

SUBSTITUTE BILL NO. 20-18

AN ORDINANCE APPROVING THE AWARD OF BID NO. 2020-010, FOR THE PROCESSING AND MAILING OF UTILITY BILLS AND NOTICES TO KC PRESORT, LLC FOR AN INITIAL TERM OF ONE-YEAR WITH UP TO FOUR, ONE-YEAR RENEWALS, AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR THE SAME BY AND ON BEHALF OF THE CITY OF LEE'S SUMMIT, MISSOURI.

WHEREAS, the Water Utilities Department generates utility bills for over 37,000 accounts each month; and,

WHEREAS, the utility bill statements are preprinted and provided to produce utility bills that meet bank scanning requirements, and,

WHEREAS, the Water Utilities Department also provides notices to accounts that are delinquent in accordance with City Ordinances prior to termination of services, and,

WHEREAS, Bid No. 2020-010 was sent to the Water Utilities Department vendor list and advertised through the City's e-procurement system, Public Purchase.

WHEREAS, of the four bids received, KC Presort, LLC was deemed the lowest and most responsive bidder.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LEE'S SUMMIT, MISSOURI, AS FOLLOWS:

SECTION 1. The City Council of Lee's Summit hereby authorizes the award of Bid No. 2020-010 to KC Presort, LLC for the processing and mailing of utility bills and notices.

SECTION 2. The agreement by and between the City and KC Presort, LLC for the processing and mailing of utility bills and notices for an initial term of one-year with up to four, one-year renewals in an amount not to exceed \$25,000 per year, attached as Exhibit A and incorporated by reference, is hereby approved, and the City Manager is authorized to execute such agreement by and on behalf of the City.

SECTION 3. This Ordinance shall be in full force and effect from and after the date of its adoption, passage, and approval by the Mayor.

SECTION 4. Should any section, sentence, or clause of this Ordinance be declared invalid or unconstitutional, such declaration shall not affect the validity of the remaining sections, sentences or clauses.

PASSED by the City Council of the City of Lee's Summit, Missouri, this ____day of _____, 2020.

Mayor *William A. Baird*

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ATTEST:

City Clerk *Trisha Fowler Arcuri*

APPROVED by the Mayor of said city this ____ day of _____, 2020.

Mayor *William A. Baird*

ATTEST:

City Clerk *Trisha Fowler Arcuri*

APPROVED AS TO FORM:

Chief Counsel of Management and Operations
Daniel White