated to work 2,080 hours annually or 2,912 hours for certain Fire Department personal. This increases our total General Fund workforce by 14.67 FTEs.

Department	2019 Budget	2020 Budget	2021 Budget[^]	2022 Budget[*]	Difference FY21[*]
Administration	30.29	30.43	29.75	28.75	-1.00
PW Engineering	42.25	42.00	44.00	46.00	2.00
Law Enforcement	206.50	207.50	207.50	209.50	2.00
Fire/Ems Services	154.00	155.00	155.00	164.67	9.67
Finance	22.00	22.00	22.00	23.00	1.00
Legal Services	10.50	10.88	11.63	11.63	0.00
Municipal Court	11.96	10.90	10.90	10.90	0.00
PW Operations Division	33.80	33.80	33.75	34.75	1.00
Development Services	40.67	41.42	40.40	40.40	0.00
General Fund Total	551.97	553.93	554.93	569.60	14.67

[^]FY20 Budget amounts includes position changes resulting from Budget Amendments.

^{*}A total of 22 additional staff are authorized in the FY22 General Fund Budget. The FTE total increase is lower due to 1) two are reclassifications of existing FTEs, 2) most positions will not be filled until mid year or later.

Inter-department Charges: This expense category accounts for approximately 9 percent of all General Fund expenses. In FY22, these charges are anticipated to total \$7.3 million. Inter-department charges are the expenses for internal services that are charged to departments. There are two types of inter-department charges:

Overhead Costs. These are the actual operational costs incurred by Information Technology Services, Central Building Services, and Fleet Operations. They are charged to departments for services that are provided. The amounts charged to departments are determined and calculated using formulas.

Equipment Replacement Programs (also known as ERPs). These are the costs associated with the Vehicle Equipment Replacement Program (VERP), Building Equipment Replacement Program (BERP), MIS Equipment Replacement Program (MERP), Software Licenses Equipment Replacement Program (SLERP), and Public Safety Equipment Replacement Fund (PSERP). Departments are charged for ERPs based on the equipment that they have in the programs.

Other Supplies, Services, and Charges: This expense category accounts for approximately 9 percent of all General Fund expenses. Examples of expenses for other supplies, services, and charges include professional fees, non-employee insurance (i.e. general liability, auto, and property), and materials and equipment (i.e. tools, concrete, and road salt). In FY22, we expected to spend approximately \$6.96 million on related items. This is 2.58 percent less than in FY21.

This reduction is primarily due to various cuts and adjustments made by departments in this area in order to fund needed, new/changed positions and equipment in the Police, Fire, Public Works, Finance, and Information Technology departments.

3. Review of Financial Condition – General Fund

One of the many strengths of this organization is the strong fiscal management and stewardship of the City's resources. This can be seen in the strategic and thoughtful way that taxpayer dollars are spent on municipal services to achieve outcomes that benefit the citizens of Lee's Summit. In addition, the City has made efforts in recent fiscal years to increase the General Fund reserve balance to ensure a healthy reserve position. Because of these efforts, the City of Lee's Summit achieved a triple A (AAa) credit rating from Moody's Investor Service.

Although the triple A (AAa) credit rating is a distinction that the City can be proud of, the primary purpose of the General Fund reserves is to provide economic stability during times of fiscal strain and, at certain times, facilitate limited purpose expenditures without negatively impacting operating revenues. The FY22 General Fund budget anticipates spending \$512,046 of the General Fund Reserves to cover those one-time costs. The City anticipates that the unassigned General Fund Reserve Balance to begin FY22 will be approximately \$23,013,788 (which is 28.9 percent of the FY22 operating expenditures).

City Ordinance No. 7428 outlines the General Fund Reserve Balance Guidelines and states that the General Fund balance shall be maintained in an amount equal to that of at least two (2) average months of regular general fund operating revenues or expenditures, whichever is greater (16.6 percent) based on the prior fiscal year, to address emergencies and provide for economic stability. Based on the requirements of the ordinance, the General Fund Reserve Balance would need to be at least \$13,292,735. As it can be seen from the above information, the estimated General Fund Reserve Balance to end FY22 is still well above the requirements outlined by the ordinance.

4. Enterprise, Internal Service, and Special Revenue Funds

Enterprise and internal service funds receive revenues from user fees and charges directly from internal and external customers. These funds are not directly supported by tax revenue, but by charges to City departments and users of provided services.

	FY20	FY21	FY22
Enterprise Funds	Budget	Budget	Proposed
Water/Sewer Fund	\$50,080,335	\$47,773,890	\$50,050,931
Airport Fund	\$2,892,256	\$2,956,827	\$3,338,371
Solid Waste Management	\$4,040,332	\$180,362	\$21,656
Harris Park Community Ctr	\$1,638,875	\$1,253,453	\$1,429,862
Total	\$58,651,798	\$52,164,532	\$54,840,820

Water Utilities is responsible for providing clean, safe drinking water to the City with the exception of two areas served by other water districts. The department purchases treated water from Independence and Kansas City to serve over 35,000 residential, commercial, and irrigation accounts. Similarly, the department operates and maintains facilities to collect wastewater from its customers so that it is conveyed to Little Blue Valley Sewer District for treatment. The department provides sanitary sewer service to approximately 32,500 accounts.

The **Airport** provides general management and administration of resources to operate, maintain, market, and promote the airport, which operates two runways and eight taxiways, totaling 166,044 square yards of pavement, and 23 buildings.

Following the closure of the landfill, **Solid Waste** will provide oversight of the post-closure process to ensure compliance with state laws and regulations.

	FY20	FY21	FY22
Internal Service Funds	Budget	Budget	Proposed
Central Building Services	\$2,110,750	\$1,391,007	1,811,716
Fleet Operations	\$7,988,676	\$4,561,712	7,350,470
ITS Services	\$5,190,953	\$4,940,872	4,711,614
Short Term Disability	\$31,074	\$20,393	21,308
Unemployment Trust	\$30,792	\$32,630	40,000
Claims & Damages Reserve	\$982,000	\$1,005,874	1,005,874
Work Comp Self Insurance	\$1,480,564	\$1,008,423	867,960
Health Insurance Reserve	\$0	\$18,159	18,159
Total	\$17,814,809	\$12,979,070	\$15,827,101

Information Technology Services (ITS) provides central management of information technology resources and initiatives for the entire organization. Key projects to be led by ITS for the upcoming fiscal year include implementing a billing system upgrade for water, and the development of a plan of prioritized efforts to chart IT needs over the next three years.

Fleet Management provides oversight and management of the City's motor vehicle and equipment fleet, including administration of the Vehicle and Equipment Replacement Program (VERP), motor pool, maintenance and repair services, acquisition and disposal of the City's fleet units. Key work done in this arena includes expanding capabilities to doing repairs in-house thereby reducing maintenance costs for the City.

Central Building Services (CBS) provides oversight and management of the City’s facilities including administration of the Building and Equipment Replacement Program (BERP), project management, facility maintenance services and custodial services programs, as well as maintenance and repair services for leased facilities.

Special Revenue Funds	FY20 Budget	FY21 Budget	FY22 Proposed
Parks and Recreation Fund	\$3,615,724	\$3,406,344	\$3,740,252
Gamber Center	\$425,730	\$399,100	\$350,195
Lovell CC at Legacy Park	\$2,085,352	\$1,860,716	\$1,634,772
Summit Waves	\$689,414	\$764,531	\$844,633
Cemetery Trust Fund	\$204,873	\$191,522	\$179,826
Longview Community Center	\$1,362,821	\$1,257,015	\$1,026,494
Business and Industry Fund	\$631,544	\$323,583	\$446,811
Entitlement Fund	\$406,232	\$393,451	\$518,376
VAWA Grant Fund	\$150,000	\$150,000	\$200,000
Post Closure	\$303,120	\$508,681	\$415,373
PSERP	\$782,850	\$187,628	\$224,316
CARES	-	-	\$1,500,000
Total	\$10,657,660	\$9,442,571	\$11,081,048

Special Revenue Funds are used to account for specific governmental revenues that are restricted or committed to expenditures for specific, limited purposes. For the City of Lee’s Summit, the funds include most of the Parks and Recreation related funds, major grant funds, and other similar purposes.

5. Capital Improvement Plan

The 2022–2026 Capital Improvement Plan (CIP) has been divided into seven major categories, plus the Public Works and Water Utilities programs. All funding sources that may be used for various capital improvements are reviewed each year. Much of the work to develop the CIP focuses on the balancing of available resources with the identified capital needs. Consideration must be given to factors such as annual revenue projections from various sources, restrictions on the uses of certain funds, legal limitations on debt capacity, and City policies relative to project funding.

For budgeting purposes, the first year’s funding is included in the annual budget with the subsequent years funding added to each future annual budget respectively.

CIP Summary	FY22 Proposed
Airport	\$2,857,000
Bridges, Streets and Signals	\$22,590,000
Facilities	\$5,000,000
Parks and Recreation	\$425,000
Storm Water	\$2,888,000
Sanitary Sewer	\$5,550,000
Water	\$10,957,000
Water Utilities , Public Works, and BERP Programs	\$8,606,000
Total Proposed Expenditures	\$58,873,000

To view the full Capital Improvements Plan, visit <https://cityofls.net/public-works/infrastructure-capital-projects/capital-improvement-plan-cip>.

6. Funded Expansions

The primary goal of the budget-creation process is to maintain the level of service our community currently receives. In addition to that, every year departments are asked to submit expansion requests for consideration of funding in the annual budget. An expansion request is a new expenditure that is to be made in an effort to maintain or enhance services, increase efficiency, or improve the working environment. For a growing community, it is common for these needs to be in excess of available resources. The City of Lee's Summit considers each new request, as well as, the current needs of the organization.

This year we have several expansion requests critical to maintain service levels and meeting service demand. These requests total approximately \$1.1 million in new costs in the General Fund in FY22. In order to fund these needs, departments reviewed all current expenditures, prioritized existing expenses, and made reductions in certain areas. This systematic approach allowed the City to support the ongoing operating costs of these expansion needs within existing revenue sources. One-time costs of \$512,046 will be funded from General Fund Reserves.

Funded General Fund Expansion Needs

Deputy Fire Chief - Administration	Staff Engineer
Deputy Fire Chief - Operations	F-150 Upgrade for Snow Response
Assistant Fire Chief	Applications Analyst
Communications Supervisor	System Administrator
Communications Specialists	Budget Manager
Firefighter Paramedics	
Sergeant—Professional Dev & Wellness	
Police Administration Supervisor	
Communications Call Takers	
CIP Inspections Manager	

Expansion needs were also funded in our enterprise funds for Airport and Water Utilities. Those costs will be covered by associated fees and charges.

7. Summary

They say that you can see the true character of a person by observing their behavior during times of adversity. I think the City of Lee's Summit has shown its "true character" during the last 15 months with our resilient and focused approach. We made adjustments in operations, protected employees, and continued to provide great municipal services despite the phenomenal amount of challenges we faced. As a City Manager, I am very proud of our employee team and the elected leaderships. We worked together to face the challenges. Thank you for continuing to have trust in us and supporting our critical decision making skills.

As we have mentioned many times before in our public meetings...our citizens have continued to support our local businesses and economy. This allegiance to their "hometown" will be the key to our success for full economic recovery.

In closing, I want to express my appreciation to the Finance and Budget Committee; the City's Management Team; the City's Interim Budget Team, and the City's Budget Technicians for their important work in preparing this budget for your consideration.

Yours truly,



Stephen Arbo
City Manager

BILL NO. 21-

AN ORDINANCE APPROVING, ADOPTING AND APPROPRIATING THE BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2022, FOR THE CITY OF LEE'S SUMMIT, MISSOURI.

WHEREAS, in accordance with Section 11.2 of the Lee's Summit City Charter, the City Manager has submitted to the Mayor and Council a budget for the fiscal year ending June 30, 2022 and an accompanying message; and,

WHEREAS, in accordance with Section 11.5 of the Lee's Summit City Charter, the Council has caused to be published in one or more newspapers of general circulation in the city a general summary of the budget and a notice stating the times and places where copies of the message and budget were available for inspection by the public, and the time and place for a public hearing on the budget; and,

WHEREAS, a public hearing on the proposed budget for fiscal year ending June 30, 2022, was held on June 15, 2021, not less than two weeks after such publication.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LEE'S SUMMIT, MISSOURI, as follows:

SECTION 1. The maximum amounts to be expended for the fiscal and budget year of 2021-2022 (FY22) are as follows, and said amounts are hereby approved, adopted and appropriated by funds:

2021-2022 Budget

	Fiscal Year 2021-2022	Interfund Transfers	Net Budget 2021-2022
General Fund			
Administration	3,882,011	256,718	3,625,293
Pub. Wks./Engineering	6,834,235	24,018	6,810,217
Law Enforcement	23,335,585	175,153	23,160,432
Fire/Ems Services	21,829,049	289,135	21,539,914
Finance	11,531,890	-	11,531,890
Legal Services	1,932,870	-	1,932,870
PW Operations Division	5,644,569	57,456	5,587,113
Development Services	4,285,471	-	4,285,471
Total:	79,275,680	802,480	78,473,200
Special Revenue Funds			
Parks & Recreation Fund	3,740,252	-	3,740,252
Gamber Center	350,195	-	350,195
Legacy Park Community Ctr	1,634,772	-	1,634,772

BILL NO. 21-

Summit Waves	844,633	5,985	838,648
Cemetery Trust Fund	179,826	16,348	163,478
Longview Community Ctr	1,026,494	-	1,026,494
Business & Industry Fund	446,811	10,313	436,498
Entitlement Fund	518,376	-	518,376
VAWA Grant Fund	200,000	-	200,000
Post Closure	415,373	-	415,373
PSERP	224,316	-	224,316
CARES	1,500,000	-	1,500,000
Total:	11,081,048	32,646	11,048,402
Capital Project Funds			
Water Tap Fund	1,650,000	-	1,650,000
Sewer Tap Fund	-	-	-
Water Construction	8,958,000	-	8,958,000
Sewer Construction Fund	6,050,000	-	6,050,000
WU Equipment Replacement	1,617,000	-	1,617,000
Airport Construction	2,572,000	-	2,572,000
Capital Imprvmt Sales Tax	22,263,000	-	22,263,000
R&B Excise Tax	2,100,000	-	2,100,000
Road & Bridge Improvement	7,861,000	300,616	7,560,384
Park Development Fund	457,500	-	457,500
TIF Application Fund	250,000	-	250,000
Road Improvements 2013	-	-	-
Public Safety Improvements 2020	500,700	-	500,700
Public Safety 2021 A	4,500,000	-	4,500,000
Total:	58,779,200	300,616	58,478,584
Debt Service Funds			
General Obligation Debt	11,357,148	-	11,357,148
Park COP Debt	4,375,000	4,375,000	-
Total:	15,732,148	4,375,000	11,357,148
Enterprise Funds			
Water/Sewer Fund	50,050,931	16,198,685	33,852,246
Airport Fund	3,338,371	140,478	3,197,893
Solid Waste Management	21,656	-	21,656
Harris Park Community Ctr	1,429,862	3,519	1,426,343
Total:	54,840,820	16,342,682	38,498,138

BILL NO. 21-

Internal Service Funds			
Central Building Services	1,811,716	-	1,811,716
Fleet Operations	7,350,470	-	7,350,470
ITS Services	4,711,614	-	4,711,614
Short Term Disability Fnd	21,308	-	21,308
Unemployment Trust Fund	40,000	-	40,000
Claims & Damages Reserve Fund	1,005,874	-	1,005,874
Work Comp Self Insurance	867,960	-	867,960
Health Insurance Reserve Fund	18,159	-	18,159
Total:	15,827,101	-	15,827,101
Total Appropriation	235,535,997	21,853,424	213,682,573

SECTION 2. The pay ranges for the position classification plan of the City, which is attached hereto as Exhibit A and incorporated herein by reference as if fully set forth, is approved pursuant to Section 2-308 of the Code of Ordinances of the City of Lee's Summit, Missouri.

SECTION 3. This Ordinance shall be in full force and effect from and after the date of its passage and adoption, and approval by the Mayor.

SECTION 4. Should any section, sentence, or clause of this Ordinance be declared invalid or unconstitutional, such declaration shall not affect the validity of the remaining sections, sentences, or clauses.

PASSED by the City Council of the City of Lee's Summit, Missouri, this _____ day of _____, 2021.

ATTEST: _____
Mayor William A. Baird

 City Clerk *Trisha Fowler Arcuri*

APPROVED by the Mayor of said city this ____ day of _____, 2021.

ATTEST: _____
Mayor William A. Baird

 City Clerk *Trisha Fowler Arcuri*

BILL NO. 21-

APPROVED AS TO FORM:

Brian W. Head, City Attorney

Pay and Classification Plan			
	Hourly Rate		
	Minimum	Midpoint	Maximum
Administrative Specialists			
Band AS1 Court Clerk Police Records Clerk Service Representative I	\$15.3475	\$19.1844	\$23.0213
Band AS2 Administrative Assistant Airport Service Attendant Cash Receipts Clerk Evidence & Property Tech. Parking Control Officer Police Services Officer Procurement Officer I Senior Court Clerk Shelter Attendant	\$16.6821	\$20.8526	\$25.0231
Band AS3 Accounting Clerk Business Services Rep - Dev Ctr Customer Service Rep. EMS Billing Specialist Human Resources Coordinator Office Coordinator Purchasing and Supply Officer Treasury Cashier	\$18.1327	\$22.6659	\$27.1990
Band AS4 Contract/Records Specialist Deputy City Clerk Inventory And Records Specialist Legal Assistant Payroll Specialist Utility Billing Specialist	\$19.5159	\$24.3949	\$29.2738
Band AS5 Executive Assistant	\$21.0772	\$26.3465	\$31.6158
Seasonal/Part-time			
Band SP3 Recycling Center Attendant - PTR	\$11.4000	\$14.2500	\$17.1000

Pay and Classification Plan			
	Hourly Rate		
	Minimum	Midpoint	Maximum
Technical			
Band T1 Audiovisual Technician Facilities Maintenance Worker I	\$16.0986	\$20.1232	\$24.1478
Band T2 Airport Attendant Facilities Maintenance Worker II Inventory Maintenance Technician Traffic Operations Technician	\$18.1405	\$22.6756	\$27.2107
Band T3 Development Technician Engineering Technician Facilities Technician Lead Airport Attendant Neighborhood Services Officer Utility Technician	\$19.0096	\$23.7621	\$28.5145
Skilled Technical			
Band ST1 Equipment Technician GIS Technician Help Desk Support Specialist Operations Technician PW Ops Contract Specialist Right of Way Inspector System Support Analyst Web Specialist	\$20.6739	\$25.8424	\$31.0109
Band ST2 Building Inspector CIP Resident Inspector Field Engineering Inspector Senior GIS Technician Utility Management Analyst	\$22.3279	\$27.9098	\$33.4918
Band ST3 Construction Project Manager Project Manger - Public Works Right-of-Way Agent System Support Specialist Technical Services Specialist (ITS)	\$24.2374	\$30.2968	\$36.3561
Advanced Technical			
Band AT1 Senior Engineering Technician Senior Traffic Operations Tech	\$23.0742	\$28.8428	\$34.6113
Band AT2 Instrumentation & Controls Tech Plans Examiner	\$25.3862	\$31.7327	\$38.0792
Band AT3 Applications Analyst Systems Administrator Web Administrator	\$27.5392	\$34.4240	\$41.3088
Band AT4 Applications Administrator Database Administrator GIS Coordinator	\$28.6052	\$35.7565	\$42.9078
Band AT5 Network Administrator	\$32.1996	\$40.2495	\$48.2994

Pay and Classification Plan

	Hourly Rate		
	Minimum	Midpoint	Maximum
Professional Nonmanagement			
Band PN1 Contract Compliance Coord/Para Probation/Compliance Officer	\$20.5896	\$25.7370	\$30.8844
Band PN2 Accountant Benefits Specialist CDBG Administrator Data Analyst Marketing Specialist Procurement Officer II Recruitment Specialist	\$22.2525	\$27.8156	\$33.3788
Band PN3 Community Relations Specialist Compensation & Classification Specialist Office Manager/Paralegal Planner Senior Procurement Officer Water Utilities Analyst	\$24.2374	\$30.2968	\$36.3561
Band PN4 Environmental Specialist Financial Analyst Safety & Wellness Specialist Staff Engineer Workforce Development Analyst	\$26.1764	\$32.7205	\$39.2646
Band PN5 Cultural Arts Manager ITS Project Manager Management Analyst III Project Manager - Dev. Ctr. Public Communications Coordinator Senior Planner	\$27.8923	\$34.8654	\$41.8385
Band PN7 Asst. Prosecuting Attorney PTR Budget Manager Senior Staff Engineer Solid Waste Superintendent	\$33.9215	\$42.4019	\$50.8823
Band PN9 Chief Counsel of Infrastructure and Recreation Chief Counsel of Management and Operations Chief Counsel of Public Safety - Civil Rights Specialist Chief Counsel of Economic Development & Planning Chief Counsel of Special Projects Chief of Litigation	\$41.0396	\$51.2995	\$61.5594

Pay and Classification Plan

	Hourly Rate		
	Minimum	Midpoint	Maximum
Operational Supervision			
Band OS3			
Accounts Payable Supervisor	\$22.8013	\$28.5016	\$34.2019
Administrative Supervisor			
Court Clerk Supervisor			
Customer Service Supervisor			
Maintenance Shop Supervisor			
Metered Services Supervisor			
Band OS4			
Lead Traffic Operations Technician	\$25.2430	\$31.5538	\$37.8645
Right of Way Supervisor			
Band OS5			
Cash Management Officer	\$27.4381	\$34.2976	\$41.1571
Facilities Maintenance Superintendent			
City Clerk			
Lead Engineering Technician			
Media Services Supervisor			
Police Administration Supervisor			
PW Operations Supervisor			
Utility System Supervisor			
Band OS7			
Account Services Manager	\$32.0038	\$40.0047	\$48.0057
Control System Supervisor			
Systems Analyst			

Management and Supervision			
Band MS1			
Administration Manager-Dev.	\$28.3871	\$35.4838	\$42.5806
Administration Manager-PW			
Assistant Airport Manager			
Assistant Utility Manager			
CIP Inspections Manager			
Engineering Inspections Manager			
Mgr., Accreditation/Info Mgmt			
Procurement & Contract Svc Mgr.			
Band MS2			
Building Inspections Manager	\$30.8555	\$38.5694	\$46.2833
Codes Administration Manager			
IT Support Services Manager			
Planning Manager			
Public Works Operations Mgr.			
Band MS3			
Construction Manager	\$33.5386	\$41.9233	\$50.3079
IT Operations Manager			
Operations and Maintenance Manager			
Supervisory Engineer			
Utility System Manager			
Band MS4			
City Traffic Engineer	\$36.4550	\$45.5688	\$54.6825
Manager, Entprs. Tech. Svcs.			

Pay and Classification Plan

	Hourly Rate		
	Minimum	Midpoint	Maximum
Asst Director/Division Head			
Band AD2			
Airport Manager	\$34.1117	\$42.6397	\$51.1676
Court Administrator			
Creative Services Manager			
Facilities Manager			
Fleet Manager			
Band AD3			
Asst. Dir. of Field Services	\$38.3454	\$47.9317	\$57.5181
Asst. Dir. of Finance-Cash and Debt			
Asst. Dir. of Finance-Controller			
Asst. Dir. of Plan Services			
Band AD4			
Asst. Dir. of Business Services	\$41.2331	\$51.5413	\$61.8496
Asst. Dir. of Engineering Services			
Asst. Dir. of App Mgmt Services			
Asst. Dir. of Water Operations			
Asst. Dir. of Public Works Operation			
Band AD5			
Deputy Dir. of PW/City Engineer	\$42.6146	\$53.2683	\$63.9219
Deputy Dir. of PW/Administration			
Deputy Dir. of Water Utilities			
Executive			
Band E1			
Chief Technology Officer	\$49.7468	\$62.1835	\$74.6202
Director of Development Svcs.			
Director of Human Resources			
Director of Public Works			
Director of Water Utilities			
Finance Director			
Band E2			
Asst. City Mgr., Dev Svcs/Comm	\$52.1100	\$65.1375	\$78.1650
Asst. City Mgr., Operations			
Fire Chief			
Police Chief			

Pay and Classification Plan

	Hourly Rate		
	Minimum	Midpoint	Maximum
Protective Services			
Band CSP			
Communication Specialist - Probationary	\$19.2500		\$21.6500
Band R1			
Police Recruit	\$19.5000		\$19.5000
Band PS2			
Animal Control Officer	\$17.0938	\$21.3673	\$25.6407
Communications Call Taker - Police			
Band PS3			
Communication Specialist - Police	\$19.6579	\$24.5724	\$29.4868
Court Security Officer			
Detention Officer			
Band PS4			
Animal Control Field Supvr.	\$22.6066	\$28.2582	\$33.9098
Lead Comm Specialist-Police			
Lead Detention Officer			
Band PS5			
Communications Supvr-Fire	\$25.9976	\$32.4969	\$38.9963
Communications Supvr-Police			
Band PS6			
Animal Control Manager	\$29.6331	\$37.0414	\$44.4497
Band PS7			
Police Captain	\$36.7819	\$45.9774	\$55.1729
Band PS8			
Battalion Chief			
Battalion Chief Paramedic	\$37.7573	\$47.1966	\$56.6360
Band PS9			
Police Major I	\$40.9285	\$50.5596	\$60.6715
Police Major II			
Band PS10 (PSX in Lawson - 3 character limit on grade)			
Asst. Fire Chief	\$42.4223	\$53.0279	\$63.6335
Deputy Fire Chief			
Deputy Police Chief			

Pay and Classification Plan

See separate schedules for union progression rates	Hourly Rate	
	Minimum	Maximum
Police - Union		
Police Officer	\$21.5385	\$35.6798
Sergeant	\$32.8067	\$42.8548
Fire - Union		
Fire Fighter	\$14.0797	\$22.1587
Fire Fighter - Paramedic	\$16.1401	\$24.2191
Fire Engineer	\$18.0632	\$24.0388
Fire Engineer - Paramedic	\$20.1236	\$26.0993
Fire Captain	\$24.7600	\$29.8942
Fire Captain - Paramedic	\$26.8204	\$31.9547
Communication Specialist	\$18.3118	\$30.1904
Lead Communication Specialist	\$19.2274	\$31.6999
IAM - Union		
Custodian	\$14.5000	\$19.5629
Meter Tech	\$14.7500	\$21.0000
Meter Specialist	\$17.0000	\$22.5000
Mechanic	\$19.0000	\$27.0000
Utility Worker Trainee	\$16.0000	\$16.0000
Utility Worker	\$18.0000	\$25.2500
Utility Specialist I	\$22.0000	\$28.5000
Utility Specialist II	\$24.0000	\$31.2500
Apprentice Operator	\$16.0000	\$16.0000
Operator	\$18.0000	\$25.2500
Skilled Operator	\$22.0000	\$28.5000
Senior Operator	\$24.0000	\$31.2500

Budget Summary Reports

General fund Departments

(Does not include Municipal Court)

Administration

FY22 Budget Summary

Expenses By Programs and Services					
Programs and Services	FY20 Actuals	FY21 Budget	FY22 Requested	Difference FY21 Budget	
				\$	%
Department Administration	1,437,357	1,241,078	1,361,508	120,430	10%
Policy/Legislative Oper.	777,226	569,884	651,182	81,298	14%
Community Relations	494,405	527,609	559,061	31,452	6%
Cultural Arts	153,699	164,628	177,767	13,138	8%
HR Administration	475,560	511,828	628,055	116,227	23%
Employee Services	257,820	386,318	383,066	(3,251)	(1%)
Safety & Risk Management	98,935	121,541	121,372	(169)	0%
Department Totals	3,695,001	3,522,887	3,882,011	359,124	10%

Expenses by Type					
Expense Category	FY20 Actuals	FY21 Budget	FY22 Requested	Difference FY21 Budget	
				\$	%
RESALE	6,195	5,500	5,500	0	0%
Personal services	2,249,059	2,246,239	2,405,779	159,541	7%
Other supplies, services and charges	1,055,654	816,028	847,045	31,018	4%
Repairs and maintenance	90,595	91,538	92,793	1,254	1%
Fuel and lubricants	188	0	0	0	
Miscellaneous	2,019	86,400	86,400	0	0%
Capital outlay	17,500	0	0	0	
Interdepartment charges	93,096	200,486	187,776	(12,710)	(6%)
Transfers out	180,696	76,696	256,718	180,022	235%
Department Totals	3,695,001	3,522,887	3,882,011	359,124	10%

Administration

Full Time Equivalents (FTE)

Job Titles	FY20 Budget	FY21 Budget	FY22 Requested	Difference FY21
Administrative Support	0.12	0.12	0.12	0.00
Asst. City Mgr., Administrative Services	0.76	0.00	0.00	0.00
Asst. City Mgr., Dev Svcs/Comm	0.33	0.35	0.35	0.00
Asst. City Mgr., Operations	0.88	1.00	1.00	0.00
Audiovisual Technician (Evening)	0.34	0.28	0.28	0.00
Benefits Specialist	1.00	1.00	1.00	0.00
City Clerk	1.00	1.00	1.00	0.00
City Councilmember	8.00	8.00	8.00	0.00
City Manager	1.00	1.00	1.00	0.00
Compensation and Classification	1.00	1.00	1.00	0.00
Creative Services Manager	1.00	1.00	1.00	0.00
Cultural Arts Manager	1.00	1.00	1.00	0.00
Deputy City Clerk	1.00	1.00	1.00	0.00
Director of Human Resources	1.00	1.00	1.00	0.00
Executive Assistant	2.00	2.00	2.00	0.00
Human Resources Coordinator	1.00	1.00	1.00	0.00
Management Analyst III	1.00	1.00	0.00	-1.00
Marketing Specialist	2.00	2.00	2.00	0.00
Mayor	1.00	1.00	1.00	0.00
Media Services Supervisor	1.00	1.00	1.00	0.00
Public Communications Coord.	1.00	1.00	1.00	0.00
Recruitment Specialist	1.00	1.00	1.00	0.00
Risk Management Officer	1.00	0.00	0.00	0.00
Safety & Wellness Specialist	0.00	1.00	1.00	0.00
Workforce Development Analyst	1.00	1.00	1.00	0.00
Totals	30.43	29.75	28.75	-1.00

Development Services FY22 Budget Summary

Expenses By Programs and Services					
Programs and Services	FY20 Actuals	FY21 Budget	FY22 Requested	Difference FY21 Budget	
				\$	%
Neighborhood Services	353,693	386,798	403,764	16,966	4%
Building Inspections	443,973	536,422	541,930	5,508	1%
Engineering Inspections	446,842	509,070	531,402	22,331	4%
Development Engineering	443,710	479,187	500,972	21,785	5%
Planning	275,275	295,949	312,503	16,554	6%
Codes Administration	408,885	423,358	443,158	19,800	5%
Long Range Planning	179,465	120,241	124,218	3,977	3%
Department Administration	994,274	1,214,582	899,306	(315,276)	(26%)
Grant Administration	148,702	99,779	104,803	5,024	5%
Project Management	248,079	311,133	328,067	16,934	5%
Licensing	81,784	90,961	95,348	4,387	5%
Department Totals	4,024,681	4,467,480	4,285,471	(182,009)	(4%)

Expenses by Type					
Expense Category	FY20 Actuals	FY21 Budget	FY22 Requested	Difference FY21 Budget	
				\$	%
Personal services	3,449,642	3,532,547	3,727,905	195,358	6%
Other supplies, services and charges	340,059	576,685	210,537	(366,149)	(63%)
Repairs and maintenance	98,022	105,820	110,903	5,083	5%
Fuel and lubricants	14,856	25,000	25,000	0	0%
Miscellaneous	3,014	8,780	5,250	(3,530)	(40%)
Interdepartment charges	119,087	218,648	205,876	(12,772)	(6%)
Department Totals	4,024,681	4,467,480	4,285,471	(182,009)	(4%)

Development Services
Full Time Equivalents (FTE)

Job Titles	FY20 Budget*	FY21 Budget	FY22 Requested	Difference FY21
Administration Manager - Dev.	1.00	1.00	1.00	0.00
Asst. City Mgr., Dev Svcs/Comm	0.67	0.50	0.50	0.00
Asst. Dir. of Field Services	1.00	1.00	1.00	0.00
Asst. Dir. of Plan Services	1.00	1.00	1.00	0.00
Asst. Dir. of Planning & Sp. Proj.	0.75	0.00	0.00	0.00
Building Inspections Manager	1.00	1.00	1.00	0.00
Building Inspector	5.00	5.00	5.00	0.00
Business Services Rep - Dev Ctr	1.00	1.00	1.00	0.00
CDBG Administrator	1.00	1.00	1.00	0.00
Codes Administration Manager	1.00	1.00	1.00	0.00
Development Technician	3.00	3.00	3.00	0.00
Director of Development Svcs.	1.00	0.90	0.90	0.00
Engineering Inspections Manager	1.00	1.00	1.00	0.00
Field Engineering Inspector	5.00	5.00	5.00	0.00
Neighborhood Services Officer	4.00	4.00	4.00	0.00
Office Coordinator	2.00	2.00	2.00	0.00
Planner	2.00	2.00	2.00	0.00
Planning Manager	1.00	1.00	1.00	0.00
Plans Examiner	1.00	1.00	1.00	0.00
Project Manager - Dev. Ctr.	3.00	3.00	3.00	0.00
Senior Planner	1.00	1.00	1.00	0.00
Senior Staff Engineer	2.00	2.00	2.00	0.00
Staff Engineer	1.00	1.00	1.00	0.00
Supervisory Engineer	1.00	1.00	1.00	0.00
Totals	41.42	40.40	40.40	0.00

*In FY20, Development Services and Planning & Special Projects were merged into one department as part of a reorganization.

Finance

FY22 Budget Summary

Expenses By Programs and Services					
Programs and Services	FY20 Actuals	FY21 Budget	FY22 Requested	Difference FY21 Budget	
				\$	%
Department Administration	3,164,079	3,346,335	3,548,725	202,389	6%
Accounting & Payroll Services	868,669	857,077	927,038	69,961	8%
Debt & Cash Management	3,093,858	921,826	973,565	51,739	6%
Support To Development	158,962	265,088	290,778	25,691	10%
Procurement & Contract Svcs.	353,889	362,886	374,519	11,633	3%
Municipal Billing	4,885,102	4,508,681	5,417,265	908,584	20%
Department Totals	12,524,559	10,261,893	11,531,890	1,269,997	12%

Expenses by Type					
Expense Category	FY20 Actuals	FY21 Budget	FY22 Requested	Difference FY21 Budget	
				\$	%
Personal services	1,857,958	1,876,839	2,102,522	225,684	12%
Other supplies, services and charges	7,406,868	4,923,262	5,858,646	935,384	19%
Repairs and maintenance	156	0	0	0	
Miscellaneous	294,907	290,000	290,000	0	0%
Interdepartment charges	2,964,670	3,171,793	3,280,722	108,929	3%
Department Totals	12,524,559	10,261,893	11,531,890	1,269,997	12%

Finance
Full Time Equivalents (FTE)

Job Titles	FY20 Budget	FY21 Budget*	FY22 Requested	Difference FY21
Accountant	3.00	3.00	3.00	0.00
Accounting Clerk	3.00	3.00	3.00	0.00
Accounts Payable Supervisor	1.00	1.00	1.00	0.00
Assistant Finance Director - Cash &	1.00	1.00	1.00	0.00
Asst. Dir. of Finance - Controller	1.00	1.00	1.00	0.00
Budget Manager	0.00	0.00	1.00	1.00
Cash Management Officer	1.00	1.00	1.00	0.00
Cash Receipts Clerk	1.00	0.00	0.00	0.00
EMS Billing Specialist	1.00	1.00	1.00	0.00
Finance Director	1.00	1.00	1.00	0.00
Financial Analyst	1.00	2.00	2.00	0.00
Office Coordinator	1.00	0.00	0.00	0.00
Payroll Specialist	1.00	1.00	1.00	0.00
Procurement & Contract Svc Mgr	1.00	1.00	1.00	0.00
Procurement Officer I	1.00	1.00	1.00	0.00
Procurement Officer II	1.00	1.00	1.00	0.00
Senior Procurement Officer	1.00	1.00	1.00	0.00
Treasury Cashier	2.00	3.00	3.00	0.00
Totals	22.00	22.00	23.00	1.00

*Reflects changes approved in FY21 Budget Amendment No. 10

Job titles in green are personnel expansions and/or reclassifications for FY22

Fire/EMS Services FY22 Budget Summary

Revenues					
Revenues	FY20 Actuals	FY21 Budget	FY22 Requested	Difference FY21 Budget	
				\$	%
Other	770	0	0		
Department Totals	770	0	0	0	

Expenses By Programs and Services					
Programs and Services	FY20 Actuals	FY21 Budget	FY22 Requested	Difference FY21 Budget	
				\$	%
Department Administration	2,264,910	1,720,040	924,359	(795,681)	(46%)
Support Services	1,602,122	1,429,619	1,958,334	528,716	37%
Emergency Services	16,422,306	16,149,213	16,512,578	363,364	2%
Fire Prevention	15,473	43,000	467,656	424,656	988%
Training	211,400	285,010	620,985	335,975	118%
Communications Center/Dispatch	1,035,161	1,154,780	1,345,137	190,357	16%
Department Totals	21,551,372	20,781,662	21,829,049	1,047,387	5%

Expenses by Type					
Expense Category	FY20 Actuals	FY21 Budget	FY22 Requested	Difference FY21 Budget	
				\$	%
RESALE	248,227	250,000	285,000	35,000	14%
Personal services	16,601,530	17,193,087	17,717,325	524,238	3%
Other supplies, services and charges	1,013,316	898,845	1,007,367	108,522	12%
Repairs and maintenance	771,318	558,914	644,216	85,302	15%
Utilities	117,899	143,583	144,000	417	0%
Fuel and lubricants	95,906	122,550	122,550	0	0%
Interdepartment charges	1,989,095	1,447,369	1,619,455	172,086	12%
Transfers out	714,082	167,313	289,135	121,822	73%
Department Totals	21,551,372	20,781,662	21,829,049	1,047,387	5%

Fire/ EMS Services Full Time Equivalents (FTE)

Job Titles	FY20 Budget	FY21 Budget*	FY22 Requested^	Difference FY21
Administrative Assistant	1.00	1.00	1.00	0.00
Assistant Fire Chief	2.00	2.00	3.00	1.00
Asst. Fire Chief Paramedic	4.00	4.00	4.00	0.00
Battalion Chief	1.00	1.00	1.00	0.00
Battalion Chief Paramedic	4.00	4.00	3.00	-1.00
Communications Specialist-Fire	9.00	9.00	11.67	2.67
Communications Supervisor	0.00	0.00	0.50	0.50
Data Analyst	1.00	1.00	1.00	0.00
Deputy Chief	0.00	0.00	1.00	1.00
Fire Captain	2.00	10.00	8.00	-2.00
Fire Captain II	7.00	0.00	0.00	0.00
Fire Captain II Paramedic	11.00	0.00	0.00	0.00
Fire Captain Paramedic	3.00	15.00	16.00	1.00
Fire Chief	1.00	1.00	1.00	0.00
Fire Engineer	2.00	34.00	29.00	-5.00
Fire Engineer Paramedic	9.00	31.00	30.00	-1.00
Fire Specialist	35.00	0.00	0.00	0.00
Fire Specialist Paramedic	30.00	0.00	0.00	0.00
Firefighter	18.00	21.00	18.00	-3.00
Firefighter Paramedic	10.00	16.00	32.00	16.00
Lead Comm Specialist-Fire	4.00	4.00	3.50	-0.50
Office Coordinator	1.00	1.00	1.00	0.00
Totals	155.00	155.00	164.67	9.67

*As a result of the labor agreement between the City and IAFF Local 2195, job titles changed in the Fire Department.

^Changes in the number of positions may be due to promotions, retirements or resignations

Job titles in green are personnel expansions and/or reclassifications for FY22; FTE counts lower than 1.0 are due to staggered hiring dates.
(example: 0.5 FTE is a mid-year hire or reclassification)

Law Enforcement FY22 Budget Summary

Revenues					
Revenues	FY20 Actuals	FY21 Budget	FY22 Requested	Difference FY21 Budget	
				\$	%
Other	1,210	0	0		
Department Totals	1,210	0	0	0	

Expenses By Programs and Services					
Programs and Services	FY20 Actuals	FY21 Budget	FY22 Requested	Difference FY21 Budget	
				\$	%
Department Administration	8,065,268	5,604,394	6,143,787	539,393	10%
Support Services	236,064	3,209,884	3,374,747	164,863	5%
Special Operations	925	0	0	0	
Operations Division	9,733,803	9,905,558	9,517,521	(388,037)	(4%)
Criminal Investigate Div	3,349,241	3,318,470	3,260,737	(57,733)	(2%)
Animal Control	924,358	1,005,525	1,038,794	33,268	3%
Department Totals	22,309,658	23,043,832	23,335,585	291,753	1%

Expenses by Type					
Expense Category	FY20 Actuals	FY21 Budget	FY22 Requested	Difference FY21 Budget	
				\$	%
Personal services	18,737,287	19,114,758	19,520,912	406,153	2%
Other supplies, services and charges	1,249,747	1,682,458	1,480,064	(202,395)	(12%)
Repairs and maintenance	594,190	564,521	676,345	111,824	20%
Utilities	317,888	353,187	353,187	0	0%
Fuel and lubricants	169,303	239,013	204,013	(35,000)	(15%)
Miscellaneous	1,372	15,500	15,500	0	0%
Interdepartment charges	991,079	938,193	910,411	(27,782)	(3%)
Transfers out	248,791	136,201	175,153	38,952	29%
Department Totals	22,309,658	23,043,832	23,335,585	291,753	1%

Law Enforcement

Full Time Equivalents (FTE)

Job Titles	FY20 Budget	FY21 Budget	FY22 Requested	Difference FY21
Administrative Assistant	3.50	3.50	3.50	0.00
Animal Control Field Supvr.	1.00	1.00	1.00	0.00
Animal Control Manager	1.00	1.00	1.00	0.00
Animal Control Officer	5.00	5.00	5.00	0.00
Communications Call Taker	0.00	0.00	1.50	1.50
Communications Specialist-Pol	14.00	14.00	14.00	0.00
Communications Supvr-Police	1.00	1.00	1.00	0.00
Deputy Police Chief	1.00	1.00	1.00	0.00
Detention Officer	9.00	9.00	9.00	0.00
Evidence & Property Tech.	1.00	1.00	1.00	0.00
Facilities Maintenance Worker II	1.00	1.00	1.00	0.00
Lead Comm Specialist-Police	4.00	4.00	4.00	0.00
Lead Detention Officer	3.00	3.00	3.00	0.00
Mgr, Accreditation/Info Mgmt	1.00	1.00	1.00	0.00
Office Coordinator	1.00	1.00	0.50	-0.50
Parking Control Officer	1.00	1.00	1.00	0.00
Police Administration Supervisor	0.00	0.00	0.50	0.50
Police Captain	6.00	6.00	6.00	0.00
Police Chief	1.00	1.00	1.00	0.00
Police Major I^	1.00	1.00	2.00	1.00
Police Major II^	2.00	2.00	1.00	-1.00
Police Officer	118.00	118.00	118.00	0.00
Police Records Clerk	3.50	3.50	3.50	0.00
Police Sergeant	19.00	19.00	19.50	0.50
Police Services Officer	3.00	3.00	3.00	0.00
Purchasing and Supply Officer	1.00	1.00	1.00	0.00
Shelter Attendant	4.50	4.50	4.50	0.00
Technical Services Specialist	1.00	1.00	1.00	0.00
Totals	207.50	207.50	209.50	2.00

^Changes in the number of positions may be due to resignations, retirements or promotions.

Job titles in green are personnel expansions and/or reclassifications for FY22; FTE counts lower than 1.0 are due to staggered hiring dates.
(example: 0.5 FTE is a mid-year hire or reclassification)

Legal Services

FY22 Budget Summary

Expenses By Programs and Services					
Programs and Services	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Department Administration	577,825	591,212	689,485	98,273	17%
Safety & Risk Management	137,549	127,812	168,058	40,246	31%
Code Enforcement/Prosecut	420,707	427,459	462,598	35,139	8%
Support To Development	165,793	194,842	201,642	6,800	3%
Legal Compliance	294,755	323,756	411,086	87,330	27%
Department Totals	1,596,630	1,665,081	1,932,870	267,789	16%

Expenses by Type					
Expense Category	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Personal services	1,332,799	1,356,853	1,548,000	191,147	14%
Other supplies, services and charges	257,468	282,744	332,759	50,015	18%
Repairs and maintenance	1,121	1,027	860	(167)	(16%)
Miscellaneous	261	500	500	0	0%
Construction	(21,993)	0	0	0	
Interdepartment charges	26,975	23,957	50,751	26,794	112%
Department Totals	1,596,630	1,665,081	1,932,870	267,789	16%

Legal Services

Full Time Equivalents (FTE)

Job Titles	FY20 Budget	FY21 Budget*	FY22 Requested	Difference FY21
Asst. Prosecuting Attorney PTR	0.75	0.75	0.75	0.00
Chief Counsel of Econ. Dev & Planning	1.00	1.00	1.00	0.00
Chief Counsel of Infr. & Plng.	0.75	0.00	0.00	0.00
Chief Counsel of Infrastructure and Recreation	0.00	1.00	1.00	0.00
Chief Counsel of Mgmt & Ops	1.00	1.00	1.00	0.00
Chief Counsel of Public Safety - Civil Rights	1.00	1.00	1.00	0.00
Chief Counsel of Special Projects	0.00	0.00	0.00	0.00
Chief of Litigation	0.50	1.00	1.00	0.00
Chief Prosecuting Attorney	1.00	1.00	1.00	0.00
City Attorney	1.00	1.00	1.00	0.00
Contract Compliance Coord/Para	1.00	1.00	1.00	0.00
Executive Assistant PTR	0.88	0.88	0.88	0.00
Legal Assistant	1.00	1.00	1.00	0.00
Office Manager/Paralegal	1.00	1.00	1.00	0.00
Totals	10.88	11.63	11.63	0.00

*Reflects changes approved in FY21 Budget Amendments No. 7 and No. 13

Public Works Engineering FY22 Budget Summary

Expenses By Programs and Services					
Programs and Services	FY20 Actuals	FY21 Budget	FY22 Requested	Difference FY21 Budget	
				\$	%
Department Administration	1,643,252	1,797,824	1,904,685	106,861	6%
Stormwater Management	106,377	113,168	117,500	4,333	4%
Support To Development	59,023	67,619	57,573	(10,046)	(15%)
Support to Water Eng & Const	19,349	20,094	20,924	830	4%
Customer Service	292,185	305,010	373,562	68,552	22%
Support to Solid Waste Mgmt	11,005	11,237	27,063	15,826	141%
Traffic Engineering	2,094,426	2,223,722	2,159,614	(64,108)	(3%)
Infrastructure Improvements	1,598,307	1,714,050	2,160,801	446,751	26%
Support to Airport	29,008	23,033	12,512	(10,521)	(46%)
Department Totals	5,852,931	6,275,757	6,834,235	558,478	9%

Expenses by Type					
Expense Category	FY20 Actuals	FY21 Budget	FY22 Requested	Difference FY21 Budget	
				\$	%
Personal services	3,968,983	4,210,108	4,739,773	529,665	13%
Other supplies, services and charges	327,205	316,345	378,517	62,172	20%
Repairs and maintenance	169,493	213,784	253,342	39,558	19%
Utilities	1,237,743	1,341,460	1,265,000	(76,460)	(6%)
Fuel and lubricants	18,717	21,615	21,100	(515)	(2%)
Miscellaneous	7,360	2,550	2,050	(500)	(20%)
Interdepartment charges	123,431	169,895	150,435	(19,460)	(11%)
Transfers out	0	0	24,018	0	
Department Totals	5,852,931	6,275,757	6,834,235	558,478	9%

Public Works Engineering

Full Time Equivalents (FTE)

Job Titles	FY20 Budget	FY21 Budget*	FY22 Requested	Difference FY21
Administration Manager - Public Works	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	0.00
CIP Inspections Manager	0.00	0.00	1.00	1.00
CIP Resident Inspector	7.00	7.00	7.00	0.00
City Traffic Engineer	1.00	1.00	1.00	0.00
Construction Manager	1.00	1.00	1.00	0.00
Construction Project Manager	3.00	4.00	4.00	0.00
Contract/Records Specialist	1.00	1.00	1.00	0.00
Deputy Dir. of P.Wks./Admin.	1.00	1.00	1.00	0.00
Deputy Dir. of P.Wks./City Eng	1.00	1.00	1.00	0.00
Director of Public Works	1.00	1.00	1.00	0.00
Engineering Technician	1.00	1.00	1.00	0.00
Environmental Specialist	1.00	1.00	1.00	0.00
Lead Engineering Technician	1.00	1.00	1.00	0.00
Lead Traffic Operations Tech	1.00	1.00	1.00	0.00
Office Coordinator	1.00	1.00	1.00	0.00
Project Manager	1.00	1.00	1.00	0.00
Right of Way Inspector	2.00	2.00	2.00	0.00
Right of Way Supervisor	0.00	1.00	1.00	0.00
Right-of-Way Agent	1.00	1.00	1.00	0.00
Senior Engineering Technician	1.00	1.00	1.00	0.00
Senior Staff Engineer	3.00	3.00	3.00	0.00
Senior Traffic Operations Tech	2.00	3.00	4.00	1.00
Service Representative I	1.00	1.00	1.00	0.00
Staff Engineer	4.00	4.00	5.00	1.00
Supervisory Engineer	1.00	1.00	1.00	0.00
Traffic Operations Technician	3.00	2.00	1.00	-1.00
Totals	42.00	44.00	46.00	2.00

*Reflects changes approved in FY21 Budget Amendment No. 10

Job titles in green are personnel expansions and/or reclassifications for FY22

Public Works Operations FY22 Budget Summary

Expenses By Programs and Services					
Programs and Services	FY20 Actuals	FY21 Budget	FY22 Requested	Difference FY21 Budget	
				\$	%
Department Administration	1,429,477	1,335,519	1,414,318	78,798	6%
Stormwater Control	1,055,038	733,791	737,577	3,787	1%
Solid Waste Administration	0	0	177,374	0	
Street Management	349,849	575,856	694,918	119,062	21%
Pot Hole Patching	173,714	185,534	203,664	18,129	10%
Snow Removal	756,318	730,364	889,824	159,460	22%
Street Sweeping	87,623	157,252	143,603	(13,648)	(9%)
Traffic Control	66,683	142,501	52,124	(90,377)	(63%)
Right of Way Maintenance	1,572,022	1,076,975	1,114,547	37,572	3%
Sidewalk maintenance	180,328	173,589	165,257	(8,332)	(5%)
Bridge Maintenance	24,792	47,105	51,363	4,259	9%
Department Totals	5,695,843	5,158,485	5,644,569	486,084	9%

Expenses by Type					
Expense Category	FY20 Actuals	FY21 Budget	FY22 Requested	Difference FY21 Budget	
				\$	%
Personal services	2,225,586	2,549,662	2,719,146	169,485	7%
Other supplies, services and charges	2,254,346	1,448,098	1,592,070	143,973	10%
Repairs and maintenance	266,808	195,376	238,088	42,712	22%
Utilities	67,576	67,200	72,073	4,873	7%
Fuel and lubricants	78,275	85,084	90,995	5,911	7%
Miscellaneous	1,920	1,700	1,700	0	0%
Interdepartment charges	801,333	811,366	873,041	61,675	8%
Transfers out	0	0	57,456	0	
Department Totals	5,695,843	5,158,485	5,644,569	486,084	9%

Public Works Operations
Full Time Equivalents (FTE)

Job Titles	FY20 Budget	FY21 Budget*	FY22 Requested	Difference FY21
Administrative Assistant	0.80	0.75	0.75	0.00
Apprentice Operator / Operator / Skilled Operator/ Senior Operator	26.00	26.00	26.00	0.00
Asst. Dir. of Public Works Oper.	1.00	1.00	1.00	0.00
Office Coordinator	1.00	1.00	1.00	0.00
Public Works Operations Mgr.	1.00	1.00	1.00	0.00
Streets Operations Supervisor	2.00	0.00	0.00	0.00
PW Operations Supervisor	1.00	3.00	3.00	0.00
PW Ops Contract Specialist	1.00	1.00	1.00	0.00
Solid Waste Superintendent^	0.00	0.00	1.00	1.00
Totals	33.80	33.75	34.75	1.00

IAM positions in Public Works-Operations: Apprentice Operator > Operator > Skilled Operator > Senior Operator

*Reflects changes approved in FY21 Budget Amendment No. 5

^Moved from the Solid Waste Fund into Public Works Operations

Budget Summary Reports

Enterprise Funds

Airport Fund FY22 Budget Summary

Revenues					
Revenues	FY20 Actuals	FY21 Budget	FY22 Requested	Difference FY21 Budget	
				\$	%
Fines and forfeitures	(1,053)	900	500	(400)	(44%)
Intergovernmental	89,563	0	0		
Charges for services	871,663	940,687	1,002,523	61,836	7%
Material and fuel sales	1,330,732	1,666,843	1,615,350	(51,493)	(3%)
Investment earnings	104,367	47,000	39,000	(8,000)	(17%)
Other	32,965	36,514	42,439	5,925	16%
Sale of property	0	1,000	1,000		0%
Transfers in	380,535	377,312	377,312		0%
Department Totals	2,808,772	3,070,256	3,078,124	7,868	0%

Expenses By Programs and Services					
Programs and Services	FY20 Actuals	FY21 Budget	FY22 Requested	Difference FY21 Budget	
				\$	%
Department Administration	280,923	294,452	363,639	69,186	23%
Debt & Cash Management	762,777	650,197	813,824	163,627	25%
Airport Bldg & Grnd Maint	227,019	232,529	243,050	10,521	5%
Runway & Taxiway Maint	169,529	179,884	182,018	2,134	1%
Pilot Supplies & Fuel	1,349,513	1,517,470	1,655,588	138,118	9%
Environment Montrg & Comp	49,458	63,266	60,269	(2,997)	(5%)
Infrastructure Improvemts	17,781	19,029	19,984	955	5%
Department Totals	2,857,000	2,956,827	3,338,371	381,544	13%

Expenses by Type					
Expense Category	FY20 Actuals	FY21 Budget	FY22 Requested	Difference FY21 Budget	
				\$	%
RESALE	720,042	905,497	878,625	(26,872)	(3%)
Personal services	630,396	669,088	736,978	67,890	10%
Other supplies, services and charges	225,171	286,926	316,945	30,019	10%
Repairs and maintenance	106,469	101,357	80,950	(20,406)	(20%)
Utilities	73,966	59,930	67,530	7,600	13%
Fuel and lubricants	9,818	10,493	11,525	1,032	10%

Depreciation	672,798	546,919	673,346	126,427	23%
Miscellaneous	195,613	160,248	247,248	87,000	54%
Capital outlay	4,834	0	21,000	0	
Construction	(13,299)	0	0	0	
Interdepartment charges	127,912	113,091	163,746	50,654	45%
Transfers out	103,278	103,278	140,478	37,200	36%
Department Totals	2,857,000	2,956,827	3,338,371	381,544	13%

Airport Fund Full Time Equivalents (FTE)

Job Titles	FY20 Budget	FY21 Budget	FY22 Requested	Difference FY21
Airport Attendant*	4.30	4.30	3.60	-0.70
Airport Manager	1.00	1.00	1.00	0.00
Airport Service Attendant	1.00	1.00	1.00	0.00
Assistant Airport Manager	1.00	1.00	1.00	0.00
Facilities Maintenance Worker II	2.00	2.00	2.00	0.00
Lead Airport Attendant	0.00	0.00	1.00	1.00
Totals	9.30	9.30	9.60	0.30

Job titles in green are personnel expansions and/or reclassifications for FY22

*0.3 FTEs were added for part-time Airport Attendants, and 1.0 FTE was reclassified to Lead Airport Attendant

Parks - Harris Park CC

FY22 Budget Summary

Revenues					
Revenues	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Intergovernmental	3,630	0	0		
Charges for services	796,154	1,028,862	1,343,804	314,941	31%
Material and fuel sales	31,501	83,686	69,638	(14,048)	(17%)
Investment earnings	8,011	0	0		
Other	258,622	217,345	177,834	(39,511)	(18%)
Department Totals	1,097,918	1,329,893	1,591,276	261,382	20%

Expenses By Programs and Services					
Programs and Services	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Camp Summit	356,878	318,631	510,989	192,358	60%
Recreation	301,574	282,177	275,082	(7,095)	(3%)
Instructional/Youth	40,757	37,641	70,185	32,544	86%
Instructional/Adult	92,879	109,422	0	(109,422)	(100%)
Athletics	111,551	147,560	202,933	55,373	38%
Special Events	6,794	24,268	27,091	2,823	12%
Bailey Farm Park	(98)	0	0	0	
Amphitheater	170,848	114,426	145,347	30,922	27%
Lea McKeighan North Park	177,899	219,329	198,234	(21,095)	(10%)
Department Totals	1,259,083	1,253,453	1,429,862	176,408	14%

Expenses by Type					
Expense Category	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Personal services	611,476	695,473	813,934	118,461	17%
Other supplies, services and charges	430,687	377,733	430,863	53,130	14%
Repairs and maintenance	38,006	34,175	41,769	7,595	22%
Utilities	102,556	99,212	97,324	(1,888)	(2%)
Depreciation	19,799	18,732	18,905	173	1%
Miscellaneous	31,273	3,230	2,600	(630)	(20%)
Capital outlay	11,200	0	0	0	

Construction	(11,200)	0	0	0	
Interdepartment charges	21,767	21,899	20,947	(952)	(4%)
Transfers out	3,519	3,000	3,519	519	17%
Department Totals	1,259,083	1,253,453	1,429,862	176,408	14%

Harris Park Community Center Full Time Equivalents (FTE)

Job Titles	FY20 Budget	FY21 Budget	FY22 Requested	Difference FY21
Assistant Facility Manager	0.00	0.36	0.23	-0.13
Assistant Superintendent of Recreation	0.00	0.00	0.95	0.95
Basketball Referee III	0.07	0.00	0.00	0.00
Basketball Referee IV	0.07	0.17	0.17	0.00
Camp Assistant Manager	0.63	0.25	0.43	0.18
Camp Counselor	13.11	5.55	9.96	4.41
Camp Manager	0.63	0.25	0.58	0.33
Camp Nurse	0.21	0.08	0.45	0.37
Camp Service Rep	0.93	0.18	0.43	0.25
Custodian - Parks	0.77	0.77	0.63	-0.14
Dance Instructor	0.03	0.00	0.00	0.00
E Gaming Tournament Director	0.00	0.00	0.07	0.07
Event Staff	0.20	0.10	0.18	0.08
Facility Maintenance Manager	0.00	0.00	0.20	0.20
Facility Maintenance Specialist	0.80	1.20	1.20	0.00
Facility Maintenance Supervisor	0.05	0.05	0.05	0.00
Facility Supervisor - Parks	0.77	0.70	0.80	0.10
Facility Supervisor - LMN	0.00	1.15	1.39	0.24
Harris Park Community Ctr Mgr	1.00	1.00	0.00	-1.00
Instructor-Itty Bitty	0.07	0.11	0.08	-0.03
Kickball Official	0.06	0.03	0.00	-0.03
Recreation Supervisor I	2.00	1.50	2.05	0.55
Rink Operations Specialist	0.00	0.30	0.21	-0.09
School Break Camp Counselor	0.38	0.38	0.38	0.00
Scorekeeper	0.33	0.14	0.30	0.16
Service Representative-LMN	0.00	1.44	0.00	-1.44
Service Rep - HPCC	0.00	0.45	0.37	-0.08
Site Supervisor	0.63	0.23	0.45	0.22
Site Supvr. Itty Bitty-Parks	0.07	0.05	0.02	-0.03
Skate Monitor	0.00	0.27	0.19	-0.08
Superintendent of Recreation	0.90	0.90	0.00	-0.90
Superintendent of Recreation II	0.00	0.00	0.45	0.45
Supt. of Legal Services & Human Resources	0.15	0.15	0.00	-0.15
Volleyball Official	0.24	0.00	0.00	0.00
Volleyball Official II	0.24	0.48	0.45	-0.03
Youth Instructor	0.01	0.08	0.06	-0.02
Totals	24.35	18.32	22.73	-6.03

Water/Sewer Fund FY22 Budget Summary

Revenues					
Revenues	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Fines and forfeitures	363,996	308,500	327,975	19,475	6%
Intergovernmental	2,879,288	0	0		
Charges for services	38,238,672	39,796,705	41,696,565	1,899,860	5%
Material and fuel sales	227,924	187,343	209,077	21,734	12%
Investment earnings	544,510	145,000	116,000	(29,000)	(20%)
Other	128,750	49,274	46,250	(3,024)	(6%)
Transfers in	50,955,237	459,318	0	(459,318)	(100%)
Department Totals	93,338,377	40,946,140	42,395,867	1,449,727	4%

Expenses By Programs and Services					
Programs and Services	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Department Administration	1,958,933	2,388,391	2,538,788	150,397	6%
Safety & Risk Management	0	0	0	0	
Water Distribution	1,536,295	1,664,623	1,865,102	200,479	12%
Water Facilities O & M	995,365	919,427	998,600	79,173	9%
Wastewater Collection	1,204,590	1,340,200	1,396,412	56,212	4%
Wastewater Facilities O&M	831,249	726,956	857,988	131,032	18%
Debt & Cash Management	22,566,217	21,051,760	21,433,393	381,633	2%
Municipal Billing	19,906,397	19,682,533	20,960,649	1,278,116	6%
Department Totals	48,999,046	47,773,890	50,050,931	2,277,041	5%

Expenses by Type					
Expense Category	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
RESALE	17,803,313	17,065,786	18,245,043	1,179,257	7%
Personal services	4,916,707	5,496,027	5,756,763	260,736	5%
Other supplies, services and charges	2,170,894	2,438,285	2,658,871	220,586	9%
Repairs and maintenance	617,174	513,634	576,716	63,082	12%
Utilities	649,782	521,869	658,883	137,014	26%
Fuel and lubricants	69,677	79,319	84,590	5,271	7%

Depreciation	4,561,005	4,317,720	5,112,893	795,173	18%
Miscellaneous	14,677	10,900	11,100	200	2%
Interest	26,645	566,680	(335)	(567,015)	(100%)
Capital outlay	54,765	0	0	0	
Construction	(54,765)	0	0	0	
Interdepartment charges	659,322	673,092	747,723	74,631	11%
Transfers out	17,509,851	16,090,579	16,198,685	108,106	1%
Department Totals	48,999,046	47,773,890	50,050,931	2,277,041	5%

Water/ Sewer Fund
Full Time Equivalents (FTE)

Job Titles	FY20 Budget	FY21 Budget	FY22 Requested	Difference FY21
Account Services Manager	1.00	1.00	1.00	0.00
Administrative Assistant	2.00	2.00	2.00	0.00
Administrative Supervisor	1.00	1.00	1.00	0.00
Assistant Utility Manager	1.00	1.00	1.00	0.00
Asst. Dir. of Business Services	1.00	1.00	1.00	0.00
Asst. Dir. of Engineering Svcs	1.00	1.00	0.00	-1.00
Asst. Director of Operations	1.00	1.00	1.00	0.00
Community Relations Specialist	1.00	1.00	1.00	0.00
Control System Supervisor	1.00	1.00	1.00	0.00
Customer Service Rep	3.00	3.00	4.00	1.00
Customer Service Supervisor	1.00	1.00	1.00	0.00
Deputy Director	0.00	0.00	1.00	1.00
Director of Water Utilities	1.00	1.00	1.00	0.00
Equipment Technician	2.00	2.00	2.00	0.00
Facilities Technician	1.00	1.00	1.00	0.00
Instrumentation & Controls Tec	2.00	2.00	2.00	0.00
Inventory Maintenance Technician	1.00	1.00	1.00	0.00
Meter Technician/ Meter Specialist	8.00	8.00	8.00	0.00
Metered Services Supervisor	1.00	1.00	1.00	0.00
Office Coordinator	1.00	1.00	1.00	0.00
Operations & Maintenance Manager	1.00	1.00	1.00	0.00
Operations Technician	2.00	2.00	3.00	1.00
Seasonal Laborer	0.92	0.92	0.92	0.00
Senior Staff Engineer	2.00	2.00	2.00	0.00
Utility Billing Specialist	1.00	1.00	1.00	0.00
Utility Management Analyst	1.00	1.00	1.00	0.00
Utility System Manager	1.00	1.00	1.00	0.00
Utility System Supervisor	3.00	3.00	3.00	0.00
Utility Technician	1.00	1.00	1.00	0.00
Utility Worker Trainee/ Utility Worker/ Utility Specialist/Utility Specialist II	22.00	22.00	22.00	0.00
Water Utilities Analyst	1.00	1.00	1.00	0.00
Totals	66.92	66.92	68.92	2.00

IAM Positions in Operations Division: Utility Worker Trainee > Utility Worker > Utility Specialist I > Utility Specialist II

IAM Positions in Business Services Division: Meter Technician > Meter Specialist

Job titles in green are personnel expansions and/or reclassifications for FY22.

Budget Summary Reports

Internal Services Funds

Central Building Services

FY22 Budget Summary

Revenues					
Revenues	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Investment earnings	32,259	0	0		
Other	1,626	0	0		
Interdepartment revenues	1,346,289	1,258,045	1,313,008	54,963	4%
Department Totals	1,380,174	1,258,045	1,313,008	54,963	4%

Expenses By Programs and Services					
Programs and Services	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Facility Services	557,844	668,856	690,297	21,441	3%
Custodial Services	281,133	311,446	325,004	13,558	4%
Project Management	76,905	0	0	0	
Utilities/General Servcs	226,506	397,205	419,330	22,125	6%
BERP-City Hall	7,450	10,000	377,085	367,085	3671%
BERP-Fire	65,188	0	0	0	
BERP-PW Ops	4,000	0	0	0	
BERP-Airport	0	3,500	0	(3,500)	(100%)
BERP-CVM	3,509	0	0	0	
Department Totals	1,222,535	1,391,007	1,811,716	420,709	30%

Expenses by Type					
Expense Category	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Personal services	314,201	482,197	508,145	25,948	5%
Other supplies, services and charges	341,182	361,546	377,400	15,854	4%
Repairs and maintenance	267,063	122,123	129,898	7,775	6%
Utilities	208,223	250,000	250,000	0	0%
Fuel and lubricants	1,368	2,500	2,500	0	0%
Depreciation	146,776	122,000	122,000	0	0%
Miscellaneous	1,062	2,000	2,000	0	0%
Capital outlay	71,559	13,500	377,085	363,585	2693%
Construction	(168,130)	0	0	0	

Interdepartment charges	39,231	35,141	42,688	7,547	21%
Department Totals	1,222,535	1,391,007	1,811,716	420,709	30%

Central Building Services
Full Time Equivalents (FTE)

Job Titles	FY20 Budget	FY21 Budget*	FY22 Request	Difference FY21
Asst. City Mgr., Administrative Serv	0.12	0.00	0.00	0.00
Central Building Services Supervisor	1.00	0.00	0.00	0.00
Custodian	3.00	1.00	1.00	0.00
Director of Development Services	0.00	0.10	0.10	0.00
Facilities Maintenance Worker I	1.00	1.00	1.00	0.00
Facilities Manager	1.00	1.00	1.00	0.00
Facility Maintenance	0.00	1.00	1.00	0.00
Facility Technician (CBS)	2.00	2.00	2.00	0.00
Totals	8.12	6.10	6.10	0.00

*Reflects changes approved in FY21 Budget Amendment No. 5

Fleet Operations

FY22 Budget Summary

Revenues					
Revenues	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Charges for services	23	0	0		
Investment earnings	200	3,000	3,000		0%
Other	24,783	0	0		
Sale of property	168,557	660,236	537,856	(122,380)	(19%)
Interdepartment revenues	3,432,709	3,138,143	3,568,040	429,898	14%
Transfers in	0	0	249,308		
Department Totals	3,626,271	3,801,379	4,358,204	556,826	15%

Expenses By Programs and Services					
Programs and Services	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Fleet Management Support	1,106,660	1,123,901	1,092,065	(31,835)	(3%)
Debt & Cash Management	453,863	0	0	0	
CVM Expansion-PWE	0	0	19,238	0	
CVM Expansion-Police	0	0	35,000	0	
CVM Expansion-Fire	0	0	77,914	0	
CVM Expansion-PW Ops	0	0	57,456	0	
CVM Expansion-Water Quality	21,855	0	22,500	0	
CVM Expansion-Airport	0	0	37,200	0	
Vehicle Equip and Replacement	(1,527,398)	1,463,832	1,920,342	456,511	31%
VERP-PWE	0	19,871	0	(19,871)	(100%)
VERP-Police	199,794	1,019,769	633,833	(385,936)	(38%)
VERP-Fire	2,119,429	94,684	1,877,880	1,783,196	1883%
VERP-Planning & Development	41,646	0	0	0	
VERP-PW Ops	531,172	215,436	786,933	571,497	265%
VERP-Codes	0	98,707	0	(98,707)	(100%)
VERP-CBS	23,638	16,232	46,539	30,307	187%
VERP-Water Quality	236,586	333,511	393,335	59,824	18%
VERP-Parks	158,546	70,091	63,138	(6,953)	(10%)
VERP-Airport	197,439	56,961	195,855	138,894	244%
VERP-CVM	79,586	0	0	0	
VERP-Cemetery	9,243	25,813	0	(25,813)	(100%)
VERP-Parks Grounds	104,814	0	0	0	

Maintenance					
VERP-Water Customer Service	0	22,905	91,241	68,336	298%
Department Totals	3,756,873	4,561,712	7,350,470	2,788,758	61%

Expense Category	Expenses by Type				
	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
RESALE	(14)	0	0	0	
Personal services	695,599	744,223	767,913	23,690	3%
Supplies for resale	(7)	0	0	0	
Other supplies, services and charges	163,864	146,533	134,355	(12,178)	(8%)
Repairs and maintenance	29,105	28,330	27,299	(1,031)	(4%)
Utilities	56,946	63,184	70,067	6,883	11%
Fuel and lubricants	13,131	2,254	2,211	(43)	(2%)
Depreciation	2,196,675	1,474,130	1,930,640	456,511	31%
Interest	40	0	0	0	
Capital outlay	3,723,747	1,973,980	4,338,062	2,364,082	120%
Construction	(3,723,747)	0	0	0	
Interdepartment charges	147,671	129,079	79,923	(49,157)	(38%)
Transfers out	453,863	0	0	0	
Department Totals	3,756,873	4,561,712	7,350,470	2,788,758	61%

Fleet Operations
Full Time Equivalents (FTE)

Job Titles	FY20 Budget	FY21 Budget	FY22 Requested	Difference FY21
Administrative Assistant	1.00	1.00	1.00	0.00
Asst. City Mgr., Operations	0.12	0.00	0.00	0.00
Fleet Manager	1.00	1.00	1.00	0.00
Maintenance Shop	1.00	1.00	1.00	0.00
Mechanic	7.00	7.00	7.00	0.00
Totals	10.12	10.00	10.00	0.00

ITS Services FY22 Budget Summary

Revenues	Revenues				Difference	
	FY20	FY21	FY22	FY21		
	Actuals	Budget	Requested	Budget		
				\$	%	
Charges for services	23	0	0			
Investment earnings	98,979	0	0			
Other	2,532	0	0			
Interdepartment revenues	4,168,943	4,331,546	4,864,251	532,705	12%	
Transfers in	109,515	396,517	233,905	(162,612)	(41%)	
Department Totals	4,379,992	4,728,063	5,098,156	370,093	8%	

Programs and Services	Expenses By Programs and Services				Difference	
	FY20	FY21	FY22	FY21		
	Actuals	Budget	Requested	Budget		
				\$	%	
Information Servs-MIS	3,634,327	3,721,660	4,038,069	316,409	9%	
MERP-Equip-Departmental	143,840	395,142	231,142	(164,000)	(42%)	
MERP-Equip-Citywide	150,313	403,551	249,885	(153,666)	(38%)	
SLERP-Citywide	0	0	118,720	0		
Capital Project Activity	289,258	420,520	73,799	(346,722)	(82%)	
Department Totals	4,217,739	4,940,872	4,711,614	(229,258)	(5%)	

Expense Category	Expenses by Type				Difference	
	FY20	FY21	FY22	FY21		
	Actuals	Budget	Requested	Budget		
				\$	%	
RESALE	(117)	0	0	0		
Personal services	2,623,345	2,692,083	2,988,177	296,094	11%	
Supplies for resale	(58)	0	0	0		
Other supplies, services and charges	742,006	762,195	536,138	(226,057)	(30%)	
Repairs and maintenance	462,082	514,691	627,015	112,324	22%	
Fuel and lubricants	182	600	500	(100)	(17%)	
Depreciation	20,125	17,553	8,776	(8,776)	(50%)	
Capital outlay	0	533,758	93,547	(440,211)	(82%)	
Construction	21,750	(34,501)	0	0	(100%)	
Interdepartment charges	348,423	454,493	457,462	2,968	1%	
Department Totals	4,217,739	4,940,872	4,711,614	(229,258)	(5%)	

ITS Services
Full Time Equivalents (FTE)

Job Titles	FY20 Budget	FY21 Budget	FY22 Requested	Difference FY21
Applications Administrator	5.00	5.00	5.00	0.00
Applications Analyst	1.00	1.00	2.00	1.00
Asst. City Mgr., Administrative	0.12	0.00	0.00	0.00
Asst. City Mgr., Dev Svcs/Comm	0.00	0.15	0.15	0.00
Asst. Dir. of App. Mgmt. Svcs.	1.00	1.00	1.00	0.00
Chief Technology Officer	1.00	1.00	1.00	0.00
Database Administrator	1.00	1.00	1.00	0.00
GIS Coordinator	1.00	1.00	1.00	0.00
GIS Technician	1.15	1.15	1.15	0.00
Help Desk Support Spec.	2.72	2.72	2.72	0.00
Inventory & Records Spec.	1.00	1.00	1.00	0.00
IT Operations Manager	1.00	1.00	1.00	0.00
ITS Project Manager	1.00	1.00	1.00	0.00
ITS Support Services Manager	1.00	1.00	1.00	0.00
Manager, Entprs. Tech. Svcs.	1.00	1.00	1.00	0.00
Network Administrator	1.00	1.00	1.00	0.00
Senior GIS Technician	1.00	1.00	1.00	0.00
System Support Analyst	1.00	1.00	1.00	0.00
System Support Specialist	1.00	1.00	1.00	0.00
Systems Administrator	1.00	1.00	2.00	1.00
Systems Analyst	1.00	1.00	1.00	0.00
Technical Services Specialist	1.00	1.00	1.00	0.00
Web Administrator	1.00	1.00	1.00	0.00
Web Specialist	1.00	1.00	1.00	0.00
Totals	27.99	28.02	30.02	2.00

Job titles in green include personnel expansions and/or reclassifications for FY22

Budget Summary Reports

Parks and Recreation Funds

Parks - Aquatics/Summit Waves

FY22 Budget Summary

Revenues					
Revenues	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Charges for services	342,777	763,235	738,203	(25,032)	(3%)
Material and fuel sales	67,258	99,568	111,054	11,485	12%
Investment earnings	8,758	1,200	2,090	890	74%
Other	13,447	50	50		0%
Department Totals	432,240	864,053	851,397	-12,657	(1%)

Expenses By Programs and Services					
Programs and Services	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Aquatics Center	418,178	764,531	844,633	80,102	10%
Department Totals	418,178	764,531	844,633	80,102	10%

Expenses by Type					
Expense Category	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Personal services	214,424	468,055	487,329	19,274	4%
Other supplies, services and charges	78,748	150,213	158,738	8,525	6%
Repairs and maintenance	45,821	38,359	39,439	1,080	3%
Utilities	50,334	75,965	89,800	13,835	18%
Miscellaneous	0	3,071	0	(3,071)	(100%)
Capital outlay	0	0	41,920	0	
Interdepartment charges	22,867	22,883	21,422	(1,461)	(6%)
Transfers out	5,985	5,985	5,985	0	0%
Department Totals	418,178	764,531	844,633	80,102	10%

Summit Waves

Full Time Equivalents (FTE)

Job Titles	FY20 Budget	FY21 Budget	FY22 Requested	Difference FY21
Aquatic Supervisor	0.30	0.45	0.45	0.00
Aquatics Manager	0.30	0.45	0.45	0.00
Assistant Facility Manager	0.38	0.43	0.31	-0.12
Assistant Superintendent of Recreation	0.00	0.00	0.20	0.20
Concession Attendant	1.73	1.74	1.82	0.08
Deck Attendant	0.48	0.48	0.49	0.01
Facility Maintenance Manager	0.00	0.00	0.10	0.10
Facility Maintenance Specialist	0.20	0.20	0.20	0.00
Head Lifeguard	0.72	0.72	1.55	0.83
Lifeguard	7.17	9.34	8.62	-0.72
Service Rep - Parks	0.00	1.17	0.98	-0.19
Superintendent of Recreation II	0.25	0.25	0.10	-0.15
Supt. of Legal Services & Human Resources	0.05	0.05	0.00	-0.05
Swim Instructor	0.82	0.82	0.81	-0.01
Swim Lesson Coordinator	0.11	0.11	0.08	-0.03
Welcome Desk Concessions	1.01	0.00	0.00	0.00
Welcome Desk/Concessions Mgr	0.40	0.45	0.38	-0.07
Totals	13.92	16.66	16.54	-0.12

Parks - Cemetery Trust Fund
FY22 Budget Summary

Revenues					
Revenues	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Charges for services	69,421	82,334	78,034	(4,300)	(5%)
Material and fuel sales	20,870	56,449	56,449		0%
Investment earnings	40,751	9,000	23,680	14,680	163%
Sale of property	55,027	6,000	36,000	30,000	500%
Department Totals	186,069	153,783	194,163	40,380	26%

Expenses By Programs and Services					
Programs and Services	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Cemetery Grounds	163,517	191,522	179,826	(11,696)	(6%)
Department Totals	163,517	191,522	179,826	(11,696)	(6%)

Expenses by Type					
Expense Category	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Personal services	52,684	54,022	49,070	(4,952)	(9%)
Other supplies, services and charges	67,378	87,605	86,043	(1,562)	(2%)
Repairs and maintenance	7,542	9,800	9,500	(300)	(3%)
Utilities	2,909	4,000	4,000	0	0%
Fuel and lubricants	643	1,200	960	(240)	(20%)
Interdepartment charges	13,736	13,724	13,905	181	1%
Transfers out	18,625	21,171	16,348	(4,823)	(23%)
Department Totals	163,517	191,522	179,826	(11,696)	(6%)

Cemetery Trust Fund
Full Time Equivalents (FTE)

Job Titles	FY20 Budget	FY21 Budget	FY22 Requested	Difference FY21
Parks Operations Manager	0.25	0.10	0.10	0.00
Park Specialist	0.60	0.60	0.60	0.00
Supt. Of Legal Services and Human Resources	0.00	0.05	0.00	-0.05
Supt. Of Park Operations	0.05	0.05	0.05	0.00
Totals	0.90	0.80	0.75	-0.10

Parks - Gamber

FY22 Budget Summary

Revenues					
Revenues	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Charges for services	218,592	338,908	134,000	(204,909)	(60%)
Material and fuel sales	111	315	190	(125)	(40%)
Investment earnings	16,910	3,600	8,200	4,600	128%
Other	80	0	0		
Transfers in	131,250	157,500	175,000	17,500	11%
Department Totals	366,942	500,323	317,390	-182,934	(37%)

Expenses By Programs and Services					
Programs and Services	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Senior Center Activites	347,440	399,100	350,195	(48,905)	(12%)
Instructional/Adult	228	0	0	0	
Department Totals	347,667	399,100	350,195	(48,905)	(12%)

Expenses by Type					
Expense Category	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Personal services	182,345	230,028	212,057	(17,971)	(8%)
Other supplies, services and charges	64,680	86,468	58,250	(28,217)	(33%)
Repairs and maintenance	27,088	15,117	14,217	(900)	(6%)
Utilities	45,998	45,981	45,981	0	0%
Miscellaneous	79	1,000	1,000	0	0%
Capital outlay	7,366	0	0	0	
Interdepartment charges	20,112	20,507	18,690	(1,817)	(9%)
Department Totals	347,667	399,100	350,195	(48,905)	(12%)

Gamber Center Full Time Equivalents (FTE)

Job Titles	FY20 Budget	FY21 Budget	FY22 Requested	Difference FY21
Assistant Superintendent of Recreation	0.00	0.00	0.05	0.05
Custodian - Parks	0.58	0.58	1.25	0.67
Dance Instructor	0.00	0.03	0.01	-0.02
Facility Maintenance Manager	0.00	0.00	0.05	0.05
Facility Maint. Specialist	1.00	0.60	0.60	0.00
Facility Supervisor - Parks	2.35	2.24	1.95	-0.29
Fitness Instructor	0.75	0.75	0.07	-0.68
Floor Trainer	0.04	0.03	0.01	-0.02
Gamber Community Ctr. Mgr.	1.00	1.00	1.00	0.00
Personal Trainer - Parks	0.01	0.01	0.01	0.00
Service Representative	0.53	0.00	0.00	0.00
Superintendent of Recreation	0.10	0.10	0.00	-0.10
Superintendent of Recreation II	0.00	0.00	0.05	0.05
Supt. of Legal Services & Human Resources	0.05	0.05	0.00	-0.05
Totals	6.40	5.39	5.05	-0.34

Parks - Longview CC

FY22 Budget Summary

Revenues					
Revenues	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Charges for services	739,435	1,049,014	931,683	(117,331)	(11%)
Material and fuel sales	1,955	3,630	1,930	(1,700)	(47%)
Other	2,162	37,857	857	(37,000)	(98%)
Transfers in	50,196	0	0		
Department Totals	793,747	1,090,501	934,470	-156,031	(14%)

Expenses By Programs and Services					
Programs and Services	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Community Center Activiti	1,123,220	1,257,015	1,026,494	(230,521)	(18%)
Department Totals	1,123,220	1,257,015	1,026,494	(230,521)	(18%)

Expenses by Type					
Expense Category	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Personal services	745,840	820,659	657,420	(163,239)	(20%)
Other supplies, services and charges	116,846	142,914	103,253	(39,662)	(28%)
Repairs and maintenance	43,198	62,994	51,670	(11,323)	(18%)
Utilities	145,985	181,275	157,989	(23,286)	(13%)
Miscellaneous	1,049	1,660	1,345	(315)	(19%)
Interest	7,806	0	10,500	0	
Capital outlay	15,944	0	0	0	
Interdepartment charges	46,553	47,513	44,317	(3,196)	(7%)
Department Totals	1,123,220	1,257,015	1,026,494	(230,521)	(18%)

Longview Community Center Full Time Equivalents (FTE)

Job Titles	FY20 Budget	FY21 Budget	FY22 Requested	Difference FY21
Aquatics Manager	0.40	0.35	0.35	0.00
Assistant Superintendent of Recreation	1.00	1.00	0.40	-0.60
Child Care Attendant	3.20	1.96	0.00	-1.96
Custodian - Parks	0.76	0.00	0.00	0.00
Facility Attendant	2.84	2.50	3.76	1.26
Facility Maintenance Manager	0.00	0.00	0.40	0.40
Facility Maint. Specialist	1.00	1.00	1.00	0.00
Facility Maintenance Supervisor	1.00	1.00	0.00	-1.00
Facility Supervisor - Parks	1.94	1.58	1.52	-0.06
Fitness Instructor	1.45	1.23	0.79	-0.44
Floor Trainer	0.10	0.10	0.06	-0.04
Head Lifeguard	2.00	0.82	0.80	-0.02
Lifeguard	4.85	3.25	3.55	0.30
Longview Community Ctr. Mgr.	0.00	0.00	1.00	1.00
Massage Therapist	0.22	0.20	0.05	-0.15
Personal Trainer - Parks	0.51	0.45	0.29	-0.16
Private Swim Instructor	0.15	0.09	0.15	0.06
Recreation Supervisor I	1.00	1.00	0.00	-1.00
RevUp Exercise Specialist	0.08	0.05	0.10	0.05
Service Rep - Parks	4.23	2.73	2.65	-0.08
Service Representative	1.00	1.00	0.00	-1.00
Superintendent of Recreation II	0.35	0.35	0.20	-0.15
Swim Instructor	0.65	0.30	0.11	-0.19
Swim Lesson Coordinator	0.05	0.02	0.04	0.02
Totals	28.79	20.98	17.22	-7.81

Parks - Lovell

FY22 Budget Summary

Revenues					
Revenues	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Charges for services	1,446,608	1,829,525	1,654,556	(174,969)	(10%)
Material and fuel sales	2,513	4,292	2,131	(2,162)	(50%)
Investment earnings	41,806	3,996	25,996	22,000	551%
Other	16,585	53,357	16,257	(37,100)	(70%)
Transfers in	27,519	3,519	3,519		0%
Department Totals	1,535,032	1,894,689	1,702,458	-192,230	(10%)

Expenses By Programs and Services					
Programs and Services	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Community Center Activiti	1,683,868	1,860,716	1,634,772	(225,944)	(12%)
RevUP	9,406	0	0	0	
Department Totals	1,693,274	1,860,716	1,634,772	(225,944)	(12%)

Expenses by Type					
Expense Category	FY20	FY21	FY22	Difference	
	Actuals	Budget	Requested	FY21	Budget
				\$	%
Personal services	1,045,082	1,329,102	1,149,254	(179,848)	(14%)
Other supplies, services and charges	184,409	179,305	139,997	(39,308)	(22%)
Repairs and maintenance	138,662	126,084	102,788	(23,296)	(18%)
Utilities	153,707	167,239	161,009	(6,230)	(4%)
Miscellaneous	1,100	4,476	3,429	(1,047)	(23%)
Capital outlay	117,507	0	27,450	0	
Interdepartment charges	52,807	54,509	50,845	(3,664)	(7%)
Department Totals	1,693,274	1,860,716	1,634,772	(225,944)	(12%)

Lovell Community Center at Legacy Park Full Time Equivalents (FTE)

Job Titles	FY20 Budget	FY21 Budget	FY22 Requested	Difference FY21
Aquatic Supervisor	0.70	0.55	0.55	0.00
Aquatics Manager	0.30	0.20	0.20	0.00
Assistant Superintendent of Recreation	0.00	0.00	0.40	0.40
Child Care Attendant	2.98	2.62	1.70	-0.92
Custodian - Parks	2.63	2.63	2.62	-0.01
Facility Maintenance Manager	0.00	0.00	0.25	0.25
Facility Maint. Specialist	1.00	1.00	1.00	0.00
Facility Maintenance Supervisor	0.95	0.95	0.95	0.00
Facility Supervisor - Parks	1.88	1.94	1.67	-0.27
Fitness Instructor	2.88	2.56	1.04	-1.52
Floor Trainer	0.06	0.06	0.06	0.00
Gym/Weight Room Attendant	4.05	3.93	3.49	-0.44
Head Lifeguard	2.82	2.82	2.56	-0.26
HEED Instructor	0.22	0.22	0.00	-0.22
Legacy Park Community Ctr. Asst. Mgr.	1.00	1.00	0.00	-1.00
Legacy Park Community Ctr. Mgr.	1.00	1.00	1.00	0.00
Lifeguard	5.46	5.46	4.31	-1.15
Massage Therapist	0.15	0.12	0.06	-0.06
Personal Trainer - Parks	0.72	0.52	0.26	-0.26
Private Swim Instructor	0.15	0.15	0.14	-0.01
Recreation Supervisor I	2.00	1.50	1.95	0.45
RevUp Exercise Specialist	0.57	0.56	0.14	-0.42
Service Rep - Parks	4.23	4.61	2.94	-1.67
Service Representative	2.00	1.50	1.50	0.00
Superintendent of Recreation II	0.40	0.40	0.20	-0.20
Supt. of Legal Services & Human Resources	0.15	0.10	0.00	-0.10
Swim Instructor	0.63	0.47	0.67	0.20
Swim Lesson Coordinator	0.06	0.06	0.05	-0.01
Totals	39.00	36.93	29.71	-7.22

Budget Summary Reports

Other Funds

BUSINESS AND INDUSTRY FUND

YEAR BEGINNING JULY 1, 2022

	FY 2017 <u>ACTUAL</u>	FY 2018 <u>ACTUAL</u>	FY 2019 <u>ACTUAL</u>	FY 2020 <u>ACTUAL</u>	FY 2021 <u>PROJ</u>	FY 2022 <u>BUDGET</u>
REVENUES:						
Business & Industry Tax (Hotel)	443,399	533,037	570,499	440,201	383,200	308,059
Penalty / Fines and Forfeitures						
Transfers						
Contributions						
Interest Earnings (loss)	870	1,185	8,625	4,501	4,500	
Total Revenues	\$ 444,269	\$ 534,222	\$ 579,124	\$ 444,702	\$ 387,700	\$ 308,059
EXPENDITURES:						
Administrative Fees	8,868	10,661	11,410	8,804	10,313	10,313
Discount Expense	9,797	9,288	10,830	8,982	8,260	6,498
Interest Expense						
Contributions						
Downtown Mainstreet Inc (DLSMS)	60,000	60,000	60,000	60,000	44,669	60,000
LS Economic Development Council	250,911	275,500	275,000	275,000	204,732	200,000
LS Chamber of Commerce	51,043	51,043	51,043	51,043	38,000	-
LS Chamber Marketing PSA			157,500	157,500	117,256	0
Velocity			75,000	70,000	52,114	0
Marketing Fund (Pre-DMO/CVB)						70,000
DMO/CVB (Future)						100,000
Total Expenditures	\$ 380,619	\$ 406,492	\$ 640,783	\$ 631,329	\$ 475,344	\$ 446,811
Excess of Revenues Over (Under)						
Expenditures	63,650	127,730	(61,659)	(186,627)	(87,644)	(138,752)
Fund Balance, Beginning of Year	\$ 269,602	\$ 333,252	\$ 460,982	\$ 399,323	\$ 212,696	\$ 125,052
Fund Balance	\$ 333,252	\$ 460,982	\$ 399,323	\$ 212,696	\$ 125,052	\$ (13,700)
% of Prior Years Exp/ Rev to Ending Fund Balance	72.6%	103.8%	74.7%	33.2%	19.8%	-2.9%

The Business and Industry Tax fund was created to account for the license tax on certain gross receipts of hotels, motels and similar places of business, in an amount equal to 5% of gross daily rental receipts derived from transient guests for sleeping accommodations. The proceeds are used to promote the general economic welfare of the City including attraction and retention of business and industry to the community and the promotion and provision of facilities for tourism, conventions, and visitors. Businesses are allowed to deduct 2% processing fee if their tax is remitted before the 20th of the month.

CARES FUND
YEAR BEGINNING JULY 1, 2022

	<u>FY2021</u> <u>PROJ</u>	<u>FY2022</u> <u>BUDGET</u>
REVENUES:		
Federal Contribution	5,921,527	0
Interest	0	0
Total Revenues	\$ 5,921,527	\$ -
EXPENDITURES:		
Program Expenses	4,421,527	1,500,000
Interest		
Total Expenditures	\$ 4,421,527	\$ 1,500,000
Excess of Revenues Over (Under)		
Expenditures	1,500,000	(1,500,000)
Fund Balances, Beginning of Year	0	1,500,000
Fund Balances, End of Year	\$ 1,500,000	\$ -

This fund was established to account for the revenue and expenditure related to Coronavirus Aid, Relief, and Economic Security (CARES) Act.

CLAIMS AND DAMAGES RESERVE TRUST FUND

YEAR BEGINNING JULY 1, 2022

	<u>FY 2017</u> <u>ACTUAL</u>	<u>FY 2018</u> <u>ACTUAL</u>	<u>FY 2019</u> <u>ACTUAL</u>	<u>FY 2020</u> <u>ACTUAL</u>	<u>FY 2021</u> <u>PROJ</u>	<u>FY 2022</u> <u>BUDGET</u>
Revenues:						
Refunds						
Premiums	1,051,858	1,057,183	1,065,272	1,094,748	1,055,106	1,201,540
Insurance Claims Contributions	134,999	220,270	53,234			
Transfer in: Other Funds	-	-	-			
Interest Income	3,151	5,494	23,276			
Miscellaneous	-	-	-			
Total Revenues	\$ 1,190,008	\$ 1,282,947	\$ 1,141,782	\$ 1,094,748	\$ 1,055,106	\$ 1,201,540
Expenditures:						
Transfers Out	-	-	-			
Special Assessments	-	-	-			
Transfer Out	-	-	-			
Personal Services	-	-	-			
Claims and Damages	-	-	-			
Insurance Premiums	-	-	-			
Claims and Professional expenses	1,150,614	978,406	923,500	772,621	1,005,874	1,005,874
Professional Fees	-	-	-			
Enterprise Resource Planning (ERP)	-	-	-			
Total Expenditures	\$ 1,150,614	\$ 978,406	\$ 923,500	\$ 772,621	\$ 1,005,874	\$ 1,005,874
Excess of Revenues Over (Under)						
Expenditures	39,394	304,541	218,282	322,127	49,232	195,666
Fund Balance, Beginning of Year	\$ 148,659	\$ 188,053	\$ 492,594	\$ 710,877	\$ 1,033,004	\$ 1,082,236
Fund Balance, End of Year	\$ 188,053	\$ 492,594	\$ 710,877	\$ 1,033,004	\$ 1,082,236	\$ 1,277,902

The Claims and Damages Reserve Fund accounts for expenses associated with property insurance premiums, liability insurance premiums, broker fees, and insurance claims.

Funding for insurance claims is determined through loss history to cover anticipated claims and damages expenses each budget year. This method assures contribution from all City departments while assessing risk costs appropriately based on actual losses incurred.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT FUND

YEAR BEGINNING JULY 1, 2022

	FY 2017 <u>ACTUAL</u>	FY 2018 <u>ACTUAL</u>	FY 2019 <u>ACTUAL</u>	FY 2020 <u>ACTUAL</u>	FY 2021 <u>PROJ</u>	FY 2022 <u>BUDGET</u>
REVENUES:						
Intergovernmental revenues:						
Contributions- Federal	\$ 281,056	\$ 361,216	\$ 332,682	\$ 410,579	\$ 372,384	\$ 448,239
Other	2,000	0	0	0	0	0
Total Revenues	\$ 283,056	\$ 361,216	\$ 332,682	\$ 410,579	\$ 372,384	\$ 448,239
EXPENDITURES:						
Contributions expense	391,460	369,514	233,985	431,702	393,451	448,239
Interest on Bonds	0	0	0	0	0	0
Transfers Out	0	30,000	0	0	0	0
Total Expenditures	\$ 391,460	\$ 399,514	\$ 233,985	\$ 431,702	\$ 393,451	\$ 448,239
Excess of Revenues Over (Under)						
Expenditures	(108,404)	(38,298)	98,697	(21,123)	(21,067)	0
Fund Balance, Beginning of Year	\$ (6,468)	\$ (114,872)	\$ (153,170)	\$ (54,473)	\$ (75,597)	\$ (96,664)
Fund Balance	\$ (114,872)	\$ (153,170)	\$ (54,473)	\$ (75,597)	\$ (96,664)	\$ (96,664)

This fund was created to account for money received from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant Program. The City "passes through" these funds to other organizations based on criteria established by HUD and the City Council.

GENERAL OBLIGATION DEBT SERVICE FUND

YEAR BEGINNING JULY 1, 2022

	FY 2017 <u>ACTUAL</u>	FY 2018 <u>ACTUAL</u>	FY 2019 <u>ACTUAL</u>	FY 2020 <u>ACTUAL</u>	FY 2021 <u>PROJ</u>	FY 2022 <u>BUDGET</u>
REVENUES:						
Taxes (Net Bad Debt)	\$ 12,364,038	\$ 13,193,126	\$ 13,563,998	\$ 15,003,291	\$ 15,244,881	\$ 9,020,652
Interest	55,110	68,803	339,320	331,995	339,850	160,572
Penalty/Interest	47,420	53,803	49,653	47,046	65,000	40,000
Bond Proceeds	0	0	0	0	0	0
Other Taxes	0	0	0	0	0	0
Refunds & Reimbursements						
Transfer In						
Total Revenues	\$ 12,466,568	\$ 13,315,732	\$ 13,952,971	\$ 15,382,332	\$ 15,649,731	\$ 9,221,224
EXPENDITURES:						
County Collection Fees	\$ 148,571	\$ 158,427	\$ 163,821	\$ 185,675	\$ 184,000	\$ 184,500
Debt Service:						
Principal Retirement	8,971,500	9,006,500	8,432,000	7,006,000	8,855,000	10,105,000
Interest & Fiscal Charges	1,707,297	1,677,893	1,613,688	1,366,866	1,227,598	1,067,648
Transfer Out	175,000	3,800,000	3,975,000	4,019,250	4,635,110	
Total Expenditures	\$ 11,002,368	\$ 14,642,820	\$ 14,184,509	\$ 12,577,791	\$ 14,901,708	\$ 11,357,148
Excess of Revenues Over (Under)						
Expenditures	1,464,200	(1,327,088)	(231,538)	2,804,541	748,023	(2,135,924)

Fund Balances, Beginning of Year	8,172,352	\$ 9,636,552	8,309,464	\$ 8,077,926	8,077,926	\$ 8,825,949
Fund Balances, End of Year	\$ 9,636,552	\$ 8,309,464	\$ 8,077,926	\$ 10,882,467	\$ 8,825,949	\$ 6,690,025

The General Obligation Debt Service Fund is used to account for the annual debt service on General Obligation (GO) bonds issued by the City. Expenditures from the fund include the payment of interest and fiscal agent charges plus the scheduled repayment of the principal balance. The ad valorem tax on Real and Personal Property provides the primary source of

Health Insurance Reserve Fund

YEAR BEGINNING JULY 1, 2022

	FY 2017 <u>ACTUAL</u>	FY 2018 <u>ACTUAL</u>	FY 2019 <u>ACTUAL</u>	FY 2020 <u>ACTUAL</u>	FY 2021 <u>PROJ</u>	FY 2022 <u>BUDGET</u>
Revenues:						
Charges for Service	37,695	245,724	0	0	0	0
Other	0	0	141,182	639,629	224,089	320,000
Interest	3,801	12,454	76,826	76,711	22,007	42,000
Transfer In	0	1,410,378	0	0	0	0
Total Revenues	\$ 41,496	\$ 1,668,556	\$ 218,008	\$ 716,340	\$ 246,096	\$ 362,000
Expenditures:						
Personal Services	10,850	0	0	0	0	0
Miscellaneous	2,800	687,472	18,124	16,336	18,159	18,159
Total Expenditures	\$ 13,650	\$ 687,472	\$ 18,124	\$ 16,336	\$ 18,159	\$ 18,159
Excess of revenues over (under) expenditures	27,846	981,084	199,884	700,004	227,937	343,841
Fund balance, beginning of year	\$ 726,680	\$ 754,526	\$ 1,735,610	\$ 1,935,494	\$ 2,635,498	\$ 2,863,435
Fund balance, end of year	\$ 754,526	\$ 1,735,610	\$ 1,935,494	\$ 2,635,498	\$ 2,863,435	\$ 3,207,276

SHORT-TERM DISABILITY FUND

YEAR BEGINNING JULY 1, 2022

	FY 2017 <u>ACTUAL</u>	FY 2018 <u>ACTUAL</u>	FY 2019 <u>ACTUAL</u>	FY2020 <u>ACTUAL</u>	FY2021 <u>PROJ</u>	FY2021 <u>BUDGET</u>
REVENUES:						
Charges for services	62,702	31,723	36,284	32,317	35,204	36,246
Transfers						
Interest	598	942		5,391		
Total Revenues	\$ 63,300	\$ 32,665	\$ 36,284	\$ 37,708	\$ 35,204	\$ 36,246
EXPENDITURES:						
Claims	18,428	39,560	10,453	13,911	20,393	21,308
Other	-		-			
Total Expenditures	\$ 18,428	\$ 39,560	\$ 10,453	\$ 13,911	\$ 20,393	\$ 21,308
Excess of Revenues Over (Under)						
Expenditures	44,872	(6,895)	25,831	23,797	14,811	14,938
Fund Balance, Beginning of Year	\$ 115,218	\$ 160,090	\$ 153,195	\$ 179,027	\$ 202,824	\$ 217,635
Fund Balance, End of Year	\$ 160,090	\$ 153,195	\$ 179,027	\$ 202,824	\$ 217,635	\$ 232,573
% of Ending Fund Balance to Total Expenditures	869%	387%	1713%	1458%	1067%	1091%

This fund was established to provide compensation to full-time City employees who are incapacitated and who have exhausted all paid time, but are not yet eligible for long-term disability benefits. Beginning July 1, 2009 the short-term disability policy was updated stating all earned time, including vacation and personal, must be exhausted before short-term disability is available.

UNEMPLOYMENT TRUST FUND

YEAR BEGINNING JULY 1, 2022

	FY 2017 <u>ACTUAL</u>	FY 2018 <u>ACTUAL</u>	FY 2019 <u>ACTUAL</u>	FY 2020 <u>ACTUAL</u>	FY 2021 <u>PROJ</u>	FY 2022 <u>BUDGET</u>
Revenues:						
Premiums	29,297	60,720	49,801	44,041	47,850	49,800
Special Assessment						
Interest	361	615	4,295	5,740	0	0
Total Revenues	\$ 29,658	\$ 61,335	\$ 54,096	\$ 49,781	\$ 47,850	\$ 49,800
Expenditures:						
Claims paid	28,145	14,505	10,397	67,188	32,630	40,000
Third Party Administrator Expense	0	0	0	1,080	0	0
Total Expenditures	\$ 28,145	\$ 14,505	\$ 10,397	\$ 68,268	\$ 32,630	\$ 40,000
Excess of revenues over (under) expenditures	1,513	46,830	43,699	(18,487)	15,220	9,800
Fund balance, beginning of year	\$ 61,361	\$ 62,874	\$ 109,704	\$ 153,403	\$ 134,916	\$ 150,136
Fund balance, end of year	\$ 62,874	\$ 109,704	\$ 153,403	\$ 134,916	\$ 150,136	\$ 159,936

This fund was established to provide a self-insurance mechanism to fund liabilities related to unemployment claims filed by former City employees.

VIOLENCE AGAINST WOMEN GRANT FUND

YEAR BEGINNING JULY 1, 2022

	FY 2017 <u>ACTUAL</u>	FY 2018 <u>ACUTAL</u>	FY 2019 <u>ACTUAL</u>	FY2020 <u>ACTUAL</u>	FY2021 <u>PROJ</u>	FY2022 <u>BUDGET</u>
REVENUES:						
Federal Contribution	126,245	122,313	12,086	131,629	150,000	200,000
Interest	0	0	0	0	0	0
Total Revenues	<u>\$ 126,245</u>	<u>\$ 122,313</u>	<u>\$ 12,086</u>	<u>\$ 131,629</u>	<u>\$ 150,000</u>	<u>\$ 200,000</u>
EXPENDITURES:						
Program Expenses	31,701	39,322	176,826	55,708	150,000	200,000
Interest						
Total Expenditures	<u>\$ 31,701</u>	<u>\$ 39,322</u>	<u>\$ 176,826</u>	<u>\$ 55,708</u>	<u>\$ 150,000</u>	<u>\$ 200,000</u>
Excess of Revenues Over (Under)						
Expenditures	94,544	82,992	(164,740)	75,921	0	0
Fund Balances, Beginning of Year	409,959	504,503	587,495	422,756	498,677	498,677
Fund Balances, End of Year	\$ 504,503	\$ 587,495	\$ 422,756	\$ 498,677	\$ 498,677	\$ 498,677

This fund was established to account for the revenue and expenditure pass through for the Violence Against Women Grant Program in conjunction with Hope House, Inc.

WORKERS COMPENSATION SELF-INSURANCE

YEAR BEGINNING JULY 1, 2022

	FY 2017 <u>ACTUAL</u>	FY 2018 <u>ACTUAL</u>	FY 2019 <u>ACTUAL</u>	FY 2020 <u>ACTUAL</u>	FY 2021 <u>PROJ</u>	FY 2022 <u>BUDGET</u>
REVENUES:						
Other Revenue/Refunds	1,688	16,591	680,442	-	-	-
Premiums	950,699	1,023,692	900,408	838,823	1,008,430	891,799
Interest	14,496	21,847	101,442	95,430	-	-
Transfers In	-	-	-	-	-	-
Total Revenues	\$ 966,883	\$ 1,062,130	\$ 1,682,292	\$ 934,253	\$ 1,008,430	\$ 891,799
EXPENDITURES:						
Claims and Expenses	627,427	1,786,683	611,538	1,480,564	699,569	544,606
Prior Year Claim Settlements	-	-	-	-	-	-
Professional Fees and Administrative Costs	-	-	-	-	127,800	127,800
Insurance (Excess and State Fees)	-	-	-	-	181,054	195,554
Prior Period Adjustment	-	-	-	-	-	-
Total Expenditures	\$ 627,427	\$ 1,786,683	\$ 611,538	\$ 1,480,564	\$ 1,008,423	\$ 867,960
Excess of Revenues Over (Under)						
Expenditures	339,456	(724,553)	1,070,754	(546,311)	7	23,839
Fund balances, Beginning of Year	\$ 1,637,973	\$ 1,977,429	\$ 1,252,876	\$ 2,323,630	\$ 1,777,319	\$ 1,777,326
Fund balances, End of Year	\$ 1,977,429	\$ 1,252,876	\$ 2,323,630	\$ 1,777,319	\$ 1,777,326	\$ 1,801,165

This fund was established to account for the monies necessary to self-insure the City's Workers Compensation claims.

The continuing efforts to reduce frequency of claims and contain claim costs through negotiated discounts on medical expenses and using modified duty return to work resulted in lower overall damages and claims expense. Professional Fees and Administrative Costs include state-required third party administrative fees and expenses for the discounted medical health provider network. The Insurance expense line includes the state required Self-Insurer Bond, Excess Insurance coverage Premium, Worker's Comp Tax and the 2nd Injury Fund Surcharge.

BILL NO. 21-

AN ORDINANCE APPROVING, ADOPTING AND APPROPRIATING THE BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2022, FOR THE MUNICIPAL COURT DEPARTMENT OF THE CITY OF LEE'S SUMMIT, MISSOURI.

WHEREAS, in accordance with Section 11.2 of the Lee's Summit City Charter, the City Manager has submitted to the Mayor and Council a budget for the fiscal year ending June 30, 2022 and an accompanying message; and,

WHEREAS, in accordance with Section 11.5 of the Lee's Summit City Charter, the Council has caused to be published in one or more newspapers of general circulation in the city a general summary of the budget and a notice stating the times and places where copies of the message and budget were available for inspection by the public, and the time and place for a public hearing on the budget; and,

WHEREAS, a public hearing on the proposed budget for fiscal year ending June 30, 2022, was held on June 15, 2021, not less than two weeks after such publication.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LEE'S SUMMIT, MISSOURI, as follows:

SECTION 1. The maximum amounts to be expended for the fiscal and budget year of 2021-2022 (FY22) are as follows, and said amounts are hereby approved, adopted and appropriated by funds:

2021-2022 Budget			
	Fiscal Year 2021-2022	Interfund Transfers	Net Budget 2021-2022
General Fund			
Municipal Court	1,022,615	-	1,022,615
Total:	1,022,615	-	1,022,615
Total Appropriation	1,022,615	-	1,022,615

SECTION 2. The pay ranges for the position classification plan of the City, which is attached hereto as Exhibit A and incorporated herein by reference as if fully set forth, is approved pursuant to Section 2-308 of the Code of Ordinances of the City of Lee's Summit, Missouri.

SECTION 3. This Ordinance shall be in full force and effect from and after the date of its passage and adoption, and approval by the Mayor.

BILL NO. 21-

SECTION 4. Should any section, sentence, or clause of this Ordinance be declared invalid or unconstitutional, such declaration shall not affect the validity of the remaining sections, sentences, or clauses.

PASSED by the City Council of the City of Lee's Summit, Missouri, this _____ day of _____, 2021.

ATTEST:

Mayor William A. Baird

City Clerk Trisha Fowler Arcuri

APPROVED by the Mayor of said city this ____ day of _____, 2021.

ATTEST:

Mayor William A. Baird

City Clerk Trisha Fowler Arcuri

APPROVED AS TO FORM:

Pay and Classification Plan			
	Hourly Rate		
	Minimum	Midpoint	Maximum
Administrative Specialists			
Band AS1 Court Clerk Police Records Clerk Service Representative I	\$15.3475	\$19.1844	\$23.0213
Band AS2 Administrative Assistant Airport Service Attendant Cash Receipts Clerk Evidence & Property Tech. Parking Control Officer Police Services Officer Procurement Officer I Senior Court Clerk Shelter Attendant	\$16.6821	\$20.8526	\$25.0231
Band AS3 Accounting Clerk Business Services Rep - Dev Ctr Customer Service Rep. EMS Billing Specialist Human Resources Coordinator Office Coordinator Purchasing and Supply Officer Treasury Cashier	\$18.1327	\$22.6659	\$27.1990
Band AS4 Contract/Records Specialist Deputy City Clerk Inventory And Records Specialist Legal Assistant Payroll Specialist Utility Billing Specialist	\$19.5159	\$24.3949	\$29.2738
Band AS5 Executive Assistant	\$21.0772	\$26.3465	\$31.6158
Seasonal/Part-time			
Band SP3 Recycling Center Attendant - PTR	\$11.4000	\$14.2500	\$17.1000

Pay and Classification Plan			
	Hourly Rate		
	Minimum	Midpoint	Maximum
Technical			
Band T1			
Audiovisual Technician Facilities Maintenance Worker I	\$16.0986	\$20.1232	\$24.1478
Band T2			
Airport Attendant Facilities Maintenance Worker II Inventory Maintenance Technician Traffic Operations Technician	\$18.1405	\$22.6756	\$27.2107
Band T3			
Development Technician Engineering Technician Facilities Technician Lead Airport Attendant Neighborhood Services Officer Utility Technician	\$19.0096	\$23.7621	\$28.5145
Skilled Technical			
Band ST1			
Equipment Technician GIS Technician Help Desk Support Specialist Operations Technician PW Ops Contract Specialist Right of Way Inspector System Support Analyst Web Specialist	\$20.6739	\$25.8424	\$31.0109
Band ST2			
Building Inspector CIP Resident Inspector Field Engineering Inspector Senior GIS Technician Utility Management Analyst	\$22.3279	\$27.9098	\$33.4918
Band ST3			
Construction Project Manager Project Manger - Public Works Right-of-Way Agent System Support Specialist Technical Services Specialist (ITS)	\$24.2374	\$30.2968	\$36.3561
Advanced Technical			
Band AT1			
Senior Engineering Technician Senior Traffic Operations Tech	\$23.0742	\$28.8428	\$34.6113
Band AT2			
Instrumentation & Controls Tech Plans Examiner	\$25.3862	\$31.7327	\$38.0792
Band AT3			
Applications Analyst Systems Administrator Web Administrator	\$27.5392	\$34.4240	\$41.3088
Band AT4			
Applications Administrator Database Administrator GIS Coordinator	\$28.6052	\$35.7565	\$42.9078
Band AT5			
Network Administrator	\$32.1996	\$40.2495	\$48.2994

Pay and Classification Plan

	Hourly Rate		
	Minimum	Midpoint	Maximum
Professional Nonmanagement			
Band PN1 Contract Compliance Coord/Para Probation/Compliance Officer	\$20.5896	\$25.7370	\$30.8844
Band PN2 Accountant Benefits Specialist CDBG Administrator Data Analyst Marketing Specialist Procurement Officer II Recruitment Specialist	\$22.2525	\$27.8156	\$33.3788
Band PN3 Community Relations Specialist Compensation & Classification Specialist Office Manager/Paralegal Planner Senior Procurement Officer Water Utilities Analyst	\$24.2374	\$30.2968	\$36.3561
Band PN4 Environmental Specialist Financial Analyst Safety & Wellness Specialist Staff Engineer Workforce Development Analyst	\$26.1764	\$32.7205	\$39.2646
Band PN5 Cultural Arts Manager ITS Project Manager Management Analyst III Project Manager - Dev. Ctr. Public Communications Coordinator Senior Planner	\$27.8923	\$34.8654	\$41.8385
Band PN7 Asst. Prosecuting Attorney PTR Budget Manager Senior Staff Engineer Solid Waste Superintendent	\$33.9215	\$42.4019	\$50.8823
Band PN9 Chief Counsel of Infrastructure and Recreation Chief Counsel of Management and Operations Chief Counsel of Public Safety - Civil Rights Specialist Chief Counsel of Economic Development & Planning Chief Counsel of Special Projects Chief of Litigation	\$41.0396	\$51.2995	\$61.5594

Pay and Classification Plan

	Hourly Rate		
	Minimum	Midpoint	Maximum
Operational Supervision			
Band OS3			
Accounts Payable Supervisor	\$22.8013	\$28.5016	\$34.2019
Administrative Supervisor			
Court Clerk Supervisor			
Customer Service Supervisor			
Maintenance Shop Supervisor			
Metered Services Supervisor			
Band OS4			
Lead Traffic Operations Technician	\$25.2430	\$31.5538	\$37.8645
Right of Way Supervisor			
Band OS5			
Cash Management Officer	\$27.4381	\$34.2976	\$41.1571
Facilities Maintenance Superintendent			
City Clerk			
Lead Engineering Technician			
Media Services Supervisor			
Police Administration Supervisor			
PW Operations Supervisor			
Utility System Supervisor			
Band OS7			
Account Services Manager	\$32.0038	\$40.0047	\$48.0057
Control System Supervisor			
Systems Analyst			

Management and Supervision			
Band MS1			
Administration Manager-Dev.	\$28.3871	\$35.4838	\$42.5806
Administration Manager-PW			
Assistant Airport Manager			
Assistant Utility Manager			
CIP Inspections Manager			
Engineering Inspections Manager			
Mgr., Accreditation/Info Mgmt			
Procurement & Contract Svc Mgr.			
Band MS2			
Building Inspections Manager	\$30.8555	\$38.5694	\$46.2833
Codes Administration Manager			
IT Support Services Manager			
Planning Manager			
Public Works Operations Mgr.			
Band MS3			
Construction Manager	\$33.5386	\$41.9233	\$50.3079
IT Operations Manager			
Operations and Maintenance Manager			
Supervisory Engineer			
Utility System Manager			
Band MS4			
City Traffic Engineer	\$36.4550	\$45.5688	\$54.6825
Manager, Entprs. Tech. Svcs.			

Pay and Classification Plan

	Hourly Rate		
	Minimum	Midpoint	Maximum
Asst Director/Division Head			
Band AD2			
Airport Manager	\$34.1117	\$42.6397	\$51.1676
Court Administrator			
Creative Services Manager			
Facilities Manager			
Fleet Manager			
Band AD3			
Asst. Dir. of Field Services	\$38.3454	\$47.9317	\$57.5181
Asst. Dir. of Finance-Cash and Debt			
Asst. Dir. of Finance-Controller			
Asst. Dir. of Plan Services			
Band AD4			
Asst. Dir. of Business Services	\$41.2331	\$51.5413	\$61.8496
Asst. Dir. of Engineering Services			
Asst. Dir. of App Mgmt Services			
Asst. Dir. of Water Operations			
Asst. Dir. of Public Works Operation			
Band AD5			
Deputy Dir. of PW/City Engineer	\$42.6146	\$53.2683	\$63.9219
Deputy Dir. of PW/Administration			
Deputy Dir. of Water Utilities			
Executive			
Band E1			
Chief Technology Officer	\$49.7468	\$62.1835	\$74.6202
Director of Development Svcs.			
Director of Human Resources			
Director of Public Works			
Director of Water Utilities			
Finance Director			
Band E2			
Asst. City Mgr., Dev Svcs/Comm	\$52.1100	\$65.1375	\$78.1650
Asst. City Mgr., Operations			
Fire Chief			
Police Chief			

Pay and Classification Plan

	Hourly Rate		
	Minimum	Midpoint	Maximum
Protective Services			
Band CSP			
Communication Specialist - Probationary	\$19.2500		\$21.6500
Band R1			
Police Recruit	\$19.5000		\$19.5000
Band PS2			
Animal Control Officer	\$17.0938	\$21.3673	\$25.6407
Communications Call Taker - Police			
Band PS3			
Communication Specialist - Police	\$19.6579	\$24.5724	\$29.4868
Court Security Officer			
Detention Officer			
Band PS4			
Animal Control Field Supvr.	\$22.6066	\$28.2582	\$33.9098
Lead Comm Specialist-Police			
Lead Detention Officer			
Band PS5			
Communications Supvr-Fire	\$25.9976	\$32.4969	\$38.9963
Communications Supvr-Police			
Band PS6			
Animal Control Manager	\$29.6331	\$37.0414	\$44.4497
Band PS7			
Police Captain	\$36.7819	\$45.9774	\$55.1729
Band PS8			
Battalion Chief			
Battalion Chief Paramedic	\$37.7573	\$47.1966	\$56.6360
Band PS9			
Police Major I	\$40.9285	\$50.5596	\$60.6715
Police Major II			
Band PS10 (PSX in Lawson - 3 character limit on grade)			
Asst. Fire Chief	\$42.4223	\$53.0279	\$63.6335
Deputy Fire Chief			
Deputy Police Chief			

Pay and Classification Plan

See separate schedules for union progression rates	Hourly Rate	
	Minimum	Maximum
Police - Union		
Police Officer	\$21.5385	\$35.6798
Sergeant	\$32.8067	\$42.8548
Fire - Union		
Fire Fighter	\$14.0797	\$22.1587
Fire Fighter - Paramedic	\$16.1401	\$24.2191
Fire Engineer	\$18.0632	\$24.0388
Fire Engineer - Paramedic	\$20.1236	\$26.0993
Fire Captain	\$24.7600	\$29.8942
Fire Captain - Paramedic	\$26.8204	\$31.9547
Communication Specialist	\$18.3118	\$30.1904
Lead Communication Specialist	\$19.2274	\$31.6999
IAM - Union		
Custodian	\$14.5000	\$19.5629
Meter Tech	\$14.7500	\$21.0000
Meter Specialist	\$17.0000	\$22.5000
Mechanic	\$19.0000	\$27.0000
Utility Worker Trainee	\$16.0000	\$16.0000
Utility Worker	\$18.0000	\$25.2500
Utility Specialist I	\$22.0000	\$28.5000
Utility Specialist II	\$24.0000	\$31.2500
Apprentice Operator	\$16.0000	\$16.0000
Operator	\$18.0000	\$25.2500
Skilled Operator	\$22.0000	\$28.5000
Senior Operator	\$24.0000	\$31.2500

Municipal Court

FY22 Budget Summary

Expenses By Programs and Services					
Programs and Services	FY20 Actuals	FY21 Budget	FY22 Requested	Difference FY21 Budget	
				\$	%
Department Administration	250,506	178,102	183,054	4,952	3%
Operations Division	456,334	515,073	550,363	35,290	7%
Probation	151,117	148,133	155,866	7,733	5%
Court Security Operations	110,476	130,448	133,333	2,885	2%
Department Totals	968,432	971,756	1,022,615	50,860	5%

Expenses by Type					
Expense Category	FY20 Actuals	FY21 Budget	FY22 Requested	Difference FY21 Budget	
				\$	%
Personal services	718,762	763,134	804,363	41,230	5%
Other supplies, services and charges	110,196	140,845	154,303	13,458	10%
Repairs and maintenance	6,186	4,050	4,050	0	0%
Interdepartment charges	133,288	63,727	59,899	(3,828)	(6%)
Department Totals	968,432	971,756	1,022,615	50,860	5%

Municipal Court
Full Time Equivalent (FTE)

Job Titles	FY20 Budget	FY21 Budget*	FY22 Requested	Difference FY21
Bond Clerk	1.00	0.00	0.00	0.00
Court Administrator	1.00	1.00	1.00	0.00
Court Clerk	0.00	2.00	2.00	0.00
Court Clerk Supervisor	1.00	1.00	1.00	0.00
Court Security Officer	1.00	1.00	1.00	0.00
Deputy Court Clerk	2.00	0.00	0.00	0.00
Municipal Judge	1.15	1.15	1.15	0.00
Probation/Compliance	2.00	2.00	2.00	0.00
Records Management Clerk	1.00	0.00	0.00	0.00
Senior Court Clerks	0.00	2.75	2.75	0.00
Warrant Clerk	0.75	0.00	0.00	0.00
Totals	10.90	10.90	10.90	0.00

*Reflects changes approved in FY21 Budget Amendment No. 14