



**LEE'S SUMMIT**  
MISSOURI

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**Community Development Block Grant**  
**2016-2017**

# **Action Plan**

May 2016



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Annual Action Plan  
2016

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

This Action Plan covers the program year 2016-2017, the second year of the 2015-2019 Consolidated Plan period of the Community Development Block Grant Program. The 2015-2019 Consolidated Plan identified the following high priority needs:

- Mental Health/Substance Abuse Assistance
- Food Services for Persons of Special Needs
- Affordable Housing and Home Repairs
- Transitional Housing and Domestic Violence Shelters
- Rental Housing - Landlord Awareness/Education
- Sidewalk Improvement in Older Neighborhoods
- Public Transit/Transportation
- Public Facility Improvements for Non-profit Agencies
- Workforce Training Systems
- Commercial Property Improvement for Economic Development
- Expansion of Abuse Center Capacity
- Urgent Needs of LMI Persons and Families
- Assistance for First Time Homebuyers
- Daycare/Respite Care for Persons of Special Needs
- Foster Small Businesses and Startups
- Marketing Social Services
- Housing for the Developmentally Disabled
- Local Emergency Homeless Housing
- Sanitary and Storm Sewer Upgrade

The 2016-17 Action Plan reflects a local partnership between the City government and not-for-profit service and housing agencies to implement the goals and objectives as established in the Consolidated Plan by supporting services, programs and projects that will make a difference in serving the needy. The City followed the established public process that included public awareness campaign, solicitation of CDBG funding requests from local service and housing agencies, evaluation and prioritization of funding needs, a public hearing, a 30-day public review and comment period and the approval of the governing body.

Recommended funding allocation focuses on sustaining on-going programs that have proven to address the critical needs of the community as identified in the Consolidated Plan and to help achieve its goals and objectives. CDBG funds also help agencies to leverage other resources in support of their programs. Funded programs and projects on the non-public-service side focus on the upkeep of the community's affordable housing and home ownership. Public facility improvements funded address ADA compliance and facility maintenance.

The Action Plan draft and funding recommendations were distributed for public review and comment for no less than 30 days prior to the City Council adoption of the plan. A public hearing was held for public input. Public comments, if received, are included in this report.

Due to limited funding from this program, not all the priority needs, as identified in the Consolidated Plan, will be addressed by the programs and projects to be funded this program year. Local agencies are urged to explore alternative resources to support and expand their programs.

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Through this plan and its commitment of financial support, the City strives to accomplish the following objectives:

- continue the level of support for agencies and programs that have received CDBG funding in prior years to maintain the level of service benefiting persons with special needs
- continue to focus on critical services for the homeless, persons and families without the most basic necessities of living
- continue to support services for victims of domestic violence and persons with mental health and substance abuse issues
- continue to assist individuals who should be earning a living on their own by becoming employed with professional assistance
- continue to provide financial assistance to LMI homeowners for the upkeep of their homes and to the local public housing agency to implement its CIP
- continue to help LMI families to become homeowners
- provide assistance for local public service agencies for urgent facility maintenance and ADA compliance needs

The outcomes of the above listed programs and projects will benefit a total of about 7,500 individuals and households, improve 65 affordable housing units and improve services.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The majority of the programs and projects included in this Action Plan have been funded and in operation for some years and recent consolidated plan public participation process showed a strong indication that these services continue to meet the high priority needs of the community. Most of these agencies delivering these services have proven to be solid in terms of their performance. Newer agencies to this program have been able to correct the issues identified through monitoring and strengthen their processes to ensure better performance. The City has established a system of monitoring and evaluation of subrecipient performances and the level of performance has been taken into account during the evaluation and prioritization of funding allocation.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The consultation process and outreach for this Action Plan consists of a public awareness campaign via news releases, a solicitation of requests for funding, a public hearing and a 30-day public review and comment period.

A news release was posted on the City's website on December 18, 2015. The news release specifically stated:

- Applications for the 2016-17 CDBG program year would be available on January 11, 2016;
- A pre-application orientation would be held the morning of January 12, 2016;
- Applications would be accepted from January 19 through February 12, 2016; A public hearing would be held on March 16, 2016

On February 26, 2016, a public notice was published in Lee's Summit Journal announcing the Community and Economic Development Committee public hearing scheduled for March 16, 2016 to hear funding request proposals from local agencies, staff evaluation and prioritization of the proposals, staff funding recommendations, public comments and committee discussions and recommendations for consideration by the full City Council.

The public hearing scheduled for March 16 was cancelled due to lack of quorum and rescheduled to April 18. The rescheduled public hearing was readvertized in Lee's Summit Journal.

The 30-day public review and comment period started on March 16 and ended on April 29. Hard copies were made available for public access at two local public libraries, Lee's Summit Social Services, and City Hall locations. The draft Action Plan was also made available on the City's website. No public comments were received by the City during the public comment period.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No public comments were received by the City during the public comment period.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

No public comments were received.

## **7. Summary**

Through a comprehensive public process, the 2016-17 Action Plan was developed to address the priority needs of the community as identified in the 2015-19 Consolidated Plan and the 2016-17 Community Development Block Grant funds are allocated to support public service programs and non-public service projects/programs that help the community meet the goals and objectives of the Consolidated Plan. During this process, the City realizes that limited CDBG funding, made available to the community through the U.S. Department of Housing and Urban Development, will not address all of the priority needs of the community. Local agencies are working harder than ever to pool other resources so that more needs are met and the community responses have been very supportive of their efforts.

The CDBG funding is making a difference for our community and we continue to use this valuable resource to the most needed programs.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator		Planning and Codes Administration

**Table 1 – Responsible Agencies**

**Narrative (optional)**

**Consolidated Plan Public Contact Information**

Heping Zhan, AICP

Planning and Codes Administration

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City of Lee's Summit Planning and Codes Administration coordinates the consultation process for the Community Development Block Grant Program 2015-2019 Consolidated Plan and the subsequent Annual Action Plans. The consultation process for the Consolidated Plan included information gathering from variety of resources from the state level to the local level using a wide range of methods, analyses of information and data, community awareness campaign, public participation via open meetings, open houses, focus group discussions, public hearings, and public review and comment.

The consultation process and outreach for this Action Plan consists of a public awareness campaign via news release, a solicitation of requests for funding, a public hearing and a 30-day public review and comment period.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City of Lee's Summit has actively worked to meet community needs and coordinate the efforts of those working to serve local residents and businesses. The City has worked closely in consultation, strategic planning as well as in financial support through its CDBG program to community housing, mental health, and service agencies. These range from Lee's Summit Housing Authority, Hillcrest Transitional Housing of Eastern Jackson County, Hope House to Lee's Summit Social Services, ReDiscover, Developing Potential, Inc., Coldwater of Lee's Summit, Community Services League and Center for Conflict Resolution.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Although Lee's Summit does not currently have an independent agency tasked with assessing the homeless population in and around the city, it has been working toward better coordination with the Homeless Services Coalition of Greater Kansas City (HSCGKC), the designated regional Continuum of Care (CoC) serving Jackson County, Kansas City, Missouri, Independence and Lee's Summit area. According to the HSCGKC Point in Time 2014 Survey, 1,931 individuals in the Kansas City metropolitan area were identified as homeless, which includes sheltered and unsheltered individuals and represents an aggregated total of the counted individuals within the CoC's area. This includes Jackson County,

Missouri, with the preponderance of services and counted individuals in Kansas City and Independence. This represents a reduction in the number of homeless individuals.

In evaluating the role of Lee's Summit in addressing homelessness, HSCGKC and their embrace of the Housing First approach were considered as a means of assessment. Effective attainment of this approach can be measured by the implementation of policy and provision of funding that ultimately leads to the creation of permanent and sustainable housing for all homeless individuals. Within Lee's Summit there are many services in the community that are supported by the City in their efforts to actively prevent and reduce homelessness. The following efforts through CDBG program help in the initial housing and home ownership of low to moderate income families and to make home repairs for low and moderate income families:

- The First-Time Homebuyers Program
- Minor Home Repair Program

Other contributors to the prevention of homelessness include:

- Hope House: An emergency shelter in Lee's Summit that serves victims of domestic violence, including children.
- ReDiscover Mental Health: Provides mental health services to individuals as well as families in different settings.
- Hillcrest Transitional Housing: Works to house homeless individuals, families, and youths in an environment that encourages working and the development of life skills.
- Lee's Summit Social Services: Provides emergency assistance to low-to-moderate income individuals and families.
- Lee's Summit Housing Authority: Local public housing agency.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Lee's Summit does not receive ESG funds.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**



**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	HOPE HOUSE, INC
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was notified of the funding application process, attended the pre-application training, submitted funding requests to meet high priority special needs, and attended the public hearing. The agency's funding requests are funded and the supported program will benefit persons in need of service.
2	<b>Agency/Group/Organization</b>	LEE'S SUMMIT SOCIAL SERVICES
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Food, clothing, school supplies, utility assistance, etc.
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was notified of the funding application process, attended the pre-application training, submitted funding requests to meet high priority special needs, and attended the public hearing. The agency's funding request is funded and the supported program will benefit persons in need of service.
3	<b>Agency/Group/Organization</b>	REDISCOVER MENTAL HEALTH
	<b>Agency/Group/Organization Type</b>	Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was notified of the funding application process, attended the pre-application training, submitted funding requests to meet high priority special needs, and attended the public hearing. The agency's funding requests are funded and the supported program will benefit persons in need of service.
5	<b>Agency/Group/Organization</b>	Coldwater of Lee's Summit
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was notified of the funding application process, attended the pre-application training, submitted funding requests to meet high priority special needs, and attended the public hearing. The agency's funding request is funded and the supported program will benefit persons in need of service.
6	<b>Agency/Group/Organization</b>	Developing Potential, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was notified of the funding application process. No funding needs were expressed by the agency for the 2016-17 program year therefore no additional activities were funded.
7	<b>Agency/Group/Organization</b>	COMMUNITY SERVICES LEAGUE
	<b>Agency/Group/Organization Type</b>	Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was notified of the funding application process, attended the pre-application training, submitted funding requests to meet high priority special needs, and attended the public hearing. The agency's funding request is funded and the supported program will benefit persons in need of service.

8	<b>Agency/Group/Organization</b>	Center for Conflict Resolution
	<b>Agency/Group/Organization Type</b>	conflict mediation service
	<b>What section of the Plan was addressed by Consultation?</b>	Prevention of crime and conflict
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was notified of the funding application process, attended the pre-application training, submitted funding requests to meet high priority special needs, and attended the public hearing. The agency's funding request is funded and the supported program will benefit persons in need of service.
9	<b>Agency/Group/Organization</b>	LEE'S SUMMIT HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was notified of the funding application process, attended the pre-application training, submitted funding requests to meet high priority special needs, and attended the public hearing. The agency's funding request is funded and the supported program will benefit persons in need of service.

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Homeless Services Coalition of Greater Kansas City	The Strategic Plan supports the overall goals of the plan of the CoC.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

A press release was posted on December 18, 2015. The press release specifically stated:

- Applications for the 2016-17 CDBG program year would be available online on January 11, 2016;
- A pre-application orientation would be held the morning of January 12, 2016;
- Applications would be accepted from January 19 through February 12, 2016; and
- A public hearing would be held by the City Council Community and Economic Development Committee on March 16, 2016.

A legal public notice was published in Lee's Summit Journal for the public hearing. The public hearing originally scheduled for March 16 was cancelled due to lack of quorum and rescheduled to April 18. A legal notice was republished announcing the rescheduled public hearing.

The public hearing provided an opportunity for public participation and the 30-day public comment period from March 16 through April 29 before the City Council approval of the final plan gave the public another opportunity to review the information and submit input.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Internet Outreach	Non-targeted/broad community	Public awareness/informational campaign only.	No comments received. Public information only.	No comments received. Public information only.	<a href="http://www.cityofls.net/City-of-Lees-Summit/articleType/ArticleView/articleId/3572/CDBG-Application-Process-Underway-for-Program-Year-2016-2017">http://www.cityofls.net/City-of-Lees-Summit/articleType/ArticleView/articleId/3572/CDBG-Application-Process-Underway-for-Program-Year-2016-2017</a>
2	Pre-Application Orientation	Potential Subrecipients	Twelve individuals, representing 10 different agencies, were in attendance for the mandatory pre-application orientation.	Informational, no comments received.	Informational, no comments received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	Non-targeted/broad community	All funding applicants presented their programs and funding requests during the public hearing. Staff presented application review and prioritization results and funding allocation recommendations.	No public comments were received during the hearing.	No public comments were received during the hearing.	
4	Public review and comment	Non-targeted/broad community	Draft Action Plan with Funding Allocation Recommendations were made available at various public places/locations.	No public comments were received during the public comment period.	No public comments were received during the public comment period.	<a href="http://cityofls.net/Development/Development-News/articleType/ArticleView/articleId/180/Community-Development-Block-Grant-Highlights">http://cityofls.net/Development/Development-News/articleType/ArticleView/articleId/180/Community-Development-Block-Grant-Highlights</a>

**Table 4 – Citizen Participation Outreach**





## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Introduction

The Community Development Block Grant is the only known resource to be available to the City of Lee's Summit from various federal resources to address the identified community needs. Local agencies will have opportunities to apply for the ESG grant through the State of Missouri. Public housing needs may also be met with other HUD grants to be awarded to the Lee's Summit Housing Authority. Local agencies will continue to make efforts and explore new funding sources for their programs to meet client needs.

#### Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	369,299	0	10,921	380,220	0	CDBG allocation expected for program year 2016-17. Surplus funds unexpended from prior years will also be available for redistribution.
General Fund	public - local	Admin and Planning	0	0	0	0	0	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Public Housing Capital Fund	public - federal	Housing	0	0	0	0	0	
Other	private	Housing	0	0	0	0	0	
Other	private	Public Services	0	0	0	0	0	

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The CDBG funding will leverage other resources for most of our programs. For CDBG, the City will continue to cover a of the administrative cost with its general fund. Lee's Summit Housing Authority project leverages other federal funds for capital expenses. Other subrecipients combine CDBG allocations with a variety of of other funding sources, including in-kind donations, local grants, local churches, local charities, private foundations, private fundraising, State funding resources, etc.. The City will not require funding match for any of the CDBG funded programs and projects.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

N/A.

**Discussion**

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Home Repairs	2015	2019	Affordable Housing	Communitywide	Affordable Housing and Home Repairs	CDBG: \$150,000	Homeowner Housing Rehabilitated: 15 Household Housing Unit
2	Emergency Needs of LMI Persons/Families	2015	2019	Non-Homeless Special Needs	Old Town Area Communitywide	Urgent Needs of LMI Persons and Families	CDBG: \$27,300	Public service activities other than Low/Moderate Income Housing Benefit: 3420 Persons Assisted
3	Services for Mental Health and Substance Abuse	2015	2019	Non-Homeless Special Needs	Old Town Area Communitywide	Mental Health/Substance Abuse Assistance	CDBG: \$3,440	Public service activities other than Low/Moderate Income Housing Benefit: 610 Persons Assisted
4	Services for Victims of Domestic Violence	2015	2019	Homeless Non-Homeless Special Needs	Communitywide	Mental Health/Substance Abuse Assistance	CDBG: \$17,400	Public service activities other than Low/Moderate Income Housing Benefit: 47 Persons Assisted
5	Homebuyer Mortgage Assistance	2015	2019	Affordable Housing	Communitywide	Assistance for First Time Homebuyers	CDBG: \$9,000	Public service activities for Low/Moderate Income Housing Benefit: 3 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Public Housing	2015	2019	Affordable Housing Public Housing	Old Town Area	Affordable Housing and Home Repairs	CDBG: \$116,000	Rental units rehabilitated: 50 Household Housing Unit
7	CDBG Program Planning/Administration	2015	2019	Planning and Administration		CDBG Administration and Planning	CDBG: \$30,050	Other: 1 Other
8	Employment Assistance	2015	2019	Employment Assistance	Communitywide	Employment Assistance to LMI	CDBG: \$4,000	Public service activities other than Low/Moderate Income Housing Benefit: 80 Persons Assisted
9	Emergency Repairs of Public Facilities	2015	2019	Public Facility	Communitywide	Public Facility Improvements - Non-profit Agencies	CDBG: \$19,780	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3835 Persons Assisted

Table 6 – Goals Summary

## Goal Descriptions

1	<b>Goal Name</b>	Home Repairs
	<b>Goal Description</b>	Continue to fund the minor home repair program to provide financial assistance to LMI homeowners who need critical repairs to their homes. This also implements the community's strategy for the upkeep of the affordable housing stock.
2	<b>Goal Name</b>	Emergency Needs of LMI Persons/Families
	<b>Goal Description</b>	Lee's Summit Social Services provides food, clothing, supplies, rental assistance, medical assistance to LMI persons with emergency needs. The Agency needs financial support for its operation by filling the budget gap in its operating cost. Center for Conflict Resolution supports individuals and families of LMI in resolving conflicts.

3	<b>Goal Name</b>	Services for Mental Health and Substance Abuse
	<b>Goal Description</b>	Agencies providing services for persons with mental health issues and substance abuse problems expressed a need for financial support to its programs to meet an unmet community need.
4	<b>Goal Name</b>	Services for Victims of Domestic Violence
	<b>Goal Description</b>	Hope House provides emergency shelter and services for moms and children running away from domestic violence. The agency expressed a continuing need financially to support its Children's Therapy services.
5	<b>Goal Name</b>	Homebuyer Mortgage Assistance
	<b>Goal Description</b>	Providing up to \$3,000 for mortgage assistance to cover closing cost and up to 50% down payment for qualified first time homebuyers.
6	<b>Goal Name</b>	Public Housing
	<b>Goal Description</b>	Provide assistance to Lee's Summit Housing Authority for its exterior door replacement project at its Lee Haven public housing complex.
7	<b>Goal Name</b>	CDBG Program Planning/Administration
	<b>Goal Description</b>	Various activities and associated expenses for the general administration of the CDBG program, including planning activities as allowed by HUD regulations.
8	<b>Goal Name</b>	Employment Assistance
	<b>Goal Description</b>	Provide assistance to support the Work Express program at Community Services League to help LMI individuals and families find jobs, keep jobs and become economically stable.
9	<b>Goal Name</b>	Emergency Repairs of Public Facilities
	<b>Goal Description</b>	Hope House expressed a need to reconstruct the paved entrance to its front parking lot due to years of deterioration. ReDiscover recently moved to a new building that needs to meet the ADA requirement by installing an ADA door into this building.

**Table 7 – Goal Descriptions**

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

## AP-35 Projects – 91.220(d)

### Introduction

This program year, Lee's Summit continues to support existing on-going programs by providing same level of CDBG funding to public service agencies as in previous years. Due to the 15% cap for public service activities, the allocated funding for these programs is lower than the level of support the public service agencies requested. On the non-public-service side, the City maintains the level of funding for its key minor home repair program and first time homebuyer program. The City continues to work with Lee's Summit Housing Authority to upgrade doors of its residential units for sustainability and energy efficiency. Other supported projects include ADA accessibility improvement at ReDiscover, a local mental health service and facility improvement at Hope House.

#	Project Name
1	Lee's Summit Social Services Operating Expenses
2	First Time Homebuyer Program
3	Case Management for At-Risk Elementary Children
4	Parenting with Love and Logic
5	BackSnack Program
6	Children's Therapy Services
7	Exterior Doors Replacement
8	Minor Home Repair Program
9	ADA Handicap Door
10	Reconstruction of Entrance
11	CDBG Planning & Administration
12	Community Mediation
13	Work Express Program

**Table 8 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

On the public service side, this year's allocation of CDBG funds continue to reflect the City's commitment to the community's critical public services to help the homeless and LMI persons and families, from providing daily necessities to seeking financial independence through assistance in finding an employment. On the non-public-service side, the City's Minor Home Repair and First Time Homebuyer programs continue to be the focus of the CDBG program. Maintenance and upgrade of the public housing units is also a priority of the community to ensure its sustainability and energy efficiency. ReDiscover, a local mental health service, requests funding for ADA accessibility improvement, which is critical to ensure its facility meets federal ADA standards.

## Projects

### AP-38 Projects Summary

#### Project Summary Information

Table 9 – Project Summary

<b>1</b>	<b>Project Name</b>	Lee's Summit Social Services Operating Expenses
	<b>Target Area</b>	Communitywide
	<b>Goals Supported</b>	Emergency Needs of LMI Persons/Families
	<b>Needs Addressed</b>	Urgent Needs of LMI Persons and Families
	<b>Funding</b>	CDBG: \$26,400
	<b>Description</b>	Provide CDBG funding to assist with the agency's operating cost, including utilities, communication services and vehicle usage and maintenance.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3,400 LMI persons are expected to benefit.
	<b>Location Description</b>	The agency serves LMI persons and families from Lee's Summit and eastern Jackson County areas.
	<b>Planned Activities</b>	Providing emergency assistance to persons and families who need food, clothing, utility assistance, medical assistance, school supplies, etc.
<b>2</b>	<b>Project Name</b>	First Time Homebuyer Program
	<b>Target Area</b>	Communitywide



	<b>Goals Supported</b>	Homebuyer Mortgage Assistance
	<b>Needs Addressed</b>	Assistance for First Time Homebuyers
	<b>Funding</b>	CDBG: \$9,000
	<b>Description</b>	Provides up to \$3,000 for qualified first time homebuyers to cover the required closing cost and up to 50% of the down payment for securing a mortgage loan for the purchase of a home in Lee's Summit.
	<b>Target Date</b>	12/31/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3 qualified first time homebuyers (families and households).
	<b>Location Description</b>	Specific location unknown but homes to be purchased will be within Lee's Summit city limits.
	<b>Planned Activities</b>	First Time Homebuyer Program where funds will be provided to pay for needed lead-based paint inspection fees, closing cost and down payments.
<b>3</b>	<b>Project Name</b>	Case Management for At-Risk Elementary Children
	<b>Target Area</b>	Old Town Area
	<b>Goals Supported</b>	Services for Mental Health and Substance Abuse
	<b>Needs Addressed</b>	Mental Health/Substance Abuse Assistance
	<b>Funding</b>	CDBG: \$2,640
	<b>Description</b>	A school-based program to provide needed counseling for elementary students identified to be at-risk.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	80 elementary school children at-risk of behavioral health issues.

	<b>Location Description</b>	In Lee's Summit Elementary School in LMI area.
	<b>Planned Activities</b>	Case management at elementary school.
<b>4</b>	<b>Project Name</b>	Parenting with Love and Logic
	<b>Target Area</b>	Communitywide
	<b>Goals Supported</b>	Services for Mental Health and Substance Abuse
	<b>Needs Addressed</b>	Mental Health/Substance Abuse Assistance
	<b>Funding</b>	CDBG: \$800
	<b>Description</b>	Provide scholarship for parents taking classes on becoming empowered in their interactions with their children at risk.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	19 parents and children.
	<b>Location Description</b>	Various locations in Lee's Summit.
	<b>Planned Activities</b>	Classes by certified instructors.
	<b>5</b>	<b>Project Name</b>
<b>Target Area</b>		Communitywide
<b>Goals Supported</b>		Emergency Needs of LMI Persons/Families
<b>Needs Addressed</b>		Food Services for Persons of Special Needs
<b>Funding</b>		CDBG: \$3,250
<b>Description</b>		Provide free bagged lunches through the BackSnack program of Harvesters for chronically hungry school children.

	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	13 school children from LMI families.
	<b>Location Description</b>	Lee's Summit School District.
	<b>Planned Activities</b>	Provide backpacks of free lunches to school children for weekends.
<b>6</b>	<b>Project Name</b>	Children's Therapy Services
	<b>Target Area</b>	Communitywide
	<b>Goals Supported</b>	Services for Victims of Domestic Violence
	<b>Needs Addressed</b>	Transitional Housing & Domestic Violence Shelters
	<b>Funding</b>	CDBG: \$17,400
	<b>Description</b>	Provide services focusing on issues relevant to children who have been exposed to violence, such as self-esteem, safety planning, conflict resolution skills and healthy ways of managing emotions.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	47 children exposed to violence.
	<b>Location Description</b>	At Hope House facility in Lee's Summit.
	<b>Planned Activities</b>	Sessions providing therapy for children exposed to violence.
<b>7</b>	<b>Project Name</b>	Exterior Doors Replacement
	<b>Target Area</b>	Old Town Area
	<b>Goals Supported</b>	Public Housing
	<b>Needs Addressed</b>	Affordable Housing and Home Repairs

	<b>Funding</b>	CDBG: \$116,000
	<b>Description</b>	Replacing existing primary exterior doors at Lee's Summit Housing Authority's Lee Haven Apartments with energy efficient and maintenance free fiberglass doors, now locking hardware and new lever operated door handles.
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 residential units at Lee Haven Apartments will benefit.
	<b>Location Description</b>	Lee Haven Apartments on Grand Avenue in Lee's Summit old town area.
	<b>Planned Activities</b>	Replacing existing primary exterior doors with energy efficient and maintenance free fiberglass doors, now locking hardware and new lever operated door handles.
8	<b>Project Name</b>	Minor Home Repair Program
	<b>Target Area</b>	Communitywide
	<b>Goals Supported</b>	Home Repairs
	<b>Needs Addressed</b>	Affordable Housing and Home Repairs CDBG Administration and Planning
	<b>Funding</b>	CDBG: \$150,000
	<b>Description</b>	Provide minor exterior repairs and minor private sanitary sewer repairs to eligible homeowners.
	<b>Target Date</b>	12/31/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15 homes of LMI households.
	<b>Location Description</b>	In Lee's Summit corporate limits.

	<b>Planned Activities</b>	Provide grants up to \$10,000 for minor exterior home repairs and up to \$3,000 for minor private sanitary sewer repairs for LMI households in Lee's Summit.
<b>9</b>	<b>Project Name</b>	ADA Handicap Door
	<b>Target Area</b>	Communitywide
	<b>Goals Supported</b>	Emergency Repairs of Public Facilities
	<b>Needs Addressed</b>	Public Facility Improvements - Non-profit Agencies
	<b>Funding</b>	CDBG: \$3,480
	<b>Description</b>	Replacing the existing entry door at ReDiscover's new office with an ADA accessible door.
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3,342 clients per year.
	<b>Location Description</b>	ReDiscover's new office at 1555 NE Rice Road in Lee's Summit.
	<b>Planned Activities</b>	Replacing the existing door with an ADA accessible door.
<b>10</b>	<b>Project Name</b>	Reconstruction of Entrance
	<b>Target Area</b>	Communitywide
	<b>Goals Supported</b>	Emergency Repairs of Public Facilities
	<b>Needs Addressed</b>	Public Facility Improvements - Non-profit Agencies
	<b>Funding</b>	CDBG: \$16,300
	<b>Description</b>	Demolition of existing deteriorating pavement at the entrance of Hope House facility in Lee's Summit and install new pavement.
	<b>Target Date</b>	12/31/2016

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	493 clients will benefit.
	<b>Location Description</b>	Hope House facility in Lee's Summit.
	<b>Planned Activities</b>	Demolition of existing deteriorating pavement at the entrance of Hope House facility in Lee's Summit and install new pavement.
<b>11</b>	<b>Project Name</b>	CDBG Planning & Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	CDBG Program Planning/Administration
	<b>Needs Addressed</b>	CDBG Administration and Planning
	<b>Funding</b>	CDBG: \$30,050
	<b>Description</b>	Various activities and associated expenses for the general administration of the CDBG program, including planning related activities as allowed by HUD regulations.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	Various expenses associated with general administration of the CDBG program.
<b>12</b>	<b>Project Name</b>	Community Mediation
	<b>Target Area</b>	Communitywide
	<b>Goals Supported</b>	Emergency Needs of LMI Persons/Families
	<b>Needs Addressed</b>	Urgent Needs of LMI Persons and Families

	<b>Funding</b>	CDBG: \$900
	<b>Description</b>	Financial assistance to individuals of Lee's Summit residence for mediation services provided by Center for Conflict Resolution for conflict resolution.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 LMI Lee's Summit residents.
	<b>Location Description</b>	At the Center for Conflict Resolution office located at 1101 NE Independence Ave, in Lee's Summit.
	<b>Planned Activities</b>	Professional facilitators and trained community volunteers help parties solve conflict in just and peaceful ways.
13	<b>Project Name</b>	Work Express Program
	<b>Target Area</b>	Communitywide
	<b>Goals Supported</b>	Employment Assistance
	<b>Needs Addressed</b>	Employment Assistance to LMI
	<b>Funding</b>	CDBG: \$4,000
	<b>Description</b>	Assist individuals and families by helping them find employment, keep jobs and become economically stable.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 LMI Lee's Summit unemployed residents.
	<b>Location Description</b>	At Community Services League's Lee's Summit office at 214 NE Chipman Rd.

	<b>Planned Activities</b>	Career Coach salary expenses providing services to LMI individuals and families to find jobs, keep jobs and become economically stable.
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## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The programs to be funded target LMI persons and families and persons with special needs regardless of their location in Lee's Summit. The majority of the agencies to receive CDBG funding are located within or immediately adjacent to the old town area of the community.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Old Town Area	
Communitywide	100

**Table 10 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Generally, there is no priority given based on geographic location. The programs/projects are funded to serve the needs of targeted clients regardless of geographic locations, so long as the clients are Lee's Summit residents. Some services go beyond the city limits.

### **Discussion**

The City identified three different Geographic Distribution Target Areas for the purpose of the Consolidated Plan: Downtown, Old Town Area and Communitywide. However, the programs and services to be supported through the CDBG program target the populations that the CDBG program is designed for, without an obvious emphasis on the geographic locations of the clients. As shown above, the City intends to allocate funding for programs and services that do not specifically have a geographic focus. However, most of these programs and services benefit the population located in Downtown and Old Town Area.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

For the 2016-17 Action Plan, the City anticipates supporting the LSHA, First-Time Homebuyer and Minor Home Repair Programs at levels specified in the projects section of the plan. This means that the City expects to benefit approximately 47 households through the LSHA exterior door replacement program, 3 households through the First-Time Homebuyer Program, and 15 households through the Minor Home Repair Program.

The City's First-Time Homebuyer Program is an on-going activity that provides funding towards closing costs and/or down payment support. The Minor Home Repair Program has been an on-going activity of the City as well, providing support to LMI homeowners for needed exterior repairs and emergency repairs to private sewer system.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	0
Non-Homeless	68
Special-Needs	0
Total	68

**Table 11 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	65
Acquisition of Existing Units	3
Total	68

**Table 12 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

Both First Time Homebuyer and Minor Home Repair programs are multi-year programs and it is anticipated that during the program year of 2016-17, additional homeowners and homebuyers will be assisted utilizing prior year funds as they come in the process. The anticipated goals referenced above do not reflect these beneficiaries.



## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The vision of the Lee's Summit Housing is to "Create new communities where children, families, seniors, individuals with disabilities and veterans can increase their opportunity for a better life". The mission of the Lee's Summit Housing Authority is to fulfill the need for decent, safe and affordable housing for low to moderate income seniors and families residing in Lee's Summit; to provide quality living environments; to create partnerships for affordable housing opportunities; to promote a people-oriented organization that encourages and supports the families we serve.

### **Strategic Goals:**

- Develop a reputation of effective leadership as an advocate for affordable housing.
- Collaborate with community organizations to expand the supply of affordable housing opportunities.
- Continue to improve operations necessary to remain a high-performing and financially strong organization.
- Protect and improve existing housing stock in the community.
- Foster the growth of our employees to promote an organization recognized for our integrity, accountability and customer service.

### **Actions planned during the next year to address the needs to public housing**

The Lee's Summit Housing Authority (LSHA) has adopted the following action strategies to address the needs of Public Housing:

#### **9.1 Strategy for Addressing Housing Needs**

- Apply for additional rental vouchers (as they may become available through HUD) and actively administrate the Section 8 Housing Choice Voucher Program.
- Reduce public housing vacancies (vacancy rate of less than >2%) to ensure all units are being utilized
- Explore leveraging public and private funds to create additional housing opportunities
- Collaborate with the City of Lee's Summit, Jackson County, other for-profit and non-profit organizations in the development of affordable housing
- Participate in Housing Affordability Market Studies
- Collaborate with the Lee's Summit Economic Development Council
- Acquire or build units or developments (and explore management of other housing programs)
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required

- Develop strategies and carry out necessary physical improvements to improve energy efficiencies in public housing units.
- Affirmatively market to races/ethnicities shown to have disproportionate housing needs (Consolidated Plan)
- Explore designation of public housing units for the elderly
- Explore admissions preferences aimed at working families
- Conduct physical needs assessments, energy audits and other applicable reviews as necessary for proper planning
- Renovate and modernize existing public housing units; maintaining safe, decent and affordable housing
- Employ effective management and maintenance policies

### **Reasons for Selecting Strategies**

- Housing needs identified in the CDBG Consolidated Plan for the City of Lee's Summit 2015 – 2019
- Local housing markets / resources / current affordable housing stock
- CHAS Data
- Census Data
- Collaboration with the City of Lee's Summit
- Housing Needs Identified in 2014 Lee's Summit Housing Affordability Analysis
- Consultation with residents and advisory board

### **Needs Identified:**

Physical Needs: LSHA has identified needed physical improvements and modernization activities that will improve the quality of life for residents through improved living environments, increased energy efficiency and ensuring long-term viability of the existing public housing stock. These activities are detailed in the 5-Year Plan covering the period of 2015-2019 as follows:

- Replace HVAC with Energy Efficient 50-units;
- Renovate Bathrooms 18-units;
- Repair structural Issues 4-buildings;
- Replace Appliances Utilizing Energy Star 91-units;
- Replace Exterior Primary Doors with energy efficient 50-units;
- Interior Rehab (occupied units) 50-units;
- Exterior Rehab 33-buildings;
- Replace Water Lines (Lee Haven) 50-units;
- Site Improvements PHA-wide;

Operational Needs: LSHA has identified needed operational improvements necessary to maintain a high

performing agency. These include costs associated with housing operations and computer/software/IT services.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The Lee's Summit Housing Authority has a Resident Housing Commissioner appointed to serve on the Board of Housing Commissioners. Lee's Summit Mayor, Randy Rhodes appointed Ms. Kathern Kelsey to serve as a Commissioner of the Housing Authority. Ms. Kelsey, a Resident of Duncan Estates, was appointed on June 18, 2015, for a term ending May 4, 2017. Ms. Kelsey is a welcomed addition to the Housing Authority Board of Commissioners and she will bring a unique perspective and insight to the Board. The Lee's Summit Housing Authority keeps open communications with the residents through a monthly news-letter and twice monthly pot-luck dinners. Residents are also engaged by LSHA management and Board Members. The Lee's Summit Housing Authority maintains an "open door" policy for residents to voice their concerns.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Lee's Summit Housing Authority is designated a High Performing Agency by HUD through its Public Housing Management Assessment and Section Eight Management Assessment Programs. LSHA is not designated as "Troubled".

### **Discussion**

<p style="margin: 0in 0in 0pt; line-height: 85%; page-break-after: avoid;"></p><p style="margin: 0in 0in 0pt; line-height: 85%; page-break-after: avoid;"><span style="line-height: 85%; font-family: 'Arial', 'sans-serif'; font-size: 10pt; mso-bidi-font-weight: bold;">Many of the strategies and goals for long-term viability and objectives for addressing the needs of the Lee's Summit Housing Authority and the greater Community are taken directly from the information, strategies and objectives identified in the City of Lee's Summit Consolidated Plan and as may also be identified in additional "Studies" such as the Old Lee's Summit Development Master Plan and Housing Affordability Analysis 2014 and previous and subsequent studies (Census, CHAS, etc.)</span></p><p style="margin: 0in 0in 0pt; line-height: 85%; page-break-after: avoid;"></p><p style="margin: 0in 0in 0pt; line-height: 85%; page-break-after: avoid;"><span style="line-height: 85%; font-family: 'Arial', 'sans-serif'; font-size: 10pt; mso-bidi-font-weight: bold;"><span></span></span></p><p style="margin: 0in 0in 0pt; line-height: 85%; page-break-after: avoid;"></p><p style="margin: 0in 0in 0pt; line-height: 85%; page-break-after: avoid;"><span style="line-height: 85%; font-family: 'Arial', 'sans-serif'; font-size: 10pt; mso-bidi-font-weight: bold;"><span>Many of the physical and operational improvements identified in LSHAs 5-Year Plan are

contingent upon current and future funding through the CDBG Program, HUD Funding (CFP & OPFND) and, PILOT waiver by the City.

Many of the strategies to address the need for developing affordable housing opportunities and solutions for the growing Senior population, Veterans and low to moderate income families is dependent upon cooperation by the City of Lee's Summit, the Business Community, Private and Public Investment and the greater Community support.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

For the 2016-17 Action Plan, the City anticipates supporting the homeless and special needs populations by the continued support to local public services and domestic violence shelters such as Hope House, ReDiscover, Lee's Summit Social Services, and other local agencies that offer food and nutrition to persons with special needs.

The Coldwater of Lee's Summit has requested funds to continue the support of the "BackSnack Program." This program provides nutritional needs of hungry children. Hope House is continuing its "Children's Therapy Services Program". Lee's Summit Social Services requests for continued financial support for their agency by covering a portion of their general operating expenses. ReDiscover has requested funds for its "Parenting with Love and Logic" Program and "Case Management for At-risk School Children". Community Services League offers a "Work Express" program where unemployed individuals seeking employment receive needed support to help them land a job. CDBG funds will be provided to help the agency with this program. Center for Conflict Resolution provides consultation services for its clients tangled in disputes and conflicts to move to resolution. CDBG funds will help the agency to offer such service to individuals who do not have the financial means to receive such service.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Will coordinate and work with CoC for its outreach and assessment efforts.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City's strategy for addressing the emergency and transitional housing needs of people who are homeless or at risk of homelessness includes sustained funding that maintains existing shelters and services, through the allocation of Community Development Block Grant resources to local entities that leverage further resources for that purpose. Coordination among different agencies and service providers to assist the homeless and prevent homelessness will be led by the Homeless Services Coalition of Greater Kansas City (HSCGKC). The Jackson County Continuum of Care (CoC), will engage and coordinate resources to improve current programs and funding strategies.

- **Emergency Shelters & Services**—Currently, Lee's Summit does not provide permanent shelters for chronic homeless. Shelters and services in the network of the CoC provide coverage for the region including Lee's Summit. However, emergency shelters are available for domestic violence victims and their children and transitional housing is available for short-term homeless.



- Hope House is a domestic violence shelter providing outreach counseling and emergency shelter for victims of domestic violence (women and their children). It also provides group and individual therapy to victims in Lee's Summit. The City will continue to support its service needs with CDBG funds in 2016-17. ReDiscover Mental Health, Inc. provides temporary shelter for homeless persons in two apartments within Lee's Summit. This program operates two respite apartment services for mentally ill adults who have a housing crisis and need temporary shelter. The City will continue to support the agency's service needs in the 2016-17 program year with CDBG allocations.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City's strategy for helping people who are homeless, particularly the chronically homeless, transition to stable housing and independent living focuses on better coordination with the Jackson County CoC while maintaining the level of appropriate supportive services and the number of units of permanent supportive housing provided by local agencies. Needs associated with this stage of the process are largely addressed by non-profit organizations like Hillcrest Transitional Housing and local churches. Local churches often provide similar services without any assistance from the CDBG Program, but nonetheless play an important role in helping homeless individuals and families make the transition to permanent housing.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Prevention initiatives play a central role in short term and long term strategies to help low-income individuals and families avoid becoming homeless. Local agencies providing housing assistance and emergency shelters have already built into their programs homeless prevention counseling for the people and families they serve. In the 2016-17 program year, the City will direct CDBG funds to several of these programs to alleviate budget shortage. In the meantime, CDBG support will also benefit local agencies and programs that provide services targeting LMI persons and persons with special needs for housing, health, and other social services.

## Discussion

<b>One year goals for the number of households to be provided housing through the use of HOPWA for:</b>
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

The City of Lee's Summit's adopted public policies and standards pertaining to development as well as housing development and residential investment in the community are designed and updated to promote and protect community values, to ensure quality, to improve sustainability, to protect property values and investments, and to provide equal opportunities for all. The City does not and will not endorse and put in place any public policies that will prevent investment and development of affordable housing.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

During the 2016-17 Program Year, the City of Lee's Summit plans to continue the support of the largely successful activities that are known as the City's First-Time Homebuyer and Minor Home Repair Programs. The City will also continue to evaluate and update the zoning ordinance, Unified Development Ordinance (UDO), and Comprehensive Plan as needed.

### **Discussion**

## **AP-85 Other Actions – 91.220(k)**

### **Introduction**

Coordination of services is extremely important to ensure services are provided efficiently and effectively, especially when resources are scarce.

### **Actions planned to address obstacles to meeting underserved needs**

The major obstacle to meeting underserved needs is limited funding. The City will continue to encourage public service agencies to actively explore and pursue new funding opportunities. The City will also continue to explore and participate in regional solutions to some of the underserved needs.

### **Actions planned to foster and maintain affordable housing**

Funded programs and projects through the CDBG program for housing related repairs and rehabilitation meet the goal of sustaining the community's affordable housing stock and improving the conditions. In addition, the City will continue to foster and maintain affordable housing through implementation of the Comprehensive Plan that promotes housing varieties and sustainable development.

### **Actions planned to reduce lead-based paint hazards**

- Continue to educate the public regarding the danger of lead-based paint hazards.
- Continue to enforce the requirement for residential rehabilitation contractors to be properly licensed when taking on residential rehabilitation projects.
- Continue to perform lead-based paint hazard inspections when appropriate for CDBG funding Minor Home Repair and First-Time Homebuyer programs.

### **Actions planned to reduce the number of poverty-level families**

The City will focus on economic development by:

- Increase business activities.
- Expand employment opportunities.
- Foster small business and startups.
- Invest in needed public infrastructure improvement for economic development.
- Encourage and incentivize business expansion and new business activities.
- Continued to support private agencies for services to help poverty-level population to get on their feet.

### **Actions planned to develop institutional structure**

The City will continue to improve the institutional structure to better serve the needs of the community. Inter-agency coordination will continue to be the focus in order to improve efficiency and avoid duplication of efforts.

**Actions planned to enhance coordination between public and private housing and social service agencies**

- Continue to provide proper orientation and training for agencies receiving CDBG funding.
- Continue to encourage agencies, private or public, to communicate and coordinate.
- Continue to monitor CDBG subrecipients on performance and provide technical support as needed.

**Discussion**

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction

The City's CDBG funded programs and projects are not intended to generate any program income up to today. Funds returned to the line of credit have been normally a result of programs and projects completed or cancelled with a balance of unused funds.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

## Discussion

