



The City of Lee's Summit
Action Letter
City Council Rules Committee

Monday, September 26, 2016

5:00 PM

City Council Chambers

City Hall

220 SE Green Street

Lee's Summit, MO 64063

1. CALL TO ORDER

2. ROLL CALL

Present: 3 - Chairperson Diane Seif
Vice Chair Dave Mosby
Councilmember Rob Binney

Absent: 1 - Councilmember Trish Carlyle

Staff in attendance

Brian Head

Jina Bellamy

3. PUBLIC COMMENTS:

There were no public comments.

4. APPROVAL OF ACTION LETTER

A. [2016-0527](#) Approval of Action Letter - August 22, 2016

On motion of Councilmember Mosby and Seconded by Councilmember Binney, the Action letter for August 22, 2016 was unanimously approved by the Committee.

5. Discussion Items:

A. [2016-0556](#) Guests attending City Council Closed Session meetings (continued from September 26, 2016).

There was general discussion of this item and some examples of guests in attendance at previous meetings. There were a few suggestions: 1. Having a disclaimer at the beginning of each Closed Session that would remind the participants about the confidentiality of the meeting, and 2. If someone wants to bring someone into the Closed Session, that person would explain the role of the guest and the council could decide if they wish to allow the guest into the Closed Session. Staff was asked to bring back information from other cities on how they handle having guests in their Closed Sessions and if they have ever encountered issues regarding the guests. Brian Head

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mentioned there could be an issue if attorney client or confidentiality was waived due to the guest staying in the Closed Session. It was decided to have further discussion at the next Rules Committee meeting."

This Discussion Item was continued to the City Council Rules Committee scheduled on 10/24/2016

- B.** [2016-0557](#) Discussion: Start times for Committee Meetings.

After general discussion it was decided not to pursue this item any further.

This discussion was read into the record.

- C.** [2016-0553](#) Creating a formal ethics policy for the City Council (continued from September 26, 2016).

After general discussion it was decided that it would be better to discuss creating a formal ethics policy after determining the changes that the Charter Review Committee might suggest relative to the Charter. The Rules Committee will review the ethics policies from neighboring communities that were provided by staff and be prepared to discuss next steps at the next Rules Committee meeting.

This Discussion Item was continued to the City Council Rules Committee scheduled on 10/24/2016

- D.** [2016-0554](#) Process of referring items to Council Committees (continued from September 26, 2016).

General discussion centered around specific language in Ordinance No. 7841, Section 2-58, Rule 1.8: Assignment to Committee - Procedure; and Time in Committee: The first sentence states that "Any Councilmember may request, during "Council Comments" at any Council meeting, that the Mayor Pro Tempore assign an item or issue to a Committee for discussion and/or action."

The current language appears to prohibit councilmembers from making a request at any other time outside of a Council Comment section at a City Council meeting.

City Attorney Brian Head informed the Committee that the intent was not to limit when councilmembers can request something be sent to committee but more to create perimeters that would prevent nonaction of a request by the Mayor Pro Tempore. They were looking at options that would allow a councilmember the ability to force the topic to a Committee if they felt it was important enough to override the Mayor Pro Tempore's action or inaction on the item.

City Staff was asked to draft language clarifying the intent of the ordinance,

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specifically regarding the avenue to bring items forward to Mayor Tem Pore to consider assigning to a committee. They would also like language regarding the authority of the Chair.

This Discussion Item was continued to the City Council Rules Committee scheduled on 10/24/2016

9. ROUNDTABLE:

There were no items for discussion.

10. ADJOURNMENT

Chairperson Seif adjourned the meeting at 5:50 p.m.

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