

Composite Proposal Score Sheet

	30 Point Questions	20 Point Questions	10 Point Questions		FIRM	FIRM	FIRM	FIRM	FIRM	FIRM			
	Outstanding	Exceeds Acceptable	Acceptable	Marginal	Pts	# Mmbrs	Max Pts	HR Logistics	Management Partners	Matrix	The Mejandro Group	Nextgen People	The Novak Consulting Group
1. Evidence of Experience, Reliability and References: (FORM 3): Consider experience and references listed by the firm/provider on Form 3 of the RFP. Is the provider experienced in providing services similar to that requested in the RFP? Consider any sub-consultants to be used and their experience (if applicable).	25 - 30	17 - 20	9 - 10		30	3	90	47	67	80	61	47	84
2. Expertise of Firm Personnel: (FORM 4): Consider comparable experience and background of specific personnel that shall be assigned to the City's project as outlined on Form 4 of the RFP. Also consider the specific involvement of those persons in projects listed on Form 3 of the RFP. Experience on projects of similar scope and size: Project Manager, Project team, sub-consultants (if applicable).					30	3	90	46	73	68	65	48	78
3. Applicable Resources: (FORM 1, 2, AND 5): / Schedule Evaluate the extent of applicable resources available to the firm / provider to complete the City's project as listed on Forms 1, 2, and 5 of the RFP. Standard Quality Assurance/Quality Control program or procedures the firm has in place. Adequacy of proposed team/resources to complete project within proposed time frame.					10	3	30	16	23	25	21	23	25
4. Project Approach: (FORM 5): Evaluate the firm/ provider's approach to and understanding of the Scope of Services required in the RFP as evidenced by the project approach out. Project schedule and detailed approach is reasonable/responsive to City's needs. Roles of all involved parties clearly identified. Familiarity with project location as evidenced by proposal (if applicable). Identify/recognize critical or unique issues specific to the project. Adequacy of proposed communications process. Unique approaches that have been successful elsewhere.					20	3	60	27	54	57	43	36	55
5. Cost: Includes all related cost associated with this project. (FORM 6D):					10	3	30	20	25	28	21	22	30
					100		300	156	242	258	211	176	272

57500 45800 41000 54000 52695 37800

*** The cost calculation formula was adopted by the City of Lee's Summit around 1995, as established by the State Of Missouri. As of December 2002 both entities use this formula.