

# Public Hearing

Community and Economic Development Committee

Community Development Block Grant Program

Substantial Amendment to  
the 2020-21 Annual Action Plan



4:00 P.M.  
July 8, 2020



# Community Development Block Grant

In 1994 Lee's Summit was designated as an Entitlement Community under the Community Development Block Grant (CDBG) Program by the U.S. Department of Housing and Urban Development (HUD)

- As an Entitlement Community, the City is required to adopt an Annual Action Plan for each program year that summarizes local actions being taken to address specific needs within the community. The City's most recent Action Plan for program year 2020-21 was adopted by ordinance in April 2020.
- Due to COVID-19, the City will receive a special allocation of \$219,061 in CDBG funding from the *CARES Act* to provide relief to low-to-moderate-income individuals affected by the pandemic. These activities must be associated with the preparation, response and/or prevention of COVID-19, and must be within the city limits of Lee's Summit or provide services to Lee's Summit residents. With this special allocation, the **City is proposing a substantial amendment to the 2020-21 Annual Action Plan.**

# CDBG-CV Waivers

In order for cities to make the CDBG-CV funding available to their communities sooner, HUD created waivers that cities could utilize, so long as their citizen participation plans were amended. These waivers allow for virtual public hearings, and a reduced public comment period of no less than 5 days. These amendments were brought before CEDC on June 10<sup>th</sup>, and were adopted by **Ordinance on July 7, 2020.**

# CDBG-CV Amendments

To administer these funds, the City of Lee's Summit is proposing the following amendments to the 2020-21 Annual Action Plan as allowed by HUD:

- **Eliminate the 15 percent cap on the amount of grant funds that can be used for public services activities**
- **Allow for Reimbursement of COVID Costs** - Provides that grantees may use \$219,061 in CDBG-CV grant funds to cover or reimburse costs to prevent, prepare for, and respond to coronavirus incurred, when those costs comply with CDBG requirements

# Action Plan Components

With this amendment, we are proposing changes to the following sections of the 2020-21 Action Plan:

- **AD-25 Administration**

This includes SF 424 certifications which allows the City to administer the grant

- **AP-15 Expected Resources**

This allows the City to add in CDBG-CV funds for proposed activities relating to CV. This also eliminates the funding cap to Public Services

- **AP-35 Projects**

These are the proposed projects the City will fund with additional CV funds

# Action Plan Amendment Process

- Funding Application (May 20- June 5)
- Staff Review, Evaluation and Prioritization (June 8-12)
- Staff Funding Recommendation to CEDC & Public Hearing (July 8)
- Public Review and Comment Period (July 8-13)
- City Council Adoption (July 14)
- HUD Approval (up to 5 days after City submission)
- Funding Available Immediately Upon HUD Approval and Full Execution of Contracts

# Evaluation and Prioritization

- Funding requests were evaluated to determine:
  - Completeness of application
  - Eligibilities
  - Direct need to the preparation, prevention and response to COVID-19
  - Agency's capacity to carry out CDBG funded activity in full compliance of the federal regulations and City standards.

# Next Step

- Applicants will present their programs/ projects and funding requests
- Staff will present funding recommendations
- CEDC will discuss funding options
- CEDC will approve a recommendation for Council approval



# Funding Request Presentation

## City of Lee's Summit *Administrative Costs*

Staff is not seeking additional funding to cover the costs of administering the CDBG program as related to the COVID-19 pandemic.

Funding Request: \$0.00

Funding category: Planning & Admin.

# Funding Request Presentation



Funding Request: \$7,500  
Program: Increased Food Pantry Needs



Drive  
Out  
Hunger

Crank  
Out  
Hunger

## Changes due to Covid-19

- Increase in food insecure clients
- Increase in food acquisitions & food donations to address growing needs
- Loss of retired and at-risk volunteers
- Changes in regular operation procedures to make programs safer for clients & volunteers
- Revamping and rescheduling fundraisers



# Addressing changes due to Covid-19

**PROBLEM:** *Limited staffing to handle Covid-19 changes*

**SOLUTION:** *Adding part-time assistant position*

**REQUEST:** *\$7,500 to help with position for six months (October 2020 through June 2021) added due to increased need and changes as a result of Covid-19*



# Who benefits from this addition?

- **FOOD PANTRY:** *Estimated 65% of those served through food pantry are Lee's Summit residents. In 2019, Coldwater served more than 60,000 pounds of food to more than 4,800 through the food pantry.*
- **WEEKEND FOOD PACKS:** *During the school year, Coldwater provides around 195 Lee's Summit students with weekend food packs every week for 33 weeks.*
- **SUMMER LUNCHESES:** *Coldwater is distributing 211 lunches a day Monday through Friday to Lee's Summit residents in two of the community's lowest income neighborhoods.*
- **SUMMER BBQs:** *Every Tuesday evening Coldwater is delivering 225 BBQ meals to Lee's Summit residents in two of the community's lowest income neighborhoods.*

# Funding Request Presentation



A bright light in a community that cares

Funding Request: \$48,600.00  
Program: Hotel Placement Program



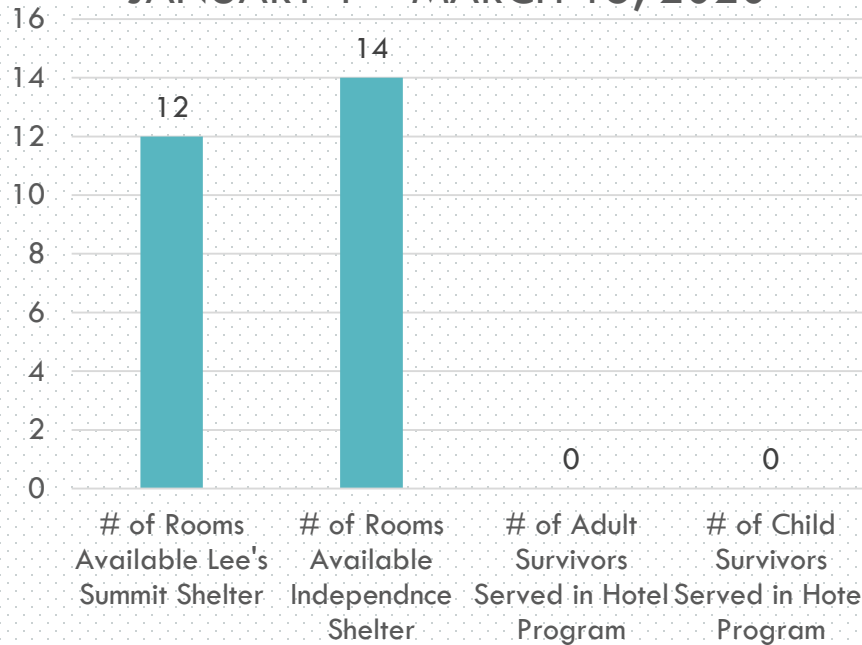
# HOTEL PLACEMENT PROGRAM

- Provides safe shelter for adult and child survivors of domestic violence when onsite shelter facilities are not appropriate and/or unavailable
- Located in proximity to onsite campus facilities to increase survivors' accessibility to Hope House services. Advocates/Therapists also meet clients onsite at the hotel to provide services.
- Hope House has a collaborative relationship with the hotel which allows Hope House to rent rooms on behalf of clients to increase their safety and ensure their confidentiality.
- Hotel rooms have kitchenettes which allow Hope House to provide food baskets that survivors can use to make their own meals as well as on-site laundry service; creating a similar environment and services as Hope House's onsite shelter facilities.

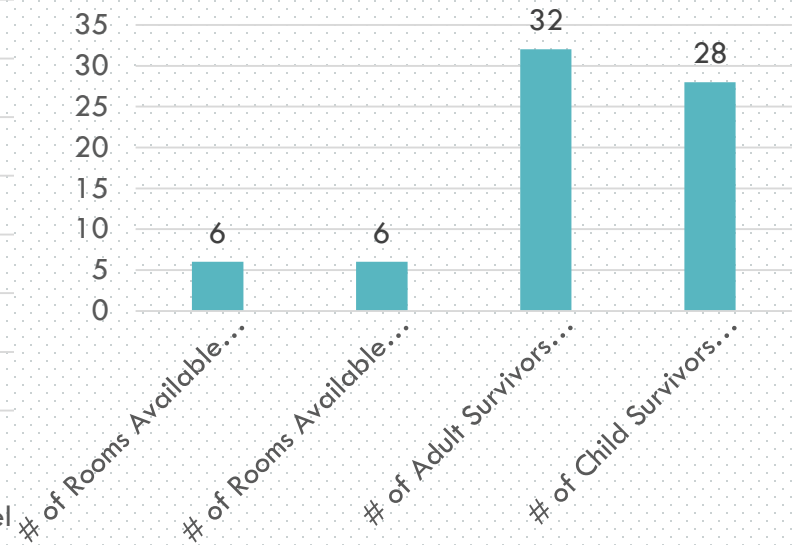
# IMPACT OF COVID-19



PRE-PANDEMIC RESTRICTIONS  
JANUARY 1 – MARCH 15, 2020



PANDEMIC/SOCIAL DISTANCING RESTRICTIONS  
MARCH 16 – MAY 31, 2020

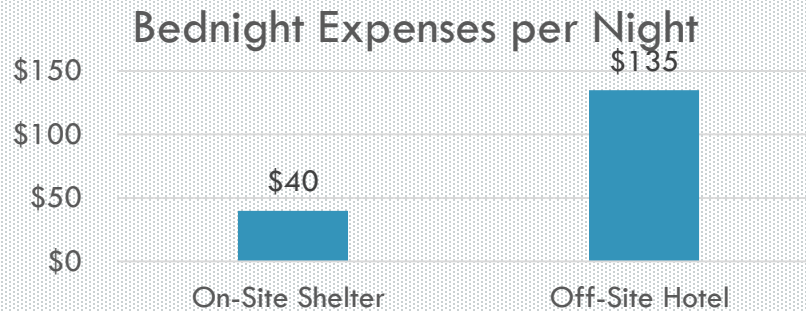




# CDBG-CV FUNDS WILL:



- Close the funding gap created by pandemic to ensure continued provision of safe bednights.



- Increase Hope House's capacity to provide safe shelter for survivors of domestic violence and reduce the number of survivors turned away due to a lack of available bedspace.

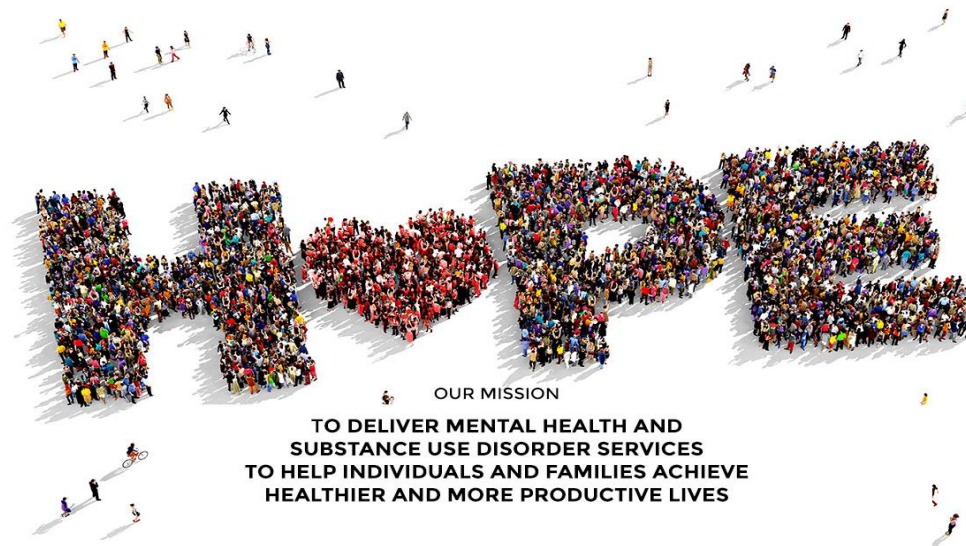
# Funding Request Presentation



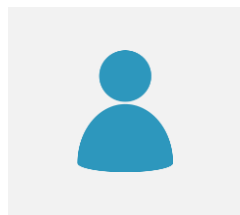
Funding Request: \$10,000.00  
Program: Case Management

## WHAT WE DO

ReDiscover, a nonprofit community mental health center, provides comprehensive programs and services for men, women and children whose lives have been affected by mental illness and/or substance use disorders. We help a broad range of individuals and families, including those with limited financial means or without insurance.



## AT A GLANCE...



**1,103**

People served each year



**15,047**

Crisis calls answered each year



**10,815**

People served in treatment each year

# Proposal :

## Case Management

- At-risk Lee's Summit Elementary school children (K-6) (illness, injury, academic issues, emotional disturbances etc.)
- Referred by parents, faculty, administrators, school resources officers
- Helps children and adolescents develop the personal skills needed to cope with challenges while building and maintaining healthy relationships at school and at home
- ReDiscover qualified mental health professionals provide assessment, crisis prevention/intervention and counseling for students at all grade levels in coordination with local school districts
- Funding from MO DMH, Medicaid, local foundations, CDBG
- 200+ students

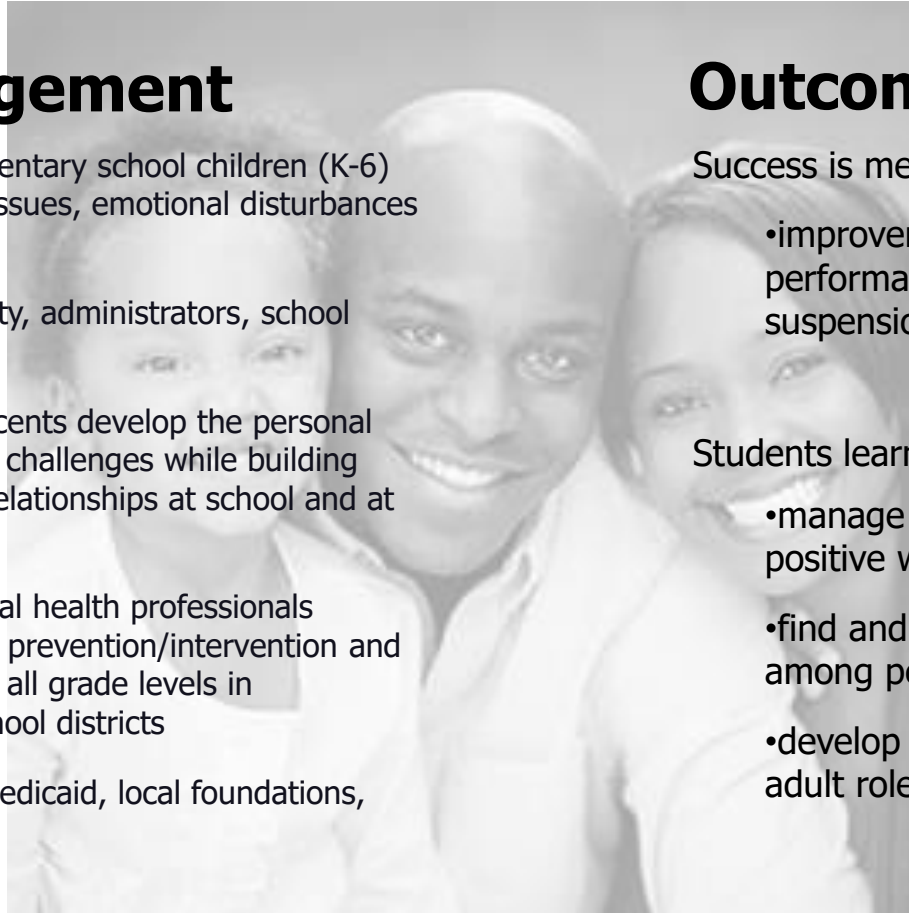
## Outcomes

Success is measured by:

- improvements in academic performance, school attendance and suspension rates

Students learn to:

- manage risk factors in practical and positive ways
- find and provide mutual support among peers
- develop a positive relationship with an adult role model.



# Funding Request Presentation



Funding Request: \$25,000  
Program: Thrift Store COVID Procedures

# Hillcrest is solving homelessness throughout the Kansas City area. Here's how:

Our program is effective at helping **individuals, youth, and families** become self-reliant in **90 days**

Our sites celebrate up to an  
**83%**  
program graduation rate

Last year, we transitioned more than  
**175**  
households to self-sufficiency

Hillcrest has been **solving homelessness** throughout the Kansas City area for more than **40 years**

In a single year, clients **pay off or reduce debt** by more than  
**\$175,000**

More than  
**1,020**  
adults, children, and youth  
are served by Hillcrest programs each year



HILLCREST  
TRANSITIONAL HOUSING

# Funding Request Presentation



Funding Request: \$215,00.00  
Program: Emergency Payment Assistance

# Direct and Indirect Funding Impact of LSSS During COVID-19 Pandemic

## Direct

Increased Needs of:

- **Utility Assistance \***
- **Rental Assistance \***
- Vehicle repairs
- Medical/Prescription assistance
- Referrals to providers/resources
- Budget counseling
- Food & Household goods

## Indirect

- Clients are more likely to stay safe and, in the home
- Budget counseling can ease transition back to work
- Less likely to experience full financial impact of COVID
- Full-time operations ensure frequent well checks with clients

\*CDBG funding request





# LSSS COVID Assistance as of June 22<sup>nd</sup>, 2020

LSSS received \$20,000 from Greater KC Community Foundation COVID response on April 24th. Here's how it was spent:

- 10 Rental assists = \$10,309.98 (12 adults, 14 children, and 3 seniors)
- 18 Electric assists = \$5,892.84 (24 adults, 28 children, and 3 seniors)
- 13 Gas assists = \$3,055.89 (19 adults and 22 children)
- 12 Water Utility = \$2,658.36 (16 adults and 23 children)
- Total of \$21,917.07 in direct assistance
- Total of 30 households receiving budget counseling
- 95 unduplicated individuals and a total of 31 unique households

*This funding has been exhausted within 2 months, showing the high demand for assistance within our community*



# How will LS Continue to be Affected?

- 3<sup>rd</sup> and 4<sup>th</sup> Quarter of the year, anticipated enforcement of both utility “shut offs”, evictions, as well as foreclosures will be taking place.
- Most families have worked to maintain these obligations, however, many have not been able to pay bills and have taken deferral options.
- Small business’ limited capacity restarts, as well as lack of consumer engagement has affected those depending on volume and/or opportunity to provide service.
- Evictions from homes will not necessarily be immediately filled, as opposed to the pre-COVID economy.
- Economic impact has been softened by unemployment and stimulus money, but these resources are not permanent, which is when we will see the greatest impact on the local economy.



# Funding Request Presentation



Funding Request: \$66,962.78  
Program: Personal Protective Equipment

# Our Mission

To provide quality day habilitation services to adults with developmental disabilities and support those individuals to reach their potential and achieve a dignified, adult lifestyle. Developing Potential Inc. is a holistic program that focuses on Body, Mind, and Spirit of the individuals we support seeking to build strength, foster independence, and be a vehicle for changing lives.



## The individuals we serve:

Developing Potential serves individuals:

- having developmental disabilities such as autism, Down syndrome, cerebral palsy, hydrocephalus, Asperger's syndrome, Pervasive Development Disorder, and more.
- many individuals have additional co-occurring medical conditions in addition to their developmental disability diagnosis.
- 80% require individual attention at meal times
- 33% require medication dispensed during the day
- 98% live at or below poverty line
- 95% receive Medicaid benefits



## Our request:

Developing Potential began returning to providing on-site services for individuals in a three-tiered approach in June.

In order to provide services in a safe setting, Developing Potential needs to provide Personal Protective Equipment to protect our staff and individuals served. This includes masks, gloves, safety glasses, disinfectant approved for COVID 19, hand sanitizer, thermometers, and touchless trash cans.

DPI is incurring additional staff expenses to administer the adherence to CDC and local guidelines related to COVID 19 exposure prevention and will have to rent additional programming space in Phase III of our return to services to ensure proper social distancing. Thermal body scanners at each location will save staff time and ensure the ability to check individuals into the facility in a more timely fashion once we return to full capacity on-site.

# Funding Request Presentation



Funding Request: \$100,000.00

Program: COVID Updates to Office/Website

# LSHA Overview



The Public Housing Authority (PHA) of the city of Lee's Summit, MO and greater Jackson County



Recipients pay 30% of total household income for rent & utilities



Section 8 Housing Choice Voucher

Baseline of 649 vouchers  
Serves families



Public Housing Program

Serves Seniors (age 62+) and Disabled  
Lee Haven Apartments – 50 units, opened 1967  
Duncan Estates – 66 units, opened 1996



## CARES Act Need: Personnel

- Except for emergency calls, normal Maintenance suspended during the COVID-19 quarantine to protect residents & staff.
  - Between usual Maintenance Work Orders and Annual REAC Inspection items, LSHA has over 400 outstanding items that must be completed.
- **Need:** Temporary Skilled Maintenance Professional
- **Cost: \$40,000**
- **Scope:** A skilled maintenance professional will focus on completing all outstanding uncompleted work order, including electrical, plumbing, plaster, exterior repairs, grounds/landscape, etc.

## CARES Act Need: Equipment & Facilities

- During the COVID-19 quarantine the LSHA Office closed to the public and staff operated on a modified schedule.
  - Physical modifications will enable LSHA to serve clients more safely and uninterrupted during ongoing pandemic.
- **Need:** Physical Improvements to Office
- **Cost:** \$30,000
- **Scope:** Replacement automatic exterior doors; Access-limiting interior office doors; Plexiglass desk shields; hands-free bathroom door openers; touchless bathroom fixtures.

# CARES Act Need: Program Operations

- LSHA Program Operations are office-based to mitigate security risks.
  - Tech Improvements will lessen the impact of COVID-19 on Program Operations
- **Need:** Technology Improvements to Offices
- **Cost: \$16,000**
- **Scope:** Website Upgrades – Client Portal, On-Line Forms, Web-Based Briefings; Scanning of Historic Records; Duncan Estates Workstation (enable staff to social distance); Main Office Lobby Workstation (applicants, tenants, voucher holders); Office Lobby Security Cameras (record interactions between possible infected and/or asymptomatic guests); Video Intercom for Entryways (safely screen & limit access).

## CARES Act Need: Residents

- LSHA Residents are typically seniors (age 62+) and Disabled – the most vulnerable demographics to COVID-19 so far, and have been quarantined at home for months.
  - A one-time deep cleaning/sanitizing of resident's units by a professional service will improve health outcomes.
- **Need:** One-Time Residential Cleaning of Units
- **Cost:** \$14,000
- **Scope:** This will be a one-time deep cleaning and sanitization of residential units by a professional service.

# CDBG-CV Summary

• <b><u>Total Project Cost</u></b>	<b><u>\$100,000</u></b>
• Personnel/Staff	40,000
• Equipment/Facilities	30,000
• Program Operations	16,000
• Resident Service	14,000



- The scope of this grant shall enable LSHA to mitigate the impact of COVID-19 on maintenance & office operations; streamline service and access; better protect clients, residents, and staff; and improve health outcomes for residents.

# Discussion

## CEDC Recommendation